

A RESOLUTION OF THE BOARD OF DIRECTORS, THE GOVERNING BODY OF THE PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT, ADOPTING THE PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT POLICY ADOPTION POLICY

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WHEREAS, subdivision (b) of § 61045 of the California Community Services District Law [California Government Code §§ 61000 et seq] provides, inter alia, that the board of directors of a community services district shall act only by ordinance, resolution, or motion, and

WHEREAS, subdivision (g) of § 61045, provides that the board of directors shall adopt policies for the operation of the district, including, but not limited to, administrative policies, fiscal policies, personnel policies, and the purchasing policies required by [Division 3 of Title 6, commencing with §61000, of the California Government Code], and

WHEREAS, the Board of Directors of the Pajaro/Sunny Mesa Community Services District ("Board") is the duly appointed board of directors of the Pajaro/Sunny Mesa Community Services District

WHEREAS, good cause appearing therefore, the Board desires to comply with subdivision (g) of § 61045 by adopting an administrative policy for agendizing and adopting policies for consideration of the Board to be known as the Pajaro/Sunny Mesa Community Services District Policy Adoption Policy.

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED by the Board as follows:

SECTION 1. The Pajaro/Sunny Mesa Community Services District Policy Adoption Policy, a copy of which is attached hereto and identified as Exhibit A, is hereby approved.

SECTION 2. The Secretary of the Board shall certify the adoption of this resolution.

SECTION 3. A copy of the Pajaro/Sunny Mesa Community Services District Policy Adoption Policy shall be posted on the District's website.

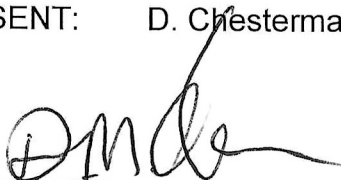
PASSED AND ADOPTED by the Board this 25th day of May 2023, by the following vote:

AYES: D. Olsen; S. Coplin; P. Anderson; C. Miller

NOES: None

ABSTAIN: None

ABSENT: D. Chesterman



President of the Board of Directors

CERTIFICATE OF SECRETARY

I, Don Rosa, as the duly elected Secretary of the Board of Directors of the Pajaro/Sunny Mesa Community Services District, Monterey County, California, do hereby certify that the above resolution is a full, true and correct copy of said Resolution passed and adopted by the Board of Directors at a meeting held on the 25th day of May 2023, and that said Resolution is now spread upon the minutes of said Board.



Secretary of the Board of Directors

Exhibit A

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|------------------------------|------------------------|
| PSM CSD District Policy Name | Policy Adoption Policy |
| Adopted | May 25, 2023 |
| Revised | |
| Resolution | 05-02-23 |

PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT POLICY ADOPTION POLICY

POLICY ADOPTION

Goal

The goal of this policy is to set forth in writing the standards and describe the practices to be followed in agendizing and adopting Board policies so the public and the Board knows how policies are placed on the Board agenda for consideration and the public and the Board are adequately informed before Board meetings.

Policy

Board consideration and deliberation to adopt a new policy or amend an existing policy may be started by any director or the General Manager. The proposed new or amended policy shall be by a director or the General Manager submitting a written proposal to the Board President, Board Vice-President, and the General Manager with a request that the proposal be placed on a Board agenda for a report to and deliberation by the Board of Directors to adopt a resolution related to the proposed policy.

The General Manager shall, as soon as feasible after receiving a proposal, endeavor to provide a copy of the proposal to all directors. Any director may ask the General Manager their thoughts regarding the proposal. No discussion should otherwise occur between any director or directors except and until the proposal is agendized and under consideration at a Board meeting.

Copies of any such proposed new or amended policy shall be included in the agenda-information packet for any meeting in which the proposal is scheduled for consideration and identified on the agenda.

All Board policies are to govern District practices from year to year and therefore shall be adopted by resolution.