

MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors was called to order at 5:30 pm on June 25, 2026.

ROLL CALL:

President Paul Anderson
Vice President Donald Olsen
Assistant Secretary Sanford Coplin

ADMINISTRATIVE STAFF:

General Manager Judy Vazquez-Varela (Zoom)
Operations Manager Sergio Ochoa
Bookkeeper Amy Saldate
Recorder Rocio Fernandez

ABSENT DIRECTOR(S) & STAFF:

Secretary Donald Chesterman
Treasurer Clinton Miller

DISTRICT COUNSEL:

Heidi Quinn, absent

ADDITION(S) TO AGENDA:

None

PUBLIC IN ATTENDANCE:

In-Person: Bruce Bongard, manager/representative of DeLany WC
Zoom: Michael Miller

PUBLIC COMMENTS:

None

CONSENT AGENDA: (Action Items)

1. Consider approval of the Minutes of May 28, 2026, Regular Board Meeting
2. Review and Approve June 2026 Payments

- General Fund 633: Total of \$0.00
- Operating Account: Check No. 26584 - 26602 totaling \$194,756.64
- Reserve Account: Total of \$717,998.27
- Street Maintenance Account: Check No. 607-610 totaling \$3,334.02
- Pajaro Park Account: Total of \$1,587.09
- COP 2010 Account: Total of \$0.00
- Debt Service Reserve Account: Total of \$0.00

A motion was made by Director Coplin and seconded by Director Olsen to approve the Consent Agenda. Motion carried.

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Roll Call Vote: Ayes: P. Anderson; D. Olsen; S. Coplin
 Noes: None
 Absent: D. Chesterman; C. Miller
 Abstain: None

OLD BUSINESS:

1. None

NEW BUSINESS: (Action Items)

1. Consider approval of Financial Reports for May 2026

Bookkeeper Saldate reported that the Water Revenue totaled 97% of the projected budget for May. The Indirect Expense Account for Computer Software was over budget due to renewal subscriptions for QuickBooks, firewall protection, and the installation of new Wi-Fi wireless pro by Cruzio. The Office Equipment Repair and Maintenance Account reflected an overage for upgrading office phones to VOIP. The Direct Expense account for Water System Repair and Maintenance had an overage for CLA-valve servicing at the Sunny Mesa and Normco Water Systems. The addition of two 1" residential connections contributed to increased Other Income of Connection Fees.

The Income was more than the Total Expenses by \$69,508. May's cash on hand, combining the Operating and Reserve Accounts, was \$2,321,412, which was more than the previous month.

May's Net Income for the Water Enterprise came in slightly above the monthly budget projection by 3%.

A motion was made by Director Anderson and seconded by Director Olsen to approve the financial reports for May 2026. Motion carried.

Roll Call Vote: Ayes: P. Anderson; D. Olsen; S. Coplin
 Noes: None
 Absent: D. Chesterman; C. Miller
 Abstain: None

2. Consider and approve 2026-2027 Pajaro Street Lighting Final Budget

No changes to the preliminary budget.

A motion was made by Director Anderson and seconded by Director Olsen to approve the 2026-2027 Pajaro Street Lighting Final Budget and Public Hearing date of September 24, 2026. Motion carried.

Roll Call Vote: Ayes: P. Anderson; D. Olsen; S. Coplin
 Noes: None
 Absent: D. Chesterman; C. Miller
 Abstain: None

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3. Consider and approve 2026-2027 Street Maintenance/Subdivision Maintenance Final Budget

No changes to the preliminary budget.

A motion was made by Director Olsen and seconded by Director Coplin to approve the 2026-2027 Street Maintenance/Subdivision Maintenance Final Budget. Motion carried.

Roll Call Vote:	Ayes:	P. Anderson; D. Olsen; S. Coplin
	Noes:	None
	Absent:	D. Chesterman; C. Miller
	Abstain:	None

4. Consider and approve 2026-2027 Pajaro Community Parks/Public Areas Final Budget

No changes to the preliminary budget.

A motion was made by Director Olsen and seconded by Director Anderson to approve the 2026-2027 Pajaro Community Parks/Public Areas Final Budget. Motion carried.

Roll Call Vote:	Ayes:	P. Anderson; D. Olsen; S. Coplin
	Noes:	None
	Absent:	D. Chesterman; C. Miller
	Abstain:	None

5. Consider and approve 2026-2027 Pajaro Park Final Budget

No changes to the preliminary budget.

Director Coplin expressed his concern regarding the long-term funding of Pajaro Park. He noted that the District has only two years remaining of the \$25,000 annual contribution from the H2A Housing and that no long-term commitment is currently in place. He also expressed concern that Supervisor Church has approximately two years remaining in office and has been a strong advocate for the Pajaro area. He and Director Olsen recommended that the District continue requesting an evergreen agreement with Co. Mo. Board of Supervisors to secure long-term funding for the operation and maintenance of the Pajaro Park.

A motion was made by Director Anderson and seconded by Director Coplin to approve the 2026-2027 Pajaro Park Final Budget. Motion carried.

Roll Call Vote:	Ayes:	P. Anderson; D. Olsen; S. Coplin
	Noes:	None
	Absent:	D. Chesterman; C. Miller
	Abstain:	None

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6. Consider and approve 2026-2027 Operating/Water Final Budget

No changes to the preliminary budget.

A motion was made by Director Olsen and seconded by Director Coplin to approve the 2026-2027 Operating/Water Final Budget. Motion carried.

Roll Call Vote:	Ayes:	P. Anderson; D. Olsen; S. Coplin
	Noes:	None
	Absent:	D. Chesterman; C. Miller
	Abstain:	None

7. Consider formation of Ad Hoc Committee for the Rate Study

Directors Anderson and Coplin volunteered to be on the Ad Hoc Committee.

A motion was made by Director Olsen and seconded by Director Coplin to approve the formation of an Ad Hoc Committee for the Rate Study. Motion carried.

Roll Call Vote:	Ayes:	P. Anderson; D. Olsen; S. Coplin
	Noes:	None
	Absent:	D. Chesterman; C. Miller
	Abstain:	None

STAFF/COMMITTEE REPORTS: (Informational Only)

1. Pajaro Business Group Meeting June 2, 2026

- General Manager Vazquez-Varela attended the Pajaro Business Group meeting in June and reported that the main focus of the group is to attract people to Pajaro businesses. The group will be hosting several events like Discovering Pajaro and lighting the streets for Christmas.

2. Springfield Water System Improvements Project

- Contractors, engineers, and the ML Mobile Home Park Staff will coordinate with Park residents regarding the location of the lateral line installation from the meter to the house. Extra coordination was necessary to locate the service line to the Gas Station; the new system will be tied into the existing service line. A home on Struve Road did not sign the agreement; they will be tied into the existing home lateral service line. Chemical building decking construction is in progress. The hydropneumatic tank concrete support pad is in progress. A Platica/Informational Community meeting will take place on Thursday, June 25, 2026, at 6 pm. Water Operator Phil will be attending the meeting.

3. Pajaro-Sunny Mesa-Springfield Area Regional Consolidation Project (PSMS)

- Staff continues to coordinate with the property owner's requests to move forward with the easement offer.
- The RCAC loan documents have been signed, awaiting executed documents. Consultant contracts are in progress.

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4. District Operations Report

DeLany Consolidation Feasibility Study

- Provost and Prichard (P&P) have circulated the draft Engineer's Report for review. Comments are due July 17, 2026.
- Bruce Bongard informed the Board of Directors that P&P contacted individuals who previously expressed interest in the DeLany Consolidation Project to inform them that an informational notice including an invitation to a community project meeting will be distributed to residents and property owners who may benefit from the proposed project.

Pajaro Park

- An inquiry was submitted to County Parks regarding their intentions of funding the maintenance of the Pajaro Park.

ACWA JPIA 2026 Wellness Grant

- A Grant application for the 2026 Wellness Grant was submitted and is under review by ACWA JPIA.

Electric Vehicles Feasibility

- Unfortunately, the District's vehicles do not meet the Monterey Bay Air Resources District AB 2766 Motor Vehicle Emission Reduction Grant requirements; our vehicles are not heavy enough for replacement. We will proceed with the Grant opportunities for charging stations and apply for electric vehicle rebates.

Current Water System Repairs

Blackie Road #18 WS:

- 3-inch pressure line leak; repaired by staff.

Langley/Valle Pacifico WS:

- Staff replaced the recirculating pump in the backwash tank.

Moss Landing WS:

- Contractor repaired a leak on Moss Landing System.

Normco:

Pajaro WS:

Springfield Road WS:

Sunny Mesa WS:

- Contractor repaired a leak on Secondo Way.

Vega Road #01 WS:

Vierra Estates WS:

Parks:

5. Usage Comparison Report 2025/2026-May

- General Manager Vazquez-Varela reported that in May, mainly the Vierra Estates, Springfield, and Langley/Valle Pacifico Water System customers used less water overall this month compared to last year. Overall, district-wide water usage was down 5%.

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CLOSED SESSION:

None

NEXT BOARD MEETING:

The next Regular Board Meeting is to be held on Thursday, July 23, 2026, at 5:30 pm at the District Office.

There being no further business, the Regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 6:06 pm with a motion made by Director Olsen, seconded by Director Anderson. Motion carried.

Respectfully submitted by:



Paul Anderson, President



Donald Olsen, Vice President



Rocio Fernandez, Recorder