

**PAJARO/SUNNY MESA**  
**COMMUNITY SERVICES DISTRICT**  
136 San Juan Road, Royal Oaks, CA 95076  
O (831) 722-1389 | Fax (831) 722-2137  
[www.pajarosunnymesa.com](http://www.pajarosunnymesa.com)

**AGENDA**  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
DISTRICT CONFERENCE BOARD ROOM  
136 SAN JUAN ROAD, ROYAL OAKS, CA 95076

DECEMBER 18, 2025  
**5:30 P.M.**

The Pajaro/Sunny Mesa Community Services District welcomes you to its meetings regularly scheduled on the fourth Thursday of each month, and your interest and participation is encouraged and appreciated.

Contact the District office at the email address or telephone number above if you believe you require any modification or accommodation for any disability which might impair your ability to participate in the meeting.

**Members of the public** may join the meeting from their computers via Zoom Meeting by entering the following link: <https://us06web.zoom.us/j/84905429412?pwd=FbBwp0W98npeY0wQYaiRI2FI1xWIIY.1> or by calling **1 (669) 444-9171** and when prompted, enter meeting ID: **849 0542 9412#** and passcode **583361#**. A link to the Zoom Meeting may also be found on our District’s home page at [www.pajarosunnymesa.com](http://www.pajarosunnymesa.com) identified as “Board Meeting Zoom Link” You may submit written comments in writing either at District Office in person or by email [info@pajarosunnymesa.com](mailto:info@pajarosunnymesa.com) through and including the time of the meeting.

Documents provided to the District after the agenda has been published will be available at the District office and available for photocopying during ordinary business hours as Public Records at the cost set by resolution by the Board from time to time. This is ordinarily \$.25 per page. Documents provided to the Board for agenda items will ordinarily be placed on the District website if time permits. Otherwise, late documents will be provided to the Board at the meeting and a copy placed with the agendas available to the Public at Board meetings.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Pajaro Sunny Mesa Community Services District at (831) 722-1389 before the meeting to allow the District to make reasonable accommodations.

**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER AND ROLL CALL**

- o (11/27) President Paul Anderson \_\_\_\_\_
- o (11/29) Vice President Donald Olsen \_\_\_\_\_
- o (11/29) Secretary Clinton Miller \_\_\_\_\_
- o (11/29) Assistant Secretary Sanford Coplin \_\_\_\_\_
- o (11/27) Treasurer Donald Chesterman \_\_\_\_\_

ADMINISTRATIVE STAFF: General Manager Judy Vazquez-Varela \_\_\_\_\_  
 Operations Manager Sergio Ochoa \_\_\_\_\_  
 Bookkeeper Amy Saldate \_\_\_\_\_  
 Recorder Rocio Fernandez \_\_\_\_\_  
DISTRICT COUNSEL: Heidi Quinn \_\_\_\_\_

**P/SMCSD REGULAR BOARD MEETING AGENDA – December 18, 2025****3. ADDITIONS TO AGENDA [SUBDIVISION (b), CALIFORNIA GOVERNMENT CODE § 54954.2]**

The Board may act on items of business not appearing on the posted agenda if (1) three members determine that an emergency (as defined in California Government Code Section 54956.5 exists), and (2) two-thirds vote of the members present, or, if less than two-thirds of the members are present, a unanimous vote of those members present, find a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted.

**4. COMMENTS FROM PUBLIC OR MEMBERS OF BOARD ON ITEMS NOT ON AGENDA**

Any person may address the Board on any item not on the agenda when recognized by the Board President. Please limit your comment to three (3) minutes. Any Board member may comment on any item not on the agenda. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.

**ACTION ITEMS****Consent Agenda**

*All items appearing on the Consent Agenda are recommended actions which are routine and will be acted upon as one consensus motion. Any items removed will be considered immediately after the consensus motion. The Board Chair will allow public input prior to the approval of the Consent Agenda.*

**CONSIDER APPROVAL OF CONSENT AGENDA**

1. DRAFT MINUTES OF NOVEMBER 20, 2025, REGULAR MEETING<sup>1</sup>
2. DECEMBER PAYMENTS (CHECK LISTING)

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Consent Agenda

Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
 Motion passed: \_\_\_\_\_ Motion Failed: \_\_\_\_\_

**Roll Call Vote:**

- o (11/27) President Paul Anderson \_\_\_\_\_
- o (11/29) Vice President Donald Olsen \_\_\_\_\_
- o (11/29) Secretary Clinton Miller \_\_\_\_\_
- o (11/29) Assistant Secretary Sanford Coplin \_\_\_\_\_
- o (11/27) Treasurer Donald Chesterman \_\_\_\_\_

**Old Business:**

1. NONE

**New Business:**

1. REVIEW AND APPROVE FINANCIAL REPORTS FOR NOVEMBER 2025

- Financial notes
- Report from Staff
- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second

<sup>1</sup> *Robert's Rules of Order Newly Revised, 12<sup>th</sup> edition* says: "It should be noted that a member's absence from the meeting for which minutes are being approved does not prevent the member from participating in their correction or approval." 41:11. A newly elected member may vote to approve minutes for a meeting held before the member was appointed, and a member who was not present at a meeting also has the right to move approval of the minutes of that meeting.

**P/SMCSD REGULAR BOARD MEETING AGENDA – December 18, 2025**

- Board Deliberation
- Motion to Approve Financial Reports for November 2025

Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_

Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_

Motion passed: \_\_\_\_\_ Motion Failed: \_\_\_\_\_

Roll Call Vote:

- o (11/27) President Paul Anderson \_\_\_\_\_
- o (11/29) Vice President Donald Olsen \_\_\_\_\_
- o (11/29) Secretary Clinton Miller \_\_\_\_\_
- o (11/29) Assistant Secretary Sanford Coplin \_\_\_\_\_
- o (11/27) Treasurer Donald Chesterman \_\_\_\_\_

**2. CONSIDER APPROVAL OF THE 2024-2025 DRAFT FINANCIAL AUDIT**

- Audit presentation by Bianchi, Kasavan & Pope
- Finance Committee Report
- Copy of Draft Financial Statement (delivered to Directors, and available on website [www.pajarosunnymesa.com](http://www.pajarosunnymesa.com))

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve the 2024-2025 Audit as presented

Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_

Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_

Motion passed: \_\_\_\_\_ Motion Failed: \_\_\_\_\_

Roll Call Vote:

- o (11/27) President Paul Anderson \_\_\_\_\_
- o (11/29) Vice President Donald Olsen \_\_\_\_\_
- o (11/29) Secretary Clinton Miller \_\_\_\_\_
- o (11/29) Assistant Secretary Sanford Coplin \_\_\_\_\_
- o (11/27) Treasurer Donald Chesterman \_\_\_\_\_

**3. CONSIDER APPROVAL OF RESOLUTION NO. 12-01-25 ADOPTING CALENDAR YEAR REGULAR MEETING SCHEDULE**

- Copy of Resolution No. 12-01-25

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Resolution No. 12-01-25 Adopting Calendar Year Regular Meeting Schedule

Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_

Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_

Motion passed: \_\_\_\_\_ Motion Failed: \_\_\_\_\_

Roll Call Vote:

- o (11/27) President Paul Anderson \_\_\_\_\_
- o (11/29) Vice President Donald Olsen \_\_\_\_\_
- o (11/29) Secretary Clinton Miller \_\_\_\_\_
- o (11/29) Assistant Secretary Sanford Coplin \_\_\_\_\_
- o (11/27) Treasurer Donald Chesterman \_\_\_\_\_

**P/SMCSD REGULAR BOARD MEETING AGENDA – December 18, 2025**

## 4. CONSIDER APPROVAL OF THE ELECTION OF BOARD OFFICERS FOR 2026

- Office: President
- Office: Vice President
- Office: Secretary
- Office: Assistant Secretary
- Office: Treasurer
- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Election of Board Officers for 2026

Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
 Motion passed: \_\_\_\_\_ Motion Failed: \_\_\_\_\_

## Roll Call Vote:

- (11/27) President Paul Anderson \_\_\_\_\_
- (11/29) Vice President Donald Olsen \_\_\_\_\_
- (11/29) Secretary Clinton Miller \_\_\_\_\_
- (11/29) Assistant Secretary Sanford Coplin \_\_\_\_\_
- (11/27) Treasurer Donald Chesterman \_\_\_\_\_

**STAFF/COMMITTEE REPORTS: (INFORMATION ONLY, NO ACTION)**

This part of the agenda is for the Staff to report to the Board on District operations; however, no action is agendized, and no action may be taken other than asking for an action item to be brought to the Board at a future meeting.

1. District Office will be closed from December 22<sup>nd</sup> thru 26<sup>th</sup>, 2025
  - Office will re-open on December 29, 2025
  - Water Operators will work on a limited basis to ensure water systems are fully operational.
2. Springfield Water System Improvements Project
  - Progress Report
3. Pajaro-Sunny Mesa-Springfield Area Regional Consolidation Project (PSMS)
  - Progress Report
4. District Operations Report
5. Usage Comparison Report 2024/2025

**Public Comment**

This portion of the agenda is reserved for Public Comment regarding the Closed Session items listed below.

**P/SMCSD REGULAR BOARD MEETING AGENDA – December 18, 2025**

**CLOSED SESSION:**

Conference with Labor Negotiators (§54957.6)  
⇒ Unrepresented employee: General Manager

**Return to Open Session and Report out of Closed Session**

Any final action taken by the Board in closed session required under Government Code §54957.1 will be reported in open session at this time.

**ACTION ITEM:**

**1. CONSIDER APPROVAL OF RESOLUTION NO. 12-02-25 AMENDING GENERAL MANAGER EMPLOYMENT CONTRACT**

- Copy of Resolution No. 12-02-25
- Effective July 1, 2026

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Resolution No. 12-02-25 Amending General Manager Employment Contract

Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
 Motion passed: \_\_\_\_\_ Motion Failed: \_\_\_\_\_

- Roll Call Vote:
- o (11/27) President Paul Anderson \_\_\_\_\_
  - o (11/29) Vice President Donald Olsen \_\_\_\_\_
  - o (11/29) Secretary Clinton Miller \_\_\_\_\_
  - o (11/29) Assistant Secretary Sanford Coplin \_\_\_\_\_
  - o (11/27) Treasurer Donald Chesterman \_\_\_\_\_

**MOTION TO ADJOURN**

Next Board meeting date: January 22, 2026

Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
 Motion passed: \_\_\_\_\_ Motion Failed: \_\_\_\_\_

Adjournment Time: \_\_\_\_\_ p.m.

# MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors was called to order at 5:30 pm on November 20, 2025.

**ROLL CALL:**

President Paul Anderson  
 Vice President Donald Olsen  
 Secretary Clinton Miller  
 Assistant Secretary Sanford Coplin  
 Treasurer Donald Chesterman

**ADMINISTRATIVE STAFF:**

General Manager Judy Vazquez-Varela  
 Operations Manager Sergio Ochoa  
 Bookkeeper Amy Saldate

**ABSENT DIRECTOR(S) & STAFF:**

Recorder Rocio Fernandez

**DISTRICT COUNSEL:**

Heidi Quinn, absent

**ADDITION(S) TO AGENDA:** None

**PUBLIC IN ATTENDANCE:** Zoom: "Michael"; Santiago Garcia from the Springfield Community.

**PUBLIC COMMENTS:** Santiago Garcia commentary: (stated before entering closed session), re-states his question asking if the contractor was paid for work not performed in relation to traffic/dust control and requested the contractor's monthly invoice of approximately \$600k. Staff to report back at the next Board Meeting

**CONSENT AGENDA:** (Action Items)

1. Consider approval of the Minutes of October 23, 2025, Regular Board Meeting
2. Review and Approve November 2025 Payments
  1. General Fund 633: Total of \$0.00
  2. Operating Account: Check No. 26366-26382 totaling \$186,305.50
  3. Reserve Account: Check No. 140-141 totaling \$833,306.26
  4. Street Maintenance Account: Check No. 592-593 totaling \$75,341.02
  5. Pajaro Park Account: Check No. 860 totaling \$3,737.31
  6. COP 2010 Account: Total of \$0.00
  7. Debt Service Reserve Account: Total of \$0.00

Santiago Garcia requested an edit to the October Draft Minutes to clarify his request for Staff verification of the contractor receiving payment for traffic and dust control included in the contract. The edit will remove "additional" from page 3 of Draft Minutes.

**MINUTES OF REGULAR BOARD MEETING – November 20, 2025**

A motion was made by Director Chesterman and seconded by Director Miller to approve the Consent Agenda with edits to the October Minutes. Motion carried.

Roll Call Vote:	Ayes:	P. Anderson; D. Olsen; C. Miller; S. Coplin; D. Chesterman
	Noes:	None
	Absent:	None
	Abstain:	None

**OLD BUSINESS:**

1. None

**NEW BUSINESS:** (Action Items)

1. Consider approval of financial reports for October 2025

Bookkeeper Saldate reported to the Board of Directors that there was a 6% shortfall in Water Revenue for October. The Indirect Expense of Casualty/Liability Insurance was over budget due to the annual general liability premium payment, which increased by 16% from the prior year. The Direct Expense account for Water System Repair and Maintenance surpassed the monthly budget due to a leak repair requiring the assistance of a contractor, and the Engineering Expenses were above budget for the Blackie Water System hydro tank design. In the Reserve account, the first reimbursement for soft costs of the Springfield Improvement Project was received for \$210,434.

The Total Income was more than the Total Expenses by \$19,417. October's cash on hand, combining the Operating and Reserve Accounts, was \$1,846,502, which was more than the previous month.

Due to the large expense of the Liability Insurance Premium, Net Income did not meet the monthly budget projection.

A motion was made by Director Anderson and seconded by Director Olsen to approve the financial reports for October 2025. Motion carried.

Roll Call Vote:	Ayes:	P. Anderson; D. Olsen; C. Miller; S. Coplin; D. Chesterman
	Noes:	None
	Absent:	None
	Abstain:	None

2. Consider approval of revised Employee Compensation Schedule

General Manager Vazquez-Varela reported that the Employee Compensation Committee had intended for the one time Employee payment to be applied to the yearly salaries, based on this clarification the schedule was brought back for revision so that the one-time payment is incorporated into the yearly salary and captured into the hourly rate carried throughout years 2 to 5, reducing the median comparison gap to approximately 9 percent.

**MINUTES OF REGULAR BOARD MEETING – November 20, 2025**

A motion was made by Director Anderson and seconded by Director Coplin to approve the revised Employee Compensation Schedule. Motion carried.

Roll Call Vote:	Ayes:	P. Anderson; D. Olsen; C. Miller; S. Coplin; D. Chesterman
	Noes:	None
	Absent:	None
	Abstain:	None

**STAFF/COMMITTEE REPORTS:** (Informational Only)

1. Springfield Water System Improvements Project
  - Third-quarter reimbursement requests will be submitted this month. The State has requested an amendment to the Grant to change construction reimbursements from a quarterly to a monthly schedule.
  - Construction of the east tank is in progress. Lateral line installation up to the meter is in progress. Chemical building construction is in progress. Water line installation in the Moss Landing Mobile Home Park is in progress. Staff followed up with MNS Engineers to request the contractor's traffic and dust control records. Staff also directed traffic and dust control measures to be performed in accordance with contract requirements.
2. Pajaro-Sunny Mesa-Springfield Area Regional Consolidation Project (PSMS)
  - The team continues to work on land acquisition. Four (4) property easements are under District Counsel Review.
  - The Expedited Drinking Water Grant application was submitted on October 22, 2025. Application follow-up requests have been received, and staff are working to provide information requests.
  - Denise Duffy and Associates are finalizing the Initial Study/Mitigated Negative Declaration (IS/MND), which will be circulated for public review this month. The IS/MND is anticipated to be brought to the Board for consideration and approval in January 2026, potentially through a special meeting.
3. Delany WC Feasibility Study
  - In attendance was Bruce Bongard, manager/representative of Delany WC, and Daniel Jordan, also a representative of Delany WC. Larry Joaquin was not in attendance. Mr. Bongard provided an introduction, including background information on himself, the history of the Delany Water System, and the current needs. Mr. Bongard expressed his interest in working collaboratively with the District and State to identify and pursue water solutions together.
  - Delany WC has 4 consecutive quarters of Hexavalent Chromium above the Maximum Contaminant Level (MCL). Although they will not receive notice of violation until 2028, the Department of Financial Assistance (DFA) considers this a failing system that qualifies them for funding. The funding threshold has increased since the Provost & Pritchard team completed the Feasibility Study.
  - Provost & Pritchard will be preparing a Work Plan for the consolidation, as the funding threshold is now \$10 million per project for a total of 20 connections, increasing to \$16 million if it includes 100 connections. Data from Monterey County shows that most State Small Water Systems in the area have Hexavalent Chromium above the MCL. The work plan will include Community Engagement, DWSRF general package,

**MINUTES OF REGULAR BOARD MEETING – November 20, 2025**

Engineering report with alternatives to include consolidation of Delany WC to Vega WS, State Small Water Systems considered in Alternatives 2 and 4 of the previous Study, and Treatment for the removal of Hexavalent Chromium.

- DFA will continue to explore connection fee options.

## 4. PSMCSD Board Member reappointment

- Directors Olsen, Miller, and Coplin have all been reappointed to the PSMCSD Board for another term through November 2029.

## 5. District Operations Report

## Multi-Community Bottled Water Project

- Staff submitted a reimbursement request for September and October services.

## Pajaro Long-Term Recovery

- Pajaro Park was closed on October 27, 2025. Field turf removal is complete, padding has been replaced, new turf is expected this week, and playground turf is expected to be received on December 1, 2025. The office windows were replaced on October 28, 2025, and reimbursement has been requested.

## Water Rate Study Update

- District Counsel is drafting a contract.

## Current Water System Repairs

## Blackie Road #18 WS:

## Langley/Valle Pacifico WS:

## Moss Landing WS:

## Pajaro WS:

- Installed a valve to isolate an 8-inch failed backflow, scheduled for repairs.
- Upgraded new window alarm sensors at the District office.

## Springfield Road WS:

## Sunny Mesa WS:

- 5 Rose Court streetlights were repaired by Staff.
- Placed sandbags on Rose Court to guide water into the storm drain, preventing property flooding. Sandbags to be removed after the rain event.
- Waterlogged hydro tank caused by a blown fuse, preventing the air compressor from running. Fuse replaced and air added to the hydro tank.

## Vega Road #01 WS:

- Replaced pressure switch at Covenant Lane booster pump station.
- Replaced faulty air compressor at Oakleaf tank site.

## Vierra Estates WS:

- Arrowhead tank hatch lids replaced.

## Parks:

- Pajaro Park alarm system upgraded.
- Contractor's forklift was stolen from Pajaro Park. Other equipment was also damaged. Property was recovered.

**MINUTES OF REGULAR BOARD MEETING – November 20, 2025**

6. Usage Comparison Report 2024/2025-October
- General Manager Vazquez-Varela reported that all water systems were down, except for Sunny Mesa, which was up 2%. District water usage was down 13 percent in October compared to the same month last year.

**CLOSED SESSION:**

The closed session began at 6:18 p.m. and ended at 6:47 p.m.

**Final Action:** The Board approved the Performance Evaluation of the General Manager.

**NEXT BOARD MEETING:**

The next Regular Board Meeting is to be held on Thursday, December 18, 2025, at 5:30 pm at the District Office.

There being no further business, the Regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 6:48 pm with a motion made by Director Miller, seconded by Director Anderson. Motion carried.

Respectfully submitted by:

\_\_\_\_\_  
Paul Anderson, President

\_\_\_\_\_  
Donald Olsen, Vice President

\_\_\_\_\_  
Rocio Fernandez, Recorder

11:40 AM

## Pajaro/Sunny Mesa Community Services District

## Operating Account - Check Listing

December 15, 2025

November 18 - December 15, 2025

Accrual Basis

Type	Date	Num	Name	Split	Amount
<b>1001 · WCCB - Operating Account</b>					
Liability Check	11/25/2025		QuickBooks Payroll Service	2110 · Direct Deposit Liabilities	-28,374.47
Liability Check	12/09/2025		QuickBooks Payroll Service	2110 · Direct Deposit Liabilities	-27,455.58
Liability Check	12/10/2025	AFLAC	Aflac	-SPLIT-	-862.88
Check	11/24/2025	AP	Total Merchant Services	5391 · Credit Card Transaction Fees	-0.50
Check	11/30/2025	AP	Total Merchant Services	5391 · Credit Card Transaction Fees	-29.95
Check	11/28/2025	AP	Total Merchant Services	5391 · Credit Card Transaction Fees	-0.50
Check	12/08/2025	AP	FP Mailing Solutions-Online	5245 · Postage	-1,000.00
Check	12/08/2025	AP	Total Merchant Services	5391 · Credit Card Transaction Fees	-0.50
Bill Pmt -Check	12/09/2025	AP	AAA Business Supplies LP-ACH	2000 · Accounts Payable	-385.84
Bill Pmt -Check	12/09/2025	AP	Ace Hardware Prunedale- ACH	2000 · Accounts Payable	-621.70
Bill Pmt -Check	12/09/2025	AP	Ace Hardware Watsonville- ACH	2000 · Accounts Payable	-400.04
Bill Pmt -Check	12/09/2025	AP	ACWA-JPIA (med ins)-ACH	2000 · Accounts Payable	-19,689.76
Bill Pmt -Check	12/09/2025	AP	AT&T 3439-Online	2000 · Accounts Payable	-31.54
Bill Pmt -Check	12/09/2025	AP	C & N Tractors- ACH	2000 · Accounts Payable	-972.86
Bill Pmt -Check	12/09/2025	AP	CALNET/ AT&T 2506	2000 · Accounts Payable	-631.81
Bill Pmt -Check	12/09/2025	AP	Century Environmental Services	2000 · Accounts Payable	-24,113.26
Bill Pmt -Check	12/09/2025	AP	Corbin Willits Systems, Inc-Online	2000 · Accounts Payable	-589.06
Bill Pmt -Check	12/09/2025	AP	Ferguson Waterworks- ONLINE	2000 · Accounts Payable	-328.54
Bill Pmt -Check	12/09/2025	AP	First Alarm- ACH	2000 · Accounts Payable	-579.88
Bill Pmt -Check	12/09/2025	AP	GreatAmerica Financial-Online	2000 · Accounts Payable	-472.92
Bill Pmt -Check	12/09/2025	AP	ICONIX Waterworks (US), Inc- ACH	2000 · Accounts Payable	-1,675.80
Bill Pmt -Check	12/09/2025	AP	MBAS, Inc.- ACH	2000 · Accounts Payable	-2,541.70
Bill Pmt -Check	12/09/2025	AP	Mid Valley Supply- ACH	2000 · Accounts Payable	-1,055.44
Bill Pmt -Check	12/09/2025	AP	Optimum Business Services- ACH	2000 · Accounts Payable	-174.69
Bill Pmt -Check	12/09/2025	AP	PG&E 0819-Online	2000 · Accounts Payable	-10,639.71
Bill Pmt -Check	12/09/2025	AP	PG&E 1438-Online	2000 · Accounts Payable	-2,431.20
Bill Pmt -Check	12/09/2025	AP	PG&E 1826-Online	2000 · Accounts Payable	-6.89
Bill Pmt -Check	12/09/2025	AP	PG&E 6022-Online	2000 · Accounts Payable	-21.29
Bill Pmt -Check	12/09/2025	AP	PG&E 6857-Online	2000 · Accounts Payable	-6,729.15
Bill Pmt -Check	12/09/2025	AP	Pollard Water-Online	2000 · Accounts Payable	-228.25
Bill Pmt -Check	12/09/2025	AP	Preferred Pump- ACH	2000 · Accounts Payable	-905.76
Bill Pmt -Check	12/09/2025	AP	Pure Water- ACH	2000 · Accounts Payable	-9,655.40
Bill Pmt -Check	12/09/2025	AP	Quinn Company- ACH	2000 · Accounts Payable	-588.24
Bill Pmt -Check	12/09/2025	AP	Santa Cruz Answering Service-ACH	2000 · Accounts Payable	-101.00
Bill Pmt -Check	12/09/2025	AP	Singh Computech- ACH	2000 · Accounts Payable	-285.00
Bill Pmt -Check	12/09/2025	AP	Streamline- ACH	2000 · Accounts Payable	-4,800.00
Bill Pmt -Check	12/09/2025	AP	Sturdy Oil Company- ACH	2000 · Accounts Payable	-1,943.22
Bill Pmt -Check	12/09/2025	AP	Thomas E Yeager, P.E.- ACH	2000 · Accounts Payable	-1,258.10
Bill Pmt -Check	12/09/2025	AP	Tom's Site Service- ACH	2000 · Accounts Payable	-222.06
Bill Pmt -Check	12/09/2025	AP	Valvoline- online	2000 · Accounts Payable	-115.88
Bill Pmt -Check	12/09/2025	AP	Vestis	2000 · Accounts Payable	-360.94
Bill Pmt -Check	12/09/2025	AP	WM / Carmel Marina - Office-Online	2000 · Accounts Payable	-369.28
Bill Pmt -Check	12/09/2025	AP	California Special Districts Assoc-Online	2000 · Accounts Payable	-7,098.00
Check	12/15/2025	AP	Total Merchant Services	5391 · Credit Card Transaction Fees	-0.50
Bill Pmt -Check	12/15/2025	AP	NBS- ACH	2000 · Accounts Payable	-1,250.00
Bill Pmt -Check	12/15/2025	AP	PARS- ACH	2000 · Accounts Payable	-543.63
Bill Pmt -Check	12/15/2025	AP	AT&T 1782-Online	2000 · Accounts Payable	-31.54
Bill Pmt -Check	12/15/2025	AP	AT&T 2627-Online	2000 · Accounts Payable	-31.54
Bill Pmt -Check	12/15/2025	AP	AT&T 6542-Online	2000 · Accounts Payable	-61.75
Bill Pmt -Check	12/15/2025	AP	Canon Financial Services Inc.- ACH	2000 · Accounts Payable	-236.88
Bill Pmt -Check	12/15/2025	AP	Elan-Online	2000 · Accounts Payable	-1,237.14
Bill Pmt -Check	12/15/2025	AP	First Alarm- ACH	2000 · Accounts Payable	-107.00
Bill Pmt -Check	12/15/2025	AP	USA Blue Book- ONLINE	2000 · Accounts Payable	-223.30
Liability Check	11/26/2025	EDD	Employment Development Dept	-SPLIT-	-1,990.88
Liability Check	12/10/2025	EDD	Employment Development Dept	-SPLIT-	-1,889.99
Liability Check	11/26/2025	EFTPS	Internal Revenue Service	-SPLIT-	-4,623.64
Liability Check	12/10/2025	EFTPS	Internal Revenue Service	-SPLIT-	-4,605.88
Check	11/26/2025	PARS	US Bank - PARS #6746022400	-SPLIT-	-5,262.84
Check	12/10/2025	PARS	US Bank - PARS #6746022400	-SPLIT-	-5,071.62
Liability Check	12/10/2025	VALIC	V.A.L.I.C.-Online	-SPLIT-	-3,697.27
Bill Pmt -Check	12/09/2025	26405	Noland, Hamerly, Etienne & Hoss	2000 · Accounts Payable	-2,292.00
Bill Pmt -Check	12/09/2025	26406	Vestis	2000 · Accounts Payable	-1,574.44
Bill Pmt -Check	12/09/2025	26407	Smog Masters	2000 · Accounts Payable	-60.00
Bill Pmt -Check	12/15/2025	26408	Bianchi Kasavan & Pope-Online	2000 · Accounts Payable	-10,000.00
Bill Pmt -Check	12/15/2025	26409	Miguel Gonzalez Gomez	2000 · Accounts Payable	-55.34
Bill Pmt -Check	12/15/2025	26410	Vestis	2000 · Accounts Payable	-114.17
Total 1001 · WCCB - Operating Account					-204,709.94

12:17 PM

## Pajaro/Sunny Mesa Community Services District

## Check Listing - Reserve Account

November 18 - December 15, 2025

December 15, 2025

Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount
<b>1002 · WCCB Reserve Account</b>						
Check	11/25/2025	142	Anderson Pacific Engineering C...	Pay Est. #5 10/6/25-11/5/25 Springfield Impr...	1826 · ...	-558,127.72
Check	11/25/2025	ACH	Anderson Pacific Engineering C...	Retention #5 10/6/25-11/5/25	1826 · ...	-29,375.14
Check	11/26/2025	ACH	MNS Engineers Inc- ACH	Springfield: INV 91747 OCT 2025 svcs	1826 · ...	-94,150.30
Bill Pmt -Check	12/09/2025	AP	J Johnson & Company, Inc.- ACH	Pajaro(SCS) fish processing plant: 8" valve a...	2000 · ...	-10,981.00
Bill Pmt -Check	12/09/2025	AP	Maggiora Bros. Drilling, Inc.- ACH	Vega, Kari Ln: new 5 HP booster pump	2000 · ...	-10,982.90
Bill Pmt -Check	12/09/2025	AP	Thomas E Yeager, P.E.- ACH	Oct 2025 svcs: Blackie hydro tank design, P...	2000 · ...	-1,430.75
Bill Pmt -Check	12/09/2025	143	Noland, Hamerly, Etienne & Hoss	Spring., PSMS, PLP & Prof. services: thru 11...	2000 · ...	-336.00
Check	12/11/2025	InterestPmt	West Coast Community Bank	Interest Payment: transaction activity 10/23/2...	5443 · ...	-24,431.64
Total 1002 · WCCB Reserve Account						-729,815.45
<b>TOTAL</b>						<b>-729,815.45</b>

**Pajaro/Sunny Mesa Community Services District**

**Check Listing - Pajaro Park Account**

November 18 - December 15, 2025

Type	Date	Num	Name	Split	Amount
<b>1036 · PSM Pajaro Park Acct</b>					
Bill Pm...	12/09/2025	AP	CALNET/ AT&T 2506	2000 · Accounts Payable	-66.02
Bill Pm...	12/09/2025	AP	First Alarm- ACH	2000 · Accounts Payable	-1,095.00
Bill Pm...	12/09/2025	AP	Panther Protective Services- ACH	2000 · Accounts Payable	-475.00
Bill Pm...	12/09/2025	AP	PG&E 3540 Pajaro Park-Online	2000 · Accounts Payable	-167.72
Bill Pm...	12/15/2025	AP	First Alarm- ACH	2000 · Accounts Payable	-53.50
Total 1036 · PSM Pajaro Park Acct					<u>-1,857.24</u>
<b>TOTAL</b>					<u><u>-1,857.24</u></u>

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Pajaro/Sunny Mesa Community Services District

Check Listing - Street Maintenance

December 15, 2025

November 18 - December 15, 2025

Accrual Basis

Type	Date	Num	Name	Split	Amount
<b>1004 · WCCB - Street Maint Acct</b>					
Bill Pmt -Check	12/09/2025	AP	CALNET/ AT&T 2506	2000 · Accounts Payable	-91.99
Bill Pmt -Check	12/09/2025	AP	Ortiz Landscaping	2000 · Accounts Payable	-760.00
Bill Pmt -Check	12/09/2025	AP	PG&E 9545 Street Maint-Online	2000 · Accounts Payable	-94.24
Bill Pmt -Check	12/09/2025	594	Pajaro/Sunny Mesa Comm Svcs Dist	2000 · Accounts Payable	-248.50
Bill Pmt -Check	12/15/2025	595	DeCamara Management, Inc.	2000 · Accounts Payable	-2,400.88
Bill Pmt -Check	12/15/2025	596	Redenbacher & Brown	2000 · Accounts Payable	-101.33
Total 1004 · WCCB - Street Maint Acct					<u>-3,696.94</u>
<b>TOTAL</b>					<u><u>-3,696.94</u></u>

## FINANCIAL NOTES - NOVEMBER 2025

Account No:	Account Name:	Increase / Decrease	Description
<b>Income:</b>			
4001-4015	Total Income	-	Water Revenue: 2% shortfall
<b>Expenses: Indirect</b>			
5090	Other Employee Expense	+	Custom embroidered jackets & sweatshirts for staff
5140	Building Repair & Maint.	+	New alarm sensors and reprogramming after window installation
5165	Computer Software	+	DocAccess by Streamline: website compliance service
5175	Small Tools- Repair & Maint.	+	New hedge trimmer
5320	Membership Fees & Dues	+	California Special Districts Association: annual membership
<b>Expenses: Direct</b>			
5265	Engineering Expenses	+	Design for Normco pressure reducing valve
<b>Other Income:</b>			
4350	Interest Revenue	+	Interest collected from Bond accounts at US Bank

### Income & Cash Summary

<b>Total Income</b>	<b>Total Expense</b>	<b>Difference</b>
\$254,883.41	\$181,939.06	\$72,944.35
<b>October Cash</b>	<b>November Cash</b>	<b>Difference</b>
\$1,846,502.03	\$1,809,717.86	<b>\$36,784.17</b>

## Pajaro/Sunny Mesa Community Services District

## Balance Sheet

As of November 30, 2025

	<u>Nov 30, 25</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1001 · WCCB - Operating Account	1,288,229.72
1002 · WCCB Reserve Account	521,488.14
1003 · WCCB - Sick Leave Account	5,501.02
1004 · WCCB - Street Maint Acct	246,786.52
1006 · WCCB-GF 633	9,685.53
1007 · WCCB - Debt Service Reserve	125,084.10
1032 · WCCB-COP Acct	146,118.72
1036 · PSM Pajaro Park Acct	172,412.87
1050 · Cash in County Treasury - DS	2,226.72
1051 · Cash in County Treasury - GF	8,644.53
1052 · US Bank 2021 Gen. Bond -8000	21.16
1054 · US Bank 2021 Gen. Bond -8002	310,603.33
1055 · US Bank 2021 Gen. Bond -8003	18.93
1056 · US Bank 2021 Gen. Bond -8004	9.41
1057 · US Bank 2021 Gen. Bond -8005	98,526.22
1066 · US Bank Vega 2303	168,566.97
1068 · US Bank Vega 2301	182.50
1069 · US Bank Vega-2302	619.39
1095 · US Bank Wtr Bond-Res 2204	148,324.91
2201 · US Bank-2015 Wtr Rfd Bd 2201	22,324.49
	<hr/>
<b>Total Checking/Savings</b>	3,275,375.18
<b>Accounts Receivable</b>	
1110 · Invoice Accounts Recv	1,940.00
1231 · Grants Receivable-A/R	33,702.68
	<hr/>
<b>Total Accounts Receivable</b>	35,642.68
<b>Other Current Assets</b>	
1080 · Petty Cash	400.00
1100 · Water Customer Accounts Recv	303,482.97
1101 · Allowance for Doubtful Accounts	-8,630.02
1115 · Prepaid Expenses	1.31
1153 · Receivable from Monterey County	860.00
1251 · Assess. Rec. - Lighting	3,022.14
1252 · Assessments Rec. - Street Maint	6,951.00
1253 · Assessments Rec. - Water bond	84,000.00
1253.1 · Assess Rec - Water Bond - Count	2,132.43
1254 · Advanced Pay - Spec. Asses - WB	-16,561.65
	<hr/>
<b>Total Other Current Assets</b>	375,658.18
<b>Total Current Assets</b>	<hr/> <b>3,686,676.04</b>
<b>Fixed Assets</b>	
1084 · CIP-Springfield/Struve	18,967.36
1500 · Land	139,676.30
1510 · Land Improve (Non-office)	314,656.67
1520 · Land Improve (Office)	66,721.46
1521 · A/D - Land Impr (Off)	-110,378.40
1522 · Land - Parks	248,000.00
1530 · Wells	162,488.25
1540 · Pumping Plant Bldg	191,044.92
1541 · A/D - Pumping Plant Bldg	-191,045.00
1550 · District Office Building	163,247.47
1551 · A/D - District Office Building	-136,820.73
1555 · Office Equipment/Furniture	31,363.86
1556 · A/D - Office Equip/Furniture	-26,724.90
1557 · Equipment - Lighting	8,980.18
1559 · A/D - Lighting and Parks	-8,980.18
1560 · Electric Power to Sheds	2,598.59
1561 · A/D - Electric Power to Sheds	-2,599.00
1570 · Equipment - Pumping Plant	493,172.21
1571 · A/D - Equipment - Pumping Plant	-461,464.87
1580 · Distribution Mains [P]	1,487,948.01

**Balance Sheet**

As of November 30, 2025

Accrual Basis

	<u>Nov 30, 25</u>
1581 · A/D - Distribution Mains	-1,196,439.68
1590 · Meters	90,114.13
1591 · A/D - Meters	-87,564.11
1600 · Hydrants	7,422.43
1601 · A/D - Hydrants	-5,308.72
1610 · Automotive Equipment	229,964.13
1611 · A/D - Automotive Equipment	-220,726.31
1620 · Utility Trans/Distr Plant	115,702.65
1621 · A/D - Utility T&D Plant	-104,319.77
1622 · A/D - Moss Landing	-219,830.31
1630 · Utility Plant	107,992.45
1631 · A/D - Utility Plant	-107,992.00
1640 · Source of Supply Plant	54,616.59
1641 · A/D - Source of Supply Plant	-26,163.73
1650 · Trans & Distr Plant	212,329.08
1651 · A/D - Trans & Distr Plant	-119,105.30
1670 · Small Tools/Equipment	10,773.67
1671 · A/D - Small Tools/Equipment	-10,773.51
1680 · ALCO Water Project	155,809.38
1681 · A/D - ALCO Water Project	-132,439.45
1804 · CIP-Springfield	376,510.84
1805 · CIP-Vega Imprvtmnt Project	4,599,594.33
1805.1 · A/D - Vega	-3,116,227.90
1806 · Moss Landing Bridge Project	251,233.09
1807 · CIP-Langley/VP	331,226.39
1807.1 · A/D - Langley/VP	-131,972.74
1808 · CIP-Normco	622,363.66
1808.1 · A/D - Normco Tank	-217,726.73
1811 · CIP-Vierra Estate	313,402.88
1811.1 · A/D - Vierra Estates	-99,073.72
1812 · CIP-Moss Landing Water System	594,222.45
1812.1 · A/D - Moss Landing Water	-154,708.55
1813 · CIP-Normco Water System	10,812.92
1814 · CIP-Pajaro	2,394,106.55
1814.1 · A/D- Pajaro	-367,550.00
1816 · Land - Pajaro Park	781,632.00
1817 · Improvements - Pajaro Park	4,717,110.00
1817.1 · A/D - Improvements -Pajaro Park	-2,116,079.63
1818 · Buildings - Pajaro Park	796,400.00
1818.1 · A/D - Buildings-Pajaro Park	-291,352.26
1819 · Equipment - Pajaro Park	43,381.00
1819.1 · A/D - Equipment-Pajaro Park	-43,380.89
1820 · Normco Treatment Facility	127,374.00
1820.1 · A/D-Normco Treatment Facility	-125,153.85
1821 · CIP-Sunny Mesa	301,221.80
1821.1 · A/D-Sunny Mesa	-14,280.00
1822 · CIP-Vega	144,673.73
1822.1 · A/D-Vega	-11,910.00
1823 · CIP-Blackie	72,988.30
1823.1 · A/D-Blackie	-3,733.00
1824 · CIP- Generator Project	54,658.00
1825 · Spare Equip not yet in Service	10,039.00
1826 · CIP-Springfield Improv. Project	4,659,353.73
<b>Total Fixed Assets</b>	<b>15,654,069.22</b>
<b>Other Assets</b>	
1120 · Due From Gen Fund	0.66
1141 · Due From SC Grant Acct	100.00
1151 · Due from Maint Account	157.19
1220 · Spl Asmnt Revc-Long Term	3,032,538.72
1950 · Deferred amount on refunding	53,245.60
1951 · Deferred Amt of Ref-Vega Bds15	65,011.09
<b>Total Other Assets</b>	<b>3,151,053.26</b>
<b>TOTAL ASSETS</b>	<b>22,491,798.52</b>
<b>LIABILITIES &amp; EQUITY</b>	

December 12, 2025

**Balance Sheet**

Accrual Basis

As of November 30, 2025

	<u>Nov 30, 25</u>
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 · Accounts Payable	103,107.96
<b>Total Accounts Payable</b>	<u>103,107.96</u>
<b>Credit Cards</b>	
2910 · Elan	989.09
<b>Total Credit Cards</b>	<u>989.09</u>
<b>Other Current Liabilities</b>	
2005 · Accrued Liabilities	67,001.00
2050 · Accrued Payroll	18,185.89
2100 · Payroll Tax Liabilities	2,658.42
2110 · Direct Deposit Liabilities	0.01
2121 · Customer Security Deposits	17,878.70
2122 · Future Water Conn. Deposits	36,600.00
2123 · Hydrant Meter Deposits	22,550.00
2225 · Accrued Vacation Liability	28,478.45
2230 · Accrued Sick Leave Liability	19,884.08
2263 · 457b EE Plan Payable	3,171.30
2264 · Employee Insurance Payable	-1,950.25
2265 · EE Aflac Insurance Payable	931.30
2320 · Due to 64 Original Sewer Accts	29,169.90
2324 · Payable to Customers	2,347.79
2325 · Payable to P.V.W.M.A.	8,236.92
<b>Total Other Current Liabilities</b>	<u>255,143.51</u>
<b>Total Current Liabilities</b>	359,240.56
<b>Long Term Liabilities</b>	
2257 · Reorganization Loan	80,000.00
2270 · Springfield Project Loan-8290	4,427,742.98
2355 · Bonds Payable- 2021 Gen. Bond	1,485,000.00
2360 · Bonds Payable-2015 COP Wtr Rf	1,585,000.00
2361 · Bonds Payable-2015 Vega Wtr Rf	2,677,599.67
2400 · Unamortized Discount on 2015	-24,879.01
2401 · Unamorized Discount-2015 Vega	-9,570.72
2402 · 2021 Gen. Bond Premium	38,999.80
<b>Total Long Term Liabilities</b>	<u>10,259,892.72</u>
<b>Total Liabilities</b>	10,619,133.28
<b>Equity</b>	
3000 · Fund Balance	219,540.85
3001 · Restricted-Street Maintenance	209,753.80
3040 · Contributed Capital	248,000.00
3045 · Restricted for Debt Service	4,575,060.23
3050 · Retained Earnings	6,322,088.22
Net Income	298,222.14
<b>Total Equity</b>	<u>11,872,665.24</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>22,491,798.52</u></u>

December 12, 2025

## Profit &amp; Loss

Accrual Basis

November 2025

	Nov 25
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
4001 · Route 1 - Pajaro	30,216.62
4002 · Route 2 - Pajaro	32,904.69
4003 · Route 3 - Commercial	36,361.30
4004 · Route 4 - Trailer Park	1,810.41
4005 · Route 5 - San Juan Rd Apts	79.72
4006 · Route 6 - Sunny Mesa	14,879.54
4007 · Route 7 - CSA 73	19,183.04
4008 · Route 8 - Vega	18,917.47
4010 · Route 10 -Springfield	850.00
4011 · Route 11 - Moss Landing	37,991.78
4012 · Route 12 - Blackie Road	4,735.91
4013 · Route 13 - Normco	39,624.07
4014 · Route 14 - Vierra	7,352.44
4015 · Route 15 - Langley/VP	4,072.88
<b>Total Income</b>	<b>248,979.87</b>
<b>Gross Profit</b>	<b>248,979.87</b>
<b>Expense</b>	
<b>INDIRECT</b>	
5000 · Salaries and Wages	64,831.87
5005 · Administrative Fees	543.63
5030 · Payroll Tax Expense	1,038.48
5050 · Employee Health Insurance	16,407.60
5070 · Employee Retirement	10,284.96
5090 · Other Employee Expense	1,913.24
5130 · Utilities - Office	367.22
5140 · Building Repair & Maint	2,687.12
5145 · District Wide Repair & Maint	665.59
5150 · Garbage Service	369.28
5160 · Office Equip Rental	639.18
5165 · Computer Software	5,571.55
5170 · Office Equipment Repair & Maint	502.43
5175 · Small Tools - Repair & Maint.	848.46
5240 · Office Supplies	351.17
5245 · Postage	1,000.00
5250 · Legal Expenses	2,292.00
5270 · Automotive - Repair & Maint	507.85
5280 · Conferences, Meetings, Seminars	16.99
5320 · Membership Fees and Dues	7,098.00
5330 · Telephone	983.29
5370 · Fuel - Trucks	1,943.22
5391 · Credit Card Transaction Fees	35.94
5XXX · Indirect Allocation	0.00
6577 · COP Debt Service - Interest	33,031.25
<b>Total INDIRECT</b>	<b>153,930.32</b>
5190 · Water Testing- Labs	2,541.70
5220 · Water System - Repair & Maint	7,171.53
5225 · Street Maintenance	1,865.37
5231 · Pajaro Park Expense	1,967.76
5265 · Engineering Expenses	1,258.10
5310 · Utilities - Well Site	17,037.41
5315 · Utilities - Street Lighting	2,870.84
5392 · Returned Online Payment Fee	80.00
5427 · Improvement Project-Springfield	0.00
<b>Total Expense</b>	<b>188,723.03</b>
<b>Net Ordinary Income</b>	<b>60,256.84</b>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
4100 · Late Payment Penalties	675.69
4210 · Vega Bond Assessments	5,965.98
4280 · Pro-Rata Tax Collection Share	1,372.67

**Pajaro/Sunny Mesa Community Services District**

**Profit & Loss**

November 2025

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	<u>Nov 25</u>
4285 · P.V.W.M.A. Collection Fee	2,822.32
4340 · Utility Reimbursements	694.47
4350 · Interest Revenue	2,405.53
5424 · Springfield Bottled Wtr Gr Reimb	494.76
5794 · Water Bond Assessments	1,417.06
<b>Total Other Income</b>	<b>15,848.48</b>
<b>Other Expense</b>	
5442 · PSMS (N of ML Project)- Exp	336.00
5443 · Springfield Project- Interest	21,286.62
5445 · Paj. Small Bus. Assist. Program	4,668.81
<b>Total Other Expense</b>	<b>26,291.43</b>
<b>Net Other Income</b>	<b>-10,442.95</b>
<b>Net Income</b>	<b>49,813.89</b>

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11:40 AM  
 December 12, 2025  
 Accrual Basis

**Pajaro/Sunny Mesa Community Services District**  
**Profit & Loss Budget Performance- Water Enterprise**  
 November 2025

	<u>Nov 25</u>	<u>Budget</u>	<u>% of Budget</u>	<u>Jul - Nov 25</u>	<u>YTD Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
4001 · Route 1 - Pajaro	30,216.62	32,980.50	91.6%	152,656.41	164,902.50	92.6%	395,766.00
4002 · Route 2 - Pajaro	32,904.69	32,413.50	101.5%	170,846.20	162,067.50	105.4%	388,962.00
4003 · Route 3 - Commercial	36,361.30	32,980.50	110.3%	190,855.35	164,902.50	115.7%	395,766.00
4004 · Route 4 - Trailer Park	1,810.41	1,701.00	106.4%	8,976.15	8,505.00	105.5%	20,412.00
4005 · Route 5 - San Juan Rd Apts	79.72	0.00	100.0%	405.45	0.00	100.0%	0.00
4006 · Route 6 - Sunny Mesa	14,879.54	17,104.50	87.0%	92,940.65	85,522.50	108.7%	205,254.00
4007 · Route 7 - CSA 73	19,183.04	19,372.50	99.0%	105,414.54	96,862.50	108.8%	232,470.00
4008 · Route 8 - Vega	18,917.47	20,128.50	94.0%	107,839.37	100,642.50	107.2%	241,542.00
4010 · Route 10 -Springfield	850.00	945.00	89.9%	4,225.00	4,725.00	89.4%	11,340.00
4011 · Route 11 - Moss Landing	37,991.78	35,626.50	106.6%	167,668.45	178,132.50	94.1%	427,518.00
4012 · Route 12 - Blackie Road	4,735.91	5,008.50	94.6%	28,462.08	25,042.50	113.7%	60,102.00
4013 · Route 13 - Normco	39,624.07	44,509.50	89.0%	226,671.42	222,547.50	101.9%	534,114.00
4014 · Route 14 - Vierra	7,352.44	7,371.00	99.7%	37,426.65	36,855.00	101.6%	88,452.00
4015 · Route 15 - Langley/VP	4,072.88	4,252.50	95.8%	22,672.85	21,262.50	106.6%	51,030.00
<b>Total Income</b>	<b>248,979.87</b>	<b>254,394.00</b>	<b>97.9%</b>	<b>1,317,060.57</b>	<b>1,271,970.00</b>	<b>103.5%</b>	<b>3,052,728.00</b>
<b>Gross Profit</b>	<b>248,979.87</b>	<b>254,394.00</b>	<b>97.9%</b>	<b>1,317,060.57</b>	<b>1,271,970.00</b>	<b>103.5%</b>	<b>3,052,728.00</b>
<b>Expense</b>							
<b>INDIRECT</b>							
5000 · Salaries and Wages	64,831.87	86,583.33	74.9%	391,717.72	432,916.69	90.5%	1,039,000.00
5005 · Administrative Fees	543.63	558.33	97.4%	2,696.83	2,791.69	96.6%	6,700.00
5030 · Payroll Tax Expense	1,038.48	1,333.33	77.9%	6,051.02	6,666.69	90.8%	16,000.00
5040 · Worker's Comp Insurance	0.00	1,850.00	0.0%	10,998.57	9,250.00	118.9%	22,200.00
5050 · Employee Health Insurance	16,407.60	19,058.33	86.1%	82,038.00	95,291.69	86.1%	228,700.00
5070 · Employee Retirement	10,284.96	14,208.33	72.4%	59,940.27	71,041.69	84.4%	170,500.00
5090 · Other Employee Expense	1,913.24	333.33	574.0%	2,110.25	1,666.69	126.6%	4,000.00
5120 · Property Taxes	0.00	195.83	0.0%	2,206.85	979.19	225.4%	2,350.00
5130 · Utilities - Office	367.22	454.16	80.9%	2,852.71	2,270.88	125.6%	5,450.00
5140 · Building Repair & Maint	2,687.12	666.66	403.1%	5,897.41	3,333.38	176.9%	8,000.00
5145 · District Wide Repair & Maint	665.59	833.33	79.9%	3,501.98	4,166.69	84.0%	10,000.00
5150 · Garbage Service	369.28	433.33	85.2%	1,849.68	2,166.69	85.4%	5,200.00
5160 · Office Equip Rental	639.18	666.66	95.9%	3,195.90	3,333.38	95.9%	8,000.00
5165 · Computer Software	5,571.55	1,833.33	303.9%	15,400.95	9,166.69	168.0%	22,000.00
5170 · Office Equipment Repair & Maint	502.43	300.00	167.5%	962.42	1,500.00	64.2%	3,600.00
5175 · Small Tools - Repair & Maint.	848.46	83.33	1,018.2%	1,043.90	416.69	250.5%	1,000.00
5180 · Casualty Ins/Liability Ins	0.00	5,000.00	0.0%	61,276.72	25,000.00	245.1%	60,000.00
5200 · Billing Supplies	0.00	375.00	0.0%	2,387.06	1,875.00	127.3%	4,500.00
5240 · Office Supplies	351.17	375.00	93.6%	864.67	1,875.00	46.1%	4,500.00
5245 · Postage	1,000.00	833.33	120.0%	4,000.00	4,166.69	96.0%	10,000.00
5250 · Legal Expenses	2,292.00	2,083.33	110.0%	17,507.00	10,416.69	168.1%	25,000.00
5255 · Interest Expense	0.00	350.00	0.0%	2,100.00	1,750.00	120.0%	4,200.00

11:40 AM  
 December 12, 2025  
 Accrual Basis

**Pajaro/Sunny Mesa Community Services District**  
**Profit & Loss Budget Performance- Water Enterprise**  
 November 2025

	Nov 25	Budget	% of Budget	Jul - Nov 25	YTD Budget	% of Budget	Annual Budget
5256 · Interest Exp-Financed Items	0.00	125.00	0.0%	0.00	625.00	0.0%	1,500.00
5260 · Accounting & Bookkeeping	0.00	3,416.66	0.0%	25,000.00	17,083.38	146.3%	41,000.00
5266 · Engineering Svcs-Dist Wide	0.00	750.00	0.0%	2,402.80	3,750.00	64.1%	9,000.00
5270 · Automotive - Repair & Maint	507.85	1,250.00	40.6%	13,143.15	6,250.00	210.3%	15,000.00
5280 · Conferences, Meetings, Seminars	16.99	125.00	13.6%	160.63	625.00	25.7%	1,500.00
5290 · Travel Expenses	0.00	125.00	0.0%	0.00	625.00	0.0%	1,500.00
5300 · Books & Subscriptions	0.00	125.00	0.0%	0.00	625.00	0.0%	1,500.00
5305 · Water Conservation Program	0.00	250.00	0.0%	0.00	1,250.00	0.0%	3,000.00
5320 · Membership Fees and Dues	7,098.00	2,166.66	327.6%	12,149.13	10,833.38	112.1%	26,000.00
5326 · Licenses and Certifications	0.00	166.66	0.0%	1,450.00	833.38	174.0%	2,000.00
5330 · Telephone	983.29	1,166.66	84.3%	4,927.03	5,833.38	84.5%	14,000.00
5340 · Burglar Alarm Monitoring	0.00	166.66	0.0%	490.00	833.38	58.8%	2,000.00
5370 · Fuel - Trucks	1,943.22	3,333.33	58.3%	13,067.84	16,666.69	78.4%	40,000.00
5390 · Bank Charges	0.00	25.00	0.0%	0.00	125.00	0.0%	300.00
5391 · Credit Card Transaction Fees	35.94	58.33	61.6%	182.51	291.69	62.6%	700.00
5400 · Miscellaneous Expense	0.00	16.66	0.0%	0.00	83.38	0.0%	200.00
6577 · COP Debt Service - Interest	33,031.25	5,508.33	599.7%	33,031.25	27,541.69	119.9%	66,100.00
<b>Total INDIRECT</b>	<b>153,930.32</b>	<b>157,183.22</b>	<b>97.9%</b>	<b>786,604.25</b>	<b>785,917.46</b>	<b>100.1%</b>	<b>1,886,200.00</b>
5190 · Water Testing- Labs	2,541.70	2,475.00	102.7%	13,711.60	12,375.00	110.8%	29,700.00
5220 · Water System - Repair & Maint	7,171.53	14,583.33	49.2%	111,545.91	72,916.69	153.0%	175,000.00
5265 · Engineering Expenses	1,258.10	83.33	1,509.8%	2,108.10	416.69	505.9%	1,000.00
5310 · Utilities - Well Site	17,037.41	16,666.66	102.2%	104,511.84	83,333.38	125.4%	200,000.00
5325 · Permits	0.00	3,000.00	0.0%	4,939.00	15,000.00	32.9%	36,000.00
5360 · Fuel - Generator	0.00	666.66	0.0%	0.00	3,333.38	0.0%	8,000.00
5428 · COP Bond Expense	0.00	325.00	0.0%	2,332.00	1,625.00	143.5%	3,900.00
6565 A · 2021 Bond Expense- Fees	0.00	375.00	0.0%	2,500.00	1,875.00	133.3%	4,500.00
<b>Total Expense</b>	<b>181,939.06</b>	<b>195,358.20</b>	<b>93.1%</b>	<b>1,028,252.70</b>	<b>976,792.60</b>	<b>105.3%</b>	<b>2,344,300.00</b>
<b>Net Ordinary Income</b>	<b>67,040.81</b>	<b>59,035.80</b>	<b>113.6%</b>	<b>288,807.87</b>	<b>295,177.40</b>	<b>97.8%</b>	<b>708,428.00</b>
<b>Other Income/Expense</b>							
<b>Other Income</b>							
4100 · Late Payment Penalties	675.69	583.33	115.8%	3,022.44	2,916.69	103.6%	7,000.00
4101 · Billing Adjustments	0.00	16.66	0.0%	0.00	83.38	0.0%	200.00
4110 · Hydrant Sales	0.00	666.66	0.0%	0.00	3,333.38	0.0%	8,000.00
4115 · Testing Fees	0.00	916.66	0.0%	5,270.00	4,583.38	115.0%	11,000.00
4140 · Connection Fees	0.00	616.66	0.0%	0.00	3,083.38	0.0%	7,400.00
4141 · Application Fees	0.00	45.83	0.0%	0.00	229.19	0.0%	550.00
4146 · Other Fees	0.00	33.33	0.0%	0.00	166.69	0.0%	400.00
4285 · P.V.W.M.A. Collection Fee	2,822.32	2,666.66	105.8%	15,901.61	13,333.38	119.3%	32,000.00
4300 · Collection of Previous W/O Acct	0.00	20.83	0.0%	0.00	104.19	0.0%	250.00
4305 · Miscellaneous Revenue	0.00	83.33	0.0%	306.00	416.69	73.4%	1,000.00

11:40 AM  
 December 12, 2025  
 Accrual Basis

**Pajaro/Sunny Mesa Community Services District**  
**Profit & Loss Budget Performance- Water Enterprise**  
 November 2025

	<u>Nov 25</u>	<u>Budget</u>	<u>% of Budget</u>	<u>Jul - Nov 25</u>	<u>YTD Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
4341 · Lighting Admin Reimbursements	0.00	1,052.50	0.0%	0.00	5,262.50	0.0%	12,630.00
4346 · District 25% Overhead Fee	0.00	41.66	0.0%	0.00	208.38	0.0%	500.00
4350 · Interest Revenue	2,405.53	1,666.66	144.3%	12,362.62	8,333.38	148.4%	20,000.00
4355 · Audit/Bookkeeping Reimbursement	0.00	58.33	0.0%	0.00	291.69	0.0%	700.00
4360 · Legal Counsel Reimbursement	0.00	33.33	0.0%	0.00	166.69	0.0%	400.00
<b>Total Other Income</b>	<b>5,903.54</b>	<b>8,502.43</b>	<b>69.4%</b>	<b>36,862.67</b>	<b>42,512.99</b>	<b>86.7%</b>	<b>102,030.00</b>
<b>Net Other Income</b>	<b>5,903.54</b>	<b>8,502.43</b>	<b>69.4%</b>	<b>36,862.67</b>	<b>42,512.99</b>	<b>86.7%</b>	<b>102,030.00</b>
<b>Net Income</b>	<b>72,944.35</b>	<b>67,538.23</b>	<b>108.0%</b>	<b>325,670.54</b>	<b>337,690.39</b>	<b>96.4%</b>	<b>810,458.00</b>

RESOLUTION NO. 12-01-25

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PAJARO/SUNNY MESA  
COMMUNITY SERVICES DISTRICT, ADOPTING CALENDAR YEAR REGULAR  
MEETING SCHEDULE**

**WHEREAS**, Pajaro/Sunny Mesa Community Services District (“District”) is a community services district created pursuant to Government Code section 61000 et seq.;

**WHEREAS**, Section 4.3 of the Pajaro/Sunny Mesa Community Services District Board of Director (“Board”) Bylaws adopted by Board Resolution 04-04-23 on or about April 27, 2023;

**WHEREAS**, the Bylaws provide that Board meetings shall be held on the fourth Thursday of every month on dates and at times set annually by Board Resolution on or before the Board’s February meeting;

**WHEREAS**, the Board intends by this Resolution to adopt an annual meeting schedule with at least twelve (12) regular meetings and to allow for special, emergency, and adjourned meetings as provided in Bylaws section 4.3 and the Ralph M. Brown Act; and

**WHEREAS**, the proposed schedule provides for regular meetings to occur with starting times of 5:30 p.m. on the fourth Thursday of the month, with certain exceptions due to holidays and other circumstances.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the Pajaro/Sunny Mesa Community Services District as follows:

1. The District Board of Directors hereby finds and determines that the foregoing recitals are severally ratified, confirmed, approved, and adopted in all respects.
2. The Board hereby adopts the 2026 regular meeting schedule on the fourth Thursday of the month, except in November and December when the meetings are on the third Thursday of the month.
3. Thursday, January 22  
Thursday, February 26  
Thursday, March 26  
Thursday, April 23  
Thursday, May 28  
Thursday, June 25  
Thursday, July 23  
Thursday, August 27  
Thursday, September 24  
Thursday, October 22  
Thursday, November 19  
Thursday, December 17

4. Meetings shall be at 5:30 PM at the District Offices at 136 San Juan Road, Royal Oaks, CA 95076.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the Pajaro/Sunny Mesa Community Services District duly held on the 18<sup>th</sup> day of December 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Paul Anderson, President of the Board of Directors

#### CERTIFICATE OF SECRETARY

I, Clinton Miller, as the duly elected Secretary of the Board of Directors of the Pajaro/Sunny Mesa Community Services District, Monterey County, California, do hereby certify that the above Resolution is a full, true and correct copy of said Resolution passed and adopted by the Board of Directors at a meeting held on the 18<sup>th</sup> day of December 2025, and that said Resolution is now spread upon the minutes of said Board.

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Clinton Miller, Secretary of the Board of Directors

Springfield Water System Improvements Project  
Progress Report  
December 18, 2025

Bridge Loan

District Staff began the application process with Rural Community Assistance Corporation for a bridge loan. RCAC's lending capital is very thin and recommends that the District find an alternative lending source. The loan with West Coast Community Bank has been established.

Construction Funding Agreement

The source of funding for the construction phase of the Project is the Emerging Contaminants in Small or Disadvantaged Communities (ECSDC) program. The agreement has been executed. Now that all easements have been signed and finalized, the second-quarter reimbursement request was submitted on October 20, 2025. **The amendment to the Grant agreement to change construction reimbursements from a quarterly schedule to a monthly schedule is still pending, expected in January 2026.**

Staging Area

The Temporary Staging Area Easement Agreement was approved on 9/26/24.

Easements

The last pending easement that had been signed is now completed.

Construction Bidding Documents

Bid Period: November 19 through January 15, 2025. Pre-Bid meeting: December 2, 2024. Bid Opening: January 15, 2025.

Contract award: February 4, 2025.

The Notice of Award was issued to Anderson Pacific Engineering Construction, Inc. (APEC), on March 14, 2025.

Construction

Installation of the mainline along Springfield and Struve Roads is complete.

**Construction of the east and west tanks is near completion. Lateral line installation up to the meter is near completion. Chemical building construction is in progress. Water line installation in the Moss Landing Mobile Home Park is in Progress. The project is on schedule.**

**Staff followed up with the on-site Construction Inspector regarding the traffic and dust control concerns. The contractor has met the requirements of the encroachment permit and has escalated the clean-up efforts to improve conditions in the area where temporary pavement has been installed. At this point staff considers the matter to be in compliance.**

Environmental Package

- California Department of Fish and Wildlife (CDFW)- Received the Incidental Take Permit (ITP). Denise Duffy & Associates (DD&A) continues to negotiate permit conditions with CDFW for ITP. The conservation credits were purchased
- Coastal Development Permit-DD&A continues to work with engineers and the County of Monterey on condition compliance.

Pajaro-Sunny Mesa-Springfield Area Regional Consolidation Project  
(PSMS)  
Progress Report  
December 18, 2025

Project Overview

The consolidation of the Pajaro, Sunny Mesa Water Systems, and Springfield Area to provide reliable water quality that meets State water standards.

Land Acquisition

Staging areas have been finalized. **The team continues to work on land acquisition. District Counsel has completed the Four (4) property easements review.**

Boundary Survey

The Aerial and boundary survey is complete.

30% Design

MNS has provided 30% plans for team review. Although the construction funding grant has been executed, the funding is frozen. The team continues to work as the planning receives funding via the State for the planning phase. RFP has been issued. Community Water Center and Staff are working together to complete the funding application and submit it to the State before the end of the month. The Expedited Drinking Water Grant application was submitted on October 22, 2025. Application follow-up requests have been received, and staff is working on the requests. **Communication between the State Water Resources Control Board (SWRCB), Community Water Center, and Staff is ongoing regarding the request for additional information related to the Expedited Drinking Water Grant.**

Environmental Permitting

Denise Duffy and Associates (DDA) has begun the pre-application process with the County of Monterey. The Tribal Consultation efforts are in process, met with 3 tribes regarding Tribal Sensitivity. The team met with Pajaro Valley Water Management to discuss the potential impact of the Project on groundwater resources in the area. Water capacity test was performed on both Pajaro wells, and MNS has drafted a Well Impact Study, in circulation for review. DDA is finalizing the Initial Study/Mitigated Negative Declaration (IS/MND), which will be circulated for public review this month. The IS/MND is anticipated to be brought to the Board for consideration and approval in January 2026, potentially through a special meeting. **IS/MND is still under public review.**

Construction

The construction of the project may be phased out depending on approval of the EPA Community Change Grant. The Grant would require the work to be completed in 3 years from funding execution, and it must provide direct benefit to the community. The first phase includes land acquisition, iron/manganese treatment for the Pajaro Well 1, consolidation pipeline Pajaro & Sunny Mesa Water Systems, pump station, Pajaro tank 1 rehabilitation, destruction of Struve #2 and Sunny Mesa Wells, partial SCADA system, and auto read meters upgrade.

## DISTRICT OPERATIONS REPORT

### December 18, 2025

TOPIC	STATUS	DATE OF PLANNED RESPONSE
Springfield Water System Improvements Project	Construction is in progress.	On Agenda
Pajaro-Sunny Mesa-Springfield Area Regional Consolidation Project (PSMS)	EPA Community Change Grant will include land acquisition, Pajaro Well #1 Iron/Manganese treatment, Pajaro and Sunny Mesa Water Systems consolidation pipeline, pump station, Pajaro Tank #1 rehabilitation, partial Scada system, potential destruction of Sunny Mesa Wells, destruction of Struve #2 Well, and auto-read meters upgrade. EPA funding has been canceled; team is now requesting funding from the Expedited Drinking Water Grant Funding Program (EDWG).	On Agenda
Delany Consolidation Feasibility Study	The Division of Financial Assistance (DFA) has considered Delany a failing system due to 4 quarters of Hexavalent Chromium Maximum Contaminant Level exceedance, qualifying them for funding. DFA has increased the per-project cap. Provost and Prichard will be preparing a work plan to be reviewed by DFA. Once the work plan is executed, recurring monthly meetings will be scheduled.	No Report
Parks Legacy Project	The Board has requested more information regarding the environmental impact of the project. The Ad Hoc committee received a copy of the SB 330 preliminary application submitted to the County of Monterey. District Subcommittee, Counsel, Engineer, and Staff will meet with the PLP team on October 20, 2025.	No Report
Pajaro Park	The Board and Staff are considering Operations funding. Per Marilyn Vierra, Chief of Staff, Supervisor Church, Co. Mo. will provide \$59,000 per year to the Pajaro Park until the park's master plan is complete. Discuss the Park activity.	No Report
Hazard Mitigation Plan	The Local Hazard Mitigation Plan has been officially adopted by FEMA on April 5, 2023. Staff has requested to integrate into the County of Monterey Multi-Jurisdictional Hazard Mitigation Plan Update 2027, thus relieving the District from an update.	No Report
Multi-Community Bottled Water Project	Springfield Water System, Moss Landing Mobile Home Park, Springfield/Bluff/Jensen and Giberson Roads. <b>The reimbursement request for September and October services has been approved and processed for reimbursement.</b>	December 2025
ACWA JPIA 2025 Wellness Grant	The 2025 Wellness Grant application was approved.	No Report
Tank Replacement/Rehab Grant Project	Presented the District's needs to the State Water Boards- Division of Financial Assistance (DFA). State Representatives requested a pre-application to be submitted to find the correct funding source for the project. Pre-application has been submitted.	No Report

## DISTRICT OPERATIONS REPORT

### December 18, 2025

Pajaro Long-term Recovery	<p>The County of Monterey Parks Department is completing the turf replacement and playground area upgrade. Staff applied for the second round of beautification grant funds to reseal the office parking lot and replace windows. Pajaro Park was closed on October 27, 2025. <b>Field turf replacement was completed on December 11, 2025. The playground turf and equipment are expected to be completed on December 24, 2025. Staff is preparing to reopen the park in the last week of the year.</b></p> <p>Office windows were replaced on October 28, 2025. Reimbursement has been requested.</p>	December 2025
Water Rate Study Update	Staff contacted NBS to initiate the Water Rate Study Update. NBS will be providing a proposal. District Counsel is drafting a contract.	No Report
Electric Vehicles Feasibility	<p><b>Staff attended Monterey Bay Air Resources District (MBARD), Advisory Committee Meeting on Thursday, December 4, 2025, where a presentation was provided for the Proposed Electric Vehicle Charging Infrastructure Program. As a follow-up MBARD Staff connected the District with Central Coast Community Energy (3CE) to explore available programs for public Agencies related to Electric Vehicles and charging infrastructure. A meeting with 3CE is scheduled for the second week of January 2026.</b></p>	December 2025
Current Water System Repairs	<p>Blackie Road #18 WS: Langley/Valle Pacifico WS:</p> <ul style="list-style-type: none"> <li>• <b>Arsenic media was changed out November 21, 2025.</b></li> </ul> <p>Moss Landing Harbor WS: Normco WS: Pajaro WS: Springfield Road WS: Sunny Mesa WS:</p> <ul style="list-style-type: none"> <li>• <b>A 1/4" copper tube on clave-valve developed a leak, fixed by Staff.</b></li> <li>• <b>Subdivision fire zone curbs are being repainted.</b></li> </ul> <p>Vega Road #01 WS: Vierra Estates WS: Parks:</p> <ul style="list-style-type: none"> <li>• <b>Pajaro Park two lights failed. One light fuse burned out and the other was damaged by vandalism. Awaiting repair estimate from electrician.</b></li> </ul>	December 2025
Sunny Mesa Sewer	The district is holding monies that are to be refunded to the original Sunny Mesa Sewer customers. Balance Sheet Account #2320-Amount \$29,169.90. Staff is currently reviewing and has spoken to Bianchi, Kasavan, and Pope for their opinion and assistance if needed.	No Report

## Usage Comparison in Gallons 2024-2025

Water Systems	Nov-22	Nov-23	Nov-24	Nov-25
Pajaro	5,577,088	5,005,616	7,290,756	6,400,636
Normco	1,621,664	1,934,328	2,137,784	1,771,264
Sunny Mesa	1,616,428	1,736,108	2,065,228	1,802,680
Moss Landing	1,993,420	2,209,592	1,641,860	2,517,020
Vega	818,312	853,468	997,084	893,112
Vierra Estates	219,912	243,848	196,724	300,696
Springfield (pumped)	363,528	308,924	261,052	232,628
Langley/Valle Pacifico	166,056	206,448	179,520	188,496
Blackie	128,656	237,116	161,568	169,796
District Total	12,505,064	12,735,448	14,931,576	14,276,328

Water Systems	Nov-24	Nov-25	Percentage
Pajaro	7,290,756	6,400,636	↓ -12.2%
Normco	2,137,784	1,771,264	↓ -17.1%
Sunny Mesa	2,065,228	1,802,680	↓ -12.7%
Moss Landing	1,641,860	2,517,020	↑ 53.3%
Vega	997,084	893,112	↓ -10.4%
Vierra Estates	196,724	300,696	↑ 52.9%
Springfield (pumped)	261,052	232,628	↓ -10.9%
Langley/Valle Pacifico	179,520	188,496	↑ 5.0%
Blackie	161,568	169,796	↑ 5.1%
District Total	14,931,576	14,276,328	↓ -4.4%

**RESOLUTION NO. 12-02-25**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PAJARO/SUNNY MESA  
COMMUNITY SERVICES DISTRICT, AMENDING THE GENERAL MANAGER  
EMPLOYMENT CONTRACT WITH JUDITH VAZQUEZ-VARELA**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PAJARO/SUNNY  
MESA COMMUNITY SERVICES DISTRICT, AS FOLLOWS:**

1. That the Contract between the Pajaro/Sunny Mesa Community Services District and Judith Vazquez-Varela for employment as General Manager, a copy of which Contract is attached hereto and incorporated herein by this reference, is fair and equitable and is hereby ratified and approved.

2. That the President of the Board of Directors of the Pajaro/Sunny Mesa Community Services District be and is hereby authorized and directed to execute the Contract Amendment for and on behalf of the Pajaro/Sunny Mesa Community Services District.

**WHEREAS**, the Board of Directors intend to extend the term of the contract for an additional three (3) years and increase compensation.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the Pajaro/Sunny Mesa Community Services District, duly held on the 18<sup>th</sup> day of December 2025, upon motion of Director , seconded by Director , and carried by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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President of the Board of Directors

CERTIFICATE OF SECRETARY

I, Clinton Miller, as the duly elected Secretary of the Board of Directors of the Pajaro/Sunny Mesa Community Services District, Monterey County, California, do hereby certify that the above Resolution is a full, true and correct copy of said Resolution passed and adopted by the Board of Directors at a meeting held on the 18<sup>th</sup> day of December 2025, and that said Resolution is now spread upon the minutes of said Board.

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Clinton Miller, Secretary of the Board of Directors