

PAJARO/SUNNY MESA
COMMUNITY SERVICES DISTRICT
 136 San Juan Road, Royal Oaks, CA 95076
 O (831) 722-1389 | Fax (831) 722-2137
www.pajarosunnymesa.com

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
DISTRICT CONFERENCE BOARD ROOM
136 SAN JUAN ROAD, ROYAL OAKS, CA 95076

TELECONFERENCING: This Meeting shall include teleconferencing as authorized and in accordance with California Government Code § 54953. All votes shall be by rollcall. The audio teleconferencing will occur at two places: the Pajaro Sunny Mesa CSD Board Room at 136 San Juan Road, Royal Oaks, CA 95076 and 609 North Street, Susanville, CA 96130. This agenda will be posted at both teleconferencing locations, which will be open to the public.

MAY 29, 2019
5:30 P.M.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL:

(11/19) Director Robert Moody _____
 (11/21) Vice President Sanford Coplin _____
 (11/21) Secretary Harry Wiggins _____
 (11/19) Assistant Secretary Darlene Lamboley _____
 (11/21) Treasurer Michael Moore _____

ADMINISTRATIVE STAFF:

General Manager Don Rosa _____
 Operations Manager Judy Vazquez-Varela _____
 Recorder Simone Coke _____
 Attorney Alan Smith _____

DISTRICT COUNSEL:

The Pajaro/Sunny Mesa Community Services District welcomes you to its meetings regularly scheduled on the fourth Thursday of each month, and your interest and participation is encouraged and appreciated.

| | |
|--|---|
| <u>ADDITIONS TO AGENDA (IF ANY):</u> | In accordance with Section 54954.2 (b) (2) of the Government Code (Brown Act) two-thirds vote required for action items. (Upon a determination by a two-thirds vote of the legislative body, or, unanimous vote of those members present, that there is a need act immediately and that the need to act immediately arose after the agenda was posted.) |
| <u>PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA:</u> | Any person may address the Board on any item not on the agenda when recognized by the Board Chair. |

Documents provided to the District after the agenda has been published will be available at the District office and available for photocopying during ordinary business hours as Public Records at the cost set by resolution by the Board from time to time. This is ordinarily \$.25 per page. Documents provided to the Board for agenda items will ordinarily be placed on the District website if time permits. Otherwise, late documents will be provided to the Board at the meeting and a copy placed with the agendas available to the Public at Board meetings.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Pajaro Sunny Mesa Community Services District at (831) 722-1839 before the meeting to allow the District to make reasonable accommodations.

Scheduled Items:

1.

Consent Items:

1. Consider and approve draft Minutes of April 25, 2019 Regular Meeting

Approved _____ Denied _____ Tabled _____

Moted by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

2. Consider and approve April 2019 Financials

Approved _____ Denied _____ Tabled _____

Moted by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Monthly Expenditures Report for Review**Approval of Warrants & Checks:**

1. General Fund 605: Check # _____ through check # _____ for a total of \$ _____
2. Water Account: Check # _____ through check # _____ for a total of \$ _____
3. Holding Acct: Check # _____ through check # _____ for a total of \$ _____
4. Street Maint. Acct: Check # _____ through check # _____ for a total of \$ _____
5. Reorganization Acct: Check # _____ through check # _____ for a total of \$ _____
6. Construction Acct: Check # _____ through check # _____ for a total of \$ _____
7. Acct: Check # _____ through check # _____ for a total of \$ _____

Approved _____ Denied _____ Tabled _____

Moted by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Old Business: None

New Business:

1. 2019-2020 Pajaro Community Parks/Public Area Preliminary Comparison Budget

Approve or Disapprove of Pajaro Community Parks/Public Area 2019-2020 Preliminary Budget and publication

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

2. 2019-2020 Pajaro Street Lighting Preliminary Comparison Budget

Approve or Disapprove of Pajaro Street Lighting 2019-2020 Preliminary Budget and publication

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

3. 2019-2020 Street Maintenance/Subdivision Maintenance Budget

Approve or Disapprove of Street Maintenance/Subdivision Maintenance 2019-2020 Budget and publication

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

4. 2019-2020 Pajaro Park Preliminary Comparison Budget

Approve or Disapprove of Pajaro Park 2019-2020 Preliminary Budget and publication

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

5. 2019-2020 Operating/Water Preliminary Comparison Budget

- Notes to budget
- Staff Report- vehicle purchase
- Copy of NADA guide value for 2002 Chevy Silverado

Approve or Disapprove of Preliminary Operating Budget 2019-2020 and publication in the Register-Pajaronian and posting on District website

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

6. Water Rate Study- Technical proposal for updated study

- Copy of proposal with study budget included, submitted by NBS Governmental for Board consideration

Approve or Disapprove of Water Rate Study to be completed by NBS Governmental

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

7. Compensation Plan Review proposal with associated costs

- Robert DeLoach & Associates has submitted proposal for Board consideration

Approve or Disapprove of Compensation Plan Review to be completed by Robert DeLoach & Associates

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

8. Moss Landing Mobile Home Park (MLMHP)

- Consider applying for grant to provide MLMHP residents with bottled water deliveries
- MLMHP has signed a letter of intent to be consolidated into Springfield Water System
- Copy of letter from Meghan Tosney- State Water Resources Control Board

Approve or Disapprove of applying for grant to provide bottled water deliveries to MLMHP residents

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

9. Springfield Road, Bluff Road and Jensen Road area (all within District boundaries)
 - Consider applying for grant to provide area residents with bottled water deliveries

Approve or Disapprove of applying for grant to provide bottled water deliveries to Springfield, Bluff and Jensen Road area residents

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Staff/Committee Reports: (Informational Only)

This part of agenda is for the Staff to report to the Board on operations however no action is agendized and so no action may be taken other than asking for an action item to be brought to the Board at a future meeting.

1. Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA)
 - Copy of letter sent to all affected Pajaro/Sunny Mesa ratepayers
 - All requested information has been submitted to SVBGSA
2. Online Bill Pay/Paperless Billing
 - Copy of survey sent to all PSMCSD ratepayers with April water bills
 - Results as of Thursday, May 23, 2019 are as follows:
 - 202 responses
 - Of the 202 responses, 27 would opt for bill pay and 46 would opt for paperless billing
3. Pajaro Park
 - District has received a check for \$7,289.54 from Together in Pajaro (TIP) to pay for installation of worn play equipment
 - Staff has approved all quotes and is working on scheduling
 - Copy of check
4. Performance Evaluation of General Manager
 - To be scheduled by committee, Harry Wiggins and Michael Moore, sometime in June, prior to June Board Meeting
5. 2018-2019 Overview of Repairs, Replacements & Projects
6. 2019-2020 Proposed Work Plan
7. District Operations Report
8. Usage Comparison Report 2013/2019

| | |
|---|---|
| <u>PUBLIC COMMENTS FOR CLOSED SESSION</u> | Any person may address the Board on any item on the Closed Session Agenda when recognized by the Board Chair. |
|---|---|

Closed Session:**A. Public Comments for Closed Session**

Any person may address the Board on any item on the Closed Session Agenda when recognized by the Board President.

B. Conference with Legal Counsel- Existing Litigation (Government Code § 54957)

1. AWC Holdings Trust and AWC II Holdings Trust vs the County of Monterey through its Board of Supervisors et al Case No. 18CV001746, Monterey County Superior Court, filed May 11, 2018
2. Steve Pacheco, Trustee of the Salinas Land Holding Trust vs Pajaro/Sunny Mesa Community Services District et al Case No. (consolidated with above case), Monterey County Superior Court, filing date unknown

C. Public Employee Performance Evaluation. Subd. (b)(1) of (§ 54957)

⇒ Title: (General Manager)

Next Board meeting date: _____

Adjournment Time: _____ p.m.

Motioned by: Director _____

Seconded by: Director _____