

PAJARO/SUNNY MESA
COMMUNITY SERVICES DISTRICT
136 San Juan Road, Royal Oaks, CA 95076
O (831) 722-1389 | Fax (831) 722-2137
www.pajarosunnymesa.com

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
DISTRICT CONFERENCE BOARD ROOM
136 SAN JUAN ROAD, ROYAL OAKS, CA 95076

JANUARY 22, 2026
5:30 P.M.

The Pajaro/Sunny Mesa Community Services District welcomes you to its meetings regularly scheduled on the fourth Thursday of each month, and your interest and participation is encouraged and appreciated.

Contact the District office at the email address or telephone number above if you believe you require any modification or accommodation for any disability which might impair your ability to participate in the meeting.

Members of the public may join the meeting from their computers via Zoom Meeting by entering the following link: <https://us06web.zoom.us/j/81088439070?pwd=ustwTokc0i4BH60BNbOhVCqI7PgtiZ.1> or by calling **1 (669) 444-9171** and when prompted, enter meeting ID: **810 8843 9070#** and passcode **541435#**. A link to the Zoom Meeting may also be found on our District’s home page at www.pajarosunnymesa.com identified as “Board Meeting Zoom Link” You may submit written comments in writing either at District Office in person or by email info@pajarosunnymesa.com through and including the time of the meeting.

Documents provided to the District after the agenda has been published will be available at the District office and available for photocopying during ordinary business hours as Public Records at the cost set by resolution by the Board from time to time. This is ordinarily \$.25 per page. Documents provided to the Board for agenda items will ordinarily be placed on the District website if time permits. Otherwise, late documents will be provided to the Board at the meeting and a copy placed with the agendas available to the Public at Board meetings.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Pajaro Sunny Mesa Community Services District at (831) 722-1389 before the meeting to allow the District to make reasonable accommodations.

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER AND ROLL CALL

- o (11/27) President Paul Anderson _____
- o (11/29) Vice President Donald Olsen _____
- o (11/27) Secretary Donald Chesterman _____
- o (11/29) Assistant Secretary Sanford Coplin _____
- o (11/29) Treasurer Clinton Miller _____

ADMINISTRATIVE STAFF: General Manager Judy Vazquez-Varela _____
 Operations Manager Sergio Ochoa _____
 Bookkeeper Amy Saldate _____
 Recorder Rocio Fernandez _____
DISTRICT COUNSEL: Heidi Quinn _____

P/SMCSD REGULAR BOARD MEETING AGENDA – January 22, 2026**3. ADDITIONS TO AGENDA [SUBDIVISION (b), CALIFORNIA GOVERNMENT CODE § 54954.2]**

The Board may act on items of business not appearing on the posted agenda if (1) three members determine that an emergency (as defined in California Government Code Section 54956.5 exists), and (2) two-thirds vote of the members present, or, if less than two-thirds of the members are present, a unanimous vote of those members present, find a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted.

4. COMMENTS FROM PUBLIC OR MEMBERS OF BOARD ON ITEMS NOT ON AGENDA

Any person may address the Board on any item not on the agenda when recognized by the Board President. Please limit your comment to three (3) minutes. Any Board member may comment on any item not on the agenda. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.

ACTION ITEMS

Consent Agenda

All items appearing on the Consent Agenda are recommended actions which are routine and will be acted upon as one consensus motion. Any items removed will be considered immediately after the consensus motion. The Board Chair will allow public input prior to the approval of the Consent Agenda.

CONSIDER APPROVAL OF CONSENT AGENDA

1. DRAFT MINUTES OF DECEMBER 18, 2025, REGULAR MEETING¹
2. JANUARY PAYMENTS (CHECK LISTING)

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Consent Agenda

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/27) President Paul Anderson _____
- o (11/29) Vice President Donald Olsen _____
- o (11/27) Secretary Donald Chesterman _____
- o (11/29) Assistant Secretary Sanford Coplin _____
- o (11/29) Treasurer Clinton Miller _____

Old Business:

1. CONSIDER APPROVAL OF THE 2024-2025 FINAL FINANCIAL AUDIT

- **Financial Audit**

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve the 2024-2025 Final Financial Audit

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

¹ Robert's Rules of Order Newly Revised, 12th edition says: "It should be noted that a member's absence from the meeting for which minutes are being approved does not prevent the member from participating in their correction or approval." 41:11. A newly elected member may vote to approve minutes for a meeting held before the member was appointed, and a member who was not present at a meeting also has the right to move approval of the minutes of that meeting.

P/SMCSD REGULAR BOARD MEETING AGENDA – January 22, 2026

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/27) President Paul Anderson _____
- o (11/29) Vice President Donald Olsen _____
- o (11/27) Secretary Donald Chesterman _____
- o (11/29) Assistant Secretary Sanford Coplin _____
- o (11/29) Treasurer Clinton Miller _____

New Business:

1. REVIEW AND APPROVE FINANCIAL REPORTS FOR DECEMBER 2025

- Financial notes
- Report from Staff

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Financial Reports for December 2025

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/27) President Paul Anderson _____
- o (11/29) Vice President Donald Olsen _____
- o (11/27) Secretary Donald Chesterman _____
- o (11/29) Assistant Secretary Sanford Coplin _____
- o (11/29) Treasurer Clinton Miller _____

2. CONSIDER APPROVAL OF FORMING AD HOC COMMITTEE TO REVIEW PAJARO PARK FINANCIAL NEEDS

- Establish an Ad Hoc Committee to review the financial needs of the Pajaro Park and provide direction and recommendations to the Board on necessary actions.

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Established Pajaro Park Ad Hoc Committee

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/27) President Paul Anderson _____
- o (11/29) Vice President Donald Olsen _____
- o (11/27) Secretary Donald Chesterman _____
- o (11/29) Assistant Secretary Sanford Coplin _____
- o (11/29) Treasurer Clinton Miller _____

3. CONSIDER APPROVAL OF MNS ENGINEERS, INC PROPOSAL FOR ENGINEERING SERVICES FOR THE PAJARO-SUNNY MESA-SPRINGFIELD AREA REGIONAL CONSOLIDATION PROJECT (PSMS)

- **Copy of proposal**

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second

P/SMCSD REGULAR BOARD MEETING AGENDA – January 22, 2026

- Board Deliberation
- Motion to Approve MNS Engineers, Inc. proposal for engineering services for the PSMS Project, pending District Counsel review

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/27) President Paul Anderson _____
- o (11/29) Vice President Donald Olsen _____
- o (11/27) Secretary Donald Chesterman _____
- o (11/29) Assistant Secretary Sanford Coplin _____
- o (11/29) Treasurer Clinton Miller _____

4. CONSIDER APPROVAL OF DENISE DUFFY & ASSOCIATES, INC. PROPOSAL FOR THE PAJARO-SUNNY MESA-SPRINGFIELD AREA REGIONAL CONSOLIDATION PROJECT (PSMS)

• **Copy of proposal**

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Denise Duffy & Associates, Inc. proposal for engineering services for the PSMS Project, pending District Counsel review

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/27) President Paul Anderson _____
- o (11/29) Vice President Donald Olsen _____
- o (11/27) Secretary Donald Chesterman _____
- o (11/29) Assistant Secretary Sanford Coplin _____
- o (11/29) Treasurer Clinton Miller _____

STAFF/COMMITTEE REPORTS: (INFORMATION ONLY, NO ACTION)

This part of the agenda is for the Staff to report to the Board on District operations; however, no action is agendized, and no action may be taken other than asking for an action item to be brought to the Board at a future meeting.

1. Springfield Water System Improvements Project
 - Progress Report
2. Pajaro-Sunny Mesa-Springfield Area Regional Consolidation Project (PSMS)
 - Progress Report
3. District Operations Report
4. Usage Comparison Report 2024/2025

P/SMCSD REGULAR BOARD MEETING AGENDA – January 22, 2026

CLOSED SESSION:

None

MOTION TO ADJOURN

Next Board meeting date: February 26, 2026

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Adjournment Time: _____ p.m.

MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors was called to order at 5:30 pm on December 18, 2025.

ROLL CALL:

President Paul Anderson
Vice President Donald Olsen
Assistant Secretary Sanford Coplin
Treasurer Donald Chesterman

ADMINISTRATIVE STAFF:

General Manager Judy Vazquez-Varela
Bookkeeper Amy Saldate
Recorder Rocio Fernandez

ABSENT DIRECTOR(S) & STAFF:

Secretary Clinton Miller
Operations Manager Sergio Ochoa

DISTRICT COUNSEL:

Heidi Quinn, absent

ADDITION(S) TO AGENDA: No additions. The General Manager requested that action item #2 be the first item discussed before the consent agenda.

PUBLIC IN ATTENDANCE: Zoom: "Michael"; Santiago Garcia from the Springfield Community.

PUBLIC COMMENTS: None

CONSENT AGENDA: (Action Items)

1. Consider approval of the Minutes of November 20, 2025, Regular Board Meeting
2. Review and Approve December 2025 Payments
 1. General Fund 633: Total of \$0.00
 2. Operating Account: Check No. 26405-26410 totaling \$204,709.94
 3. Reserve Account: Check No. 142-143 totaling \$729,815.45
 4. Street Maintenance Account: Check No. 594-596 totaling \$3,696.94
 5. Pajaro Park Account: Total of \$1,857.24
 6. COP 2010 Account: Total of \$0.00
 7. Debt Service Reserve Account: Total of \$0.00

Directors Anderson and Chesterman both agreed the minutes were good.

A motion was made by Director Chesterman and seconded by Director Olsen to approve the Consent Agenda. Motion carried.

Roll Call Vote: Ayes: P. Anderson; D. Olsen; S. Coplin; D. Chesterman

Noes: None
Absent: C. Miller
Abstain: None

OLD BUSINESS:

1. None

NEW BUSINESS: (Action Items)

1. Consider approval of financial reports for November 2025

Bookkeeper Saldade reported to the Board of Directors that there was a 2% shortfall in Water Revenue for November. In the Indirect Expense Account, Other Employee Expense was over budget due to custom embroidered jackets and sweatshirts for Staff. The Small Tools-Repair and Maintenance Account was over budget due to a new hedge trimmer, and the Membership Fees and Dues had an increase due to the annual California Special Districts Association membership, which increased 3.5% from the previous year.

The Total Income was more than the Total Expenses by \$72,944. November's cash on hand, combining the Operating and Reserve Accounts, was \$1,809,717.86, which was less than the previous month.

Net Income was above the monthly budget projection by 8%.

A motion was made by Director Anderson and seconded by Director Olsen to approve the financial reports for November 2025. Motion carried.

Roll Call Vote: Ayes: P. Anderson; D. Olsen; S. Coplin; D. Chesterman
Noes: None
Absent: C. Miller
Abstain: None

2. Consider approval of the 2024-2025 Draft Financial Audit

Jarrold Penner with Bianchi, Kasavan & Pope presented the draft financial audit to the Board of Directors and confirmed that the District received a clean, unmodified opinion, with no material weaknesses or evidence of fraud.

A motion was made by Director Anderson and seconded by Director Chesterman to approve the 2024-2025 Draft Audit as presented. Motion carried.

Roll Call Vote: Ayes: P. Anderson; D. Olsen; S. Coplin; D. Chesterman
Noes: None
Absent: C. Miller
Abstain: None

3. Consider approval of Resolution No. 12-01-25 Adopting Calendar Year Regular Meeting Schedule

No discussion.

A motion was made by Director Olsen and seconded by Director Chesterman to approve Resolution No. 12-01-25 adopting calendar year regular meeting schedule. Motion carried.

Roll Call Vote:	Ayes:	P. Anderson; D. Olsen; S. Coplin; D. Chesterman
	Noes:	None
	Absent:	C. Miller
	Abstain:	None

4. Consider approval of the Election of Board Officers for 2026

Election of Officers for 2026 concluded as follows:

Office:	President-Paul Anderson
Office:	Vice President-Donald Olsen
Office:	Secretary-Donald Chesterman
Office:	Assistant Secretary-Sanford Coplin
Office:	Treasurer-Clinton Miller

A motion was made by Director Anderson and seconded by Director Coplin to approve the Election of Board Officers for 2026. Motion carried.

Roll Call Vote:	Ayes:	P. Anderson; D. Olsen; S. Coplin; D. Chesterman
	Noes:	None
	Absent:	C. Miller
	Abstain:	None

STAFF/COMMITTEE REPORTS: (Informational Only)

1. District Office will be closed from December 22nd through 26th, 2025
 - Office will re-open on December 29, 2025
 - Water Operators will work on a limited basis to ensure water systems are fully operational.

2. Springfield Water System Improvements Project
 - The amendment to the Grant agreement to change construction reimbursements from a quarterly to a monthly schedule is still pending, expected in January 2026.
 - Construction of the east and west tanks is near completion. Lateral line installation up to the meter is near completion. Chemical building construction is in progress. Water line installation in the Moss Landing Mobile Home Park is in progress. The project is on schedule. Staff followed up with the on-site Construction Inspector regarding traffic dust control concerns. The contractor has met the requirements of the encroachment permit and has escalated the clean-up efforts to improve conditions in the area where temporary pavement has been installed. At this point, staff consider the matter to be in compliance.
 - The onsite inspector has a meeting scheduled with Mr. Garcia on Monday, December 22, 2025, to discuss the documents requested.

3. Pajaro-Sunny Mesa-Springfield Area Regional Consolidation Project (PSMS)
 - The team continues to work on land acquisition. District Counsel has completed the four (4) property easements review.
 - Communication between the State Water Resources Control Board (SWRCB), Community Water Center, and Staff is ongoing regarding the request for additional information related to the Expedited Drinking Water Grant.
 - The Initial Study/Mitigated Negative Declaration (IS/MND) is still under public review.

4. District Operations Report

Multi-Community Bottled Water Project

- The reimbursement request for September and October services has been approved and processed for reimbursement.

Pajaro Long-Term Recovery

- Pajaro Park field turf replacement was completed on December 11, 2025. The playground turf and equipment are expected to be completed on December 24, 2025. Staff are preparing to reopen the park in the last week of the year.

Electric Vehicles Feasibility

- Staff attended the Monterey Bay Air Resources District (MBARD) Advisory Committee Meeting on Thursday, December 4, 2025, where a presentation was provided for the Proposed Electric Vehicle Charging Infrastructure Program. As a follow-up, MBARD Staff connected the District with Central Coast Community Energy (3CE) to explore available programs for public Agencies related to Electric Vehicles and charging infrastructure. A meeting with 3CE is scheduled for the second week of January 2026.

Current Water System Repairs

Blackie Road #18 WS:

Langley/Valle Pacifico WS:

- Arsenic media was changed on November 21, 2025.

Moss Landing WS:

Pajaro WS:

Springfield Road WS:

Sunny Mesa WS:

- A ¼" copper tube on the clave-valve developed a leak, fixed by the Staff.
- Subdivision fire zone curbs are being repainted.

Vega Road #01 WS:

Vierra Estates WS:

Parks:

- Pajaro Park two lights failed. One light fuse burned out, and the other was damaged by vandalism. Awaiting repair estimate from electrician.

5. Usage Comparison Report 2024/2025-November

- General Manager Vazquez-Varela reported that two water systems had higher-than-normal usage due to some major leaks on the customer side. District water usage was down 4 percent in November compared to the same month last year.

MINUTES OF REGULAR BOARD MEETING – December 18, 2025

CLOSED SESSION:

The closed session began at 6:20 p.m. and ended at 6:23 p.m.

FINAL ACTION:

1. Consider approval of Resolution No. 12-02-25 Amending General Manager Employment Contract

No discussion.

A motion was made by Director Anderson and seconded by Director Coplin to approve Resolution No. 12-02-25, amending General Manager Employment Contract. Motion carried.

Roll Call Vote:	Ayes:	P. Anderson; D. Olsen; S. Coplin; D. Chesterman
	Noes:	None
	Absent:	C. Miller
	Abstain:	None

NEXT BOARD MEETING:

The next Regular Board Meeting is to be held on Thursday, January 22, 2026, at 5:30 pm at the District Office.

There being no further business, the Regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 6:24 pm with a motion made by Director Anderson, seconded by Director Olsen. Motion carried.

Respectfully submitted by:

Paul Anderson, President

Donald Olsen, Vice President

Rocio Fernandez, Recorder

9:20 AM

Pajaro/Sunny Mesa Community Services District

Operating Account - Check Listing

January 16, 2026

December 16, 2025- January 16, 2026

Accrual Basis

Type	Date	Num	Name	Split	Amount
1001 - WCCB - Operating Account					
Liability Check	12/23/2025		QuickBooks Payroll Service	2110 · Direct Deposit Liabilities	-27,806.57
Liability Check	01/06/2026		QuickBooks Payroll Service	2110 · Direct Deposit Liabilities	-25,088.74
Liability Check	01/06/2026		QuickBooks Payroll Service	2110 · Direct Deposit Liabilities	-12,327.20
Check	12/19/2025	A/P	West Coast Community Bank	5390 · Bank Charges	-100.00
Liability Check	01/07/2026	AFLAC	Aflac	-SPLIT-	-862.88
Check	12/22/2025	AP	Total Merchant Services	5391 · Credit Card Transaction Fees	-0.50
Bill Pmt -Check	12/29/2025	AP	PG&E 0819-Online	2000 · Accounts Payable	-10,038.45
Check	01/02/2026	AP	Total Merchant Services	5391 · Credit Card Transaction Fees	-0.25
Check	12/31/2025	AP	Total Merchant Services	-SPLIT-	-229.20
Check	01/05/2026	AP	Total Merchant Services	5391 · Credit Card Transaction Fees	-0.25
Check	01/07/2026	AP	FP Mailing Solutions-Online	5245 · Postage	-1,000.00
Bill Pmt -Check	01/09/2026	AP	AAA Business Supplies LP-ACH	2000 · Accounts Payable	-540.46
Bill Pmt -Check	01/09/2026	AP	Ace Hardware Prunedale- ACH	2000 · Accounts Payable	-89.56
Bill Pmt -Check	01/09/2026	AP	Ace Hardware Watsonville- ACH	2000 · Accounts Payable	-213.88
Bill Pmt -Check	01/09/2026	AP	ACWA-JPIA (med ins)-ACH	2000 · Accounts Payable	-19,691.56
Bill Pmt -Check	01/09/2026	AP	ACWA/JPIA-Workers Comp-ACH	2000 · Accounts Payable	-4,936.21
Bill Pmt -Check	01/09/2026	AP	C & N Tractors- ACH	2000 · Accounts Payable	-60.86
Bill Pmt -Check	01/09/2026	AP	California Tire Mobil Service- Online	2000 · Accounts Payable	-30.00
Bill Pmt -Check	01/09/2026	AP	Corbin Willits Systems, Inc-Online	2000 · Accounts Payable	-589.06
Bill Pmt -Check	01/09/2026	AP	Core & Main- ACH	2000 · Accounts Payable	-418.36
Bill Pmt -Check	01/09/2026	AP	Ferguson Waterworks- ONLINE	2000 · Accounts Payable	-352.45
Bill Pmt -Check	01/09/2026	AP	First Alarm- ACH	2000 · Accounts Payable	-107.00
Bill Pmt -Check	01/09/2026	AP	GreatAmerica Financial-Online	2000 · Accounts Payable	-472.92
Bill Pmt -Check	01/09/2026	AP	ICONIX Waterworks (US), Inc- ACH	2000 · Accounts Payable	-1,614.74
Bill Pmt -Check	01/09/2026	AP	J Johnson & Company, Inc.- ACH	2000 · Accounts Payable	-3,059.87
Bill Pmt -Check	01/09/2026	AP	MBAS, Inc.- ACH	2000 · Accounts Payable	-1,085.80
Bill Pmt -Check	01/09/2026	AP	Mid Valley Supply- ACH	2000 · Accounts Payable	-911.33
Bill Pmt -Check	01/09/2026	AP	Orkin Central Coast- ACH	2000 · Accounts Payable	-120.00
Bill Pmt -Check	01/09/2026	AP	PG&E 1438-Online	2000 · Accounts Payable	-2,546.45
Bill Pmt -Check	01/09/2026	AP	PG&E 1826-Online	2000 · Accounts Payable	-30.99
Bill Pmt -Check	01/09/2026	AP	PG&E 6022-Online	2000 · Accounts Payable	-21.29
Bill Pmt -Check	01/09/2026	AP	PG&E 6857-Online	2000 · Accounts Payable	-6,786.66
Bill Pmt -Check	01/09/2026	AP	Pure Water- ACH	2000 · Accounts Payable	-11,564.40
Bill Pmt -Check	01/09/2026	AP	Santa Cruz Answering Service-ACH	2000 · Accounts Payable	-146.29
Bill Pmt -Check	01/09/2026	AP	Sturdy Oil Company- ACH	2000 · Accounts Payable	-2,066.50
Bill Pmt -Check	01/09/2026	AP	Tom's Site Service- ACH	2000 · Accounts Payable	-222.06
Bill Pmt -Check	01/09/2026	AP	USA Blue Book- ONLINE	2000 · Accounts Payable	-243.11
Bill Pmt -Check	01/09/2026	AP	Vestis	2000 · Accounts Payable	-360.94
Bill Pmt -Check	01/09/2026	AP	WM / Carmel Marina - Office-Online	2000 · Accounts Payable	-369.28
Check	01/12/2026	AP	Total Merchant Services	5391 · Credit Card Transaction Fees	-0.50
Bill Pmt -Check	01/16/2026	AP	AT&T 1782-Online	2000 · Accounts Payable	-31.76
Bill Pmt -Check	01/16/2026	AP	AT&T 2627-Online	2000 · Accounts Payable	-31.76
Bill Pmt -Check	01/16/2026	AP	AT&T 3439-Online	2000 · Accounts Payable	-31.54
Bill Pmt -Check	01/16/2026	AP	AT&T 6542-Online	2000 · Accounts Payable	-62.18
Bill Pmt -Check	01/16/2026	AP	California Tire Mobil Service- Online	2000 · Accounts Payable	-1,300.00
Bill Pmt -Check	01/16/2026	AP	CALNET/ AT&T 2506	2000 · Accounts Payable	-614.82
Bill Pmt -Check	01/16/2026	AP	Canon Financial Services Inc.- ACH	2000 · Accounts Payable	-166.26
Bill Pmt -Check	01/16/2026	AP	Core & Main- ACH	2000 · Accounts Payable	-41.51
Bill Pmt -Check	01/16/2026	AP	Elan-Online	2000 · Accounts Payable	-991.59
Bill Pmt -Check	01/16/2026	AP	First Alarm- ACH	2000 · Accounts Payable	-107.00
Bill Pmt -Check	01/16/2026	AP	Singh Computech- ACH	2000 · Accounts Payable	-285.00
Liability Check	12/24/2025	EDD	Employment Development Dept	-SPLIT-	-1,983.50
Liability Check	01/07/2026	EDD	Employment Development Dept	-SPLIT-	-3,845.10
Liability Check	12/24/2025	EFTPS	Internal Revenue Service	-SPLIT-	-4,750.80
Liability Check	01/07/2026	EFTPS	Internal Revenue Service	-SPLIT-	-7,361.00
Check	12/24/2025	PARS	US Bank - PARS #6746022400	-SPLIT-	-5,152.86
Check	01/07/2026	PARS	US Bank - PARS #6746022400	-SPLIT-	-4,986.32
Check	01/07/2026	PARS	US Bank - PARS #6746022400	-SPLIT-	-2,449.85
Liability Check	01/07/2026	VALIC	V.A.L.I.C.-Online	-SPLIT-	-3,558.97
Bill Pmt -Check	01/09/2026	26439	Noland, Hamerly, Etienne & Hoss	2000 · Accounts Payable	-898.80
Bill Pmt -Check	01/09/2026	26440	Assoc. of CA Water Agencies-Online	2000 · Accounts Payable	-12,230.00
Bill Pmt -Check	01/09/2026	26441	PVWMA- ACH	2000 · Accounts Payable	-29,864.58

Total 1001 - WCCB - Operating Account

-216,851.77

TOTAL

-216,851.77

Pajaro/Sunny Mesa Community Services District
Check Listing - Reserve Account
December 16, 2025 - January 16, 2026

Type	Date	Num	Name	Memo	Split	Amount
1002 · WCCB Reserve Account						
Check	01/06/2026	144	Anderson Pacific Engineering C...	Pay Est. #6 11/6/25-12/5/25 Springfield Impr...	1826 · ...	-904,706.60
Check	01/06/2026	ACH	Anderson Pacific Engineering C...	Retention #6 11/6/25-12/5/25	1826 · ...	-47,616.14
Check	01/07/2026	ACH	MNS Engineers Inc- ACH	Springfield: INV 92101 NOV 2025 svcs	1826 · ...	-82,843.69
Bill Pmt -Check	01/09/2026	AP	Denise Duffy & Associates, Inc- ...	Springfield Improv. Project: 10/16/25-12-31-25	2000 · ...	-14,973.25
Bill Pmt -Check	01/09/2026	AP	Ferguson Waterworks- ONLINE	Sunny Mesa: 4 1/2 x 2 hydrants (2)	2000 · ...	-7,433.30
Bill Pmt -Check	01/09/2026	AP	Maggiora Bros. Drilling, Inc.- ACH	Normco, Manzanita: 125 HP subm motor, 50...	2000 · ...	-49,053.86
Bill Pmt -Check	01/09/2026	145	Noland, Hamerly, Etienne & Hoss	Prof. services: thru 12.10.25	2000 · ...	-5,268.00
Check	01/11/2026	InterestPmt	West Coast Community Bank	Interest Payment: transaction activity 11/24/2...	5443 · ...	-28,546.22
Check	01/12/2026		West Coast Community Bank	Principal Payment: Springfield Improv. Project	2270 · ...	-590,626.17
Total 1002 · WCCB Reserve Account						<u>-1,731,067.23</u>
TOTAL						<u>-1,731,067.23</u>

Pajaro/Sunny Mesa Community Services District
Check Listing - Pajaro Park Account
 December 16, 2025 - January 16, 2026

Type	Date	Num	Name	Split	Amount
1036 · PSM Pajaro Park Acct					
Check	01/04/2026	AP	AT&T- 2458 Paj Park Uverse	5231 · Pajaro Park Expense	-95.25
Bill Pm...	01/09/2026	AP	Ace Hardware Watsonville- ACH	2000 · Accounts Payable	-532.09
Bill Pm...	01/09/2026	AP	First Alarm- ACH	2000 · Accounts Payable	-53.50
Bill Pm...	01/09/2026	AP	Pajaro Valley Lock Shop	2000 · Accounts Payable	-212.23
Bill Pm...	01/09/2026	AP	Panther Protective Services- ACH	2000 · Accounts Payable	-475.00
Bill Pm...	01/09/2026	AP	PG&E 3540 Pajaro Park-Online	2000 · Accounts Payable	-163.12
Bill Pm...	01/16/2026	AP	CALNET/ AT&T 2506	2000 · Accounts Payable	-64.68
Bill Pm...	01/16/2026	AP	First Alarm- ACH	2000 · Accounts Payable	-53.50
Total 1036 · PSM Pajaro Park Acct					<u>-1,649.37</u>
TOTAL					<u>-1,649.37</u>

Pajaro/Sunny Mesa Community Services District

Check Listing - Street Maintenance

January 16, 2026

December 16, 2025 - January 16, 2026

Accrual Basis

Type	Date	Num	Name	Split	Amount
1004 - WCCB - Street Maint Acct					
Bill Pmt -Check	01/09/2026	AP	Ace Hardware Watsonville- ACH	2000 · Accounts Payable	-122.84
Bill Pmt -Check	01/09/2026	AP	PG&E 9545 Street Maint-Online	2000 · Accounts Payable	-129.75
Bill Pmt -Check	01/09/2026	597	Pajaro/Sunny Mesa Comm Svcs Dist	2000 · Accounts Payable	-226.24
Bill Pmt -Check	01/16/2026	598	DeCamara Management, Inc.	2000 · Accounts Payable	-619.03
Bill Pmt -Check	01/16/2026	AP	CALNET/ AT&T 2506	2000 · Accounts Payable	-91.45
Total 1004 · WCCB - Street Maint Acct					<u>-1,189.31</u>
TOTAL					<u>-1,189.31</u>

FINANCIAL NOTES - DECEMBER 2025

Account No:	Account Name:	Increase / Decrease	Description
Income:			
4001-4015	Total Income	-	Water Revenue: 85% of budget projection
Expenses: Indirect			
5145	District Wide Repair & Maint.	+	Backflow bleed-off valve assembly
5240	Office Supplies	+	Color toner for HP printer
5250	Legal Expenses	-	Majority of attorney services for grant funded projects; reimbursable
5260	Accounting & Bookkeeping	+	Progress payment #4, 2025 Audit
5391	Credit Card Transaction Fees	+	Annual regulatory fee
Expenses: Direct			
6565	2021 Bond Expense	+	Annual Debt Transparency Report
Other Income:			
4110	Hydrant Sales	+	Temporary hydrant meter rentals (2)
4115	Testing Fees	+	Backflow assembly testing

Income & Cash Summary

Total Income	Total Expense	Difference
\$223,816.34	\$156,293.46	\$67,522.88
November Cash	December Cash	Difference
\$1,809,717.86	\$1,839,510.01	\$29,792.15

January 15, 2026

Balance Sheet

Accrual Basis

As of December 31, 2025

	Dec 31, 25
ASSETS	
Current Assets	
Checking/Savings	
1001 · WCCB - Operating Account	1,333,673.38
1002 · WCCB Reserve Account	505,836.63
1003 · WCCB - Sick Leave Account	5,501.02
1004 · WCCB - Street Maint Acct	243,089.58
1006 · WCCB-GF 633	9,685.53
1007 · WCCB - Debt Service Reserve	148,904.10
1032 · WCCB-COP Acct	146,118.72
1036 · PSM Pajaro Park Acct	170,451.82
1050 · Cash in County Treasury - DS	2,226.72
1051 · Cash in County Treasury - GF	233,690.42
1052 · US Bank 2021 Gen. Bond -8000	21.22
1054 · US Bank 2021 Gen. Bond -8002	311,480.69
1055 · US Bank 2021 Gen. Bond -8003	18.98
1056 · US Bank 2021 Gen. Bond -8004	9.44
1057 · US Bank 2021 Gen. Bond -8005	98,804.53
1066 · US Bank Vega 2303	169,101.28
1068 · US Bank Vega 2301	183.08
1069 · US Bank Vega-2302	621.35
1095 · US Bank Wtr Bond-Res 2204	148,795.06
2201 · US Bank-2015 Wtr Rfd Bd 2201	22,402.34
	<hr/>
Total Checking/Savings	3,550,615.89
Accounts Receivable	
1110 · Invoice Accounts Recv	2,600.00
1231 · Grants Receivable-A/R	10,150.16
	<hr/>
Total Accounts Receivable	12,750.16
Other Current Assets	
1080 · Petty Cash	400.00
1100 · Water Customer Accounts Recv	265,519.94
1101 · Allowance for Doubtful Accounts	-8,630.02
1115 · Prepaid Expenses	1.31
1153 · Receivable from Monterey County	860.00
1251 · Assess. Rec. - Lighting	3,022.14
1252 · Assessments Rec. - Street Maint	6,951.00
1253 · Assessments Rec. - Water bond	84,000.00
1253.1 · Assess Rec - Water Bond - Count	2,132.43
1254 · Advanced Pay - Spec. Asses - WB	-16,561.65
	<hr/>
Total Other Current Assets	337,695.15
Total Current Assets	<hr/> 3,901,061.20
Fixed Assets	
1084 · CIP-Springfield/Struve	18,967.36
1500 · Land	139,676.30
1510 · Land Improve (Non-office)	314,656.67
1520 · Land Improve (Office)	66,721.46
1521 · A/D - Land Impr (Off)	-110,378.40
1522 · Land - Parks	248,000.00
1530 · Wells	162,488.25
1540 · Pumping Plant Bldg	191,044.92
1541 · A/D - Pumping Plant Bldg	-191,045.00
1550 · District Office Building	163,247.47
1551 · A/D - District Office Building	-136,820.73
1555 · Office Equipment/Furniture	31,363.86
1556 · A/D - Office Equip/Furniture	-26,724.90
1557 · Equipment - Lighting	8,980.18
1559 · A/D - Lighting and Parks	-8,980.18
1560 · Electric Power to Sheds	2,598.59
1561 · A/D - Electric Power to Sheds	-2,599.00
1570 · Equipment - Pumping Plant	493,172.21
1571 · A/D - Equipment - Pumping Plant	-461,464.87
1580 · Distribution Mains [P]	1,487,948.01

January 15, 2026

Balance Sheet

Accrual Basis

As of December 31, 2025

	Dec 31, 25
1581 · A/D - Distribution Mains	-1,196,439.68
1590 · Meters	90,114.13
1591 · A/D - Meters	-87,564.11
1600 · Hydrants	7,422.43
1601 · A/D - Hydrants	-5,308.72
1610 · Automotive Equipment	229,964.13
1611 · A/D - Automotive Equipment	-220,726.31
1620 · Utility Trans/Distr Plant	115,702.65
1621 · A/D - Utility T&D Plant	-104,319.77
1622 · A/D - Moss Landing	-219,830.31
1630 · Utility Plant	107,992.45
1631 · A/D - Utility Plant	-107,992.00
1640 · Source of Supply Plant	54,616.59
1641 · A/D - Source of Supply Plant	-26,163.73
1650 · Trans & Distr Plant	212,329.08
1651 · A/D - Trans & Distr Plant	-119,105.30
1670 · Small Tools/Equipment	10,773.67
1671 · A/D - Small Tools/Equipment	-10,773.51
1680 · ALCO Water Project	155,809.38
1681 · A/D - ALCO Water Project	-132,439.45
1804 · CIP-Springfield	376,510.84
1805 · CIP-Vega Imprvtmnt Project	4,599,594.33
1805.1 · A/D - Vega	-3,116,227.90
1806 · Moss Landing Bridge Project	251,233.09
1807 · CIP-Langley/VP	331,226.39
1807.1 · A/D - Langley/VP	-131,972.74
1808 · CIP-Normco	671,417.52
1808.1 · A/D - Normco Tank	-217,726.73
1811 · CIP-Vierra Estate	313,402.88
1811.1 · A/D - Vierra Estates	-99,073.72
1812 · CIP-Moss Landing Water System	594,222.45
1812.1 · A/D - Moss Landing Water	-154,708.55
1813 · CIP-Normco Water System	10,812.92
1814 · CIP-Pajaro	2,394,106.55
1814.1 · A/D- Pajaro	-367,550.00
1816 · Land - Pajaro Park	781,632.00
1817 · Improvements - Pajaro Park	4,717,110.00
1817.1 · A/D - Improvements -Pajaro Park	-2,116,079.63
1818 · Buildings - Pajaro Park	796,400.00
1818.1 · A/D - Buildings-Pajaro Park	-291,352.26
1819 · Equipment - Pajaro Park	43,381.00
1819.1 · A/D - Equipment-Pajaro Park	-43,380.89
1820 · Normco Treatment Facility	127,374.00
1820.1 · A/D-Normco Treatment Facility	-125,153.85
1821 · CIP-Sunny Mesa	308,655.10
1821.1 · A/D-Sunny Mesa	-14,280.00
1822 · CIP-Vega	144,673.73
1822.1 · A/D-Vega	-11,910.00
1823 · CIP-Blackie	72,988.30
1823.1 · A/D-Blackie	-3,733.00
1824 · CIP- Generator Project	54,658.00
1825 · Spare Equip not yet in Service	10,039.00
1826 · CIP-Springfield Improv. Project	4,674,326.98
Total Fixed Assets	15,725,529.63
Other Assets	
1120 · Due From Gen Fund	0.66
1141 · Due From SC Grant Acct	100.00
1151 · Due from Maint Account	157.19
1220 · Spl Asmnt Revc-Long Term	3,032,538.72
1950 · Deferred amount on refunding	53,245.60
1951 · Deferred Amt of Ref-Vega Bds15	65,011.09
Total Other Assets	3,151,053.26
TOTAL ASSETS	22,777,644.09
LIABILITIES & EQUITY	

January 15, 2026

Balance Sheet

Accrual Basis

As of December 31, 2025

	<u>Dec 31, 25</u>
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	130,552.79
Total Accounts Payable	<u>130,552.79</u>
Credit Cards	
2910 · Elan	630.57
Total Credit Cards	<u>630.57</u>
Other Current Liabilities	
2005 · Accrued Liabilities	67,001.00
2050 · Accrued Payroll	40,137.82
2100 · Payroll Tax Liabilities	2,658.42
2110 · Direct Deposit Liabilities	0.01
2121 · Customer Security Deposits	17,278.70
2122 · Future Water Conn. Deposits	36,600.00
2123 · Hydrant Meter Deposits	22,550.00
2225 · Accrued Vacation Liability	16,533.63
2230 · Accrued Sick Leave Liability	17,443.26
2263 · 457b EE Plan Payable	3,033.00
2264 · Employee Insurance Payable	-2,228.00
2265 · EE Aflac Insurance Payable	931.30
2320 · Due to 64 Original Sewer Accts	29,169.90
2324 · Payable to Customers	2,347.79
2325 · Payable to P.V.W.M.A.	-15,258.49
Total Other Current Liabilities	<u>238,198.34</u>
Total Current Liabilities	369,381.70
Long Term Liabilities	
2257 · Reorganization Loan	80,000.00
2270 · Springfield Project Loan-8290	4,427,742.98
2355 · Bonds Payable- 2021 Gen. Bond	1,485,000.00
2360 · Bonds Payable-2015 COP Wtr Rf	1,585,000.00
2361 · Bonds Payable-2015 Vega Wtr Rf	2,677,599.67
2400 · Unamortized Discount on 2015	-24,879.01
2401 · Unamortized Discount-2015 Vega	-9,570.72
2402 · 2021 Gen. Bond Premium	38,999.80
Total Long Term Liabilities	<u>10,259,892.72</u>
Total Liabilities	10,629,274.42
Equity	
3000 · Fund Balance	219,540.85
3001 · Restricted-Street Maintenance	209,753.80
3040 · Contributed Capital	248,000.00
3045 · Restricted for Debt Service	4,575,060.23
3050 · Retained Earnings	6,322,088.22
Net Income	573,926.57
Total Equity	<u>12,148,369.67</u>
TOTAL LIABILITIES & EQUITY	<u><u>22,777,644.09</u></u>

January 15, 2026

Profit & Loss

Accrual Basis

December 2025

	<u>Dec 25</u>
Ordinary Income/Expense	
Income	
4001 · Route 1 - Pajaro	25,056.90
4002 · Route 2 - Pajaro	28,179.83
4003 · Route 3 - Commercial	27,661.80
4004 · Route 4 - Trailer Park	1,646.01
4005 · Route 5 - San Juan Rd Apts	79.72
4006 · Route 6 - Sunny Mesa	14,543.89
4007 · Route 7 - CSA 73	17,279.29
4008 · Route 8 - Vega	16,656.42
4010 · Route 10 -Springfield	850.00
4011 · Route 11 - Moss Landing	32,128.18
4012 · Route 12 - Blackie Road	4,783.86
4013 · Route 13 - Normco	36,775.78
4014 · Route 14 - Vierra	6,235.34
4015 · Route 15 - Langley/VP	3,785.70
Total Income	<u>215,662.72</u>
Gross Profit	215,662.72
Expense	
INDIRECT	
5000 · Salaries and Wages	80,893.76
5005 · Administrative Fees	543.63
5030 · Payroll Tax Expense	1,035.34
5050 · Employee Health Insurance	17,963.37
5070 · Employee Retirement	10,224.48
5090 · Other Employee Expense	114.17
5120 · Property Taxes	70.62
5130 · Utilities - Office	387.99
5140 · Building Repair & Maint	517.15
5145 · District Wide Repair & Maint	1,016.52
5150 · Garbage Service	369.28
5160 · Office Equip Rental	639.18
5165 · Computer Software	1,056.55
5240 · Office Supplies	639.30
5245 · Postage	1,000.00
5250 · Legal Expenses	898.80
5260 · Accounting & Bookkeeping	10,000.00
5270 · Automotive - Repair & Maint	30.00
5280 · Conferences, Meetings, Seminars	16.99
5330 · Telephone	1,042.59
5340 · Burglar Alarm Monitoring	107.00
5370 · Fuel - Trucks	2,066.50
5390 · Bank Charges	100.00
5391 · Credit Card Transaction Fees	235.44
5XXX · Indirect Allocation	0.00
Total INDIRECT	<u>130,968.66</u>
5190 · Water Testing- Labs	1,085.80
5220 · Water System - Repair & Maint	6,354.16
5225 · Street Maintenance	1,273.49
5230 · Park - Repair & Maint	39.13
5231 · Pajaro Park Expense	1,177.90
5310 · Utilities - Well Site	16,634.84
5315 · Utilities - Street Lighting	2,870.76
5392 · Returned Online Payment Fee	80.00
5427 · Improvement Project-Springfield	0.00
6565 A · 2021 Bond Expense- Fees	1,250.00
Total Expense	<u>161,734.74</u>
Net Ordinary Income	53,927.98
Other Income/Expense	
Other Income	
4100 · Late Payment Penalties	719.38
4110 · Hydrant Sales	1,160.52

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Pajaro/Sunny Mesa Community Services District

Profit & Loss

January 15, 2026

December 2025

Accrual Basis

	<u>Dec 25</u>
4115 · Testing Fees	1,910.00
4200 · Street Maintenance-Reimb	33,788.34
4210 · Vega Bond Assessments	148,096.61
4280 · Pro-Rata Tax Collection Share	16,093.04
4285 · P.V.W.M.A. Collection Fee	2,123.06
4340 · Utility Reimbursements	27,067.90
4350 · Interest Revenue	2,240.66
5404 · PSMS (N of ML Project)	11,676.78
5424 · Springfield Bottled Wtr Gr Reimb	494.76
5488 · Paj. Small Bus. Assist.-Reimb	6,265.54
Total Other Income	251,636.59
Other Expense	
5442 · PSMS (N of ML Project)- Exp	5,268.00
5443 · Springfield Project- Interest	24,431.64
Total Other Expense	29,699.64
Net Other Income	221,936.95
Net Income	275,864.93

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January 15, 2026

Accrual Basis

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
 December 2025

	Dec 25	Budget	% of Budget	Jul - Dec 25	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
4001 · Route 1 - Pajaro	25,056.90	32,980.50	76.0%	177,713.31	197,883.00	89.8%	395,766.00
4002 · Route 2 - Pajaro	28,179.83	32,413.50	86.9%	199,026.03	194,481.00	102.3%	388,962.00
4003 · Route 3 - Commercial	27,661.80	32,980.50	83.9%	218,517.15	197,883.00	110.4%	395,766.00
4004 · Route 4 - Trailer Park	1,646.01	1,701.00	96.8%	10,622.16	10,206.00	104.1%	20,412.00
4005 · Route 5 - San Juan Rd Apts	79.72	0.00	100.0%	485.17	0.00	100.0%	0.00
4006 · Route 6 - Sunny Mesa	14,543.89	17,104.50	85.0%	107,484.54	102,627.00	104.7%	205,254.00
4007 · Route 7 - CSA 73	17,279.29	19,372.50	89.2%	122,693.83	116,235.00	105.6%	232,470.00
4008 · Route 8 - Vega	16,656.42	20,128.50	82.8%	124,495.79	120,771.00	103.1%	241,542.00
4010 · Route 10 -Springfield	850.00	945.00	89.9%	5,075.00	5,670.00	89.5%	11,340.00
4011 · Route 11 - Moss Landing	32,128.18	35,626.50	90.2%	199,796.63	213,759.00	93.5%	427,518.00
4012 · Route 12 - Blackie Road	4,783.86	5,008.50	95.5%	33,245.94	30,051.00	110.6%	60,102.00
4013 · Route 13 - Normco	36,775.78	44,509.50	82.6%	263,447.20	267,057.00	98.6%	534,114.00
4014 · Route 14 - Vierra	6,235.34	7,371.00	84.6%	43,661.99	44,226.00	98.7%	88,452.00
4015 · Route 15 - Langley/VP	3,785.70	4,252.50	89.0%	26,458.55	25,515.00	103.7%	51,030.00
Total Income	215,662.72	254,394.00	84.8%	1,532,723.29	1,526,364.00	100.4%	3,052,728.00
Gross Profit	215,662.72	254,394.00	84.8%	1,532,723.29	1,526,364.00	100.4%	3,052,728.00
Expense							
INDIRECT							
5000 · Salaries and Wages	80,893.76	86,583.33	93.4%	472,611.48	519,500.02	91.0%	1,039,000.00
5005 · Administrative Fees	543.63	558.33	97.4%	3,240.46	3,350.02	96.7%	6,700.00
5030 · Payroll Tax Expense	1,035.34	1,333.33	77.7%	7,086.36	8,000.02	88.6%	16,000.00
5040 · Worker's Comp Insurance	0.00	1,850.00	0.0%	10,998.57	11,100.00	99.1%	22,200.00
5050 · Employee Health Insurance	17,963.37	19,058.33	94.3%	100,001.37	114,350.02	87.5%	228,700.00
5070 · Employee Retirement	10,224.48	14,208.33	72.0%	70,164.75	85,250.02	82.3%	170,500.00
5090 · Other Employee Expense	114.17	333.33	34.3%	2,224.42	2,000.02	111.2%	4,000.00
5120 · Property Taxes	70.62	195.83	36.1%	2,277.47	1,175.02	193.8%	2,350.00
5130 · Utilities - Office	387.99	454.16	85.4%	3,240.70	2,725.04	118.9%	5,450.00
5140 · Building Repair & Maint	517.15	666.66	77.6%	8,883.47	4,000.04	222.1%	8,000.00
5145 · District Wide Repair & Maint	1,016.52	833.33	122.0%	4,518.50	5,000.02	90.4%	10,000.00
5150 · Garbage Service	369.28	433.33	85.2%	2,218.96	2,600.02	85.3%	5,200.00
5160 · Office Equip Rental	639.18	666.66	95.9%	3,835.08	4,000.04	95.9%	8,000.00
5165 · Computer Software	1,056.55	1,833.33	57.6%	16,457.50	11,000.02	149.6%	22,000.00
5170 · Office Equipment Repair & Maint	0.00	300.00	0.0%	962.42	1,800.00	53.5%	3,600.00
5175 · Small Tools - Repair & Maint.	0.00	83.33	0.0%	1,043.90	500.02	208.8%	1,000.00
5180 · Casualty Ins/Liability Ins	0.00	5,000.00	0.0%	61,276.72	30,000.00	204.3%	60,000.00
5200 · Billing Supplies	0.00	375.00	0.0%	2,387.06	2,250.00	106.1%	4,500.00
5240 · Office Supplies	639.30	375.00	170.5%	1,503.97	2,250.00	66.8%	4,500.00
5245 · Postage	1,000.00	833.33	120.0%	5,000.00	5,000.02	100.0%	10,000.00
5250 · Legal Expenses	898.80	2,083.33	43.1%	18,405.80	12,500.02	147.2%	25,000.00
5255 · Interest Expense	0.00	350.00	0.0%	2,100.00	2,100.00	100.0%	4,200.00

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January 15, 2026

Accrual Basis

**Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
December 2025**

	<u>Dec 25</u>	<u>Budget</u>	<u>% of Budget</u>	<u>Jul - Dec 25</u>	<u>YTD Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
5256 · Interest Exp-Financed Items	0.00	125.00	0.0%	0.00	750.00	0.0%	1,500.00
5260 · Accounting & Bookkeeping	10,000.00	3,416.66	292.7%	35,000.00	20,500.04	170.7%	41,000.00
5266 · Engineering Svcs-Dist Wide	0.00	750.00	0.0%	2,402.80	4,500.00	53.4%	9,000.00
5270 · Automotive - Repair & Maint	30.00	1,250.00	2.4%	13,173.15	7,500.00	175.6%	15,000.00
5280 · Conferences, Meetings, Seminars	16.99	125.00	13.6%	177.62	750.00	23.7%	1,500.00
5290 · Travel Expenses	0.00	125.00	0.0%	0.00	750.00	0.0%	1,500.00
5300 · Books & Subscriptions	0.00	125.00	0.0%	0.00	750.00	0.0%	1,500.00
5305 · Water Conservation Program	0.00	250.00	0.0%	0.00	1,500.00	0.0%	3,000.00
5320 · Membership Fees and Dues	0.00	2,166.66	0.0%	12,149.13	13,000.04	93.5%	26,000.00
5326 · Licenses and Certifications	0.00	166.66	0.0%	1,450.00	1,000.04	145.0%	2,000.00
5330 · Telephone	1,042.59	1,166.66	89.4%	5,969.62	7,000.04	85.3%	14,000.00
5340 · Burglar Alarm Monitoring	107.00	166.66	64.2%	704.00	1,000.04	70.4%	2,000.00
5370 · Fuel - Trucks	2,066.50	3,333.33	62.0%	15,134.34	20,000.02	75.7%	40,000.00
5390 · Bank Charges	100.00	25.00	400.0%	100.00	150.00	66.7%	300.00
5391 · Credit Card Transaction Fees	235.44	58.33	403.6%	417.95	350.02	119.4%	700.00
5400 · Miscellaneous Expense	0.00	16.66	0.0%	0.00	100.04	0.0%	200.00
6577 · COP Debt Service - Interest	0.00	5,508.33	0.0%	33,031.25	33,050.02	99.9%	66,100.00
Total INDIRECT	130,968.66	157,183.22	83.3%	920,148.82	943,100.68	97.6%	1,886,200.00
5190 · Water Testing- Labs	1,085.80	2,475.00	43.9%	14,797.40	14,850.00	99.6%	29,700.00
5220 · Water System - Repair & Maint	6,354.16	14,583.33	43.6%	117,900.07	87,500.02	134.7%	175,000.00
5265 · Engineering Expenses	0.00	83.33	0.0%	2,108.10	500.02	421.6%	1,000.00
5310 · Utilities - Well Site	16,634.84	16,666.66	99.8%	121,146.68	100,000.04	121.1%	200,000.00
5325 · Permits	0.00	3,000.00	0.0%	4,939.00	18,000.00	27.4%	36,000.00
5360 · Fuel - Generator	0.00	666.66	0.0%	0.00	4,000.04	0.0%	8,000.00
5428 · COP Bond Expense	0.00	325.00	0.0%	2,332.00	1,950.00	119.6%	3,900.00
6565 A · 2021 Bond Expense- Fees	1,250.00	375.00	333.3%	3,750.00	2,250.00	166.7%	4,500.00
Total Expense	156,293.46	195,358.20	80.0%	1,187,122.07	1,172,150.80	101.3%	2,344,300.00
Net Ordinary Income	59,369.26	59,035.80	100.6%	345,601.22	354,213.20	97.6%	708,428.00
Other Income/Expense							
Other Income							
4100 · Late Payment Penalties	719.38	583.33	123.3%	3,741.82	3,500.02	106.9%	7,000.00
4101 · Billing Adjustments	0.00	16.66	0.0%	0.00	100.04	0.0%	200.00
4110 · Hydrant Sales	1,160.52	666.66	174.1%	1,160.52	4,000.04	29.0%	8,000.00
4115 · Testing Fees	1,910.00	916.66	208.4%	7,180.00	5,500.04	130.5%	11,000.00
4140 · Connection Fees	0.00	616.66	0.0%	0.00	3,700.04	0.0%	7,400.00
4141 · Application Fees	0.00	45.83	0.0%	0.00	275.02	0.0%	550.00
4146 · Other Fees	0.00	33.33	0.0%	0.00	200.02	0.0%	400.00
4285 · P.V.W.M.A. Collection Fee	2,123.06	2,666.66	79.6%	18,024.67	16,000.04	112.7%	32,000.00
4300 · Collection of Previous W/O Acct	0.00	20.83	0.0%	0.00	125.02	0.0%	250.00
4305 · Miscellaneous Revenue	0.00	83.33	0.0%	306.00	500.02	61.2%	1,000.00

7:38 AM

January 15, 2026

Accrual Basis

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
 December 2025

	Dec 25	Budget	% of Budget	Jul - Dec 25	YTD Budget	% of Budget	Annual Budget
4341 · Lighting Admin Reimbursements	0.00	1,052.50	0.0%	0.00	6,315.00	0.0%	12,630.00
4346 · District 25% Overhead Fee	0.00	41.66	0.0%	0.00	250.04	0.0%	500.00
4350 · Interest Revenue	2,240.66	1,666.66	134.4%	14,603.28	10,000.04	146.0%	20,000.00
4355 · Audit/Bookkeeping Reimbursement	0.00	58.33	0.0%	0.00	350.02	0.0%	700.00
4360 · Legal Counsel Reimbursement	0.00	33.33	0.0%	0.00	200.02	0.0%	400.00
Total Other Income	8,153.62	8,502.43	95.9%	45,016.29	51,015.42	88.2%	102,030.00
Net Other Income	8,153.62	8,502.43	95.9%	45,016.29	51,015.42	88.2%	102,030.00
Net Income	67,522.88	67,538.23	100.0%	390,617.51	405,228.62	96.4%	810,458.00

Springfield Water System Improvements Project
Progress Report
January 22, 2026

Bridge Loan

District Staff began the application process with Rural Community Assistance Corporation for a bridge loan. RCAC's lending capital is very thin and recommends that the District find an alternative lending source. The loan with West Coast Community Bank has been established.

Construction Funding Agreement

The source of funding for the construction phase of the Project is the Emerging Contaminants in Small or Disadvantaged Communities (ECSDC) program. The agreement has been executed. Now that all easements have been signed and finalized, the second-quarter reimbursement request was submitted on October 20, 2025. The amendment to the Grant agreement to change construction reimbursements from a quarterly schedule to a monthly schedule is still pending, expected in January 2026.

Staging Area

The Temporary Staging Area Easement Agreement was approved on 9/26/24.

Easements

The last pending easement that had been signed is now completed.

Construction Bidding Documents

Bid Period: November 19 through January 15, 2025. Pre-Bid meeting: December 2, 2024. Bid Opening: January 15, 2025.

Contract award: February 4, 2025.

The Notice of Award was issued to Anderson Pacific Engineering Construction, Inc. (APEC), on March 14, 2025.

Construction

Installation of the mainline along Springfield and Struve Roads is complete. **Lateral line installation from the meter to the house will commence at the end of January. Chemical building construction is in progress. Water line installation in the Moss Landing Mobile Home Park is in Progress. The jack and bore under the highway is now complete. A Notice of Violation was submitted to the contractor for working outside approved working hours.**

Environmental Package

- California Department of Fish and Wildlife (CDFW)- Received the Incidental Take Permit (ITP). Denise Duffy & Associates (DD&A) continues to negotiate permit conditions with CDFW for ITP. The conservation credits were purchased.
- Coastal Development Permit-DD&A continues to work with engineers and the County of Monterey on condition compliance.

Pajaro-Sunny Mesa-Springfield Area Regional Consolidation Project
(PSMS)
Progress Report
January 22, 2026

Project Overview

The consolidation of the Pajaro, Sunny Mesa Water Systems, and Springfield Area to provide reliable water quality that meets State water standards.

Land Acquisition

Staging areas have been finalized. **The offer packets were finalized by District Counsel and sent out to property owners.**

Boundary Survey

The Aerial and boundary survey is complete.

30% Design

MNS has provided 30% plans for team review. **Proposal received for Board approval.**

Project Funding

Although the construction funding grant has been executed, the funding is frozen. The team continues to work as the planning receives funding via the State for the planning phase. The Expedited Drinking Water Grant application was submitted on October 22, 2025. Application follow-up requests have been received, and staff is working on the requests. **The Expedited Drinking Water Grant Application has been routed for funding; we expect to have a grant award letter in March.**

Environmental Permitting

Denise Duffy and Associates (DDA) has begun the pre-application process with the County of Monterey. The Tribal Consultation efforts are in process, met with 3 tribes regarding Tribal Sensitivity. The team met with Pajaro Valley Water Management to discuss the potential impact of the Project on groundwater resources in the area. Water capacity test was performed on both Pajaro wells, and MNS has drafted a Well Impact Study, in circulation for review. DDA is finalizing the Initial Study/Mitigated Negative Declaration (IS/MND), which will be circulated for public review this month. The IS/MND is anticipated to be brought to the Board for consideration and approval in January 2026, potentially through a special meeting. **The IS/MND public review period has ended, comments were received and are being addressed, and we should have the final draft up for Board approval in February. Proposal received for Board approval.**

Construction

The construction of the project may be phased out depending on approval of the EPA Community Change Grant. The Grant would require the work to be completed in 3 years from funding execution, and it must provide direct benefit to the community. The first phase includes land acquisition, iron/manganese treatment for the Pajaro Well 1, consolidation pipeline Pajaro & Sunny Mesa Water Systems, pump station, Pajaro tank 1 rehabilitation, destruction of Struve #2 and Sunny Mesa Wells, partial SCADA system, and auto read meters upgrade.

DISTRICT OPERATIONS REPORT

January 22, 2026

TOPIC	STATUS	DATE OF PLANNED RESPONSE
Springfield Water System Improvements Project	Construction is in progress.	On Agenda
Pajaro-Sunny Mesa-Springfield Area Regional Consolidation Project (PSMS)	EPA Community Change Grant will include land acquisition, Pajaro Well #1 Iron/Manganese treatment, Pajaro and Sunny Mesa Water Systems consolidation pipeline, pump station, Pajaro Tank #1 rehabilitation, partial Scada system, potential destruction of Sunny Mesa Wells, destruction of Struve #2 Well, and auto-read meters upgrade. EPA funding has been canceled; team is now requesting funding from the Expedited Drinking Water Grant Funding Program (EDWG).	On Agenda
Delany Consolidation Feasibility Study	The Division of Financial Assistance (DFA) has considered Delany a failing system due to 4 quarters of Hexavalent Chromium Maximum Contaminant Level exceedance, qualifying them for funding. DFA has increased the per-project cap. Provost and Prichard will be preparing a work plan to be reviewed by DFA. Once the work plan is executed, recurring monthly meetings will be scheduled.	No Report
Pajaro & Sunny Mesa WS Motor Control Center Replacement	Replacement and mitigation of the Motor Control Center for the Pajaro and Sunny Mesa Water Systems is in progress. ACWA JPIA will be issuing payments to Tesco Controls directly.	January 2026
Parks Legacy Project	The Board has requested more information regarding the environmental impact of the project. The Ad Hoc committee received a copy of the SB 330 preliminary application submitted to the County of Monterey. District Subcommittee, Counsel, Engineer, and Staff will meet with the PLP team on October 20, 2025.	No Report
Pajaro Park	The Board and Staff are considering Operations funding. Per Marilyn Vierra, Chief of Staff, Supervisor Church, Co. Mo. will provide \$59,000 per year to the Pajaro Park until the park's master plan is complete. Discuss the Park activity.	No Report
Hazard Mitigation Plan	The Local Hazard Mitigation Plan has been officially adopted by FEMA on April 5, 2023. Staff has requested to integrate into the County of Monterey Multi-Jurisdictional Hazard Mitigation Plan Update 2027, thus relieving the District from an update.	No Report
ACWA JPIA 2025 Wellness Grant	The 2025 Wellness Grant application was approved.	No Report
Tank Replacement/Rehab Grant Project	Presented the District's needs to the State Water Boards- Division of Financial Assistance (DFA). State Representatives requested a pre-application to be submitted to find the correct funding source for the project. Pre-application has been submitted.	No Report

DISTRICT OPERATIONS REPORT
January 22, 2026

Pajaro Long-term Recovery	The County of Monterey Parks Department is completing the turf replacement and playground area upgrade. Pajaro Park was closed on October 27, 2025. Field turf replacement was completed on December 11, 2025. The playground equipment installation is expected to be completed on January 26, 2026. Staff is coordinating the reopening plans with the YMCA and the County.	January 2026
Water Rate Study Update	Staff contacted NBS to initiate the Water Rate Study Update. NBS will be providing a proposal. District Counsel is drafting a contract.	No Report
Electric Vehicles Feasibility	Staff met with Central Coast Community Energy (3CE) to explore available programs for public Agencies related to Electric Vehicles and charging infrastructure. 3CE has funding to complete the design for the charging infrastructure, and rebates are available for the purchase of EVs and charging stations. Application for design funding will be completed and submitted to 3EC this month.	January 2026
Current Water System Repairs	<p>Blackie Road #18 WS: Langley/Valle Pacifico WS: Moss Landing Harbor WS: Normco WS:</p> <ul style="list-style-type: none"> • Staff repaired a water leak located near the no. 1 booster. • Staff repaired the tubing leak on the Cla-Valve located at the tank site. <p>Pajaro WS:</p> <ul style="list-style-type: none"> • Staff added a sight tube to the hydro tank located in the vault to ease the recording of water to air ratio. <p>Springfield Road WS:</p> <ul style="list-style-type: none"> • The well magnetic starter began failing in the evening of January 10; it was replaced by the contractor the next morning. <p>Sunny Mesa WS: Vega Road #01 WS: Vierra Estates WS: Parks:</p>	January 2026
Sunny Mesa Sewer	The district is holding monies that are to be refunded to the original Sunny Mesa Sewer customers. Balance Sheet Account #2320-Amount \$29,169.90. Staff is currently reviewing and has spoken to Bianchi, Kasavan, and Pope for their opinion and assistance if needed.	No Report

Usage Comparison in Gallons 2024-2025

Water Systems	Dec-22	Dec-23	Dec-24	Dec-25
Pajaro	6,310,128	5,593,544	4,637,600	4,345,880
Normco	1,558,832	2,104,872	1,400,256	1,460,844
Sunny Mesa	1,669,536	1,798,192	1,347,148	1,418,956
Moss Landing	2,175,932	2,551,428	2,115,344	1,872,992
Vega	798,116	929,764	691,900	652,256
Vierra Estates	224,400	344,828	255,816	176,528
Springfield (pumped)	281,248	264,044	334,356	299,200
Langley/Valle Pacifico	183,260	230,384	145,860	159,324
Blackie	94,996	163,064	103,972	175,032
District Total	13,296,448	13,980,120	11,032,252	10,561,012

Water Systems	Dec-24	Dec-25	Percentage
Pajaro	4,637,600	4,345,880	↓ -6.3%
Normco	1,400,256	1,460,844	↑ 4.3%
Sunny Mesa	1,347,148	1,418,956	↑ 5.3%
Moss Landing	2,115,344	1,872,992	↓ -11.5%
Vega	691,900	652,256	↓ -5.7%
Vierra Estates	255,816	176,528	↓ -31.0%
Springfield (pumped)	334,356	299,200	↓ -10.5%
Langley/Valle Pacifico	145,860	159,324	↑ 9.2%
Blackie	103,972	175,032	↑ 68.3%
District Total	11,032,252	10,561,012	↓ -4.3%