

PAJARO/SUNNY MESA

COMMUNITY SERVICES DISTRICT

136 San Juan Road Royal Oaks, CA 95076

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AGENDA

**REGULAR MEETING OF THE BOARD OF DIRECTORS
PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT
DISTRICT CONFERENCE ROOM
136 SAN JUAN ROAD ROYAL OAKS, CA 95076**

APRIL 25, 2019

5:30 P.M.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL:

(11/21) Vice President Sanford Coplin _____
(11/21) Secretary Harry Wiggins _____
(11/19) Assistant Secretary Darlene Lamboley _____
(11/21) Treasurer Michael Moore _____

ADMINISTRATIVE STAFF:

General Manager Don Rosa _____
Operations Manager Judy Vazquez-Varela _____
Recorder Simone Coke _____
Attorney Alan Smith _____

DISTRICT COUNSEL:

The Pajaro/Sunny Mesa Community Services District welcomes you to its meetings regularly scheduled on the fourth Thursday of each month, and your interest and participation is encouraged and appreciated.

<u>ADDITIONS TO AGENDA (IF ANY):</u>	In accordance with Section 54954.2 (b) (2) of the Government Code (Brown Act) two-thirds vote required for action items. (Upon a determination by a two-thirds vote of the legislative body, or, unanimous vote of those members present, that there is a need act immediately and that the need to act immediately arose after the agenda was posted.)
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<u>PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA:</u>	Any person may address the Board on any item not on the agenda when recognized by the Board Chair.
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Documents provided to the District after the agenda has been published will be available at the District office and available for photocopying during ordinary business hours as Public Records at the cost set by resolution by the Board from time to time. This is ordinarily \$.25 per page. Documents provided to the Board for agenda items will ordinarily be placed on the District website if time permits. Otherwise, late documents will be provided to the Board at the meeting and a copy placed with the agendas available to the Public at Board meetings.

<u>PUBLIC COMMENTS FOR CLOSED SESSION</u>	Any person may address the Board on any item on the Closed Session Agenda when recognized by the Board Chair.
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Scheduled Items:

1. Welcome and Introductions: New Board Director, Robert Moody (Normco Water)
2. Office of Emergency Services for Monterey County (OES): Gerry Malais to give presentation on Disaster Mitigation Plan

Consent Items:

1. Consider and approve draft Minutes of March 28, 2019 Regular Meeting

Approved _____ Denied _____ Tabled _____
 Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

2. Consider and approve March 2019 Financials

Approved _____ Denied _____ Tabled _____
 Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Old Business: None

New Business:

1. 2018-2019 Proposed Budget Amendment
 - Reallocation of funds within the current budget to reflect anticipated legal expenses

Approve or Disapprove of 2018-2019 Budget Amendment, reallocating funds to reflect anticipated legal expenses

Approved _____ Denied _____ Tabled _____
 Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

2. Edits to Minutes: January 29, 2019
 - Director Coplin requests that the actual statement by Judith Vazquez-Varela be included in the written Minutes

Approve or Disapprove of edits to the January 29, 2019 Minutes

Approved _____ Denied _____ Tabled _____
 Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Monthly Expenditures Report for Review

Approval of Warrants & Checks:

1. General Fund 605: Check #_____ through check #_____ for a total of \$_____
2. Water Account: Check #_____ through check #_____ for a total of \$_____
3. Holding Acct: Check #_____ through check #_____ for a total of \$_____
4. Street Maint. Acct: Check #_____ through check #_____ for a total of \$_____
5. Reorganization Acct: Check #_____ through check #_____ for a total of \$_____
6. Construction Acct: Check #_____ through check #_____ for a total of \$_____
7. Acct: Check #_____ through check #_____ for a total of \$_____

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Staff/Committee Reports: (Informational Only)

This part of agenda is for the Staff to report to the Board on operations however no action is agendized and so no action may be taken other than asking for an action item to be brought to the Board at a future meeting.

1. Water Rate Study: Discussion on possibly conducting a new rate study for 2020
 - Copy of staff report
2. Online Bill Pay System: Discussion on cost and practicality
 - Copy of MOM Software email
 - Copy of staff report
3. JPIA Representative from our District
 - Board President to appoint a director to represent PSMCSD
 - Information is included in packet
 - Board of Director's Manual available upon request
4. Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA)
 - New fees have been approved, \$2.26 per parcel annually, within District boundaries
 - PSMCSD staff will provide all parcel numbers served in the area, by May 2019, for Normco, Langley/Valle Pacifico, Blackie Road #18 and Vierra Estates and the fee will be placed on the tax roll.
 - Informational letter is included in packet
5. Board Ethics & Sexual Harassment Training
 - Sexual Harassment Prevention- Webinar August 2, 2019, 2:00pm-4:00pm at the District office
 - Ethics Training- individual online, acwajpia.com

6. Pajaro Park: Equipment needs to be replaced due to wear
 - Together In Pajaro (TIP), has offered to fund the cost of installation
 - The worn/broken equipment is covered by warranty and are in storage ready to be installed
 - Fundraising report: Director Coplin/Harry Wiggins
 - Copy of Butler Amusement info sheet
 - Possibility of selling ad space on signs surrounding playing field
 - Possibility of applying for a grant for operations & maintenance
 - Fundraising campaign
8. District Operations Report
9. Usage Comparison Report 2013/2019

Closed Session:

A. Public Comments for Closed Session

Any person may address the Board on any item on the Closed Session Agenda when recognized by the Board President.

B. Conference with Legal Counsel- Existing Litigation (Government Code § 54957)

1. AWC Holdings Trust and AWC II Holdings Trust vs the County of Monterey through its Board of Supervisors et al Case No. 18CV001746, Monterey County Superior Court, filed May 11, 2018
2. Steve Pacheco, Trustee of the Salinas Land Holding Trust vs Pajaro/Sunny Mesa Community Services District et al Case No. (consolidated with above case), Monterey County Superior Court, filing date unknown

Next Board meeting date: _____

Adjournment Time: _____ p.m.

Motioned by: Director _____

Seconded by: Director _____