

PAJARO/SUNNY MESA

COMMUNITY SERVICES DISTRICT

136 San Juan Road Royal Oaks, CA 95076

(831) 722-1389 • (831) 663-2181 • Fax (831) 722-2137

www.pajarosunnymesa.com

AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT

DISTRICT CONFERENCE ROOM

136 SAN JUAN ROAD ROYAL OAKS, CA 95076

JANUARY 24, 2019

5:30 P.M.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL:

(11/19) President Paul Miller _____

(11/21) Vice President Sanford Coplin _____

(11/19) Secretary Harry Wiggins _____

(11/21) Assistant Secretary Darlene Lambolely _

(11/21) Treasurer Michael Moore _____

ADMINISTRATIVE STAFF:

General Manager Don Rosa _____

Operations Mgr. Judy Vazquez-Varela _____

Recorder Simone Coke _____

DISTRICT COUNSEL:

Attorney Paul Gullion _____

Attorney Alan Smith _____

The Pajaro/Sunny Mesa Community Services District welcomes you to its meetings regularly scheduled on the fourth Thursday of each month, and your interest and participation is encouraged and appreciated.

<u>ADDITIONS TO AGENDA (IF ANY):</u>	In accordance with Section 54954.2 (b) (2) of the Government Code (Brown Act) two-thirds vote required for action items. (Upon a determination by a two-thirds vote of the legislative body, or, unanimous vote of those members present, that there is a need act immediately and that the need to act immediately arose after the agenda was posted.)
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<u>PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA:</u>	Any person may address the Board on any item not on the agenda when recognized by the Board Chair.
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Documents provided to the District after the agenda has been published will be available at the District office and available for photocopying during ordinary business hours as Public Records at the cost set by resolution by the Board from time to time. This is ordinarily \$.25 per page. Documents provided to the Board for agenda items will ordinarily be placed on the District website if time permits. Otherwise, late documents will be provided to the Board at the meeting and a copy placed with the agendas available to the Public at Board meetings.

<u>PUBLIC COMMENTS FOR CLOSED SESSION</u>	Any person may address the Board on any item on the Closed Session Agenda when recognized by the Board Chair.
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Scheduled Items:

- 1: Monterey Office of Emergency Services (OES) Disaster Mitigation Plan
 - Gerry Malais- Director
 - Kelsey Scanlon- Hazard Mitigation Coordinator

Consent Items:

1. Consider and approve draft Minutes of December 20, 2018 Meeting

Approved _____ Denied _____ Tabled _____
Motioned by: Director _____ Seconded by: Director _____
Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

2. Consider and approve December 2018 Financials

Approved _____ Denied _____ Tabled _____
Motioned by: Director _____ Seconded by: Director _____
Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

3. Consider and approve

Approved _____ Denied _____ Tabled _____
Motioned by: Director _____ Seconded by: Director _____
Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

4. District Operations Report

5. Usage Comparison Report 2013/2018

Staff/Committee Reports: (Informational Only)

1. Water Tax Proposal- California Governor, Gavin Newsom
 - Funds raised would pay for improvements to water systems located within disadvantaged communities
 - A similar proposal/fee of \$0.95 per month failed in 2018
 - Does the Board have an interest in learning more or adding to an agenda in the future
 - Copy of ACWA article

Staff Reports: (Action Items)

1. At the request of President Miller, invalidate December 20, 2018 Election of Officers
2. Conduct new Election of Officers for the 2019 calendar year
 - 2019 Committee appointments by the Board President
 - Finance/Audit
 - Legal/Property
 - General Manager's Evaluation
 - Water District visitation/comparison

Old Business:

1. Pajaro Water Tank Project
 - District is currently working on obtaining funding for project shortfall
 - There are no funds for contingency available. Board would need to accept this liability estimated at \$90,000-\$180,000; may need to consider applying for a short-term line of credit
 - Board to award bid to Anderson Pacific Engineering Construction, Inc.; the lowest responsive bidder, for the Pajaro Water Tank Project, in the amount of \$1,862,300
 - Board to authorize General Manager to execute a Professional Services Agreement with MNS Engineering to provide Construction Management services during construction of the Pajaro Water Tank Project for a total amount not to exceed \$256,849 (included in initial Grant funding)
 - Board to authorize General Manager to issue Notice to Proceed
2. Rate Increase proposed for February 1, 2019
 - 5% increase per Water Rate Study approved November 2015
 - Board to decide on increase of up to 5%
 - Staff recommendation- Approve Rate Increase

New Business:

1. Approve or Disapprove of invalidating previous Election of Board Officers held on December 20, 2018

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

2. Approve or Disapprove Election of Board Members Offices for 2019

Director: _____ Board President
Director: _____ Board Vice President
Director: _____ Board Secretary
Director: _____ Board Assistant Secretary
Director: _____ Board Treasurer

Office: President

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Office: Vice President

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Office: Secretary

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Office: Assistant Secretary

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Office: Treasurer

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

3. Approve or Disapprove

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Old Business:

1. Approve or Disapprove award of bid to Anderson Pacific Engineering Construction, Inc. for the Pajaro Tank Project, authorize General Manager to execute Professional Services Agreement with MNS Engineering and issue Notice to Proceed

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

2. Approve or Disapprove of a 5% water rate increase for 2019, to begin on February 1, 2019

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Monthly Expenditures Report for Review

Approval of Warrants & Checks:

1. General Fund 605: Check #_____ through check #_____ for a total of \$_____
2. Water Account: Check #_____ through check #_____ for a total of \$_____
3. Holding Acct: Check #_____ through check #_____ for a total of \$_____
4. Street Maint. Acct: Check #_____ through check #_____ for a total of \$_____
5. Reorganization Acct: Check #_____ through check #_____ for a total of \$_____
6. Construction Acct: Check #_____ through check #_____ for a total of \$_____
7. Acct: Check #_____ through check #_____ for a total of \$_____

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

1. Closed Session:

Conference with Legal Counsel- Existing Litigation (Government Code § 54957)

- A. AWC Holdings Trust and AWC II Holdings Trust vs the County of Monterey through its Board of Supervisors et al Case No. 18CV001746, Monterey County Superior Court, filed May 11, 2018
- B. Steve Pacheco, Trustee of the Salinas Land Holding Trust vs Pajaro/Sunny Mesa Community Services District et al Case No. unknown, Monterey County Superior Court, filing date unknown

Next Board meeting date: _____

Adjournment Time: _____ p.m.

Motioned by: Director _____ Seconded by: Director _____