

PAJARO/SUNNY MESA
COMMUNITY SERVICES DISTRICT
136 San Juan Road, Royal Oaks, CA 95076
O (831) 722-1389 | Fax (831) 722-2137
www.pajarosunnymesa.com

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
DISTRICT CONFERENCE BOARD ROOM
136 SAN JUAN ROAD, ROYAL OAKS, CA 95076

NOVEMBER 20, 2025
5:30 P.M.

The Pajaro/Sunny Mesa Community Services District welcomes you to its meetings regularly scheduled on the fourth Thursday of each month, and your interest and participation is encouraged and appreciated.

Contact the District office at the email address or telephone number above if you believe you require any modification or accommodation for any disability which might impair your ability to participate in the meeting.

Members of the public may join the meeting from their computers via Zoom Meeting by entering the following link: <https://us06web.zoom.us/j/84905429412?pwd=FbBwp0W98npeY0wQYaiRI2FI1xWIIY.1> or by calling **1 (669) 444-9171** and when prompted, enter meeting ID: **849 0542 9412#** and passcode **583361#**. A link to the Zoom Meeting may also be found on our District’s home page at www.pajarosunnymesa.com identified as “Board Meeting Zoom Link” You may submit written comments in writing either at District Office in person or by email info@pajarosunnymesa.com through and including the time of the meeting.

Documents provided to the District after the agenda has been published will be available at the District office and available for photocopying during ordinary business hours as Public Records at the cost set by resolution by the Board from time to time. This is ordinarily \$.25 per page. Documents provided to the Board for agenda items will ordinarily be placed on the District website if time permits. Otherwise, late documents will be provided to the Board at the meeting and a copy placed with the agendas available to the Public at Board meetings.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Pajaro Sunny Mesa Community Services District at (831) 722-1389 before the meeting to allow the District to make reasonable accommodations.

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER AND ROLL CALL

- o (11/27) President Paul Anderson _____
- o (11/29) Vice President Donald Olsen _____
- o (11/29) Secretary Clinton Miller _____
- o (11/29) Assistant Secretary Sanford Coplin _____
- o (11/27) Treasurer Donald Chesterman _____

ADMINISTRATIVE STAFF: General Manager Judy Vazquez-Varela _____
 Operations Manager Sergio Ochoa _____
 Bookkeeper Amy Saldate _____
 Recorder Rocio Fernandez _____
DISTRICT COUNSEL: Heidi Quinn _____

P/SMCSD REGULAR BOARD MEETING AGENDA – November 20, 2025**3. ADDITIONS TO AGENDA [SUBDIVISION (b), CALIFORNIA GOVERNMENT CODE § 54954.2]**

The Board may act on items of business not appearing on the posted agenda if (1) three members determine that an emergency (as defined in California Government Code Section 54956.5 exists), and (2) two-thirds vote of the members present, or, if less than two-thirds of the members are present, a unanimous vote of those members present, find a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted.

4. COMMENTS FROM PUBLIC OR MEMBERS OF BOARD ON ITEMS NOT ON AGENDA

Any person may address the Board on any item not on the agenda when recognized by the Board President. Please limit your comment to three (3) minutes. Any Board member may comment on any item not on the agenda. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.

ACTION ITEMS**Consent Agenda**

All items appearing on the Consent Agenda are recommended actions which are routine and will be acted upon as one consensus motion. Any items removed will be considered immediately after the consensus motion. The Board Chair will allow public input prior to the approval of the Consent Agenda.

CONSIDER APPROVAL OF CONSENT AGENDA

1. DRAFT MINUTES OF OCTOBER 23, 2025, REGULAR MEETING¹
2. NOVEMBER PAYMENTS (CHECK LISTING)

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Consent Agenda

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/27) President Paul Anderson _____
- o (11/29) Vice President Donald Olsen _____
- o (11/29) Secretary Clinton Miller _____
- o (11/29) Assistant Secretary Sanford Coplin _____
- o (11/27) Treasurer Donald Chesterman _____

Old Business:

1. NONE

New Business:

1. REVIEW AND APPROVE FINANCIAL REPORTS FOR OCTOBER 2025
 - Financial notes
 - Report from Staff
- Clarifying and Technical Questions to Staff
- Public Input

¹ *Robert's Rules of Order Newly Revised, 12th edition* says: "It should be noted that a member's absence from the meeting for which minutes are being approved does not prevent the member from participating in their correction or approval." 41:11. A newly elected member may vote to approve minutes for a meeting held before the member was appointed, and a member who was not present at a meeting also has the right to move approval of the minutes of that meeting.

See also <https://jurassicparliament.com/approving-minutes-if-you-were-absent/>

P/SMCSD REGULAR BOARD MEETING AGENDA – November 20, 2025

- Motion/Second
- Board Deliberation
- Motion to Approve Financial Reports for October 2025

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/27) President Paul Anderson _____
- o (11/29) Vice President Donald Olsen _____
- o (11/29) Secretary Clinton Miller _____
- o (11/29) Assistant Secretary Sanford Coplin _____
- o (11/27) Treasurer Donald Chesterman _____

2. CONSIDER APPROVAL OF REVISED EMPLOYEE COMPENSATION SCHEDULE

- Copy of revised employee compensation schedule

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve revised employee compensation schedule

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/27) President Paul Anderson _____
- o (11/29) Vice President Donald Olsen _____
- o (11/29) Secretary Clinton Miller _____
- o (11/29) Assistant Secretary Sanford Coplin _____
- o (11/27) Treasurer Donald Chesterman _____

STAFF/COMMITTEE REPORTS: (INFORMATION ONLY, NO ACTION)

This part of agenda is for the Staff to report to the Board on District operations however no action is agendized and no action may be taken other than asking for an action item to be brought to the Board at a future meeting.

1. Springfield Water System Improvements Project
 - Progress Report
2. Pajaro-Sunny Mesa-Springfield Area Regional Consolidation Project (PSMS)
 - Progress Report
3. Delany WC Feasibility Study
 - Project update by Bruce Bongard, Delany Operator/Representative, Larry Joaquin and Daniel Jordan representing Delany WC.
4. PSMCSD Board Members reappointment
 - Donald Olsen 11/29
 - Clinton Miller 11/29
 - Sandy Coplin 11/29
5. District Operations Report

P/SMCSD REGULAR BOARD MEETING AGENDA – November 20, 2025

6. Usage Comparison Report 2024/2025

Public Comment

This portion of the agenda is reserved for Public Comment regarding the Closed Session items listed below.

CLOSED SESSION:

Public Employee Performance Evaluation. Sub. (b)(1) of (§54957)

⇒ Title: General Manager

Conference with Labor Negotiators (§54957.6)

⇒ Unrepresented employee: General Manager

Return to Open Session and Report out of Closed Session

Any final action taken by the Board in closed session required under Government Code §54957.1 will be reported in open session at this time.

MOTION TO ADJOURN

Next Board meeting date: December 18, 2025

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Adjournment Time: _____ p.m.

MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors was called to order at 5:30 pm on October 23, 2025.

ROLL CALL:

President Paul Anderson
Vice President Donald Olsen
Secretary Clinton Miller
Assistant Secretary Sanford Coplin
Treasurer Donald Chesterman

ADMINISTRATIVE STAFF:

General Manager Judy Vazquez-Varela
Operations Manager Sergio Ochoa
Bookkeeper Amy Saldate
Recorder Rocio Fernandez

ABSENT DIRECTOR(S) & STAFF:

DISTRICT COUNSEL:

Heidi Quinn, absent

ADDITION(S) TO AGENDA: None

PUBLIC IN ATTENDANCE: Zoom: username: Marikloepfel, Santiago Garcia from the Springfield Community.

PUBLIC COMMENTS: None

CONSENT AGENDA: (Action Items)

1. Consider approval of the Minutes of September 25, 2025, Regular Board Meeting
2. Review and Approve October 2025 Payments
3. Resolution No. 10-01-25 Ratifying the annual levy of the Pajaro Street Lighting Assessment for fiscal year 2025-2026
 1. General Fund 633: Total of \$1,547.16
 2. Operating Account: Check No. 26328-26354 totaling \$267,586.85
 3. Reserve Account: Check No. 138-139 totaling \$2,163,569.45
 4. Street Maintenance Account: Check No. 591 totaling \$1,353.49
 5. Pajaro Park Account: Total of \$1,827.73
 6. COP 2010 Account: Total of \$0.00
 7. Debt Service Reserve Account: Total of \$0.00

A motion was made by Director Coplin and seconded by Director Miller to approve the Consent Agenda. Motion carried.

MINUTES OF REGULAR BOARD MEETING – October 23, 2025

Roll Call Vote:	Ayes:	P. Anderson; D. Olsen; C. Miller; S. Coplin; D. Chesterman
	Noes:	None
	Absent:	None
	Abstain:	None

OLD BUSINESS:

1. None

NEW BUSINESS: (Action Items)

1. Consider approval of financial reports for September 2025

Bookkeeper Saldate reported to the Board of Directors that the Water Revenue for September was 12% above the budget projection. In Indirect Expenses, Computer Software was above budget due to the purchase of a District laptop. Accounting and Bookkeeping was also above budget for progress payment #2 of the 2025 audit, and Automotive Repair and Maintenance incurred an overage for dealership repairs made to the 2015 Chevrolet. The Direct Expense account for Water System Repair and Maintenance surpassed the monthly budget due to new valves and valve maintenance at Vega Water System. The Pajaro Water Bond, which was established in 1986, was paid off on September 1, 2025.

The Total Income was more than the Total Expenses by \$82,308.99. September's cash on hand, combining the Operating and Reserve Accounts, was \$1,627,521.52, which was more than the previous month.

Strong water sales revenue brought the Net Income above the monthly budget.

A motion was made by Director Anderson and seconded by Director Olsen to approve the financial reports for September 2025. Motion carried.

Roll Call Vote:	Ayes:	P. Anderson; D. Olsen; C. Miller; S. Coplin; D. Chesterman
	Noes:	None
	Absent:	None
	Abstain:	None

2. Consider approval of an amendment to the Streamline Service Agreement for additional services to ensure website ADA compliance

General Manager Vazquez-Varela reported that the agreement includes the necessary updates for the District website to meet new ADA compliance regulations adopted in January 2025, for \$400 per month. Director Anderson asked whether indemnification services were included in the cost. Also, Director Olsen inquired whether Streamline would manage all compliance requirements on behalf of the District staff. The General Manager confirmed that no staff time would be required.

A motion was made by Director Anderson and seconded by Director Miller to approve the amendment to the Streamline Service Agreement. Motion carried.

Roll Call Vote: Ayes: P. Anderson; D. Olsen; C. Miller; S. Coplin
Noes: D. Chesterman
Absent: None
Abstain: None

STAFF/COMMITTEE REPORTS: (Informational Only)

1. 2024-2025 Annual Audit

- Bianchi, Kasavan, & Pope have completed the field audit, spending two and a half days onsite. Staff continue to provide any additional information requested. The draft audit is expected to be received in December, at which time the committee will meet and bring the audit to the Board. The auditor reported that there were no findings. Director Anderson congratulated Amy, noting that it's always encouraging to receive a good audit.

2. Springfield Water System Improvements Project

- All easements have been signed and finalized; the second-quarter reimbursement request was submitted on October 20, 2025. We have received reimbursement of the first submittal of \$210,000, which included soft costs incurred prior to construction commencing. All easements have been recorded at the County of Monterey.
- Mr. Garcia from the Springfield community addressed the Board regarding concerns about inadequate dust control and poor traffic control by Anderson Pacific Engineering Construction, Inc. (APEC). He requested that staff verify whether the contractor has charged for any additional traffic and dust control measures beyond what was included in the contract.

3. Pajaro-Sunny Mesa- Springfield Area Regional Consolidation Project (PSMS)

- The team continues to work on land acquisition.
- The invitation to the Expedited Drinking Water Grant was received on September 30, 2025. Community Water Center and Staff have been working together to complete the funding application, which was submitted on October 22, 2025.
- The team met with Pajaro Valley Water Management to discuss the potential impact of the Project on groundwater resources in the area. A water capacity test was performed on both Pajaro wells, and MNS has drafted a Well Impact Study, in circulation for review.

4. Parks Legacy Project

- Directors Miller and Olsen recused themselves at 5:52 pm due to a conflict of interest.
- Director Anderson announced that the PLP committee, District Counsel Quinn, and District Engineer Yeager met with Parks Legacy Counsel Lombardo to discuss the project. At this time, the District does not have any action to take and has requested not to be involved with the project until the Environmental Impact Report is completed.
- Directors Miller and Olsen returned at 5:54 pm.

5. District Operations Report

Multi-Community Bottled Water Project

MINUTES OF REGULAR BOARD MEETING – October 23, 2025

- Staff submitted a reimbursement request for August's services.

Pajaro Long-Term Recovery

- Materials are in order, and the construction schedule has been provided. Field turf demolition is scheduled to begin on October 27, 2025, and is expected to be completed by mid-December.

Current Water System Repairs

Blackie Road #18 WS:

- The customer adjacent to our wellsite drilled a well on his property and has discontinued water service with the District.

Langley/Valle Pacifico WS:

Moss Landing WS:

- Backup battery for the TESCO panel failed, causing an interruption in communication with the well. Battery backup was replaced.

Normco WS:

Pajaro WS:

- 350 Salinas Rd service line leak, Staff repaired on September 20, 2025.

Springfield Road WS:

- The faulty pressure switch was replaced.

Sunny Mesa WS:

- 45 Verde Way air release valve leak, Staff repaired on September 20, 2025.
- Slurry seal 6 subdivisions.

Vega Road #01 WS:

- Vista Verde well meter was replaced on October 14, 2025.

Vierra Estates WS:

- Bollards added to protect the fire hydrant on Vierra Canyon Rd.

Parks:

- Bollards added to protect the water meter at the Memorial site.

6. Usage Comparison Report 2024/2025-September

- General Manager Vazquez-Varela reported that most water systems were down overall. District water usage was down 9 percent in September compared to the same month last year. Moss Landing was down approximately 45% due to one customer reducing usage. Langley/Valle Pacifico and Blackie were down due to high-use customers reducing their usage by half this month compared to last year.

CLOSED SESSION: None

NEXT BOARD MEETING:

The next Regular Board Meeting is to be held on Thursday, November 20, 2025, at 5:30 pm at the District Office.

There being no further business, the Regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 6:01 pm with a motion made by Director Anderson, seconded by Director Olsen. Motion carried.

Respectfully submitted by:

Paul Anderson, President

Donald Olsen, Vice President

Rocio Fernandez, Recorder

10:50 AM

Pajaro/Sunny Mesa Community Services District

Operating Account - Check Listing

October 21 through November 17, 2025

November 17, 2025

Accrual Basis

Type	Date	Num	Name	Split	Amount
1001 - WCCB - Operating Account					
Liability Check	10/28/2025		QuickBooks Payroll Service	2110 · Direct Deposit Liabilities	-26,869.50
Liability Check	11/12/2025	AFLAC	Aflac	-SPLIT-	-1,294.32
Bill Pmt -Check	11/06/2025	AP	A. L. Lease Company, Inc.-Online	2000 · Accounts Payable	-35.16
Bill Pmt -Check	11/06/2025	AP	AAA Business Supplies LP-ACH	2000 · Accounts Payable	-198.41
Bill Pmt -Check	11/06/2025	AP	Ace Hardware Prunedale- ACH	2000 · Accounts Payable	-92.94
Bill Pmt -Check	11/06/2025	AP	Ace Hardware Watsonville- ACH	2000 · Accounts Payable	-1,194.70
Bill Pmt -Check	11/06/2025	AP	ACWA-JPIA (med ins)-ACH	2000 · Accounts Payable	-17,976.94
Bill Pmt -Check	11/06/2025	AP	ACWA/JPIA Auto & Gen Lia- ACH	2000 · Accounts Payable	-41,344.43
Bill Pmt -Check	11/06/2025	AP	C & N Tractors- ACH	2000 · Accounts Payable	-54.04
Bill Pmt -Check	11/06/2025	AP	Chevrolet of Watsonville- Online	2000 · Accounts Payable	-1,116.03
Bill Pmt -Check	11/06/2025	AP	Corbin Willits Systems, Inc-Online	2000 · Accounts Payable	-589.06
Bill Pmt -Check	11/06/2025	AP	First Alarm- ACH	2000 · Accounts Payable	-107.00
Bill Pmt -Check	11/06/2025	AP	Green Rubber Kennedy Ag- ACH	2000 · Accounts Payable	-137.86
Bill Pmt -Check	11/06/2025	AP	ICONIX Waterworks (US), Inc- ACH	2000 · Accounts Payable	-445.58
Bill Pmt -Check	11/06/2025	AP	J Johnson & Company, Inc.- ACH	2000 · Accounts Payable	-8,739.25
Bill Pmt -Check	11/06/2025	AP	Maggiore Bros. Drilling, Inc.- ACH	2000 · Accounts Payable	-1,675.69
Bill Pmt -Check	11/06/2025	AP	MBAS, Inc.- ACH	2000 · Accounts Payable	-1,140.60
Bill Pmt -Check	11/06/2025	AP	Mid Valley Supply- ACH	2000 · Accounts Payable	-1,952.85
Bill Pmt -Check	11/06/2025	AP	Orkin Central Coast- ACH	2000 · Accounts Payable	-120.00
Bill Pmt -Check	11/06/2025	AP	Pajaro Valley Lock Shop	2000 · Accounts Payable	-10.91
Bill Pmt -Check	11/06/2025	AP	PG&E 1438-Online	2000 · Accounts Payable	-2,395.77
Bill Pmt -Check	11/06/2025	AP	PG&E 6022-Online	2000 · Accounts Payable	-21.29
Bill Pmt -Check	11/06/2025	AP	PG&E 6857-Online	2000 · Accounts Payable	-7,073.27
Bill Pmt -Check	11/06/2025	AP	Pollard Water-Online	2000 · Accounts Payable	-205.83
Bill Pmt -Check	11/06/2025	AP	Santa Cruz Answering Service-ACH	2000 · Accounts Payable	-105.66
Bill Pmt -Check	11/06/2025	AP	Singh Computech- ACH	2000 · Accounts Payable	-190.00
Bill Pmt -Check	11/06/2025	AP	Sturdy Oil Company- ACH	2000 · Accounts Payable	-2,725.72
Bill Pmt -Check	11/06/2025	AP	Tom's Site Service- ACH	2000 · Accounts Payable	-222.06
Bill Pmt -Check	11/06/2025	AP	Townsend's Auto Parts- ACH	2000 · Accounts Payable	-19.70
Bill Pmt -Check	11/06/2025	AP	Vestis	2000 · Accounts Payable	-418.47
Bill Pmt -Check	11/06/2025	AP	WM / Carmel Marina - Office-Online	2000 · Accounts Payable	-369.28
Bill Pmt -Check	11/06/2025	AP	GreatAmerica Financial-Online	2000 · Accounts Payable	-472.92
Check	11/06/2025	AP	FP Mailing Solutions-Online	5245 · Postage	-1,000.00
Bill Pmt -Check	11/17/2025	AP	AT&T 1782-Online	2000 · Accounts Payable	-31.54
Bill Pmt -Check	11/17/2025	AP	AT&T 2627-Online	2000 · Accounts Payable	-31.54
Bill Pmt -Check	11/17/2025	AP	AT&T 3439-Online	2000 · Accounts Payable	-31.54
Bill Pmt -Check	11/17/2025	AP	AT&T 6542-Online	2000 · Accounts Payable	-61.75
Bill Pmt -Check	11/17/2025	AP	CALNET/ AT&T 2506	2000 · Accounts Payable	-615.70
Bill Pmt -Check	11/17/2025	AP	Canon Financial Services Inc.- ACH	2000 · Accounts Payable	-166.26
Bill Pmt -Check	11/17/2025	AP	Elan-Online	2000 · Accounts Payable	-1,195.59
Bill Pmt -Check	11/17/2025	AP	PARS- ACH	2000 · Accounts Payable	-543.63
Bill Pmt -Check	11/17/2025	AP	Pure Water- ACH	2000 · Accounts Payable	-10,920.40
Bill Pmt -Check	11/17/2025	AP	Townsend's Auto Parts- ACH	2000 · Accounts Payable	-17.00
Bill Pmt -Check	11/17/2025	AP	Valvoline- online	2000 · Accounts Payable	-314.97
Liability Check	10/29/2025	EDD	Employment Development Dept	-SPLIT-	-1,909.24
Liability Check	11/12/2025	EDD	Employment Development Dept	-SPLIT-	-1,901.54
Liability Check	10/29/2025	EFTPS	Internal Revenue Service	-SPLIT-	-4,478.90
Liability Check	11/12/2025	EFTPS	Internal Revenue Service	-SPLIT-	-4,583.32
Check	10/29/2025	PARS	US Bank - PARS #6746022400	-SPLIT-	-5,137.65
Check	11/12/2025	PARS	US Bank - PARS #6746022400	-SPLIT-	-5,022.12
Liability Check	11/12/2025	VALIC	V.A.L.I.C.-Online	-SPLIT-	-5,516.64
Bill Pmt -Check	11/06/2025	26366	Central Coast Windows	2000 · Accounts Payable	-6,043.81
Bill Pmt -Check	11/06/2025	26367	Noland, Hamerly, Etienne & Hoss	2000 · Accounts Payable	-3,171.00
Bill Pmt -Check	11/06/2025	26368	Monterey Bay Air Resources District	2000 · Accounts Payable	-3,073.00
Bill Pmt -Check	11/06/2025	26369	Monterey County Tax Collector	2000 · Accounts Payable	-3,073.12
Bill Pmt -Check	11/17/2025	26381	Bianchi Kasavan & Pope-Online	2000 · Accounts Payable	-8,000.00
Bill Pmt -Check	11/17/2025	26382	Elden Pierce	2000 · Accounts Payable	-150.00
Total 1001 - WCCB - Operating Account					-186,305.50
TOTAL					-186,305.50

11:00 AM
 November 17, 2025
 Accrual Basis

Pajaro/Sunny Mesa Community Services District
 Check Listing - Reserve Account
 October 21 through November 17, 2025

Type	Date	Num	Name	Memo	Split	Amount
1002 · WCCB Reserve Account						
Check	10/24/2025	140	Anderson Pacific Engineering ...	Progress Pmt #4 9/6/25-10/5/25 Spring...	1826...	-660,597.50
Check	10/24/2025	ACH	MNS Engineers Inc- ACH	Springfield: INV 91653 Sept 2025 svcs	1826...	-94,679.50
Check	10/24/2025	ACH	Anderson Pacific Engineering ...	Retention #4 9/6/25-10/5/25	1826...	-34,768.29
Bill Pmt -...	11/06/2025	141	Noland, Hamerly, Etienne & H...	Spring., PSMS, PLP & Prof. services: th...	2000...	-924.00
Bill Pmt -...	11/06/2025	AP	Denise Duffy & Associates, In...	Springfield Improv. Project: 9/1/25-10/1...	2000...	-21,050.35
Check	11/11/2025	InterestPmt	West Coast Community Bank	Interest Payment: transaction activity 9/...	5443...	-21,286.62
Total 1002 · WCCB Reserve Account						-833,306.26
TOTAL						-833,306.26

10:51 AM

Pajaro/Sunny Mesa Community Services District

Check Listing - Pajaro Park Account

October 21 through November 17, 2025

November 17, 2025

Accrual Basis

Type	Date	Num	Name	Split	Amount
1036 - PSM Pajaro Park Acct					
Check	11/03/2025	AP	AT&T- 2458 Paj Park Uverse	5231 - Pajaro Park Expense	-79.20
Bill Pm...	11/06/2025	AP	Ace Hardware Watsonville- ACH	2000 - Accounts Payable	-38.40
Bill Pm...	11/06/2025	AP	First Alarm- ACH	2000 - Accounts Payable	-53.50
Bill Pm...	11/06/2025	AP	Mid Valley Supply- ACH	2000 - Accounts Payable	-301.03
Bill Pm...	11/06/2025	AP	Pajaro Valley Lock Shop	2000 - Accounts Payable	-103.53
Bill Pm...	11/06/2025	AP	Panther Protective Services- ACH	2000 - Accounts Payable	-475.00
Bill Pm...	11/06/2025	AP	PG&E 3540 Pajaro Park-Online	2000 - Accounts Payable	-125.32
Bill Pm...	11/06/2025	860	Monterey County Tax Collector	2000 - Accounts Payable	-2,252.78
Bill Pm...	11/17/2025	AP	CALNET/ AT&T 2506	2000 - Accounts Payable	-63.73
Bill Pm...	11/17/2025	AP	Mid Valley Supply- ACH	2000 - Accounts Payable	-244.82
Total 1036 - PSM Pajaro Park Acct					-3,737.31
TOTAL					-3,737.31

11:22 AM

Pajaro/Sunny Mesa Community Services District

November 17, 2025

Check Listing - Street Maintenance

Accrual Basis

October 21 through November 17, 2025

Type	Date	Num	Name	Split	Amount
1004 · WCCB - Street Maint Acct					
Bill Pmt -Check	11/06/2025	AP	Ace Hardware Watsonville- ACH	2000 · Accounts Payable	-110.52
Bill Pmt -Check	11/06/2025	592	Graham Contractors Inc.	2000 · Accounts Payable	-74,821.00
Bill Pmt -Check	11/06/2025	593	Pajaro/Sunny Mesa Comm Svcs Dist	2000 · Accounts Payable	-318.52
Bill Pmt -Check	11/17/2025	AP	CALNET/ AT&T 2506	2000 · Accounts Payable	-90.98
Total 1004 · WCCB - Street Maint Acct					-75,341.02
TOTAL					-75,341.02

FINANCIAL NOTES - OCTOBER 2025

Account No:	Account Name:	Increase / Decrease	Description
Income:			
4001-4015	Total Income	-	Water Revenue: 6% shortfall
Expenses: Indirect			
5120	Property Taxes	+	Annual taxes for District owned parcels (special taxes & assessments)
5130	Utilities- Office	+	Annual sewer fees for District office
5180	Casualty/ Liability Insurance	+	JPIA: Annual Auto & General Liability Premium 16% increase
5260	Accounting & Bookkeeping	+	Bianchi, Kasavan & Pope: Audit FY 2025, progress payment 3
5270	Automotive- Repair & Maintenance	+	2008 Chevy: installed remanufactured starter
Expenses: Direct			
5220	Water System- Repair & Maintenance	+	Leak on Salinas Road: Contractor excavated to locate, backfill & repair concrete
5265	Engineering Expenses	+	Hydro tank design for Blackie WS
Other Income:			
4115	Testing Fees	+	Backflow Assembly Testing: Continued testing performed by Staff for annual compliance
Springfield Project:			
1002	Reserve Account	*	Reimbursement #1 has been received: \$210,434

Income & Cash Summary

Total Income	Total Expense	Difference
\$247,664.86	\$228,247.36	\$19,417.50

September Cash	October Cash	Difference
\$1,627,521.52	\$1,846,502.03	\$218,980.51

November 14, 2025

Balance Sheet

Accrual Basis

As of October 31, 2025

	<u>Oct 31, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
1001 · WCCB - Operating Account	1,302,586.93
1002 · WCCB Reserve Account	543,915.10
1003 · WCCB - Sick Leave Account	5,501.02
1004 · WCCB - Street Maint Acct	322,127.54
1006 · WCCB-GF 633	9,685.53
1007 · WCCB - Debt Service Reserve	101,264.10
1032 · WCCB-COP Acct	146,118.72
1036 · PSM Pajaro Park Acct	176,150.18
1050 · Cash in County Treasury - DS	809.66
1051 · Cash in County Treasury - GF	611.41
1052 · US Bank 2021 Gen. Bond -8000	21.10
1054 · US Bank 2021 Gen. Bond -8002	309,658.47
1055 · US Bank 2021 Gen. Bond -8003	18.87
1056 · US Bank 2021 Gen. Bond -8004	9.38
1057 · US Bank 2021 Gen. Bond -8005	98,226.50
1066 · US Bank Vega 2303	167,998.55
1068 · US Bank Vega 2301	181.88
1069 · US Bank Vega-2302	617.30
1095 · US Bank Wtr Bond-Res 2204	147,820.00
2201 · US Bank-2015 Wtr Rfd Bd 2201	22,239.73
2202 · US Bank 2015 Wtr Rfd Bd-2202	33,031.25
	<hr/>
Total Checking/Savings	3,388,593.22
Accounts Receivable	
1110 · Invoice Accounts Recv	2,420.00
1231 · Grants Receivable-A/R	10,679.16
	<hr/>
Total Accounts Receivable	13,099.16
Other Current Assets	
1080 · Petty Cash	400.00
1100 · Water Customer Accounts Recv	287,884.46
1101 · Allowance for Doubtful Accounts	-8,630.02
1115 · Prepaid Expenses	1.31
1153 · Receivable from Monterey County	860.00
1251 · Assess. Rec. - Lighting	3,022.14
1252 · Assessments Rec. - Street Maint	6,951.00
1253 · Assessments Rec. - Water bond	84,000.00
1253.1 · Assess Rec - Water Bond - Count	2,132.43
1254 · Advanced Pay - Spec. Asses - WB	-16,561.65
	<hr/>
Total Other Current Assets	360,059.67
Total Current Assets	<hr/> 3,761,752.05
Fixed Assets	
1084 · CIP-Springfield/Struve	18,967.36
1500 · Land	139,676.30
1510 · Land Improve (Non-office)	314,656.67
1520 · Land Improve (Office)	66,721.46
1521 · A/D - Land Impr (Off)	-110,378.40
1522 · Land - Parks	248,000.00
1530 · Wells	162,488.25
1540 · Pumping Plant Bldg	191,044.92
1541 · A/D - Pumping Plant Bldg	-191,045.00
1550 · District Office Building	163,247.47
1551 · A/D - District Office Building	-136,820.73
1555 · Office Equipment/Furniture	31,363.86
1556 · A/D - Office Equip/Furniture	-26,724.90
1557 · Equipment - Lighting	8,980.18
1559 · A/D - Lighting and Parks	-8,980.18
1560 · Electric Power to Sheds	2,598.59
1561 · A/D - Electric Power to Sheds	-2,599.00
1570 · Equipment - Pumping Plant	493,172.21
1571 · A/D - Equipment - Pumping Plant	-461,464.87

November 14, 2025

Balance Sheet

As of October 31, 2025

Accrual Basis

	Oct 31, 25
1580 · Distribution Mains [P]	1,487,948.01
1581 · A/D - Distribution Mains	-1,196,439.68
1590 · Meters	90,114.13
1591 · A/D - Meters	-87,564.11
1600 · Hydrants	7,422.43
1601 · A/D - Hydrants	-5,308.72
1610 · Automotive Equipment	229,964.13
1611 · A/D - Automotive Equipment	-220,726.31
1620 · Utility Trans/Distr Plant	115,702.65
1621 · A/D - Utility T&D Plant	-104,319.77
1622 · A/D - Moss Landing	-219,830.31
1630 · Utility Plant	107,992.45
1631 · A/D - Utility Plant	-107,992.00
1640 · Source of Supply Plant	54,616.59
1641 · A/D - Source of Supply Plant	-26,163.73
1650 · Trans & Distr Plant	212,329.08
1651 · A/D - Trans & Distr Plant	-119,105.30
1670 · Small Tools/Equipment	10,773.67
1671 · A/D - Small Tools/Equipment	-10,773.51
1680 · ALCO Water Project	155,809.38
1681 · A/D - ALCO Water Project	-132,439.45
1804 · CIP-Springfield	376,510.84
1805 · CIP-Vega Imprvtmnt Project	4,599,594.33
1805.1 · A/D - Vega	-3,116,227.90
1806 · Moss Landing Bridge Project	251,233.09
1807 · CIP-Langley/VP	331,226.39
1807.1 · A/D - Langley/VP	-131,972.74
1808 · CIP-Normco	622,363.66
1808.1 · A/D - Normco Tank	-217,726.73
1811 · CIP-Vierra Estate	313,402.88
1811.1 · A/D - Vierra Estates	-99,073.72
1812 · CIP-Moss Landing Water System	594,222.45
1812.1 · A/D - Moss Landing Water	-154,708.55
1813 · CIP-Normco Water System	10,812.92
1814 · CIP-Pajaro	2,383,125.55
1814.1 · A/D - Pajaro	-367,550.00
1816 · Land - Pajaro Park	781,632.00
1817 · Improvements - Pajaro Park	4,717,110.00
1817.1 · A/D - Improvements -Pajaro Park	-2,116,079.63
1818 · Buildings - Pajaro Park	796,400.00
1818.1 · A/D - Buildings-Pajaro Park	-291,352.26
1819 · Equipment - Pajaro Park	43,381.00
1819.1 · A/D - Equipment-Pajaro Park	-43,380.89
1820 · Normco Treatment Facility	127,374.00
1820.1 · A/D-Normco Treatment Facility	-125,153.85
1821 · CIP-Sunny Mesa	301,221.80
1821.1 · A/D-Sunny Mesa	-14,280.00
1822 · CIP-Vega	133,690.83
1822.1 · A/D-Vega	-11,910.00
1823 · CIP-Blackie	71,557.55
1823.1 · A/D-Blackie	-3,733.00
1824 · CIP- Generator Project	54,658.00
1825 · Spare Equip not yet in Service	10,039.00
1826 · CIP-Springfield Improv. Project	3,977,700.57
Total Fixed Assets	14,949,021.41
Other Assets	
1120 · Due From Gen Fund	0.66
1141 · Due From SC Grant Acct	100.00
1151 · Due from Maint Account	157.19
1220 · Spl Asmnt Revc-Long Term	3,032,538.72
1950 · Deferred amount on refunding	53,245.60
1951 · Deferred Amt of Ref-Vega Bds15	65,011.09
Total Other Assets	3,151,053.26
TOTAL ASSETS	21,861,826.72

Pajaro/Sunny Mesa Community Services District

Balance Sheet

As of October 31, 2025

	Oct 31, 25
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	190,313.40
Total Accounts Payable	190,313.40
Credit Cards	
2910 · Elan	1,085.61
Total Credit Cards	1,085.61
Other Current Liabilities	
2005 · Accrued Liabilities	67,001.00
2050 · Accrued Payroll	18,038.63
2100 · Payroll Tax Liabilities	2,658.42
2110 · Direct Deposit Liabilities	0.01
2121 · Customer Security Deposits	18,028.70
2122 · Future Water Conn. Deposits	36,600.00
2123 · Hydrant Meter Deposits	22,550.00
2225 · Accrued Vacation Liability	34,147.54
2230 · Accrued Sick Leave Liability	23,076.09
2263 · 457b EE Plan Payable	4,990.67
2264 · Employee Insurance Payable	-1,829.55
2265 · EE Aflac Insurance Payable	1,362.74
2320 · Due to 64 Original Sewer Accts	29,169.90
2324 · Payable to Customers	2,347.79
2325 · Payable to P.V.W.M.A.	-230.03
Total Other Current Liabilities	257,911.91
Total Current Liabilities	449,310.92
Long Term Liabilities	
2257 · Reorganization Loan	80,000.00
2270 · Springfield Project Loan-8290	3,746,089.81
2355 · Bonds Payable- 2021 Gen. Bond	1,485,000.00
2360 · Bonds Payable-2015 COP Wtr Rf	1,585,000.00
2361 · Bonds Payable-2015 Vega Wtr Rf	2,677,599.67
2400 · Unamortized Discount on 2015	-24,879.01
2401 · Unamorized Discount-2015 Vega	-9,570.72
2402 · 2021 Gen. Bond Premium	38,999.80
Total Long Term Liabilities	9,578,239.55
Total Liabilities	10,027,550.47
Equity	
3000 · Fund Balance	219,540.85
3001 · Restricted-Street Maintenance	209,753.80
3040 · Contributed Capital	248,000.00
3045 · Restricted for Debt Service	4,575,060.23
3050 · Retained Earnings	6,322,088.22
Net Income	259,833.15
Total Equity	11,834,276.25
TOTAL LIABILITIES & EQUITY	21,861,826.72

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Pajaro/Sunny Mesa Community Services District

Profit & Loss

October 2025

November 14, 2025

Accrual Basis

	Oct 25
Ordinary Income/Expense	
Income	
4001 · Route 1 - Pajaro	27,926.00
4002 · Route 2 - Pajaro	30,659.21
4003 · Route 3 - Commercial	36,053.05
4004 · Route 4 - Trailer Park	1,680.26
4005 · Route 5 - San Juan Rd Apts	79.72
4006 · Route 6 - Sunny Mesa	18,592.24
4007 · Route 7 - CSA 73	18,522.18
4008 · Route 8 - Vega	18,851.44
4010 · Route 10 -Springfield	850.00
4011 · Route 11 - Moss Landing	29,333.38
4012 · Route 12 - Blackie Road	4,737.40
4013 · Route 13 - Normco	41,313.20
4014 · Route 14 - Vierra	6,681.14
4015 · Route 15 - Langley/VP	3,976.98
Total Income	239,256.20
Gross Profit	239,256.20
Expense	
INDIRECT	
5000 · Salaries and Wages	82,613.63
5005 · Administrative Fees	543.63
5030 · Payroll Tax Expense	1,597.97
5040 · Worker's Comp Insurance	4,878.73
5050 · Employee Health Insurance	16,407.60
5070 · Employee Retirement	16,055.21
5090 · Other Employee Expense	36.60
5120 · Property Taxes	1,996.42
5130 · Utilities - Office	1,166.44
5140 · Building Repair & Maint	641.56
5145 · District Wide Repair & Maint	799.13
5150 · Garbage Service	369.28
5160 · Office Equip Rental	639.18
5165 · Computer Software	961.55
5180 · Casualty Ins/Liability Ins	41,344.43
5240 · Office Supplies	246.68
5245 · Postage	1,000.00
5250 · Legal Expenses	3,171.00
5260 · Accounting & Bookkeeping	8,000.00
5270 · Automotive - Repair & Maint	1,556.03
5280 · Conferences, Meetings, Seminars	16.99
5330 · Telephone	953.57
5340 · Burglar Alarm Monitoring	107.00
5370 · Fuel - Trucks	2,725.72
5391 · Credit Card Transaction Fees	36.20
Total INDIRECT	187,864.55
5190 · Water Testing- Labs	1,140.60
5220 · Water System - Repair & Maint	16,155.90
5225 · Street Maintenance	75,426.54
5231 · Pajaro Park Expense	3,957.52
5265 · Engineering Expenses	850.00
5310 · Utilities - Well Site	19,163.31
5315 · Utilities - Street Lighting	2,870.96
5325 · Permits	3,073.00
5392 · Returned Online Payment Fee	20.00
5427 · Improvement Project-Springfield	929.20
Total Expense	311,451.58
Net Ordinary Income	-72,195.38
Other Income/Expense	
Other Income	
4100 · Late Payment Penalties	634.35
4115 · Testing Fees	2,670.00

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Pajaro/Sunny Mesa Community Services District

Profit & Loss

November 14, 2025

October 2025

Accrual Basis

	<u>Oct 25</u>
4285 · P.V.W.M.A. Collection Fee	2,703.74
4311 · Interest on Pooled Investments	550.26
4350 · Interest Revenue	2,400.57
5408 · Springfield Project-Grant Reimb	210,434.00
5424 · Springfld Bottled Wtr Gr Reimb	494.76
	<hr/>
Total Other Income	219,887.68
Other Expense	
5442 · PSMS (N of ML Project)- Exp	2,326.50
5443 · Springfield Project- Interest	3,551.93
	<hr/>
Total Other Expense	5,878.43
Net Other Income	<hr/> 214,009.25
Net Income	<hr/> 141,813.87 <hr/>

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance - Water Enterprise
October 2025

	Oct 25	Budget	% of Budget	Jul - Oct 25	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
4001 · Route 1 - Pajaro	27,926.00	32,980.50	84.7%	122,439.79	131,922.00	92.8%	395,766.00
4002 · Route 2 - Pajaro	30,659.21	32,413.50	94.6%	137,941.51	129,654.00	106.4%	388,962.00
4003 · Route 3 - Commercial	36,053.05	32,980.50	109.3%	154,494.05	131,922.00	117.1%	395,766.00
4004 · Route 4 - Trailer Park	1,680.26	1,701.00	98.8%	7,165.74	6,804.00	105.3%	20,412.00
4005 · Route 5 - San Juan Rd Apts	79.72	0.00	100.0%	325.73	0.00	100.0%	0.00
4006 · Route 6 - Sunny Mesa	18,592.24	17,104.50	108.7%	78,061.11	68,418.00	114.1%	205,254.00
4007 · Route 7 - CSA 73	18,522.18	19,372.50	95.6%	86,231.50	77,490.00	111.3%	232,470.00
4008 · Route 8 - Vega	18,851.44	20,128.50	93.7%	88,921.90	80,514.00	110.4%	241,542.00
4010 · Route 10 -Springfield	850.00	945.00	89.9%	3,375.00	3,780.00	89.3%	11,340.00
4011 · Route 11 - Moss Landing	29,333.38	35,626.50	82.3%	129,676.67	142,506.00	91.0%	427,518.00
4012 · Route 12 - Blackie Road	4,737.40	5,008.50	94.6%	23,726.17	20,034.00	118.4%	60,102.00
4013 · Route 13 - Normco	41,313.20	44,509.50	92.8%	187,047.35	178,038.00	105.1%	534,114.00
4014 · Route 14 - Vierra	6,681.14	7,371.00	90.6%	30,074.21	29,484.00	102.0%	88,452.00
4015 · Route 15 - Langley/VP	3,976.98	4,252.50	93.5%	18,599.97	17,010.00	109.3%	51,030.00
Total Income	239,256.20	254,394.00	94.0%	1,068,080.70	1,017,576.00	105.0%	3,052,728.00
Gross Profit	239,256.20	254,394.00	94.0%	1,068,080.70	1,017,576.00	105.0%	3,052,728.00
Expense							
INDIRECT							
5000 · Salaries and Wages	82,613.63	86,583.33	95.4%	326,885.85	346,333.36	94.4%	1,039,000.00
5005 · Administrative Fees	543.63	558.33	97.4%	2,153.20	2,233.36	96.4%	6,700.00
5030 · Payroll Tax Expense	1,597.97	1,333.33	119.8%	5,012.54	5,333.36	94.0%	16,000.00
5040 · Worker's Comp Insurance	4,878.73	1,850.00	263.7%	10,998.57	7,400.00	148.6%	22,200.00
5050 · Employee Health Insurance	16,407.60	19,058.33	86.1%	65,630.40	76,233.36	86.1%	228,700.00
5070 · Employee Retirement	16,055.21	14,208.33	113.0%	49,655.31	56,833.36	87.4%	170,500.00
5090 · Other Employee Expense	36.60	333.33	11.0%	197.01	1,333.36	14.8%	4,000.00
5120 · Property Taxes	1,996.42	195.83	1,019.5%	2,206.85	783.36	281.7%	2,350.00
5130 · Utilities - Office	1,166.44	454.16	256.8%	2,485.49	1,816.72	136.8%	5,450.00
5140 · Building Repair & Maint	641.56	666.66	96.2%	3,210.29	2,666.72	120.4%	8,000.00
5145 · District Wide Repair & Maint	799.13	833.33	95.9%	2,836.39	3,333.36	85.1%	10,000.00
5150 · Garbage Service	369.28	433.33	85.2%	1,480.40	1,733.36	85.4%	5,200.00
5160 · Office Equip Rental	639.18	666.66	95.9%	2,556.72	2,666.72	95.9%	8,000.00
5165 · Computer Software	961.55	1,833.33	52.4%	9,829.40	7,333.36	134.0%	22,000.00
5170 · Office Equipment Repair & Maint	0.00	300.00	0.0%	459.99	1,200.00	38.3%	3,600.00
5175 · Small Tools - Repair & Maint.	0.00	83.33	0.0%	195.44	333.36	58.6%	1,000.00
5180 · Casualty Ins/Liability Ins	41,344.43	5,000.00	826.9%	61,276.72	20,000.00	306.4%	60,000.00
5200 · Billing Supplies	0.00	375.00	0.0%	2,387.06	1,500.00	159.1%	4,500.00
5240 · Office Supplies	246.68	375.00	65.8%	513.50	1,500.00	34.2%	4,500.00
5245 · Postage	1,000.00	833.33	120.0%	3,000.00	3,333.36	90.0%	10,000.00
5250 · Legal Expenses	3,171.00	2,083.33	152.2%	15,215.00	8,333.36	182.6%	25,000.00
5255 · Interest Expense	0.00	350.00	0.0%	2,100.00	1,400.00	150.0%	4,200.00

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
October 2025

	Oct 25	Budget	% of Budget	Jul - Oct 25	YTD Budget	% of Budget	Annual Budget
5256 · Interest Exp-Financed Items	0.00	125.00	0.0%	0.00	500.00	0.0%	1,500.00
5260 · Accounting & Bookkeeping	8,000.00	3,416.66	234.1%	25,000.00	13,666.72	182.9%	41,000.00
5266 · Engineering Svcs-Dist Wide	0.00	750.00	0.0%	2,402.80	3,000.00	80.1%	9,000.00
5270 · Automotive - Repair & Maint	1,556.03	1,250.00	124.5%	12,635.30	5,000.00	252.7%	15,000.00
5280 · Conferences, Meetings, Seminars	16.99	125.00	13.6%	143.64	500.00	28.7%	1,500.00
5290 · Travel Expenses	0.00	125.00	0.0%	0.00	500.00	0.0%	1,500.00
5300 · Books & Subscriptions	0.00	125.00	0.0%	0.00	500.00	0.0%	1,500.00
5305 · Water Conservation Program	0.00	250.00	0.0%	0.00	1,000.00	0.0%	3,000.00
5320 · Memberships Fees and Dues	0.00	2,166.66	0.0%	5,051.13	8,666.72	58.3%	26,000.00
5326 · Licenses and Certifications	0.00	166.66	0.0%	1,450.00	666.72	217.5%	2,000.00
5330 · Telephone	953.57	1,166.66	81.7%	3,943.74	4,666.72	84.5%	14,000.00
5340 · Burglar Alarm Monitoring	107.00	166.66	64.2%	490.00	666.72	73.5%	2,000.00
5370 · Fuel - Trucks	2,725.72	3,333.33	81.8%	11,124.62	13,333.36	83.4%	40,000.00
5390 · Bank Charges	0.00	25.00	0.0%	0.00	100.00	0.0%	300.00
5391 · Credit Card Transaction Fees	36.20	58.33	62.1%	146.57	233.36	62.8%	700.00
5400 · Miscellaneous Expense	0.00	16.66	0.0%	0.00	66.72	0.0%	200.00
6577 · COP Debt Service - Interest	0.00	5,508.33	0.0%	0.00	22,033.36	0.0%	66,100.00
Total INDIRECT	187,884.55	157,183.22	119.5%	632,673.93	628,734.24	100.6%	1,886,200.00
5190 · Water Testing- Labs	1,140.60	2,475.00	46.1%	11,169.90	9,900.00	112.8%	29,700.00
5220 · Water System - Repair & Maint	16,155.90	14,583.33	110.8%	82,531.12	58,333.36	141.5%	175,000.00
5265 · Engineering Expenses	850.00	83.33	1,020.0%	850.00	333.36	255.0%	1,000.00
5310 · Utilities - Well Site	19,163.31	16,666.66	115.0%	87,829.71	66,666.72	131.7%	200,000.00
5325 · Permits	3,073.00	3,000.00	102.4%	4,939.00	12,000.00	41.2%	36,000.00
5360 · Fuel - Generator	0.00	666.66	0.0%	0.00	2,666.72	0.0%	8,000.00
5428 · COP Bond Expense	0.00	325.00	0.0%	2,332.00	1,300.00	179.4%	3,900.00
6565 A · 2021 Bond Expense- Fees	0.00	375.00	0.0%	2,500.00	1,500.00	166.7%	4,500.00
Total Expense	228,247.36	195,358.20	116.8%	824,825.66	781,434.40	105.6%	2,344,300.00
Net Ordinary Income	11,008.84	59,035.80	18.6%	243,255.04	236,141.60	103.0%	708,428.00
Other Income/Expense							
Other Income							
4100 · Late Payment Penalties	634.35	583.33	108.7%	2,346.75	2,333.36	100.6%	7,000.00
4101 · Billing Adjustments	0.00	16.66	0.0%	0.00	66.72	0.0%	200.00
4110 · Hydrant Sales	0.00	666.66	0.0%	0.00	2,666.72	0.0%	8,000.00
4115 · Testing Fees	2,670.00	916.66	291.3%	5,270.00	3,666.72	143.7%	11,000.00
4140 · Connection Fees	0.00	616.66	0.0%	0.00	2,466.72	0.0%	7,400.00
4141 · Application Fees	0.00	45.83	0.0%	0.00	183.36	0.0%	500.00
4146 · Other Fees	0.00	33.33	0.0%	0.00	133.36	0.0%	400.00
4285 · P.V.W.M.A. Collection Fee	2,703.74	2,666.66	101.4%	13,079.29	10,666.72	122.6%	32,000.00
4300 · Collection of Previous W/O Acct	0.00	20.83	0.0%	0.00	83.36	0.0%	250.00
4305 · Miscellaneous Revenue	0.00	83.33	0.0%	306.00	333.36	91.8%	1,000.00

**Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
October 2025**

	Oct 25	Budget	% of Budget	Jul - Oct 25	YTD Budget	% of Budget	Annual Budget
4341 · Lighting Admin Reimbursements	0.00	1,052.50	0.0%	0.00	4,210.00	0.0%	12,630.00
4346 · District 25% Overhead Fee	0.00	41.66	0.0%	0.00	166.72	0.0%	500.00
4350 · Interest Revenue	2,400.57	1,666.66	144.0%	9,957.09	6,666.72	149.4%	20,000.00
4355 · Audit/Bookkeeping Reimbursement	0.00	58.33	0.0%	0.00	233.36	0.0%	700.00
4360 · Legal Counsel Reimbursement	0.00	33.33	0.0%	0.00	133.36	0.0%	400.00
Total Other Income	8,408.66	8,502.43	98.9%	30,959.13	34,010.56	91.0%	102,030.00
Net Other Income	8,408.66	8,502.43	98.9%	30,959.13	34,010.56	91.0%	102,030.00
Net Income	19,417.50	67,538.23	28.8%	274,214.17	270,152.16	101.5%	810,458.00

Springfield Water System Improvements Project Progress Report November 20, 2025

Bridge Loan

District Staff began the application process with Rural Community Assistance Corporation for a bridge loan. RCAC's lending capital is very thin and recommends that the District find an alternative lending source. The loan with West Coast Community Bank has been established.

Construction Funding Agreement

The source of funding for the construction phase of the Project is the Emerging Contaminants in Small or Disadvantaged Communities (ECSDC) program. The agreement has been executed. A soft cost reimbursement request was submitted in August 2025. Now that all easements have been signed and finalized, the second-quarter reimbursement request was submitted on October 20, 2025. **The third-quarter reimbursement request will be submitted this month. In addition, the State has requested an amendment to the Grant agreement to change construction reimbursements from a quarterly schedule to a monthly schedule.**

Staging Area

The Temporary Staging Area Easement Agreement was approved on 9/26/24.

Easements

The last pending easement that had been signed is now completed.

Construction Bidding Documents

Bid Period: November 19 through January 15, 2025.

Pre-Bid meeting: December 2, 2024.

Bid Opening: January 15, 2025.

Contract award: February 4, 2025.

The Notice of Award was issued to Anderson Pacific Engineering Construction, Inc. (APEC), on March 14, 2025.

Construction

Installation of the mainline along Springfield and Struve Roads is complete.

Construction of the east tank is in progress. Lateral line installation up to the meter is in progress. Chemical building construction is in progress. Water line installation in the Moss Landing Mobile Home Park is in Progress. Staff followed up with MNS Engineers to request the contractor's traffic control and dust control records. Staff also directed traffic control and dust control measures to be performed in accordance with the contract requirements.

Environmental Package

- California Department of Fish and Wildlife (CDFW)- Received the Incidental Take Permit (ITP). Denise Duffy & Associates (DD&A) continues to negotiate permit conditions with CDFW for ITP. The conservation credits were purchased
- Coastal Development Permit-DD&A continues to work with engineers and the County of Monterey on condition compliance.

Pajaro-Sunny Mesa-Springfield Area Regional Consolidation Project
(PSMS)
Progress Report
November 20, 2025

Project Overview

The consolidation of the Pajaro, Sunny Mesa Water Systems, and Springfield Area to provide reliable water quality that meets State water standards.

Land Acquisition

Staging areas have been finalized. **The team continues to work on land acquisition. Four (4) property easements are under District Counsel Review.**

Boundary Survey

The Aerial and boundary survey is complete.

30% Design

MNS has provided 30% plans for team review. Although the construction funding grant has been executed, the funding is frozen. The team continues to work as the planning receives funding via the State for the planning phase. RFP has been issued. Community Water Center and Staff are working together to complete the funding application and submit it to the State before the end of the month. **The Expedited Drinking Water Grant application was submitted on October 22, 2025. Application follow-up requests have been received, and staff is working on the requests.**

Environmental Permitting

Denise Duffy and Associates (DDA) has begun the pre-application process with the County of Monterey. The Tribal Consultation efforts are in process, met with 3 tribes regarding Tribal Sensitivity. The team met with Pajaro Valley Water Management to discuss the potential impact of the Project on groundwater resources in the area. Water capacity test was performed on both Pajaro wells, and MNS has drafted a Well Impact Study, in circulation for review. **DDA is finalizing the Initial Study/Mitigated Negative Declaration (IS/MND), which will be circulated for public review this month. The IS/MND is anticipated to be brought to the Board for consideration and approval in January 2026, potentially through a special meeting.**

Construction

The construction of the project may be phased out depending on approval of the EPA Community Change Grant. The Grant would require the work to be completed in 3 years from funding execution, and it must provide direct benefit to the community. The first phase includes land acquisition, iron/manganese treatment for the Pajaro Well 1, consolidation pipeline Pajaro & Sunny Mesa Water Systems, pump station, Pajaro tank 1 rehabilitation, destruction of Struve #2 and Sunny Mesa Wells, partial SCADA system, and auto read meters upgrade.

Delany Water Company Feasibility Study
Progress Report
November 20, 2025

Project Overview

Delany WC (17 water connections) received Technical Assistance for the completion of a Feasibility Study for the consolidation to the Vega Rd #01 Water System. **Delany WC has 4 consecutive quarters with Hexavalent Chromium above the Maximum Contaminant Level (MCL). Although they will not receive notice of violation until 2028, the Department of Financial Assistance (DFA) considers this a failing system that qualifies them for funding. The funding threshold has increased since the Provost & Pritchard team completed the Feasibility Study.**

Feasibility Study

Provost & Pritchard will be preparing a Work Plan for the consolidation, as the funding threshold is now \$10 million per project for a total of 20 connections, increasing to \$16 million if it includes 100 connections. Data from Monterey County shows that most of the State Small Water Systems in the area have Hexavalent Chromium above the MCL.

The Work Plan will include Community Engagement, DWSRF general package, Engineering report with alternatives to include consolidation of Delany WC to Vega WS, State Small Water Systems considered in Alternatives 2 and 4 of the previous Study, and Treatment for the removal of Hexavalent Chromium.

PSMCSD Connection Fees

The State has reported a concern with the Vega connection fee, as the connection fee includes a fee to pay down the Vega Construction Bond. The grant funding cannot be utilized to pay for work that has been completed. **DFA will continue to explore connection fee options.**

DISTRICT OPERATIONS REPORT

November 20, 2025

TOPIC	STATUS	DATE OF PLANNED RESPONSE
Springfield Water System Improvements Project	Construction is in progress.	On Agenda
Pajaro-Sunny Mesa-Springfield Area Regional Consolidation Project (PSMS)	EPA Community Change Grant will include land acquisition, Pajaro Well #1 Iron/Manganese treatment, Pajaro and Sunny Mesa Water Systems consolidation pipeline, pump station, Pajaro Tank #1 rehabilitation, partial Scada system, potential destruction of Sunny Mesa Wells, destruction of Struve #2 Well, and auto-read meters upgrade. EPA funding has been canceled, team is now requesting funding from the Expedited Drinking Water Grant Funding Program (EDWG).	On Agenda
Parks Legacy Project	The Board has requested more information regarding the environmental impact of the project. The Ad Hoc committee received a copy of the SB 330 preliminary application submitted to the County of Monterey. District Subcommittee, Counsel, Engineer, and Staff will meet with the PLP team on October 20, 2025.	No Report
Pajaro Park	The Board and Staff are considering Operations funding. Per Marilyn Vierra, Chief of Staff, Supervisor Church, Co. Mo. will provide \$59,000 per year to the Pajaro Park until the park's master plan is complete. Discuss the Park activity.	No Report
Hazard Mitigation Plan	The Local Hazard Mitigation Plan has been officially adopted by FEMA on April 5, 2023. Staff has requested to integrate into the County of Monterey Multi-Jurisdictional Hazard Mitigation Plan Update 2027, thus relieving the District from an update.	No Report
Multi-Community Bottled Water Project	Springfield Water System, Moss Landing Mobile Home Park, Springfield/Bluff/Jensen and Giberson Roads. Staff submitted a reimbursement request for September and October services.	November 2025
ACWA JPIA 2025 Wellness Grant	The 2025 Wellness Grant application was approved.	No Report
Tank Replacement/Rehab Grant Project	Presented the District's needs to the State Water Boards- Division of Financial Assistance (DFA). State Representatives requested a pre-application to be submitted to find the correct funding source for the project. Pre-application has been submitted.	No Report
Pajaro Long-term Recovery	The County of Monterey Parks Department is completing the turf replacement and playground area upgrade. Staff applied for the second round of beautification grant funds to reseed the office parking lot and replace windows. Pajaro Park was closed on October 27, 2025. Field turf removal is complete, padding has been replaced, new turf is expected this week, and playground turf is expected to be received on December 1, 2025. Office windows were replaced on October 28, 2025. Reimbursement has been requested.	November 2025

DISTRICT OPERATIONS REPORT

November 20, 2025

Water Rate Study Update	Staff contacted NBS to initiate the Water Rate Study Update. NBS will be providing a proposal. District Counsel is drafting a contract.	November 2025
Current Water System Repairs	<p>Blackie Road #18 WS: Langley/Valle Pacifico WS: Moss Landing Harbor WS: Normco WS: Pajaro WS:</p> <ul style="list-style-type: none"> • Installed a valve to isolate an 8-inch failed backflow, scheduled for repairs. • Upgraded new window alarm sensors at the District office. <p>Springfield Road WS: Sunny Mesa WS:</p> <ul style="list-style-type: none"> • 5 Rose Court Street lights were repaired by Staff. • Placed sandbags on Rose Court to guide water into the storm drain, preventing property flooding. Sandbags to be removed after the rain event. • Water logged hydro tank was due to a blown fuse preventing the air compressor from running. Fuse replaced and air added to the hydro tank. <p>Vega Road #01 WS:</p> <ul style="list-style-type: none"> • Replaced the pressure switch at the Covenant Lane booster pump station. • Replaced faulty air compressor at the Oakleaf tank site. <p>Vierra Estates WS:</p> <ul style="list-style-type: none"> • Arrowhead tank hatch lids were replaced. <p>Parks:</p> <ul style="list-style-type: none"> • Pajaro Park alarm system was upgraded. • Contractor's forklift was stolen from Pajaro Park, and other equipment was damaged. Property was recovered. 	November 2025
Sunny Mesa Sewer	The district is holding monies that are to be refunded to the original Sunny Mesa Sewer customers. Balance Sheet Account #2320-Amount \$29,169.90. Staff is currently reviewing and has spoken to Bianchi, Kasavan, and Pope for their opinion and assistance if needed.	No Report

Usage Comparison in Gallons 2024-2025

Water Systems	Oct-22	Oct-23	Oct-24	Oct-25
Pajaro	7,666,252	7,041,672	6,447,012	5,835,896
Normco	2,691,304	2,715,988	2,482,612	1,956,020
Sunny Mesa	2,344,980	2,539,460	1,989,680	2,025,584
Moss Landing	2,788,544	2,643,432	1,896,928	1,573,792
Vega	1,178,100	1,264,868	1,107,040	890,868
Vierra Estates	336,600	278,256	325,380	227,392
Springfield (pumped)	429,352	406,912	374,748	318,648
Langley/Valle Pacifico	293,216	276,760	276,012	178,024
Blackie	233,376	262,548	213,928	160,820
District Total	17,961,724	17,429,896	15,113,340	13,167,044

Water Systems	Oct-24	Oct-25	Percentage	
Pajaro	6,447,012	5,835,896	↓	-9.5%
Normco	2,482,612	1,956,020	↓	-21.2%
Sunny Mesa	1,989,680	2,025,584	↑	1.8%
Moss Landing	1,896,928	1,573,792	↓	-17.0%
Vega	1,107,040	890,868	↓	-19.5%
Vierra Estates	325,380	227,392	↓	-30.1%
Springfield (pumped)	374,748	318,648	↓	-15.0%
Langley/Valle Pacifico	276,012	178,024	↓	-35.5%
Blackie	213,928	160,820	↓	-24.8%
District Total	15,113,340	13,167,044	↓	-12.9%