

PAJARO/SUNNY MESA
COMMUNITY SERVICES DISTRICT
136 San Juan Road, Royal Oaks, CA 95076
O (831) 722-1389 | Fax (831) 722-2137
www.pajarosunnymesa.com

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
DISTRICT CONFERENCE BOARD ROOM
136 SAN JUAN ROAD, ROYAL OAKS, CA 95076

APRIL 24, 2025
5:30 P.M.

The Pajaro/Sunny Mesa Community Services District welcomes you to its meetings regularly scheduled on the fourth Thursday of each month, and your interest and participation is encouraged and appreciated.

Contact the District office at the email address or telephone number above if you believe you require any modification or accommodation for any disability which might impair your ability to participate in the meeting.

Members of the public may join the meeting from their computers via Zoom Meeting by entering the following link: <https://us06web.zoom.us/j/84905429412?pwd=FbBwp0W98npeY0wQYaiRI2FI1xWIIY.1> or by calling **1 (669) 444-9171** and when prompted, enter meeting ID: **849 0542 9412#** and passcode **583361#**. A link to the Zoom Meeting may also be found on our District’s home page at www.pajarosunnymesa.com identified as “Board Meeting Zoom Link” You may submit written comments in writing either at District Office in person or by email info@pajarosunnymesa.com through and including the time of the meeting.

Documents provided to the District after the agenda has been published will be available at the District office and available for photocopying during ordinary business hours as Public Records at the cost set by resolution by the Board from time to time. This is ordinarily \$.25 per page. Documents provided to the Board for agenda items will ordinarily be placed on the District website if time permits. Otherwise, late documents will be provided to the Board at the meeting and a copy placed with the agendas available to the Public at Board meetings.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Pajaro Sunny Mesa Community Services District at (831) 722-1389 before the meeting to allow the District to make reasonable accommodations.

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER AND ROLL CALL

- o (11/27) President Paul Anderson _____
- o (11/25) Vice President Donald Olsen _____
- o (11/25) Secretary Clinton Miller _____
- o (11/25) Assistant Secretary Sanford Coplin _____
- o (11/27) Treasurer Donald Chesterman _____

ADMINISTRATIVE STAFF: General Manager Judy Vazquez-Varela _____
 Operations Manager Sergio Ochoa _____
 Bookkeeper Amy Saldate _____
 Recorder Rocio Fernandez _____
DISTRICT COUNSEL: Heidi Quinn _____

P/SMCSD REGULAR BOARD MEETING AGENDA – April 24, 2025**3. ADDITIONS TO AGENDA [SUBDIVISION (b), CALIFORNIA GOVERNMENT CODE § 54954.2]**

The Board may act on items of business not appearing on the posted agenda if (1) three members determine that an emergency (as defined in California Government Code Section 54956.5 exists), and (2) two-thirds vote of the members present, or, if less than two-thirds of the members are present, a unanimous vote of those members present, find a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted.

4. COMMENTS FROM PUBLIC OR MEMBERS OF BOARD ON ITEMS NOT ON AGENDA

Any person may address the Board on any item not on the agenda when recognized by the Board President. Please limit your comment to three (3) minutes. Any Board member may comment on any item not on the agenda. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.

ACTION ITEMS**Consent Agenda**

All items appearing on the Consent Agenda are recommended actions which are routine and will be acted upon as one consensus motion. Any items removed will be considered immediately after the consensus motion. The Board Chair will allow public input prior to the approval of the Consent Agenda.

1. APPROVE DRAFT MINUTES OF MARCH 27, 2025, REGULAR MEETING
2. APPROVE APRIL PAYMENTS (CHECK LISTING)

Approval of draft minutes for Regular Meeting on 3/27/2025¹ and April Payments (Check Listing)

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/27) President Paul Anderson _____
- o (11/25) Vice President Donald Olsen _____
- o (11/25) Secretary Clinton Miller _____
- o (11/25) Assistant Secretary Sanford Coplin _____
- o (11/27) Treasurer Donald Chesterman _____

Old Business:

1. NONE

New Business:

1. REVIEW AND APPROVE DRAFT FINANCIAL REPORTS FOR MARCH 2025
 - Financial notes
 - Report from Staff
- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Draft Financial Reports for March 2025

¹ *Robert's Rules of Order Newly Revised, 12th edition* says: "It should be noted that a member's absence from the meeting for which minutes are being approved does not prevent the member from participating in their correction or approval." 41:11. A newly elected member may vote to approve minutes for a meeting held before the member was appointed, and a member who was not present at a meeting also has the right to move approval of the minutes of that meeting.

See also <https://jurassicparliament.com/approving-minutes-if-you-were-absent/>

P/SMCSD REGULAR BOARD MEETING AGENDA – April 24, 2025

Motioned by: Director _____ Seconded by: Director _____
Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/27) President Paul Anderson _____
- o (11/25) Vice President Donald Olsen _____
- o (11/25) Secretary Clinton Miller _____
- o (11/25) Assistant Secretary Sanford Coplin _____
- o (11/27) Treasurer Donald Chesterman _____

2. CONSIDER DISCONTINUATION OF BOARD STIPEND TO PAJARO PARK AND PROVIDE DIRECTION TO STAFF

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Discontinuation of the Board Stipend donation to Pajaro Park

Motioned by: Director _____ Seconded by: Director _____
Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/27) President Paul Anderson _____
- o (11/25) Vice President Donald Olsen _____
- o (11/25) Secretary Clinton Miller _____
- o (11/25) Assistant Secretary Sanford Coplin _____
- o (11/27) Treasurer Donald Chesterman _____

STAFF/COMMITTEE REPORTS: (INFORMATION ONLY, NO ACTION)

This part of agenda is for the Staff to report to the Board on District operations however no action is agendized and no action may be taken other than asking for an action item to be brought to the Board at a future meeting.

1. Compensation Study Update
 - Committee Report
 2. Springfield Water System Improvements Project
 - Progress Report
 3. Delany WC Feasibility Study
 - Progress Report
 4. Pajaro-Sunny Mesa-Springfield Area Regional Consolidation Project (PSMS)
 - Progress Report
 5. District Operations Report
 6. Usage Comparison Report 2024/2025
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P/SMCSD REGULAR BOARD MEETING AGENDA – April 24, 2025

CLOSED SESSION:

A. NONE

MOTION TO ADJOURN

Next Board meeting date: May 22, 2025

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/27) President Paul Anderson _____
- o (11/25) Vice President Donald Olsen _____
- o (11/25) Secretary Clinton Miller _____
- o (11/25) Assistant Secretary Sanford Coplin _____
- o (11/27) Treasurer Donald Chesterman _____

Adjournment Time: _____ p.m.

MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors was called to order at 5:30 pm on March 27, 2025.

ROLL CALL:

President Paul Anderson
Vice President Donald Olsen
Secretary Clinton Miller
Assistant Secretary Sanford Coplin
Treasurer Donald Chesterman

ADMINISTRATIVE STAFF:

General Manager Judy Vazquez-Varela
Operations Manager Sergio Ochoa
Bookkeeper Amy Saldade
Recorder Rocio Fernandez

ABSENT DIRECTOR(S) & STAFF:

None

DISTRICT COUNSEL:

Heidi Quinn, absent

ADDITION(S) TO AGENDA: None

PUBLIC IN ATTENDANCE

Zoom: Margie Kay with Elkhorn Community, Ryan Jensen with Provost & Pritchard, Jeff Tillery

In-person: Supervisor Glenn Church- Monterey County District 2

PUBLIC COMMENTS: None

CONSENT AGENDA: (Action Items)

1. Consider and approve the Minutes of February 27, 2025, Regular Board Meeting

General Manager Vazquez-Varela announced an edit to page 4 naming the Ad Hoc Committee members in the motion.

The motion was made by Director Chesterman and seconded by Director Olsen to approve the Regular Board Meeting Minutes of February 27, 2025, with edits. Motion carried.

Roll Call Vote: Ayes: P. Anderson; D. Olsen; C. Miller; S. Coplin; D. Chesterman
 Noes: None
 Absent: None
 Abstain: None

2. Review and Approve March 2025 Payments

1. General Fund 633: Total of \$0.00

2. Operating Account: Check No. 26122 through Check No. 26148 totaling \$155,659.78

MINUTES OF REGULAR BOARD MEETING – March 27, 2025

- 3. Reserve Account: Total of \$11,958.00
- 4. Street Maintenance Account: Total of \$315.01
- 5. Pajaro Park Account: Check No. 859 totaling \$1,325.28
- 6. COP 2010 Account: Total of \$0.00
- 7. Debt Service Reserve Account: Total of \$38,018.75

Director Coplin asked for clarification on page 17 whether \$11,000 payable to State Water Resources Control Board is reimbursable. Staff clarified that this payment is to Noland, Hamerly, Etienne and Hoss for Springfield Water System Improvements Project related expenses and confirmed that it is reimbursable from the State through the project grant.

Director Miller asked for clarification on page 19 regarding the payment to Noland, Hamerly, Etienne and Hoss from the Reserve account. Staff explained that it is the same expense already discussed.

Director Anderson announced changing the method for approving consent agenda in future Board Meetings to line items with one roll call vote.

A motion was made by Director Chesterman and seconded by Director Coplin to approve the March 2025 payments. Motion carried.

Roll Call Vote:	Ayes:	P. Anderson; D. Olsen; C. Miller; S. Coplin; D. Chesterman
	Noes:	None
	Absent:	None
	Abstain:	None

OLD BUSINESS: None

NEW BUSINESS: (Action Items)

- 1. Review and consider approving financial reports for February 2025

Bookkeeper Saldade reported to the Board of Directors that the Water Revenue of February was 83% of budget projection. In the Indirect Expenses, Automotive Repair and Maintenance were above budget due to auto body repairs of the 2008 Chevy, damage occurred during the Pajaro Park break-in June 2024, an insurance claim was submitted, and reimbursement check was received. In the Direct Expenses, Water Testing/Labs were over budget due to specific water quality sampling related to Vistra Power Plant Fire, a claim for reimbursement of lab invoices has been submitted to Vistra.

The Total Income was more than the Total Expenses by \$51,654. February's cash on hand, combining the Operating and Reserve Accounts, was \$1,554,500.

MINUTES OF REGULAR BOARD MEETING – March 27, 2025

Net Income did not meet the projected monthly budget due to low water sales, however the water sales year-to-date are at 100% of budget projection.

Director Coplin asked where the insurance reimbursement is reflected in the Profit & Loss and Bookkeeper Saldate explained on page 26 the Pajaro Park expense account shows a negative dollar amount which reflects a credit back to that expense account for the applied reimbursement.

Margie Kay asked where the water testing was performed and if the District has seen a change in Moss Landing water supply due to Vistra fire. General Manager Vazquez-Varela replied that the District uses Monterey Bay Analytical Services and that there has been no noticeable change in Moss Landing water supply.

A motion was made by Director Miller and seconded by Director Olsen to approve the financial reports for February 2025. Motion carried.

Roll Call Vote:	Ayes:	P. Anderson; D. Olsen; C. Miller; S. Coplin; D. Chesterman
	Noes:	None
	Absent:	None
	Abstain:	None

2. Review and consider approving Resolution No. 03-01-25 approving proposal from Century Environmental Services for the Vierra Estates Water System Arsenic Removal Facility in an amount not-to-exceed \$49,900

Director Chesterman inquired about the cost per media change-out and how often they are necessary. The General Manager responded that the change-out cost is approximately \$8,000 and is done every 700,000 gallons of water, about 3-4 change-outs per year.

Margie would like to know what happens to the filtering of the arsenic waste. General Manager informed her that our Contractor handles the purchasing, change-outs and disposal of the arsenic media.

A motion was made by Director Coplin and seconded by Director Anderson to approve Resolution No. 03-01-25 Approving Proposal for installation of the Arsenic Removal Facility. Motion carried.

Roll Call Vote:	Ayes:	P. Anderson; D. Olsen; C. Miller; S. Coplin; D. Chesterman
	Noes:	None
	Absent:	None
	Abstain:	None

STAFF/COMMITTEE REPORTS: (Informational Only)

1. Compensation update Committee Report
 - Committee members met individually with GM will bring back report on next meeting.

MINUTES OF REGULAR BOARD MEETING – March 27, 2025

2. Delany WC Feasibility Study

- The team is exploring a fourth alternative to include the systems interested in the consolidation. All alternatives have shown to be over the Department of Financial Assistance (DFA) funding threshold of \$80,000 and will likely not award construction funding. The stakeholders are currently reviewing the Draft Regional Consolidation Feasibility Study.
- Ryan Jensen with Provost and Prichard Consulting Group shared a power point presentation to recap the Draft Feasibility Study.

3. Pajaro-Sunny Mesa- Springfield Area Regional Consolidation Project (PSMS)

- The team continues to work on land acquisition and staging areas. The Tank site location changed slightly.
- Funding grant has been executed. The Request for Qualifications is posted on District website. The team held the Project Informational Meeting on March 20, 2025.
- Margie – requested a Community Water Center wellness check since she read that they had lost some Federal Funding

4. Springfield Water System Improvements Project

- Staff are gathering information requested to finish the Bridge loan.
- The Construction Funding Agreement has been executed.
- The easements have been finalized and should be received soon. Two are finalized and two had questions.
- The Notice of award was issued to Anderson Pacific Engineering Construction, Inc. on March 14, 2025, awaiting Construction Contract and documents requested.
- A purchase of conservation credits will be necessary, it is reimbursable via grant funding. Director Coplin inquired about the conservation credit. The General Manager explained that because the California Tiger Salamander and a few other protected species habitats are within the project area, these credits must be purchased.
- The groundbreaking ceremony has been postponed. Tentative date is May 9, 2025.

5. District Operations Report

Pajaro Park

- The fence replacement is in order, it is approximately 3 weeks out.
- Received reimbursement check \$3,891 from JPIA regarding the break in at the Pajaro Park claim.
- Director Olsen inquired about the timeline for the turf replacement project, General Manager Vazquez-Varela informed the Board of Directors that the work is to begin this Spring and be completed by the end of this year.

Multi Community Bottled Water Project

- Staff submitted reimbursement requests for February services.

Pajaro Long-Term Recovery

- The Memorandum of Understanding has been approved by the District Board and Board of Supervisors.
- Staff met with the County of Monterey Parks Department to plan the turf replacement. Director Anderson requested to be included in turf project meetings.

MINUTES OF REGULAR BOARD MEETING – March 27, 2025

- The application for flood recovery is still under review by the County of Monterey, they requested copy of payment which was provided by Staff.
- Beautification reimbursement has been received.

Current Water System Repairs

Staff submitted a claim to Vistra Corporation for reimbursement of lab invoices.

Blackie Road #18 WS:

Langley/Valle Pacifico WS:

- The new property owner is planning to install a fence around the house and our facility, Staff will meet to discuss access to the site for maintenance.

Moss Landing WS:

- Air release line leak on Dolan Rd, repaired by Staff.
- Tank #3 latch repaired by Staff.

Normco WS:

Pajaro WS:

- Staff repaired the air vent on top of tank #1.
- Pacific Crest Engineering completed the test boring at the proposed Iron & Manganese Treatment facility, to be installed at the office site as part of the PSMS Project.

Springfield Road WS:

- The Pre-Construction meeting is tentatively scheduled for April 7, 2025.

Sunny Mesa WS:

- The transfer case breaker at the tanks site has been upgraded, by District Electrician.
- Pacific Crest Engineering completed the test boring at the proposed booster pump station as part of the PSMS Project.

Vega Road #01 WS:

- The Vista Verde Well battery was replaced.

Vierra Estates WS:

Parks:

6. Usage Comparison Report 2024/2025-February

- Overall District had a slight increase this month compared to last year.

Several Directors have inquired about scheduling a tour of all District Water Systems. Operations Manager Ochoa will schedule the system tour.

CLOSED SESSION: None

NEXT BOARD MEETING:

The next Regular Board Meeting is to be held on Thursday April 24, 2025, at 5:30 pm at the District Office.

MINUTES OF REGULAR BOARD MEETING – March 27, 2025

There being no further business, the Regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 6:30 pm with motion made by Director Anderson, seconded by Director Chesterman. Motion carried.

Respectfully submitted by:

Paul Anderson, President

Donald Olsen, Vice President

Rocio Fernandez, Recorder

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
March 25 through April 17, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	AP	03/31/2025	Total Merchant Services	1001 · SCCB - Operating Account		-0.25
				5391 · Credit Card Transaction Fees	-0.25	0.25
TOTAL					-0.25	0.25
Check	AP	03/31/2025	Total Merchant Services	1001 · SCCB - Operating Account		-29.95
				5391 · Credit Card Transaction Fees	-29.95	29.95
TOTAL					-29.95	29.95
Check	AP	04/04/2025	FP Mailing Solutions-Online	1001 · SCCB - Operating Account		-1,000.00
				5245 · Postage	-1,000.00	1,000.00
TOTAL					-1,000.00	1,000.00
Check	AP	04/07/2025	Total Merchant Services	1001 · SCCB - Operating Account		-0.25
				5391 · Credit Card Transaction Fees	-0.25	0.25
TOTAL					-0.25	0.25
Bill Pmt -Check	AP	04/10/2025	AT&T 3439-Online	1001 · SCCB - Operating Account		-31.57
Bill	APR ...	04/01/2025		5310 · Utilities - Well Site	-31.57	31.57
TOTAL					-31.57	31.57
Bill Pmt -Check	AP	04/10/2025	CALNET/ AT&T 2506	1001 · SCCB - Operating Account		-610.70
Bill	MAR ...	04/01/2025		5310 · Utilities - Well Site	-26.24	32.91
				5310 · Utilities - Well Site	-26.24	32.91
				5225 · Street Maintenance	-72.63	91.10
				5310 · Utilities - Well Site	-82.78	103.84
				5231 · Pajaro Park Expense	-51.20	64.22
				5330 · Telephone	-351.61	441.04
TOTAL					-610.70	766.02
Bill Pmt -Check	AP	04/10/2025	Corbin Willits Systems, Inc-Online	1001 · SCCB - Operating Account		-576.39
Bill	000C...	03/15/2025		5165 · Computer Software	-576.39	576.39
TOTAL					-576.39	576.39
Bill Pmt -Check	AP	04/10/2025	Optimum Business Services	1001 · SCCB - Operating Account		-105.00
Bill	IN414...	04/03/2025		5170 · Office Equipment Repair & Maint	-105.00	105.00
TOTAL					-105.00	105.00
Bill Pmt -Check	AP	04/10/2025	PG&E 1438-Online	1001 · SCCB - Operating Account		-1,698.46
Bill	2/24/2...	03/25/2025		5310 · Utilities - Well Site	-1,698.46	1,698.46
TOTAL					-1,698.46	1,698.46
Bill Pmt -Check	AP	04/10/2025	PG&E 6022-Online	1001 · SCCB - Operating Account		-21.27
Bill	2/19/2...	03/19/2025		5315 · Utilities - Street Lighting	-21.27	21.27
TOTAL					-21.27	21.27
Bill Pmt -Check	AP	04/10/2025	PG&E 6857-Online	1001 · SCCB - Operating Account		-6,336.91
Bill	2/25/2...	03/26/2025		5310 · Utilities - Well Site	-1,964.18	1,964.18
				5310 · Utilities - Well Site	-1,016.57	1,016.57
				5130 · Utilities - Office	-297.43	297.43

10:30 AM

April 17, 2025

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 March 25 through April 17, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				5310 · Utilities - Well Site	-311.88	311.88
				5315 · Utilities - Street Lighting	-2,746.85	2,746.85
TOTAL					-6,336.91	6,336.91
Bill Pmt -Check	AP	04/10/2025	USA Blue Book- ONLINE	1001 · SCCB - Operating Account		-331.38
Bill	inv 00...	03/31/2025		5145 · District Wide Repair & Maint	-105.27	105.27
Bill	00667...	03/31/2025		5220 · Water System - Repair & Maint	-38.65	38.65
				5145 · District Wide Repair & Maint	-187.46	187.46
TOTAL					-331.38	331.38
Bill Pmt -Check	AP	04/10/2025	Ace Hardware Prunedale- ACH	1001 · SCCB - Operating Account		-311.90
Bill	06253...	03/03/2025		5220 · Water System - Repair & Maint	-53.75	53.75
Bill	06257...	03/06/2025		5220 · Water System - Repair & Maint	-11.41	11.41
Bill	06257...	03/06/2025		5220 · Water System - Repair & Maint	-9.72	9.72
Bill	06262...	03/10/2025		5220 · Water System - Repair & Maint	-25.98	25.98
Bill	06267...	03/14/2025		5220 · Water System - Repair & Maint	-10.74	10.74
				5220 · Water System - Repair & Maint	-5.39	5.39
Bill	06268...	03/14/2025		5220 · Water System - Repair & Maint	-11.35	11.35
Bill	06285...	03/28/2025		5220 · Water System - Repair & Maint	-11.18	11.18
Bill	06285...	03/28/2025		5175 · Small Tools - Repair & Maint.	-139.00	139.00
Bill	06286...	03/28/2025		5145 · District Wide Repair & Maint	-33.38	33.38
TOTAL					-311.90	311.90
Bill Pmt -Check	AP	04/10/2025	Ace Hardware Watsonville- ACH	1001 · SCCB - Operating Account		-106.26
Bill	236226	03/11/2025		5220 · Water System - Repair & Maint	-29.60	29.60
Bill	236336	03/17/2025		5220 · Water System - Repair & Maint	-1.10	1.10
Bill	236445	03/20/2025		5140 · Building Repair & Maint	-10.06	10.06
Bill	236424	03/20/2025		5140 · Building Repair & Maint	-0.86	0.86
Bill	236479	03/21/2025		5140 · Building Repair & Maint	-6.54	6.54
Bill	236533	03/25/2025		5220 · Water System - Repair & Maint	-9.87	9.87
Bill	236587	03/27/2025		5145 · District Wide Repair & Maint	-20.81	20.81
Bill	236621	03/28/2025		5270 · Automotive - Repair & Maint	-27.42	27.42
TOTAL					-106.26	106.26
Bill Pmt -Check	AP	04/10/2025	ACWA-JPIA (med ins)-ACH	1001 · SCCB - Operating Account		-17,976.94
Bill	07058...	04/01/2025		5050 · Employee Health Insurance	-16,407.60	16,407.60
				2264 · Employee Insurance Payable	-1,569.34	1,569.34
TOTAL					-17,976.94	17,976.94
Bill Pmt -Check	AP	04/10/2025	ACWA/JPIA-Workers Comp-ACH	1001 · SCCB - Operating Account		-5,425.67
Bill	1/01/2...	04/01/2025		5040 · Worker's Comp Insurance	-5,425.67	5,425.67
TOTAL					-5,425.67	5,425.67
Bill Pmt -Check	AP	04/10/2025	C & N Tractors- ACH	1001 · SCCB - Operating Account		-23.15
Bill	3895W	03/18/2025		5230 · Park - Repair & Maint	-13.45	13.45
Bill	4004W	03/20/2025		5230 · Park - Repair & Maint	-9.70	9.70
TOTAL					-23.15	23.15
Bill Pmt -Check	AP	04/10/2025	Castroville Ace Hardware-ACH	1001 · SCCB - Operating Account		-152.64
Bill	20010...	03/03/2025		5220 · Water System - Repair & Maint	-115.02	115.02
Bill	20038...	03/20/2025		5220 · Water System - Repair & Maint	-37.62	37.62
TOTAL					-152.64	152.64
Bill Pmt -Check	AP	04/10/2025	Core & Main- ACH	1001 · SCCB - Operating Account		-58.33
Bill	W624...	03/18/2025		5145 · District Wide Repair & Maint	-58.33	58.33

10:30 AM

April 17, 2025

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 March 25 through April 17, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-58.33	58.33
Bill Pmt -Check	AP	04/10/2025	Ferguson Waterworks- ONLINE	1001 - SCCB - Operating Account		-1,483.03
Bill	18884...	03/26/2025		5220 · Water System - Repair & Maint	-1,483.03	1,483.03
TOTAL					-1,483.03	1,483.03
Bill Pmt -Check	AP	04/10/2025	GreatAmerica Financial-Online	1001 - SCCB - Operating Account		-472.92
Bill	38874...	03/28/2025		5160 · Office Equip Rental	-472.92	472.92
TOTAL					-472.92	472.92
Bill Pmt -Check	AP	04/10/2025	ICONIX Waterworks (US), Inc- ACH	1001 - SCCB - Operating Account		-800.12
Bill	U251...	03/14/2025		5220 · Water System - Repair & Maint	-800.12	800.12
TOTAL					-800.12	800.12
Bill Pmt -Check	AP	04/10/2025	MBAS, Inc.- ACH	1001 - SCCB - Operating Account		-4,419.50
Bill	25021...	03/04/2025		5190 · Water Testing- Labs	-406.60	406.60
Bill	25021...	03/04/2025		5190 · Water Testing- Labs	-406.60	406.60
Bill	25021...	03/04/2025		5190 · Water Testing- Labs	-406.60	406.60
Bill	25021...	03/04/2025		5190 · Water Testing- Labs	-406.60	406.60
Bill	25021...	03/04/2025		5190 · Water Testing- Labs	-351.40	351.40
Bill	25021...	03/04/2025		5190 · Water Testing- Labs	-205.90	205.90
Bill	25030...	03/06/2025		5190 · Water Testing- Labs	-27.20	27.20
Bill	25030...	03/06/2025		5190 · Water Testing- Labs	-27.20	27.20
Bill	25030...	03/06/2025		5190 · Water Testing- Labs	-27.20	27.20
Bill	25030...	03/06/2025		5190 · Water Testing- Labs	-27.20	27.20
Bill	25030...	03/06/2025		5190 · Water Testing- Labs	-27.20	27.20
Bill	25030...	03/06/2025		5190 · Water Testing- Labs	-27.20	27.20
Bill	25030...	03/06/2025		5190 · Water Testing- Labs	-27.20	27.20
Bill	25030...	03/06/2025		5190 · Water Testing- Labs	-27.20	27.20
Bill	25030...	03/06/2025		5190 · Water Testing- Labs	-27.20	27.20
Bill	25030...	03/06/2025		5190 · Water Testing- Labs	-27.20	27.20
Bill	25030...	03/06/2025		5190 · Water Testing- Labs	-27.20	27.20
Bill	25021...	03/12/2025		5190 · Water Testing- Labs	-234.00	234.00
Bill	25021...	03/12/2025		5190 · Water Testing- Labs	-439.20	439.20
Bill	25021...	03/12/2025		5190 · Water Testing- Labs	-50.80	50.80
Bill	25022...	03/13/2025		5190 · Water Testing- Labs	-406.60	406.60
Bill	25031...	03/13/2025		5190 · Water Testing- Labs	-54.40	54.40
Bill	25031...	03/13/2025		5190 · Water Testing- Labs	-27.20	27.20
Bill	25031...	03/13/2025		5190 · Water Testing- Labs	-54.40	54.40
Bill	25031...	03/13/2025		5190 · Water Testing- Labs	-27.20	27.20
Bill	25031...	03/13/2025		5190 · Water Testing- Labs	-27.20	27.20
Bill	25031...	03/13/2025		5190 · Water Testing- Labs	-27.20	27.20
Bill	25031...	03/14/2025		5190 · Water Testing- Labs	-27.20	27.20
Bill	25022...	03/14/2025		5190 · Water Testing- Labs	-48.80	48.80
Bill	25030...	03/17/2025		5190 · Water Testing- Labs	-48.80	48.80
Bill	25022...	03/18/2025		5190 · Water Testing- Labs	-146.40	146.40
Bill	25031...	03/20/2025		5190 · Water Testing- Labs	-27.20	27.20
Bill	25031...	03/20/2025		5190 · Water Testing- Labs	-27.20	27.20
Bill	25031...	03/20/2025		5190 · Water Testing- Labs	-27.20	27.20
Bill	25031...	03/20/2025		5190 · Water Testing- Labs	-54.40	54.40
Bill	25031...	03/20/2025		5190 · Water Testing- Labs	-27.20	27.20
Bill	25031...	03/20/2025		5190 · Water Testing- Labs	-54.40	54.40
Bill	25030...	03/25/2025		5190 · Water Testing- Labs	-99.60	99.60
TOTAL					-4,419.50	4,419.50
Bill Pmt -Check	AP	04/10/2025	Mid Valley Supply- ACH	1001 - SCCB - Operating Account		-1,497.17
Bill	I280129	03/03/2025		5220 · Water System - Repair & Maint	-325.45	325.45
				5220 · Water System - Repair & Maint	-130.18	130.18
				5220 · Water System - Repair & Maint	-65.09	65.09
				5220 · Water System - Repair & Maint	-130.18	130.18
				5220 · Water System - Repair & Maint	-65.09	65.09
				5220 · Water System - Repair & Maint	-65.14	65.14
Bill	I280454	03/25/2025		5220 · Water System - Repair & Maint	-260.36	260.36
				5220 · Water System - Repair & Maint	-130.18	130.18
				5220 · Water System - Repair & Maint	-65.09	65.09
				5220 · Water System - Repair & Maint	-65.09	65.09
				5220 · Water System - Repair & Maint	-65.09	65.09

10:30 AM

April 17, 2025

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 March 25 through April 17, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				5220 · Water System - Repair & Maint	-65.09	65.09
				5220 · Water System - Repair & Maint	-65.14	65.14
TOTAL					-1,497.17	1,497.17
Bill Pmt -Check	AP	04/10/2025	Palace Business Solutions-ACH	1001 · SCCB - Operating Account		-159.72
Bill	24181...	03/25/2025		5240 · Office Supplies	-159.72	159.72
TOTAL					-159.72	159.72
Bill Pmt -Check	AP	04/10/2025	Pure Water- ACH	1001 · SCCB - Operating Account		-9,917.60
Bill	451418	04/01/2025	State Water Resources Control Board	5427 · Improvement Project-Springfield	-2,056.20	2,056.20
Bill	451419	04/01/2025	State Water Resources Control Board	5427 · Improvement Project-Springfield	-7,861.40	7,861.40
TOTAL					-9,917.60	9,917.60
Bill Pmt -Check	AP	04/10/2025	PVWMA- ACH	1001 · SCCB - Operating Account		-23,388.43
Bill	12/1/2...	03/28/2025		2325 · Payable to P.V.W.M.A.	-2,332.06	2,332.06
Bill	12/1/2...	03/28/2025		2325 · Payable to P.V.W.M.A.	-16,514.99	16,514.99
				2325 · Payable to P.V.W.M.A.	-4,541.38	4,541.38
TOTAL					-23,388.43	23,388.43
Bill Pmt -Check	AP	04/10/2025	Santa Cruz Answering Service-ACH	1001 · SCCB - Operating Account		-94.00
Bill	1009 ...	03/22/2025		5330 · Telephone	-94.00	94.00
TOTAL					-94.00	94.00
Bill Pmt -Check	AP	04/10/2025	Singh Computech- ACH	1001 · SCCB - Operating Account		-190.00
Bill	10571	04/01/2025		5165 · Computer Software	-190.00	190.00
TOTAL					-190.00	190.00
Bill Pmt -Check	AP	04/10/2025	Streamline- ACH	1001 · SCCB - Operating Account		-175.87
Bill	6085e...	04/01/2025		5165 · Computer Software	-175.87	175.87
TOTAL					-175.87	175.87
Bill Pmt -Check	AP	04/10/2025	Sturdy Oil Company- ACH	1001 · SCCB - Operating Account		-3,048.02
Bill	CP-00...	03/15/2025		5370 · Fuel - Trucks	-1,056.35	1,056.35
				5360 · Fuel - Generator	-301.75	301.75
				5230 · Park - Repair & Maint	-12.33	12.33
Bill	CP-00...	03/31/2025		5370 · Fuel - Trucks	-1,677.59	1,677.59
TOTAL					-3,048.02	3,048.02
Bill Pmt -Check	AP	04/10/2025	Univar-ACH	1001 · SCCB - Operating Account		-2,656.80
Bill	52861...	03/17/2025		5220 · Water System - Repair & Maint	-2,656.80	2,656.80
TOTAL					-2,656.80	2,656.80
Bill Pmt -Check	AP	04/10/2025	Valvoline- online	1001 · SCCB - Operating Account		-115.88
Bill	100333	03/19/2025		5270 · Automotive - Repair & Maint	-115.88	115.88
TOTAL					-115.88	115.88
Bill Pmt -Check	AP	04/10/2025	Vestis	1001 · SCCB - Operating Account		-360.94
Bill	51106...	03/06/2025		5140 · Building Repair & Maint	-57.53	57.53
Bill	51106...	03/13/2025		5140 · Building Repair & Maint	-122.94	122.94
Bill	51106...	03/20/2025		5140 · Building Repair & Maint	-57.53	57.53
Bill	51106...	03/27/2025		5140 · Building Repair & Maint	-122.94	122.94

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
March 25 through April 17, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-360.94	360.94
Bill Pmt -Check	AP	04/10/2025	WM / Carmel Marina - Office-Online	1001 - SCCB - Operating Account		-467.66
Bill	01341...	04/01/2025		5150 - Garbage Service	-307.32	307.32
				5150 - Garbage Service	-98.38	98.38
				5150 - Garbage Service	-61.96	61.96
TOTAL					-467.66	467.66
Check	AP	04/14/2025	Total Merchant Services	1001 - SCCB - Operating Account		-0.50
				5391 - Credit Card Transaction Fees	-0.50	0.50
TOTAL					-0.50	0.50
Bill Pmt -Check	AP	04/17/2025	AT&T 1782-Online	1001 - SCCB - Operating Account		-31.57
Bill	4/7/25...	04/07/2025		5310 - Utilities - Well Site	-31.57	31.57
TOTAL					-31.57	31.57
Bill Pmt -Check	AP	04/17/2025	AT&T 2627-Online	1001 - SCCB - Operating Account		-31.57
Bill	4/7/25...	04/07/2025		5310 - Utilities - Well Site	-31.57	31.57
TOTAL					-31.57	31.57
Bill Pmt -Check	AP	04/17/2025	AT&T 6542-Online	1001 - SCCB - Operating Account		-61.81
Bill	4/7/25...	04/07/2025		5310 - Utilities - Well Site	-61.81	61.81
TOTAL					-61.81	61.81
Bill Pmt -Check	AP	04/17/2025	Canon Financial Services Inc.	1001 - SCCB - Operating Account		-166.26
Bill	39755...	04/04/2025		5160 - Office Equip Rental	-166.26	166.26
TOTAL					-166.26	166.26
Bill Pmt -Check	AP	04/17/2025	Elan-Online	1001 - SCCB - Operating Account		-3,355.92
Bill		04/15/2025		2910 - Elan	-3,355.92	3,355.92
TOTAL					-3,355.92	3,355.92
Bill Pmt -Check	AP	04/17/2025	PARS- ACH	1001 - SCCB - Operating Account		-532.97
Bill	56465	10/08/2024		5005 - Administrative Fees	-532.97	532.97
TOTAL					-532.97	532.97
Bill Pmt -Check	AP	04/17/2025	PG&E 0819-Online	1001 - SCCB - Operating Account		-8,080.80
Bill	3/5/25...	04/03/2025		5310 - Utilities - Well Site	-2,780.62	2,780.62
				5310 - Utilities - Well Site	-3,119.66	3,119.66
				5310 - Utilities - Well Site	-340.02	340.02
				5310 - Utilities - Well Site	-595.52	595.52
				5310 - Utilities - Well Site	-162.66	162.66
				5315 - Utilities - Street Lighting	-109.33	109.33
				5310 - Utilities - Well Site	-972.99	972.99
TOTAL					-8,080.80	8,080.80
Bill Pmt -Check	AP	04/17/2025	Valvoline- online	1001 - SCCB - Operating Account		-88.82
Bill	101441	04/09/2025		5270 - Automotive - Repair & Maint	-88.82	88.82
TOTAL					-88.82	88.82
Check	PARS	04/02/2025	US Bank - PARS #6746022400	1001 - SCCB - Operating Account		-4,997.98

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 March 25 through April 17, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				5070 · Employee Retirement	-4,997.98	4,997.98
TOTAL					-4,997.98	4,997.98
Check	PARS	04/16/2025	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-4,931.10
				5070 · Employee Retirement	-4,931.10	4,931.10
TOTAL					-4,931.10	4,931.10
Bill Pmt -Check	26160	04/10/2025	Noland, Hamerly, Etienne & Hoss	1001 · SCCB - Operating Account		-2,721.00
Bill	inv 26...	03/21/2025	State Water Resources Control Board Community Water Center	5250 · Legal Expenses 5427 · Improvement Project-Springfield 5442 · PSMS (N of ML Project)- Exp 5250 · Legal Expenses	-150.49 -876.80 -451.45 -1,242.26	294.00 1,713.00 882.00 2,427.00
TOTAL					-2,721.00	5,316.00
Bill Pmt -Check	26161	04/10/2025	Santa Cruz County Bank	1001 · SCCB - Operating Account		-566.04
Bill	ACCT...	03/24/2025		2256 · Vehicle Loan Payable 5256 · Interest Exp-Financed Items	-551.96 -14.08	551.96 14.08
TOTAL					-566.04	566.04
Bill Pmt -Check	26162	04/10/2025	The Pajaronian	1001 · SCCB - Operating Account		-75.00
Bill	annua...	04/01/2025		5300 · Books & Subscriptions	-75.00	75.00
TOTAL					-75.00	75.00
Bill Pmt -Check	26163	04/10/2025	Pacific Gas and Electric	1001 · SCCB - Operating Account		-1,209.58
Bill	HM d...	03/31/2025	Pacific Gas & Electric Company	2123 · Hydrant Meter Deposits	-1,209.58	1,209.58
TOTAL					-1,209.58	1,209.58
Bill Pmt -Check	26164	04/10/2025	Petty Cash	1001 · SCCB - Operating Account		-22.91
Bill	Petty ...	04/01/2025		5220 · Water System - Repair & Maint	-22.91	22.91
TOTAL					-22.91	22.91

Pajaro/Sunny Mesa Community Services District
Check Detail - Reserve Account
 March 25 through April 17, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		03/25/2025	Santa Cruz County Bank	1002 · SCCB Reserve Account		-35.00
				5390 · Bank Charges	-35.00	35.00
TOTAL					-35.00	35.00
Bill Pmt -Check	WIRE	03/25/2025	Southbay Conservation Resources, L...	1002 · SCCB Reserve Account		-60,000.00
Bill	Contr...	03/14/2025	State Water Resources Control Board	5427 · Improvement Project-Springfield	-60,000.00	60,000.00
TOTAL					-60,000.00	60,000.00
Bill Pmt -Check	130	04/10/2025	Noland, Hamerly, Etienne & Hoss	1002 · SCCB Reserve Account		-2,595.00
Bill	inv 26...	03/21/2025		5250 · Legal Expenses	-143.51	294.00
			State Water Resources Control Board	5427 · Improvement Project-Springfield	-836.20	1,713.00
			Community Water Center	5442 · PSMS (N of ML Project)- Exp	-430.55	882.00
				5250 · Legal Expenses	-1,184.74	2,427.00
TOTAL					-2,595.00	5,316.00

Pajaro/Sunny Mesa Community Services District
Check Detail- General Fund 633
March 25 through April 17, 2025

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Ch...	AP	04/10/2025	NBS- ACH		1006 · SCCB-GF 633		-1,525.58
Bill	202503-1572	03/20/2025			5426 · Vega Assmnt Bond Expense	-1,525.58	1,525.58
TOTAL						-1,525.58	1,525.58

Pajaro/Sunny Mesa Community Services District
Check Detail - Pajaro Park Account
 March 25 through April 17, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	AP	04/03/2025	AT&T- 2458 Paj Park Uverse	1036 · PSM Pajaro Park Acct		-79.20
				5231 · Pajaro Park Expense	-79.20	79.20
TOTAL					-79.20	79.20
Bill Pmt -Check	AP	04/10/2025	Ace Hardware Watsonville- ACH	1036 · PSM Pajaro Park Acct		-72.38
Bill	236351	03/18/2025		5231 · Pajaro Park Expense	-25.23	25.23
Bill	236519	03/24/2025		5231 · Pajaro Park Expense	-47.15	47.15
TOTAL					-72.38	72.38
Bill Pmt -Check	AP	04/10/2025	CALNET/ AT&T 2506	1036 · PSM Pajaro Park Acct		-64.22
Bill	MAR ...	04/01/2025		5310 · Utilities - Well Site	-2.75	32.91
				5310 · Utilities - Well Site	-2.76	32.91
				5225 · Street Maintenance	-7.64	91.10
				5310 · Utilities - Well Site	-8.71	103.84
				5231 · Pajaro Park Expense	-5.38	64.22
				5330 · Telephone	-36.98	441.04
TOTAL					-64.22	766.02
Bill Pmt -Check	AP	04/10/2025	Mid Valley Supply- ACH	1036 · PSM Pajaro Park Acct		-498.42
Bill	1280130	03/03/2025		5231 · Pajaro Park Expense	-335.07	335.07
Bill	1280281	03/13/2025		5231 · Pajaro Park Expense	-84.66	84.66
Bill	1280459	03/25/2025		5231 · Pajaro Park Expense	-78.69	78.69
TOTAL					-498.42	498.42
Bill Pmt -Check	AP	04/10/2025	Panther Protective Services- ACH	1036 · PSM Pajaro Park Acct		-475.00
Bill	00003...	03/28/2025		5231 · Pajaro Park Expense	-475.00	475.00
TOTAL					-475.00	475.00
Bill Pmt -Check	AP	04/10/2025	PG&E 3540 Pajaro Park-Online	1036 · PSM Pajaro Park Acct		-200.06
Bill	2/18/2...	03/19/2025		5231 · Pajaro Park Expense	-200.06	200.06
TOTAL					-200.06	200.06
Bill Pmt -Check	AP	04/10/2025	WM / Carmel Marina - Pajaro Park-On...	1036 · PSM Pajaro Park Acct		-307.32
Bill	01635...	04/01/2025		5231 · Pajaro Park Expense	-307.32	307.32
TOTAL					-307.32	307.32
Bill Pmt -Check	AP	04/10/2025	Abacherli Fence Company	1036 · PSM Pajaro Park Acct		-11,985.00
Bill	9723	04/02/2025		5231 · Pajaro Park Expense	-11,985.00	11,985.00
TOTAL					-11,985.00	11,985.00

Pajaro/Sunny Mesa Community Services District
Check Detail - Street Maintenance Account
 March 25 through April 17, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	04/10/2025	CALNET/ AT&T 2506	1004 - SCCB - Street Maint Acct		-91.10
Bill	MAR ...	04/01/2025		5310 - Utilities - Well Site	-3.92	32.91
				5310 - Utilities - Well Site	-3.91	32.91
				5225 - Street Maintenance	-10.83	91.10
				5310 - Utilities - Well Site	-12.35	103.84
				5231 - Pajaro Park Expense	-7.64	64.22
				5330 - Telephone	-52.45	441.04
TOTAL					-91.10	766.02
Bill Pmt -Check	AP	04/10/2025	Oscar Ortiz	1004 - SCCB - Street Maint Acct		-760.00
Bill	FEB 2...	04/02/2025		5225 - Street Maintenance	-760.00	760.00
TOTAL					-760.00	760.00
Bill Pmt -Check	AP	04/10/2025	Pajaro/Sunny Mesa Comm Svcs Dist	1004 - SCCB - Street Maint Acct		-133.22
Bill	MAR ...	04/01/2025		5225 - Street Maintenance	-133.22	133.22
TOTAL					-133.22	133.22
Bill Pmt -Check	AP	04/10/2025	PG&E 9545 Street Maint-Online	1004 - SCCB - Street Maint Acct		-88.06
Bill	2/18/2...	03/19/2025		5225 - Street Maintenance	-59.80	59.80
				5310 - Utilities - Well Site	-28.26	28.26
TOTAL					-88.06	88.06
Bill Pmt -Check	581	04/17/2025	Redenbacher & Brown	1004 - SCCB - Street Maint Acct		-847.00
Bill	16027	04/03/2025		5225 - Street Maintenance	-847.00	847.00
TOTAL					-847.00	847.00

FINANCIAL NOTES -MARCH 2025

Account No:	Account Name:	Increase / Decrease	Description
Income:			
4001-4015	Total Income	-	Water Revenue: 84% of monthly budget
Expenses: Indirect			
5175	Small Tools- Repair & Maintenance	+	Tool Set: Operation Manager's truck
5250	Legal Expenses	+	Monthly Professional Services
5255	Interest Expense	+	Biannual Interest Payment: Reorg. Loan \$3,018.75
5326	Licenses & Certifications	+	Education Course: Cross Connection Control Program Specialist
Expenses: Direct			
5190	Water Testing- Labs	+	Quarterly Regulatory Sampling
Other Income:			
4110	Hydrant Sales	+	Temporary Hydrant Meter Rentals: Pajaro & Moss Landing
Debt Service:			
6578	2021 Bond Debt Service- Interest	=	Biannual Interest Payment: \$22,612.50
6575	Vega Debt Service- Interest	=	Biannual Interest Payment: \$57,008.75
2257	2007 Reorganization Loan	=	Annual Principal Payment: \$35,000

Income & Cash Summary

Total Income	Total Expense	Difference
\$211,522.93	\$137,112.39	\$74,410.54
February Cash	March Cash	Difference
\$1,554,500.53	\$1,567,529.78	\$13,029.25

April 15, 2025

Balance Sheet

Accrual Basis

As of March 31, 2025

	<u>Mar 31, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
1001 · SCCB - Operating Account	1,025,195.54
1002 · SCCB Reserve Account	542,334.24
1003 · SCCB - Sick Leave Account	5,501.02
1004 · SCCB - Street Maint Acct	316,223.58
1006 · SCCB-GF 633	96,960.76
1007 · SCCB - Debt Service Reserve	148,994.48
1032 · SCCB-COP Acct	146,118.72
1036 · PSM Pajaro Park Acct	175,080.27
1050 · Cash in County Treasury - DS	32,355.32
1051 · Cash in County Treasury - GF	39,218.45
1052 · US Bank 2021 Gen. Bond -8000	32.69
1054 · US Bank 2021 Gen. Bond -8002	302,908.64
1055 · US Bank 2021 Gen. Bond -8003	23.99
1056 · US Bank 2021 Gen. Bond -8004	14.74
1057 · US Bank 2021 Gen. Bond -8005	96,085.40
1066 · US Bank Vega 2303	163,942.26
1068 · US Bank Vega 2301	21.13
1069 · US Bank Vega-2302	602.41
1095 · US Bank Wtr Bond-Res 2204	150,576.36
2201 · US Bank-2015 Wtr Rfd Bd 2201	15,302.02
Total Checking/Savings	3,257,492.02
Accounts Receivable	
1110 · Invoice Accounts Recv	970.19
1231 · Grants Receivable-A/R	20,171.52
Total Accounts Receivable	21,141.71
Other Current Assets	
1080 · Petty Cash	400.00
1100 · Water Customer Accounts Recv	235,668.79
1101 · Allowance for Doubtful Accounts	-8,630.02
1115 · Prepaid Expenses	1.31
1153 · Receivable from Monterey County	860.00
1251 · Assess. Rec. - Lighting	3,022.14
1252 · Assessments Rec. - Street Maint	6,951.00
1253 · Assessments Rec. - Water bond	84,000.00
1253.1 · Assess Rec - Water Bond - Count	2,132.43
1254 · Advanced Pay - Spec. Asses - WB	-16,561.65
Total Other Current Assets	307,844.00
Total Current Assets	3,586,477.73
Fixed Assets	
1084 · CIP-Springfield/Struve	18,967.36
1500 · Land	139,676.30
1510 · Land Improve (Non-office)	314,656.67
1520 · Land Improve (Office)	66,721.46
1521 · A/D - Land Impr (Off)	-110,378.40
1522 · Land - Parks	248,000.00
1530 · Wells	162,488.25
1540 · Pumping Plant Bldg	191,044.92
1541 · A/D - Pumping Plant Bldg	-191,045.00
1550 · District Office Building	163,247.47
1551 · A/D - District Office Building	-136,820.73
1555 · Office Equipment/Furniture	31,363.86
1556 · A/D - Office Equip/Furniture	-26,724.90
1557 · Equipment - Lighting	8,980.18
1559 · A/D - Lighting and Parks	-8,980.18
1560 · Electric Power to Sheds	2,598.59
1561 · A/D - Electric Power to Sheds	-2,599.00
1570 · Equipment - Pumping Plant	493,172.21
1571 · A/D - Equipment - Pumping Plant	-461,464.87

April 15, 2025

Balance Sheet

Accrual Basis

As of March 31, 2025

	<u>Mar 31, 25</u>
1580 · Distribution Mains [P]	1,487,948.01
1581 · A/D - Distribution Mains	-1,196,439.68
1590 · Meters	90,114.13
1591 · A/D - Meters	-87,564.11
1600 · Hydrants	7,422.43
1601 · A/D - Hydrants	-5,308.72
1610 · Automotive Equipment	229,909.12
1611 · A/D - Automotive Equipment	-220,726.31
1620 · Utility Trans/Distr Plant	115,702.65
1621 · A/D - Utility T&D Plant	-104,319.77
1622 · A/D - Moss Landing	-219,830.31
1630 · Utility Plant	107,992.45
1631 · A/D - Utility Plant	-107,992.00
1640 · Source of Supply Plant	54,616.59
1641 · A/D - Source of Supply Plant	-26,163.73
1650 · Trans & Distr Plant	212,329.08
1651 · A/D - Trans & Distr Plant	-119,105.30
1670 · Small Tools/Equipment	10,773.67
1671 · A/D - Small Tools/Equipment	-10,773.51
1680 · ALCO Water Project	155,809.38
1681 · A/D - ALCO Water Project	-132,439.45
1804 · CIP-Springfield	376,510.84
1805 · CIP-Vega Imprvtmnt Project	4,599,594.33
1805.1 · A/D - Vega	-3,116,227.90
1806 · Moss Landing Bridge Project	251,233.09
1807 · CIP-Langley/VP	325,860.61
1807.1 · A/D - Langley/VP	-131,972.74
1808 · CIP-Normco	614,416.66
1808.1 · A/D - Normco Tank	-217,726.73
1811 · CIP-Vierra Estate	313,402.88
1811.1 · A/D - Vierra Estates	-99,073.72
1812 · CIP-Moss Landing Water System	594,222.45
1812.1 · A/D - Moss Landing Water	-154,708.55
1814 · CIP-Pajaro	2,383,125.55
1814.1 · A/D- Pajaro	-367,550.00
1816 · Land - Pajaro Park	781,632.00
1817 · Improvements - Pajaro Park	4,717,110.00
1817.1 · A/D - Improvements -Pajaro Park	-2,116,079.63
1818 · Buildings - Pajaro Park	796,400.00
1818.1 · A/D - Buildings-Pajaro Park	-291,352.26
1819 · Equipment - Pajaro Park	43,381.00
1819.1 · A/D - Equipment-Pajaro Park	-43,380.89
1820 · Normco Treatment Facility	127,374.00
1820.1 · A/D-Normco Treatment Facility	-125,153.85
1821 · CIP-Sunny Mesa	297,907.68
1821.1 · A/D-Sunny Mesa	-14,280.00
1822 · CIP-Vega	124,106.80
1822.1 · A/D-Vega	-11,910.00
1823 · CIP-Blackie	71,557.55
1823.1 · A/D-Blackie	-3,733.00
1824 · CIP- Generator Project	54,658.00
1825 · Spare Equip not yet in Service	10,039.00
Total Fixed Assets	10,934,241.98
Other Assets	
1120 · Due From Gen Fund	0.66
1141 · Due From SC Grant Acct	100.00
1151 · Due from Maint Account	157.19
1220 · Spl Asmnt Revc-Long Term	3,032,538.72
1950 · Deferred amount on refunding	53,245.60
1951 · Deferred Amt of Ref-Vega Bds15	65,011.09
Total Other Assets	3,151,053.26
TOTAL ASSETS	17,671,772.97

Pajaro/Sunny Mesa Community Services District
Balance Sheet
As of March 31, 2025

	Mar 31, 25
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	58,597.31
Total Accounts Payable	58,597.31
Credit Cards	
2910 · Elan	3,219.03
Total Credit Cards	3,219.03
Other Current Liabilities	
2005 · Accrued Liabilities	67,001.00
2050 · Accrued Payroll	39,383.10
2100 · Payroll Tax Liabilities	2,658.42
2110 · Direct Deposit Liabilities	0.01
2121 · Customer Security Deposits	16,078.70
2122 · Future Water Conn. Deposits	36,600.00
2123 · Hydrant Meter Deposits	20,050.00
2225 · Accrued Vacation Liability	53,134.39
2230 · Accrued Sick Leave Liability	27,834.49
2263 · 457b EE Plan Payable	3,229.39
2264 · Employee Insurance Payable	-2,433.29
2265 · EE Aflac Insurance Payable	899.68
2320 · Due to 64 Original Sewer Accts	29,169.90
2324 · Payable to Customers	2,347.79
2325 · Payable to P.V.W.M.A.	-3,629.43
Total Other Current Liabilities	292,324.15
Total Current Liabilities	354,140.49
Long Term Liabilities	
2256 · Vehicle Loan Payable	2,690.09
2257 · Reorganization Loan	80,000.00
2350 · Bonds Payable - Water Bond	44,000.00
2355 · Bonds Payable- 2021 Gen. Bond	1,530,000.00
2360 · Bonds Payable-2015 COP Wtr Rf	1,660,000.00
2361 · Bonds Payable-2015 Vega Wtr Rf	2,847,599.67
2400 · Unamortized Discount on 2015	-24,879.01
2401 · Unamortized Discount-2015 Vega	-9,570.72
2402 · 2021 Gen. Bond Premium	38,999.80
Total Long Term Liabilities	6,168,839.83
Total Liabilities	6,522,980.32
Equity	
3000 · Fund Balance	219,540.85
3001 · Restricted-Street Maintenance	209,753.80
3040 · Contributed Capital	248,000.00
3045 · Restricted for Debt Service	4,575,060.23
3050 · Retained Earnings	5,243,515.21
Net Income	652,922.56
Total Equity	11,148,792.65
TOTAL LIABILITIES & EQUITY	17,671,772.97

Pajaro/Sunny Mesa Community Services District
Profit & Loss
March 2025

April 15, 2025

Accrual Basis

	Mar 25
Ordinary Income/Expense	
Income	
4001 · Route 1 - Pajaro	25,516.43
4002 · Route 2 - Pajaro	27,875.42
4003 · Route 3 - Commercial	24,733.18
4004 · Route 4 - Trailer Park	1,625.92
4005 · Route 5 - San Juan Rd Apts	0.00
4006 · Route 6 - Sunny Mesa	13,344.02
4007 · Route 7 - CSA 73	16,561.21
4008 · Route 8 - Vega	15,793.19
4010 · Route 10 -Springfield	850.00
4011 · Route 11 - Moss Landing	29,092.22
4012 · Route 12 - Blackie Road	4,064.03
4013 · Route 13 - Normco	34,963.35
4014 · Route 14 - Vierra	6,270.63
4015 · Route 15 - Langley/VP	3,297.74
Total Income	203,987.34
Gross Profit	203,987.34
Expense	
INDIRECT	
5000 · Salaries and Wages	66,424.97
5005 · Administrative Fees	532.97
5030 · Payroll Tax Expense	1,012.51
5050 · Employee Health Insurance	16,407.60
5070 · Employee Retirement	9,910.68
5130 · Utilities - Office	390.42
5140 · Building Repair & Maint	378.40
5145 · District Wide Repair & Maint	625.36
5150 · Garbage Service	467.66
5160 · Office Equip Rental	637.65
5165 · Computer Software	1,798.18
5175 · Small Tools - Repair & Maint.	139.00
5240 · Office Supplies	202.39
5245 · Postage	1,000.00
5250 · Legal Expenses	2,721.00
5255 · Interest Expense	3,018.75
5256 · Interest Exp-Financed Items	14.08
5270 · Automotive - Repair & Maint	143.30
5280 · Conferences, Meetings, Seminars	15.99
5326 · Licenses and Certifications	1,555.00
5330 · Telephone	937.64
5340 · Burglar Alarm Monitoring	107.00
5370 · Fuel - Trucks	2,733.94
5390 · Bank Charges	35.00
5391 · Credit Card Transaction Fees	36.45
6578 · 2021 Bond- Debt Svc. Interest	22,612.50
Total INDIRECT	133,858.44
5190 · Water Testing- Labs	4,419.50
5220 · Water System - Repair & Maint	6,869.30
5225 · Street Maintenance	269.40
5230 · Park - Repair & Maint	35.48
5231 · Pajaro Park Expense	1,750.44
5310 · Utilities - Well Site	14,275.90
5315 · Utilities - Street Lighting	2,876.86
5360 · Fuel - Generator	301.75
5392 · Returned Online Payment Fee	60.00
5426 · Vega Assmnt Bond Expense	1,525.58
5427 · Improvement Project-Springfield	61,713.00
6575 · Vega Debt Service-Interest	57,008.75
Total Expense	284,964.40

Pajaro/Sunny Mesa Community Services District
Profit & Loss
March 2025

April 15, 2025
 Accrual Basis

	Mar 25
Net Ordinary Income	-80,977.06
Other Income/Expense	
Other Income	
4100 · Late Payment Penalties	458.15
4110 · Hydrant Sales	2,117.44
4115 · Testing Fees	680.00
4200 · Street Maintenance-Reimb	630.36
4210 · Vega Bond Assessments	7,120.80
4280 · Pro-Rata Tax Collection Share	606.07
4285 · P.V.W.M.A. Collection Fee	1,997.87
4340 · Utility Reimbursements	969.83
4350 · Interest Revenue	2,282.13
5424 · Springfield Bottled Wtr Gr Reimb	-0.24
5794 · Water Bond Assessments	846.49
Total Other Income	17,708.90
Other Expense	
5442 · PSMS (N of ML Project)- Exp	882.00
5445 · Paj. Small Bus. Assist. Program	-9,425.00
Total Other Expense	-8,543.00
Net Other Income	26,251.90
Net Income	-54,725.16

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 Accrual Basis

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
 March 2025

	<u>Mar 25</u>	<u>Budget</u>	<u>% of Budget</u>	<u>Jul '24 - Mar 25</u>	<u>YTD Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense							
Income							
4001 · Route 1 - Pajaro	25,516.43	31,410.00	81.2%	247,267.31	282,690.00	87.5%	376,920.00
4002 · Route 2 - Pajaro	27,875.42	30,870.00	90.3%	283,592.06	277,830.00	102.1%	370,440.00
4003 · Route 3 - Commercial	24,733.18	31,410.00	78.7%	309,588.90	282,690.00	109.5%	376,920.00
4004 · Route 4 - Trailer Park	1,625.92	1,620.00	100.4%	14,999.72	14,580.00	102.9%	19,440.00
4005 · Route 5 - San Juan Rd Apts	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
4006 · Route 6 - Sunny Mesa	13,344.02	16,290.00	81.9%	146,491.79	146,610.00	99.9%	195,480.00
4007 · Route 7 - CSA 73	16,561.21	18,450.00	89.8%	165,646.69	166,050.00	99.8%	221,400.00
4008 · Route 8 - Vega	15,793.19	19,170.00	82.4%	171,607.94	172,530.00	99.5%	230,040.00
4010 · Route 10 -Springfield	850.00	900.00	94.4%	7,650.00	8,100.00	94.4%	10,800.00
4011 · Route 11 - Moss Landing	29,092.22	33,930.00	85.7%	292,757.16	305,370.00	95.9%	407,160.00
4012 · Route 12 - Blackie Road	4,064.03	4,770.00	85.2%	45,327.57	42,930.00	105.6%	57,240.00
4013 · Route 13 - Normco	34,963.35	42,390.00	82.5%	369,230.74	381,510.00	96.8%	508,680.00
4014 · Route 14 - Vierra	6,270.63	7,020.00	89.3%	61,567.59	63,180.00	97.4%	84,240.00
4015 · Route 15 - Langley/VP	3,297.74	4,050.00	81.4%	37,523.20	36,450.00	102.9%	48,600.00
Total Income	203,987.34	242,280.00	84.2%	2,153,250.67	2,180,520.00	98.7%	2,907,360.00
Gross Profit	203,987.34	242,280.00	84.2%	2,153,250.67	2,180,520.00	98.7%	2,907,360.00
Expense							
INDIRECT							
5000 · Salaries and Wages	66,424.97	81,750.00	81.3%	714,221.80	735,750.00	97.1%	981,000.00
5005 · Administrative Fees	532.97	541.66	98.4%	4,775.83	4,875.02	98.0%	6,500.00
5030 · Payroll Tax Expense	1,012.51	1,333.33	75.9%	11,525.46	12,000.01	96.0%	16,000.00
5040 · Worker's Comp Insurance	0.00	1,500.00	0.0%	16,317.92	13,500.00	120.9%	18,000.00
5050 · Employee Health Insurance	16,407.60	17,325.00	94.7%	136,198.05	155,925.00	87.3%	207,900.00
5070 · Employee Retirement	9,910.68	13,416.66	73.9%	96,722.48	120,750.02	80.1%	161,000.00
5090 · Other Employee Expense	0.00	250.00	0.0%	943.90	2,250.00	42.0%	3,000.00
5120 · Property Taxes	0.00	195.83	0.0%	2,223.71	1,762.51	126.2%	2,350.00
5130 · Utilities - Office	390.42	375.00	104.1%	4,234.39	3,375.00	125.5%	4,500.00
5140 · Building Repair & Maint	378.40	583.33	64.9%	9,202.62	5,250.01	175.3%	7,000.00
5145 · District Wide Repair & Maint	625.36	833.33	75.0%	6,434.22	7,500.01	85.8%	10,000.00
5150 · Garbage Service	467.66	433.33	107.9%	3,821.74	3,900.01	98.0%	5,200.00
5160 · Office Equip Rental	637.65	708.33	90.0%	6,061.00	6,375.01	95.1%	8,500.00
5165 · Computer Software	1,798.18	1,666.66	107.9%	14,208.44	15,000.02	94.7%	20,000.00
5170 · Office Equipment Repair & Maint	0.00	300.00	0.0%	4,715.71	2,700.00	174.7%	3,600.00
5175 · Small Tools - Repair & Maint.	139.00	83.33	166.8%	575.40	750.01	76.7%	1,000.00
5180 · Casualty Ins/Liability Ins	0.00	4,416.66	0.0%	59,104.04	39,750.02	148.7%	53,000.00
5200 · Billing Supplies	0.00	375.00	0.0%	4,233.75	3,375.00	125.4%	4,500.00
5240 · Office Supplies	202.39	375.00	54.0%	2,174.35	3,375.00	64.4%	4,500.00
5245 · Postage	1,000.00	833.33	120.0%	6,000.00	7,500.01	80.0%	10,000.00

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 Accrual Basis

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
 March 2025

	<u>Mar 25</u>	<u>Budget</u>	<u>% of Budget</u>	<u>Jul '24 - Mar 25</u>	<u>YTD Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
5250 · Legal Expenses	2,721.00	1,416.66	192.1%	19,091.74	12,750.02	149.7%	17,000.00
5255 · Interest Expense	3,018.75	508.33	593.9%	6,037.50	4,575.01	132.0%	6,100.00
5256 · Interest Exp-Financed Items	14.08	125.00	11.3%	221.01	1,125.00	19.6%	1,500.00
5260 · Accounting & Bookkeeping	0.00	3,208.33	0.0%	39,995.00	28,875.01	138.5%	38,500.00
5266 · Engineering Svcs-Dist Wide	0.00	1,083.33	0.0%	123.75	9,750.01	1.3%	13,000.00
5270 · Automotive - Repair & Maint	143.30	833.33	17.2%	12,890.54	7,500.01	171.9%	10,000.00
5280 · Conferences, Meetings, Seminars	15.99	41.66	38.4%	143.91	375.02	38.4%	500.00
5290 · Travel Expenses	0.00	41.66	0.0%	0.00	375.02	0.0%	500.00
5300 · Books & Subscriptions	0.00	125.00	0.0%	0.00	1,125.00	0.0%	1,500.00
5305 · Water Conservation Program	0.00	250.00	0.0%	0.00	2,250.00	0.0%	3,000.00
5320 · Membership Fees and Dues	0.00	2,000.00	0.0%	24,334.75	18,000.00	135.2%	24,000.00
5326 · Licenses and Certifications	1,555.00	166.66	933.0%	1,725.00	1,500.02	115.0%	2,000.00
5330 · Telephone	937.64	1,333.33	70.3%	9,209.22	12,000.01	76.7%	16,000.00
5340 · Burglar Alarm Monitoring	107.00	166.66	64.2%	790.82	1,500.02	52.7%	2,000.00
5370 · Fuel - Trucks	2,733.94	3,333.33	82.0%	23,832.33	30,000.01	79.4%	40,000.00
5390 · Bank Charges	35.00	25.00	140.0%	135.00	225.00	60.0%	300.00
5391 · Credit Card Transaction Fees	36.45	54.16	67.3%	497.30	487.52	102.0%	650.00
5400 · Miscellaneous Expense	0.00	16.66	0.0%	0.00	150.02	0.0%	200.00
6577 · COP Debt Service - Interest	0.00	5,741.66	0.0%	34,343.75	51,675.02	66.5%	68,900.00
Total INDIRECT	111,245.94	147,766.54	75.3%	1,277,066.43	1,329,900.38	96.0%	1,773,200.00
5190 · Water Testing- Labs	4,419.50	2,458.33	179.8%	30,848.40	22,125.01	139.4%	29,500.00
5220 · Water System - Repair & Maint	6,869.30	18,750.00	36.6%	108,223.67	168,750.00	64.1%	225,000.00
5265 · Engineering Expenses	0.00	83.33	0.0%	82.50	750.01	11.0%	1,000.00
5310 · Utilities - Well Site	14,275.90	16,250.00	87.9%	163,757.72	146,250.00	112.0%	195,000.00
5325 · Permits	0.00	3,000.00	0.0%	11,136.00	27,000.00	41.2%	36,000.00
5360 · Fuel - Generator	301.75	833.33	36.2%	4,345.30	7,500.01	57.9%	10,000.00
5428 · COP Bond Expense	0.00	366.66	0.0%	3,689.86	3,300.02	111.8%	4,400.00
6565 A · 2021 Bond Expense- Fees	0.00	375.00	0.0%	4,416.78	3,375.00	130.9%	4,500.00
Total Expense	137,112.39	189,883.19	72.2%	1,603,566.66	1,708,950.43	93.8%	2,278,600.00
Net Ordinary Income	66,874.95	52,396.81	127.6%	549,684.01	471,569.57	116.6%	628,760.00
Other Income/Expense							
Other Income							
4100 · Late Payment Penalties	458.15	416.66	110.0%	5,682.47	3,750.02	151.5%	5,000.00
4101 · Billing Adjustments	0.00	16.66	0.0%	0.00	150.02	0.0%	200.00
4110 · Hydrant Sales	2,117.44	1,250.00	169.4%	7,729.38	11,250.00	68.7%	15,000.00
4115 · Testing Fees	680.00	916.66	74.2%	7,380.00	8,250.02	89.5%	11,000.00
4140 · Connection Fees	0.00	616.66	0.0%	0.00	5,550.02	0.0%	7,400.00
4141 · Application Fees	0.00	45.83	0.0%	0.00	412.51	0.0%	550.00
4146 · Other Fees	0.00	33.33	0.0%	0.00	300.01	0.0%	400.00

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 Accrual Basis

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
 March 2025

	Mar 25	Budget	% of Budget	Jul '24 - Mar 25	YTD Budget	% of Budget	Annual Budget
4285 · P.V.W.M.A. Collection Fee	1,997.87	2,583.33	77.3%	24,254.62	23,250.01	104.3%	31,000.00
4300 · Collection of Previous W/O Acct	0.00	20.83	0.0%	0.00	187.51	0.0%	250.00
4305 · Miscellaneous Revenue	0.00	83.33	0.0%	360.00	750.01	48.0%	1,000.00
4341 · Lighting Admin Reimbursements	0.00	1,137.50	0.0%	6,825.00	10,237.50	66.7%	13,650.00
4346 · District 25% Overhead Fee	0.00	41.66	0.0%	0.00	375.02	0.0%	500.00
4350 · Interest Revenue	2,282.13	1,250.00	182.6%	25,087.52	11,250.00	223.0%	15,000.00
4355 · Audit/Bookkeeping Reimbursement	0.00	58.33	0.0%	350.00	525.01	66.7%	700.00
4360 · Legal Counsel Reimbursement	0.00	33.33	0.0%	200.00	300.01	66.7%	400.00
Total Other Income	7,535.59	8,504.11	88.6%	77,868.99	76,537.67	101.7%	102,050.00
Net Other Income	7,535.59	8,504.11	88.6%	77,868.99	76,537.67	101.7%	102,050.00
Net Income	74,410.54	60,900.92	122.2%	627,553.00	548,107.24	114.5%	730,810.00

Progress Report-Springfield Water System Improvements Project April 24, 2025

Bridge Loan

District Staff began the application process with Rural Community Assistance Corporation for a bridge loan. **The application is under review.**

Financial Security Package

Complete.

Technical Package

Complete.

Water System Consolidation Agreement

The Consolidation Agreement has been executed.

Construction Funding Agreement

The source of funding for the construction phase of the Project is Emerging Contaminants in Small or Disadvantaged Communities (ECSDC). The agreement has been executed.

Design

The 100% design is complete.

Staging Area

The Temporary Staging Area Easement Agreement was approved on 9/26/24.

Easements

2 of the 4 easements have been finalized, the other 2 should be received soon.

Construction Bidding Documents

Bid Period: November 19 through January 15, 2025.

Pre-Bid meeting: December 2, 2024.

Bid Opening: January 15, 2025.

Contract award: February 4, 2025.

The Notice of award was issued to Anderson Pacific Engineering Construction, Inc. on March 14, 2025, awaiting Construction Contract and documents requested.

Pre-Construction meeting was held April 10, 2025, construction start date is tentatively April 28, 2025, pending environmental survey work.

Environmental Package

- California Department of Fish and Wildlife (CDFW)- Received the Incidental Take Permit (ITP). Denise Duffy & Associates (DD&A) continue to negotiate permit conditions with CDFW for ITP. A purchase of conservation credits will be necessary, it is reimbursable via grant funding.
- Coastal Development Permit-DD&A continues to work with engineers and County of Monterey on condition compliance.

Groundbreaking Ceremony

- **The groundbreaking ceremony is scheduled on May 9, 2025 at 11 am.**

Progress Report
Delany WC Feasibility Study
April 24, 2025

Project Overview

Delany WC (17 water connections) received Technical Assistance for the completion of a Feasibility Study for the consolidation to the Vega Rd #01 Water System.

Feasibility Study

The draft is due 1/31/2025 and final is due 4/30/2025. Water quality will be a critical factor in the consolidation needs. Due to the nature of the terrain in the area, the consideration for consolidation will be evaluated by zones based on feasibility. The study will be divided into phases, first phase will be the systems easily intertied, second phase will be those within a 1-mile radius in need of mainline extension, and third phase will be all those outside of the 1-mile radius. Provost and Prichard requested additional Vega Water System information to verify the ability of consolidation. The team is exploring a fourth alternative to include the systems interested in the consolidation. All alternatives have shown to be over the Department of Financial Assistance (DFA) funding threshold of \$80,000 and will likely not award construction funding. **Provost & Pritchard team is working on Final Feasibility Study.**

Community Outreach

5 other small water systems have shown interest in a potential consolidation with the Vega Rd #01 WS, totaling 44 connections.

PSMCS D Connection Fees

The State has reported a concern with the Vega connection fee, as the connection fee includes a fee to pay down the Vega Construction Bond. They grant funding cannot be utilized to pay for work that has been completed.

Progress Report
Pajaro-Sunny Mesa Consolidation Project (PSMS)
April 24, 2025

Project Overview

The consolidation of the Pajaro, Sunny Mesa Water Systems and Springfield Area to provide reliable water quality that meets State water standards.

Land Acquisition

The team continues to work on land acquisition and staging areas.

Boundary Survey

The Aerial survey was completed, currently working on creating the boundary survey.

30% Design

MNS is working on the design. Due to the time constraint of 3 years the team is exploring an alternate form of project delivery by using design—build. MNS completed the Request for Qualifications. Funding grant has been executed. The Request for Qualifications is posted on District Website. The team held the Project Informational Meeting on March 20, 2025. **RFP is pending District Counsel Review.**

Environmental Permitting

Denise Duffy and Associates (DDA) has begun the pre-application process with the County of Monterey. The Tribal Consultation efforts are in process, met with 3 tribes regarding Tribal Sensitivity.

Construction

The construction of the project may be phased out depending on approval of the EPA Community Change Grant. The Grant would require the work to be completed in 3 years from funding execution and it must provide direct benefit to community. The first phase to include land acquisition, iron/manganese treatment for the Pajaro Well 1, consolidation pipeline Pajaro & Sunny Mesa Water Systems, pump station, Pajaro tank 1 rehabilitation, destruction of Struve #2 and Sunny Mesa Wells, partial SCADA system, and auto read meters upgrade.

DISTRICT OPERATIONS REPORT
April 24, 2025

TOPIC	STATUS	DATE OF PLANNED RESPONSE
Springfield Water System Improvements Project	Technical, Design and Environmental packets are complete and under review by the State. MNS Engineers completed 100% plans and design.	On Agenda
Pajaro-Sunny Mesa-Springfield Area Regional Consolidation Project (PSMS)	EPA Community Change Grant will include land acquisition, Pajaro Well #1 Iron/Manganese treatment, Pajaro and Sunny Mesa Water Systems consolidation pipeline, pump station, Pajaro Tank #1 rehabilitation, partial Scada system, Potential destruction of Sunny Mesa Wells, destruction of Struve #2 Well and auto read meters upgrade.	On Agenda
Pajaro Legacy Project	Requested a Can and Will serve letter for Pajaro Legacy Project. The Board has requested more information regarding the environmental impact of the project. The Ad Hoc committee received a copy of the SB 330 preliminary application submitted to County of Monterey. Awaiting environmental reports.	April 2025
Pajaro Park	The Board and Staff are considering Operations funding. Per Marilyn Vierra, Chief of Staff Supervisor Church, Mo. Co. will provide \$59,000 per year to the Pajaro Park, until the parks master plan is complete. On December 14, 2024, a tree uprooted and damaged approximately 96 feet of fence, the tree is in the process of being removed in order to replace the damaged fence. Staff will submit a claim to ACWA JPIA. The fence replacement is complete.	April 2025
Hazard Mitigation Plan	The Local Hazard Mitigation Plan has been officially adopted by FEMA on April 5, 2023. Close-out has been approved, and the retention payment has been received. Staff has requested to integrate to the County of Monterey Multi-Jurisdictional Hazard Mitigation Plan Update 2027, thus relieving the District from an update.	April 2025
Multi Community Bottled Water Project	Springfield Water System, Moss Landing Mobile Home Park, Springfield/Bluff/Jensen and Giberson Roads. Staff submitted a reimbursement request for March's services.	April 2025
ACWA JPIA 2024 Wellness Grant	2024 Wellness Grant application was approved.	No Report
Tank Replacement/Rehab Grant Project	Presented the District needs to State Water Boards-Division of Financial Assistance (DFA). State Representatives requested a pre-application to be submitted to find the correct funding source for the project. Pre-application has been submitted.	No Report

DISTRICT OPERATIONS REPORT

April 24, 2025

Pajaro Long-term Recovery	<ul style="list-style-type: none"> • The County of Monterey Parks Department is completing the turf replacement and playground area upgrade. The Memorandum of Understanding has been approved by all parties. Staff meet with the County of Monterey Parks Department to plan the turf replacement. • The flood recovery application review is complete, check should arrive on Thursday. 	April 2025
Vistra Fire Reimbursement Claim	Bookkeeper Saldade submitted a claim to Vistra Corporation. The claim has been approved for payment.	April 2025
Current Water System Repairs	<p>Blackie Road #18 WS: Langley/Valle Pacifico WS:</p> <ul style="list-style-type: none"> • Media was replaced, used media is shipped back to manufacturer. <p>Moss Landing Harbor WS:</p> <ul style="list-style-type: none"> • PG&E air release line leak on Dolan Road, reported to District, shut off by Staff and reported to PG&E. <p>Normco WS:</p> <ul style="list-style-type: none"> • Caustic soda was transferred to holding tank by Staff. <p>Pajaro WS:</p> <ul style="list-style-type: none"> • A valve riser was replaced at 225 Salinas Road. <p>Springfield Road WS:</p> <ul style="list-style-type: none"> • Short power outage on well site, PG&E restored power and Staff restored water service, water system is on demand. <p>Sunny Mesa WS:</p> <ul style="list-style-type: none"> • Electrician added and electrical outlet. <p>Vega Road #01 WS:</p> <ul style="list-style-type: none"> • Brown out at the Oakleaf well site, electrical panel failed reset by Staff. • The fill CLA-VAL failed to the Kari Lane tank, tank overflowed, repaired by Staff. • Vista Verde tank communication line failed, repaired and flushed by staff. <p>Vierra Estates WS: Parks:</p>	April 2025
Sunny Mesa Sewer	The district is holding monies that are to be refunded to the original Sunny Mesa Sewer customers. Balance Sheet Account #2320-Amount \$29,169.90. Staff is currently reviewing, and has spoken to Bianchi, Kasavan, and Pope for their opinion and assistance if needed.	No Report

Usage Comparison in Gallons 2024-2025

Water Systems	Mar-22	Mar-23	Mar-24	Mar-25
Pajaro	6,063,288	3,478,948	4,335,408	4,417,688
Normco	1,946,296	1,306,008	1,403,996	1,454,112
Sunny Mesa	1,860,276	1,374,824	1,421,948	1,423,444
Moss Landing	2,059,244	1,810,908	1,775,752	1,694,968
Vega	894,608	533,324	659,736	633,556
Vierra Estates	231,880	156,332	256,564	216,920
Springfield (pumped)	460,768	362,780	320,144	341,088
Langley/Valle Pacifico	197,472	131,648	152,592	121,924
Blackie	146,608	83,028	113,696	91,256
District Total	13,860,440	9,237,800	10,439,836	10,394,956

Water Systems	Mar-24	Mar-25	Percentage
Pajaro	4,335,408	4,417,688	↑ 1.9%
Normco	1,403,996	1,454,112	↑ 3.6%
Sunny Mesa	1,421,948	1,423,444	↑ 0.1%
Moss Landing	1,775,752	1,694,968	↓ -4.5%
Vega	659,736	633,556	↓ -4.0%
Vierra Estates	256,564	216,920	↓ -15.5%
Springfield (pumped)	320,144	341,088	↑ 6.5%
Langley/Valle Pacifico	152,592	121,924	↓ -20.1%
Blackie	113,696	91,256	↓ -19.7%
District Total	10,439,836	10,394,956	↓ -0.4%