

PAJARO/SUNNY MESA

COMMUNITY SERVICES DISTRICT
 136 San Juan Road Royal Oaks, CA 95076
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AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT
DISTRICT CONFERENCE ROOM
136 SAN JUAN ROAD ROYAL OAKS, CA 95076

APRIL 25, 2019
5:30 P.M.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL:

(11/21) Vice President Sanford Coplin _____
 (11/21) Secretary Harry Wiggins _____
 (11/19) Assistant Secretary Darlene Lamboley _
 (11/21) Treasurer Michael Moore _____

ADMINISTRATIVE STAFF:

General Manager Don Rosa _____
 Operations Manager Judy Vazquez-Varela _____
 Recorder Simone Coke _____

DISTRICT COUNSEL:

Attorney Alan Smith _____

The Pajaro/Sunny Mesa Community Services District welcomes you to its meetings regularly scheduled on the fourth Thursday of each month, and your interest and participation is encouraged and appreciated.

<u>ADDITIONS TO AGENDA (IF ANY):</u>	In accordance with Section 54954.2 (b) (2) of the Government Code (Brown Act) two-thirds vote required for action items. (Upon a determination by a two-thirds vote of the legislative body, or, unanimous vote of those members present, that there is a need act immediately and that the need to act immediately arose after the agenda was posted.)
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<u>PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA:</u>	Any person may address the Board on any item not on the agenda when recognized by the Board Chair.
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Documents provided to the District after the agenda has been published will be available at the District office and available for photocopying during ordinary business hours as Public Records at the cost set by resolution by the Board from time to time. This is ordinarily \$.25 per page. Documents provided to the Board for agenda items will ordinarily be placed on the District website if time permits. Otherwise, late documents will be provided to the Board at the meeting and a copy placed with the agendas available to the Public at Board meetings.

<u>PUBLIC COMMENTS FOR CLOSED SESSION</u>	Any person may address the Board on any item on the Closed Session Agenda when recognized by the Board Chair.
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Scheduled Items:

1. Welcome and Introductions: New Board Director, Robert Moody (Normco Water)
2. Office of Emergency Services for Monterey County (OES): Gerry Malais to give presentation on Disaster Mitigation Plan

Consent Items:

1. Consider and approve draft Minutes of March 28, 2019 Regular Meeting

Approved _____ Denied _____ Tabled _____
 Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

2. Consider and approve March 2019 Financials

Approved _____ Denied _____ Tabled _____
 Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Old Business: None

New Business:

1. 2018-2019 Proposed Budget Amendment
 - Reallocation of funds within the current budget to reflect anticipated legal expenses

Approve or Disapprove of 2018-2019 Budget Amendment, reallocating funds to reflect anticipated legal expenses

Approved _____ Denied _____ Tabled _____
 Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

2. Edits to Minutes: January 29, 2019
 - Director Coplin requests that the actual statement by Judith Vazquez-Varela be included in the written Minutes

Approve or Disapprove of edits to the January 29, 2019 Minutes

Approved _____ Denied _____ Tabled _____
 Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Monthly Expenditures Report for Review

Approval of Warrants & Checks:

- 1. General Fund 605: Check # _____ through check # _____ for a total of \$ _____
- 2. Water Account: Check # _____ through check # _____ for a total of \$ _____
- 3. Holding Acct: Check # _____ through check # _____ for a total of \$ _____
- 4. Street Maint. Acct: Check # _____ through check # _____ for a total of \$ _____
- 5. Reorganization Acct: Check # _____ through check # _____ for a total of \$ _____
- 6. Construction Acct: Check # _____ through check # _____ for a total of \$ _____
- 7. Acct: Check # _____ through check # _____ for a total of \$ _____

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Staff/Committee Reports: (Informational Only)

This part of agenda is for the Staff to report to the Board on operations however no action is agendized and so no action may be taken other than asking for an action item to be brought to the Board at a future meeting.

- 1. Water Rate Study: Discussion on possibly conducting a new rate study for 2020
 - Copy of staff report

- 2. Online Bill Pay System: Discussion on cost and practicality
 - Copy of MOM Software email
 - Copy of staff report

- 3. JPIA Representative from our District
 - Board President to appoint a director to represent PSMCSD
 - Information is included in packet
 - Board of Director’s Manual available upon request

- 4. Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA)
 - New fees have been approved, \$2.26 per parcel annually, within District boundaries
 - PSMCSD staff will provide all parcel numbers served in the area, by May 2019, for Normco, Langley/Valle Pacifico, Blackie Road #18 and Vierra Estates and the fee will be placed on the tax roll.
 - Informational letter is included in packet

- 5. Board Ethics & Sexual Harassment Training
 - Sexual Harassment Prevention- Webinar August 2, 2019, 2:00pm-4:00pm at the District office
 - Ethics Training- individual online, acwajpia.com

- 6. Pajaro Park: Equipment needs to be replaced due to wear
 - Together In Pajaro (TIP), has offered to fund the cost of installation
 - The worn/broken equipment is covered by warranty and are in storage ready to be installed
 - Fundraising report: Director Coplin/Harry Wiggins
 - Copy of Butler Amusement info sheet
 - Possibility of selling ad space on signs surrounding playing field
 - Possibility of applying for a grant for operations & maintenance
 - Fundraising campaign

- 8. District Operations Report

- 9. Usage Comparison Report 2013/2019

Closed Session:

A. Public Comments for Closed Session

Any person may address the Board on any item on the Closed Session Agenda when recognized by the Board President.

B. Conference with Legal Counsel- Existing Litigation (Government Code § 54957)

- 1. AWC Holdings Trust and AWC II Holdings Trust vs the County of Monterey through its Board of Supervisors et al Case No. 18CV001746, Monterey County Superior Court, filed May 11, 2018
- 2. Steve Pacheco, Trustee of the Salinas Land Holding Trust vs Pajaro/Sunny Mesa Community Services District et al Case No. (consolidated with above case), Monterey County Superior Court, filing date unknown

Next Board meeting date: _____

Adjournment Time: _____ p.m.

Motioned by: Director _____

Seconded by: Director _____

MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors was called to order at 5:30 pm on March 28, 2019.

ROLL CALL: Vice President Sanford Coplin
Secretary Harry Wiggins
Assistant Secretary Darlene Lamboley
Treasurer Michael Moore

ADMINISTRATIVE STAFF: General Manager Don Rosa
Recorder Simone Coke

ABSENT DIRECTOR(S) & STAFF: Operations Manager Judy Vazquez-Varela

DISTRICT COUNSEL: Attorney Alan Smith

ADDITION(S) TO AGENDA: None

PUBLIC IN ATTENDANCE: None

PUBLIC COMMENTS: None

SCHEDULED ITEMS: None

CONSENT ITEMS:

1. Consider and approve of the Minutes from the January 24, 2019 regular Board Meeting

Motion was made by Director Moore and seconded by Director Lamboley to approve the regular Board Meeting Minutes of January 24, 2019. Motion carried.

Roll Call Vote: Ayes: S. Coplin; D. Lamboley; M. Moore; H. Wiggins
Noes: None
Absent: None
Abstain: None

2. Consider and approve of the Minutes from the January 29, 2019 Special Board Meeting

Motion was made by Director Moore and seconded by Director Lamboley to approve the Special Board Meeting Minutes of January 29, 2019. Motion denied.

Roll Call Vote: Ayes: D. Lamboley; M. Moore
Noes: S. Coplin; H. Wiggins
Absent: None
Abstain: None

3. Consider and approve of the Minutes from the January 29, 2019 Special Board Meeting with edits to include the availability of a recorded copy of the meeting and Judy Vazquez-Varela's letter at District office.

Motion was made by Director Wiggins and seconded by Director Coplin to approve the Special Board Meeting Minutes of January 29, 2019 with edits to include the availability of a recorded copy of meeting and Judy Vazquez-Varela's letter at District office. Motion carried.

Roll Call Vote: Ayes: M. Moore; D. Lamboley; H. Wiggins; S. Coplin
Noes: None
Absent: None
Abstain: None

4. Consider and approve of the Minutes from the March 14, 2019 Special Meeting

Motion was made by Director Moore and seconded by Director Lamboley to approve the Special Meeting Minutes of March 14, 2019. Motion carried.

Roll Call Vote: Ayes: D. Lamboley; M. Moore; H. Wiggins; S. Coplin
Noes: None
Absent: None
Abstain: None

5. Consider and approve the January 2019 Financials with check listing included.

Motion made by Director Moore and seconded by Director Lamboley to approve the January 2019 Financials with check listing included. Motion carried.

Roll Call Vote: Ayes: D. Lamboley; M. Moore; H. Wiggins; S. Coplin
Noes: None
Absent: None
Abstain: None

6. Consider and approve the February 2019 Financials including giving General Manager direction to open a debt service reserve account at Santa Cruz County Bank.

Motion made by Director Coplin and seconded by Director Moore to approve the February 2019 Financials to include giving General Manager direction to open a debt service account at Santa Cruz County Bank. Motion carried.

Roll Call Vote: Ayes: D. Lamboley; M. Moore; H. Wiggins; S. Coplin
Noes: None
Absent: None
Abstain: None

OLD BUSINESS: (Action Items)

1. At the request of former President Miller, invalidate December 20, 2018 Election of Officers.
2. Conduct new Election of Officers for the 2019 calendar year.

Acting Chair, Vice President Coplin appointed the following 2019 Committees;

- Finance/Audit Committee will consist of Director Wiggins and Director Coplin
- Legal/Property Committee will consist of Director Moore and Director Wiggins
- General Managers Performance Evaluation Committee will consist of Director Moore and Director Wiggins
- Water District Research/Comparison Committee will consist of Director Lamboley and Director Coplin

OLD BUSINESS:

1. Consider and approve of invalidating December 20, 2018 Election of Officers, per former President Miller’s request. Motion made by Director Moore. Motion Died.
2. Consider and approve new Election of Officers for the 2019 calendar year. No motion.

NEW BUSINESS: (Action Items)

1. Resolution #03-01-19, specific to Pajaro Tank/Prop.84 funding
Adopt and Implement Labor Compliance Provisions on Certain Public Works Contracts
 - Copy of Labor Compliance Program
 - Copy of Application
2. Santa Cruz County Bank:
 - Line of credit/construction funding
 - Resolution #03-02-19(not included in Board packet)
Authorizing Board President and General Manager to execute necessary documents for the purpose of borrowing a maximum of \$2.3 million dollars for the Pajaro Water Storage Tank Project.

NEW BUSINESS:

1. Consider and approve Resolution #03-01-19 to Adopt and Implement Labor Compliance Provisions on Certain Public Works Contracts.

Motion was made by Director Wiggins and seconded by Director Coplin to approve Resolution #03-01-19 to Adopt and Implement Labor Compliance Provisions on Certain Public Works Contracts. Motion carried.

Roll Call Vote:	Ayes:	S. Coplin; D. Lamboley; M. Moore; H. Wiggins
	Noes:	None
	Absent:	None
	Abstain:	None

2. Consider and approve Resolution #03-02-19 Authorizing Board President and General Manager to execute documents for the purpose of borrowing up to \$2.3 million dollars from Santa Cruz County Bank for the Pajaro Water Storage Tank Project

Motion was made by Director Wiggins and seconded by Director Coplin to approve Resolution #03-02-19 Authorizing Board President and General Manager to execute documents for the purpose of borrowing up to \$2.3 million dollars from Santa Cruz County Bank for the Pajaro Water Storage Tank Project. Motion carried.

Roll Call Vote: Ayes: S. Coplin; D. Lamboley; M. Moore; H. Wiggins
 Noes: None
 Absent: None
 Abstain: None

MONTHLY EXPENDITURES REPORT FOR REVIEW
APPROVAL OF WARRANTS/CHECKS:

January 2019

1. General Fund 633: None
2. Operating Account: Check No. 23618 through Check No. 23650 for a total of \$225,099.94
3. Capital Reserve Account: Check No. 115 for a total of \$ 53,828.22
4. Street Maintenance Account: Check No. 488 through Check No. 489 for a total of \$ 882.02
5. Pajaro Park Account: Check No. 818 through Check No. 819 for a total of \$1,290.32
6. COP 2010 Account: None

February 2019

1. General Fund 633: None
2. Operating Account: Check No. 23651 through Check No. 23730 for a total of \$159,354.52
3. Capital Reserve Account: Check No. 116 for a total of \$4,952.26
4. Street Maintenance Account: Check No. 490 through Check No. 491 for a total of \$ 288.75
5. Pajaro Park Account: Check No. 820 through Check No. 823 for a total of \$1,681.36
6. COP 2010 Account: None

Motion was made by Director Moore, seconded by Director Lamboley to approve all accounts for the month of January and February 2019. Motion carried.

Roll Call Vote: Ayes: S. Coplin; D. Lamboley; M. Moore; H. Wiggins
 Noes: None
 Absent: None

Abstain: None

STAFF/COMMITTEE REPORTS: (Informational Only)

1. Pajaro Water Tank Project:
 - Update: Pre-Construction meeting on April 3rd-Will Decide on Start Date
 - Insurance and Bond requirements are being reviewed by legal counsel and MNS Consulting engineers
2. Water District Research Committee Report:
 - Castroville CSD-Harry Wiggins
 - Aromas CWD-Sanford Coplin
3. Proxy Voting: Sanford Coplin raised the question
 - Not allowable by law-Directors must be present to vote
4. Fair Way Scenic Easement:
 - Fire Protection for green belt area
 - District is waiting for Cal-Fire (Nick Milton) to schedule work
5. Legal Counsel:
 - Discussion on legal representation moving forward
 - Contract with attorney for general business issues?
 - Contract with attorney for water/land related issues?
6. Board Vacancy:
 - Currently advertised/posted on District website
 - Discussion
 - Should we publish in local newspaper?
 - Should we send vacancy notices with water bills?
7. Future Agenda Items for Discussion:
 - Obtain email addresses from ratepayers for water billing and messaging purposes
 - Conversion of meters to radio-read style: cost and grant availability
 - Possibility of hosting a carnival in Pajaro to raise funds for Pajaro Park
 - Open discussion on any other thoughts or ideas for future items
 - Copies (3) of Director Coplin's ideas
8. District Operations Report:
 - Springfield Planning Grant-
 - Progress telephone conference on 2/25/19 and 3/11/19 with State funding department, MNS Engineering is working on a more detailed scope and budget to be submitted to the State. Met with Heather Lukacs on 2/26/19 from Community Water Center toured facility and held conference call with Victoria Nava-McClellan from EJCW regarding outreach on Springfield Road residents. Finalized flyers and mailers to

go out people on Springfield Road for outreach. EJCW is working in conjunction with Community Water Center who is already holding informational meetings in the area.

- Pajaro Park-
 - Met with Andy Weighill from YMCA on February 12, 2019 regarding search for park funding for operation and maintenance. The YMCA Grant Coordinator has been advised to be on the lookout for grants available.
- Monies Held by District-
 - Staff attended a webinar on February 5th, 2019 regarding overview of California's Unclaimed Property reporting requirements. Staff will submit payment and the final remit report by due date which is between 6/1/19-6/15/19.
- Emergency Generators-
 - Staff will invite Gerry Malais and Kelsey Scanlon to the April 25, 2019 Board meeting for assistance in the creation of a Hazard Mitigation Plan.

7. Usage Comparison Report 2013/2019-

- January 2019 Usage Comparison Report
 - Water usage up in Moss Landing compared to January 2013, down in all other systems.
- February 2019 Usage Comparison Report
 - Water usage down in all systems compared to February 2013.

Closed Session:

A. Conference with Legal Counsel-Existing Litigation (Government Code § 54957)

- ACWA Holdings Trust and AWC II Holdings Trust vs the County of Monterey through its Board of Supervisors et al Case No. 18CV1746, Monterey County Superior Court, filed May 11, 2018
- Steve Pacheco, Trustee of the Salinas Land Holding Trust vs Pajaro/Sunny Mesa Community Services District et al Case No. unknown, Monterey County Superior Court, filing date unknown

Closed session opened at 7:48 pm
Adjourned closed session at 8:05 pm

No final action taken.

NEXT BOARD MEETING:

The next Board meeting is to be held on Thursday April 25, 2019 at 5:30 pm.

There being no further business, the regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 8:06 pm with motion made by Director Moore, seconded by Director Coplin. Motion Carried.

Respectfully submitted by:

Sanford Coplin, Vice President

Harry Wiggins, Secretary

Simone Coke, Recorder

FINANCIAL NOTES - March 2019

Account No:	Account Name:	Increase / Decrease	Description
Income:			
4001-4015	Total Income	-	Typical March Usage
Expenses: Indirect			
5005	Admin Fees	-	Reclassing Connection Fees
5145	District Wide Repair and Maint	+	Spare Pump
5165	Computer Software	+	New Computer
5170	Office Equipment Repair and Maint	+	Quarterly Contract Fees for Ricoh Copier
5270	Automotive Repair and Maint	+	Replaced Radiator and Hoses for 2013 Chevy
Expenses: Direct			
5190	Soil and Water Tests	+	Quarter 1 Sampling
5210	Customer Orders	-	Reclassing Connection Fees
5220	Water System Repair and Maint	+	New Water Meters/Fire Hydrant Repair at 136 San Juan Rd.
5360	Fuel- Generator	+	Diesel For Generators
6575	Vega Debt Service - Interest	+	Vega Debt Service Interest Payment
Other Income:			
4110	Hydrant Sales	+	Hydrant at 136 San Juan Rd.
4140	Connection Fees	-	Reclassing Connection Fees

Pajaro/Sunny Mesa
Balance Sheet
As of March 31, 2019

	Mar 31, 19
ASSETS	
Current Assets	
Checking/Savings	
1001 · SCCB - Operating Account	126,048.51
1002 · SCCB Reserve Account	297,667.42
1003 · SCCB - Sick Leave Account	14,451.84
1004 · SCCB - Street Maint Acct	219,307.80
1006 · SCCB-GF 633	79,319.58
1032 · SCCB-COP Acct (aka Const. Acct)	173,989.76
1036 · PSM Pajaro Park Acct	73,246.17
1050 · Cash in County Treasury - DS	55,948.52
1051 · Cash in County Treasury - GF	138,402.88
1066 · Union Bank Vega 2303	148,077.46
1068 · Union Bank Vega 2301	37.57
1069 · Union Bank Vega-2302	10,318.26
1095 · Union Bank Wtr Bond-Res 2204	149,388.64
2201 · Union Bank-2015 Wtr Rfd Bd 2201	13.23
2202 · Union Bank 2015 Wtr Rfd Bd-2202	2.28
	1,486,219.92
Total Checking/Savings	1,486,219.92
Accounts Receivable	
1110 · Invoice Accounts Recv	12,921.68
1231 · Grants Receivable-A/R	18,455.80
	31,377.48
Total Accounts Receivable	31,377.48
Other Current Assets	
1080 · Petty Cash	400.00
1100 · Water Customer Accounts Recv	154,315.50
1101 · Allowance for Doubtful Accounts	-8,990.09
1153 · Receivable from Monterey County	860.00
1251 · Assess. Rec. - Lighting	949.14
1252 · Assessments Rec. - Street Maint	6,255.76
1253 · Assessments Rec. - Water bond	300,206.00
1253.1 · Assess Rec - Water Bond - Count	116.43
1254 · Advanced Pay - Spec. Asses - WB	-16,561.65
	437,551.09
Total Other Current Assets	437,551.09
Total Current Assets	1,955,148.49
Fixed Assets	
1084 · CIP-Springfield/Struve	18,967.36
1500 · Land	139,676.30
1510 · Land Improve (Non-office)	253,942.67
1520 · Land Improve (Office)	66,721.46
1521 · A/D - Land Impr (Off)	-41,984.80
1522 · Land - Parks	248,000.00
1530 · Wells	162,488.25
1540 · Pumping Plant Bldg	191,044.92
1541 · A/D - Pumping Plant Bldg	-191,045.00
1550 · District Office Building	134,443.43
1551 · A/D - District Office Building	-119,645.86
1555 · Office Equipment/Furniture	44,509.59
1556 · A/D - Office Equip/Furniture	-42,396.90
1557 · Equipment - Lighting	8,980.18
1559 · A/D - Lighting and Parks	-8,980.18
1560 · Electric Power to Sheds	2,598.59
1561 · A/D - Electric Power to Sheds	-2,599.00
1570 · Equipment - Pumping Plant	506,239.21
1571 · A/D - Equipment - Pumping Plant	-444,791.36
1580 · Distribution Mains [P]	1,487,948.01
1581 · A/D - Distribution Mains	-1,037,113.15
1590 · Meters	86,141.40
1591 · A/D - Meters	-83,726.14
1600 · Hydrants	7,422.43
1601 · A/D - Hydrants	-4,408.28
1610 · Automotive Equipment	199,276.12
1611 · A/D - Automotive Equipment	-186,354.46
1620 · Utility Trans/Distr Plant	115,702.65

Pajaro/Sunny Mesa
Balance Sheet
 As of March 31, 2019

	<u>Mar 31, 19</u>
1621 · A/D - Utility T&D Plant	-86,696.72
1622 · A/D - Moss Landing	-144,458.66
1630 · Utility Plant	107,992.45
1631 · A/D - Utility Plant	-107,992.00
1640 · Source of Supply Plant	54,616.59
1641 · A/D - Source of Supply Plant	-13,517.06
1650 · Trans & Distr Plant	81,133.08
1651 · A/D - Trans & Distr Plant	-57,450.72
1670 · Small Tools/Equipment	10,774.02
1671 · A/D - Small Tools/Equipment	-7,226.14
1680 · ALCO Water Project	155,809.38
1681 · A/D - ALCO Water Project	-85,695.00
1804 · CIP-Springfield	149,090.02
1805 · CIP-Vega Imprvmtnt Project	4,604,699.33
1805.1 · A/D - Vega	-1,729,882.37
1806 · Moss Landing Bridge Project	251,233.09
1807 · CIP-Langley/VP	240,496.74
1807.1 · A/D - Langley/VP	-54,111.90
1808 · CIP-Normco	292,881.04
1808.1 · A/D - Normco Tank	-89,383.93
1811 · CIP-Vierra Estate	175,238.16
1811.1 · A/D - Vierra Estates	-30,958.36
1812 · CIP-Moss Landing Water System	288,274.14
1812.1 · A/D - Moss Landing Water	-53,315.54
1815 · CIP-Normco Improv Project	3,225.00
1816 · Land - Pajaro Park	781,632.00
1817 · Improvements - Pajaro Park	4,717,110.00
1817.1 · A/D - Improvements -Pajaro Park	-887,387.78
1818 · Buildings - Pajaro Park	796,400.00
1818.1 · A/D - Buildings-Pajaro Park	-122,179.12
1819 · Equipment - Pajaro Park	43,381.00
1819.1 · A/D - Equipment-Pajaro Park	-18,798.79
1820 · Normco Treatment Facility	111,943.00
1820.1 · A/D-Normco Treatment Facility	-46,477.27
1821 · CIP-Sunny Mesa	35,963.00
1822 · CIP-Vega	23,643.81
1823 · CIP-Blackie	10,230.04
Total Fixed Assets	10,911,291.97
Other Assets	
1120 · Due From Gen Fund	0.66
1141 · Due From SC Grant Acct	100.00
1151 · Due from Maint Account	157.19
1220 · Spl Asmnt Revc-Long Term	3,873,859.72
1230 · Grant Receivable	70,032.40
1900 · Due From Other Funds	159,690.92
1950 · Deferred amount on refunding	73,213.60
1951 · Deferred Amt of Ref-Vega Bds15	95,017.09
Total Other Assets	4,272,071.58
TOTAL ASSETS	17,138,512.04
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	76,683.93
2500 · Due to Other Funds	159,693.06
Total Accounts Payable	236,376.99
Other Current Liabilities	
2005 · Accrued Liabilities	67,274.00
2050 · Accrued Payroll	13,087.62
2121 · Customer Security Deposits	17,004.59
2122 · Future Water Conn. Deposits	36,600.00
2123 · Hydrant Meter Deposits	22,550.00
2225 · Accrued Vacation Liability	35,324.55

Pajaro/Sunny Mesa
Balance Sheet
As of March 31, 2019

	<u>Mar 31, 19</u>
2230 · Accrued Sick Leave Liability	40,171.09
2263 · 457b EE Plan Payable	3,412.20
2264 · Employee Insurance Payable	-3,010.17
2265 · EE Aflac Insurance Payable	570.15
2320 · Due to 64 Original Sewer Accts	29,169.90
2324 · Payable to Customers	7,183.76
2325 · Payable to P.V.W.M.A.	-23,242.44
Total Other Current Liabilities	<u>246,095.25</u>
Total Current Liabilities	482,472.24
Long Term Liabilities	
2256 · Vehicle Loan Payable	4,802.39
2257 · Reorganization Loan	275,000.00
2333 · COP Bonds Payable	-125,000.00
2339 · Vega Project Bonds Payable	-72,100.00
2350 · Bonds Payable - Water Bond	253,000.00
2360 · Bonds Payable-2015 COP Wtr Rf	2,200,000.00
2361 · Bonds Payable-2015 Vga Wtr Rf	3,835,083.67
2400 · Unamortized Discount on 2015	-34,205.01
2401 · Unamorized Discount-2015 Vega	-13,986.72
Total Long Term Liabilities	<u>6,322,594.33</u>
Total Liabilities	6,805,066.57
Equity	
3000 · Fund Balance	219,540.85
3001 · Restricted-Street Maintenance	87,655.80
3040 · Contributed Capital	248,000.00
3045 · Restricted for Debt Service	4,575,060.23
3050 · Retained Earnings	5,090,581.40
Net Income	112,607.19
Total Equity	<u>10,333,445.47</u>
TOTAL LIABILITIES & EQUITY	<u><u>17,138,512.04</u></u>

Pajaro/Sunny Mesa

Profit & Loss

March 2019

	Mar 19
Ordinary Income/Expense	
Income	
4001 · Route 1 - Pajaro	17,986.94
4002 · Route 2 - Pajaro	17,773.93
4003 · Route 3 - Commercial	15,026.56
4004 · Route 4 - Trailer Park	944.80
4005 · Route 5 - San Juan Rd Apts	988.80
4006 · Route 6 - Sunny Mesa	7,545.90
4007 · Route 7 - CSA 73	8,882.32
4008 · Route 8 - Vega	7,779.03
4010 · Route 10 -Springfield	850.00
4011 · Route 11 - Moss Landing	18,602.19
4012 · Route 12 - Blackie Road	1,743.05
4013 · Route 13 - Normco	16,742.76
4014 · Route 14 - Vierra	2,712.97
4015 · Route 15 - Langley/VP	1,804.32
Total Income	119,383.57
Gross Profit	119,383.57
Expense	
INDIRECT	
5000 · Salaries and Wages	52,827.78
5005 · Administrative Fees	-391.63
5030 · Payroll Tax Expense	758.26
5050 · Employee Health Insurance	14,800.91
5070 · Employee Retirement	7,623.41
5090 · Other Employee Expense	80.77
5130 · Utilities - Office	229.18
5140 · Building Repair & Maint	617.67
5145 · District Wide Repair & Maint	2,161.86
5150 · Garbage Service	279.42
5160 · Office Equip Rental	739.01
5165 · Computer Software	1,590.77
5170 · Office Equipment Repair & Maint	632.60
5200 · Billing Supplies	511.44
5240 · Office Supplies	37.24
5245 · Postage	1,020.52
5250 · Legal Expenses	4,292.11
5256 · Interest Exp-Financed Items	16.65
5270 · Automotive - Repair & Maint	1,331.57
5280 · Conferences, Meetings, Seminars	49.30
5330 · Telephone	1,439.52
5340 · Burglar Alarm Monitoring	84.00
5370 · Fuel - Trucks	1,746.01
5391 · Credit Card Transaction Fees	684.43
5XXX · Indirect Allocation	0.00
Total INDIRECT	93,162.80
5190 · Soil and Water Tests	3,810.00
5210 · Customer Orders	-5,582.42
5220 · Water System - Repair & Maint	19,425.49
5225 · Street Maintenance	302.03
5231 · Pajaro Park Expense	1,660.84
5265 · Engineering Expenses	175.74
5310 · Utilities - Well Site	10,132.11
5315 · Utilities - Street Lighting	2,229.36
5360 · Fuel - Generator	354.15
5426 · Vega Assmnt Bond Expense	912.26
5427 · Improvement Project-Springfield	1,713.90
6575 · Vega Debt Service-Interest	75,017.50
Total Expense	203,313.76
Net Ordinary Income	-83,930.19
Other Income/Expense	
Other Income	
4100 · Late Payment Penalties	309.38

Pajaro/Sunny Mesa
Profit & Loss
March 2019

	<u>Mar 19</u>
4110 · Hydrant Sales	720.74
4140 · Connection Fees	-6,812.50
4141 · Application Fees	275.00
4200 · Street Maintenance-Reimb	402.59
4210 · Vega Bond Assessments	5,715.35
4280 · Pro-rata tax collection share	427.14
4285 · P.V.W.M.A. Collection Fee	1,475.93
4340 · Utility Reimbursements	1,340.49
4345 · Customer Order Reimbursements	1,600.00
4350 · Interest Revenue	574.97
5794 · Water Bond Assessments	1,125.53
	<hr/>
Total Other Income	7,154.62
Other Expense	
5435 · Improvement Project-Pajaro	1,840.00
	<hr/>
Total Other Expense	1,840.00
	<hr/>
Net Other Income	5,314.62
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Net Income	<u><u>-78,615.57</u></u>

Pajaro/Sunny Mesa Profit & Loss Budget Performance March 2019

	Mar 19	Budget	% of Budget	Jul '18 - Mar 19	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
4001 · Route 1 - Pajaro	17,986.94	22,833.34	78.8%	188,800.81	205,499.98	91.9%	274,000.00
4002 · Route 2 - Pajaro	17,773.93	23,666.67	75.1%	179,969.29	212,999.99	84.5%	284,000.00
4003 · Route 3 - Commercial	15,026.56	21,666.67	69.4%	186,385.17	194,999.99	95.6%	260,000.00
4004 · Route 4 - Trailer Park	944.80	1,083.34	87.2%	9,346.43	9,749.98	95.9%	13,000.00
4005 · Route 5 - San Juan Rd Apts	988.80	1,166.67	84.8%	9,186.21	10,499.99	87.5%	14,000.00
4006 · Route 6 - Sunny Mesa	7,545.90	10,041.67	75.1%	90,917.85	90,374.99	100.6%	120,500.00
4007 · Route 7 - CSA 73	8,882.32	11,166.67	79.5%	102,735.85	100,499.99	102.2%	134,000.00
4008 · Route 8 - Vega	7,779.03	12,000.00	64.8%	98,869.18	108,000.00	91.5%	144,000.00
4010 · Route 10 -Springfield	850.00	875.00	97.1%	7,650.00	7,875.00	97.1%	10,500.00
4011 · Route 11 - Moss Landing	18,602.19	21,250.00	87.5%	170,421.04	191,250.00	89.1%	255,000.00
4012 · Route 12 - Blackie Road	1,743.05	2,625.00	66.4%	21,270.47	23,625.00	90.0%	31,500.00
4013 · Route 13 - Normco	16,742.76	25,833.34	64.8%	222,502.90	232,499.98	95.7%	310,000.00
4014 · Route 14 - Vierra	2,712.97	3,791.67	71.6%	35,185.91	34,124.99	103.1%	45,500.00
4015 · Route 15 - Langley/VP	1,804.32	2,625.00	68.7%	21,977.33	23,625.00	93.0%	31,500.00
Total Income	119,383.57	160,625.04	74.3%	1,345,218.44	1,445,624.88	93.1%	1,927,500.00
Gross Profit	119,383.57	160,625.04	74.3%	1,345,218.44	1,445,624.88	93.1%	1,927,500.00
Expense							
INDIRECT							
5000 · Salaries and Wages	52,827.78	63,750.00	82.9%	541,122.30	573,750.00	94.3%	765,000.00
5005 · Administrative Fees	-391.63	475.00	-82.4%	3,339.35	4,275.00	78.1%	5,700.00
5030 · Payroll Tax Expense	758.26	1,333.34	56.9%	12,783.21	11,999.98	106.5%	16,000.00
5040 · Worker's Comp Insurance	0.00	1,666.67	0.0%	11,113.09	14,999.99	74.1%	20,000.00
5050 · Employee Health Insurance	14,800.91	14,166.67	104.5%	126,539.87	127,499.99	99.2%	170,000.00
5070 · Employee Retirement	7,623.41	9,583.34	79.5%	81,730.01	86,249.98	94.8%	115,000.00
5090 · Other Employee Expense	80.77	416.67	19.4%	1,920.35	3,749.99	51.2%	5,000.00
5120 · Property Taxes	0.00	125.00	0.0%	1,157.96	1,125.00	102.9%	1,500.00
5130 · Utilities - Office	229.18	333.34	68.8%	2,688.43	2,999.98	89.6%	4,000.00
5140 · Building Repair & Maint	617.67	583.34	105.9%	3,874.93	5,249.98	73.8%	7,000.00
5145 · District Wide Repair & Maint	2,161.86	1,083.34	199.6%	8,635.09	9,749.98	88.6%	13,000.00
5150 · Garbage Service	279.42	291.67	95.8%	2,235.36	2,624.99	85.2%	3,500.00
5160 · Office Equip Rental	739.01	833.34	88.7%	7,258.42	7,499.98	96.8%	10,000.00
5165 · Computer Software	1,590.77	1,250.00	127.3%	10,004.50	11,250.00	88.9%	15,000.00
5170 · Office Equipment Repair & Maint	632.60	300.00	210.9%	2,622.00	2,700.00	97.1%	3,600.00
5175 · Small Tools - Repair & Maint.	0.00	83.34	0.0%	79.83	749.98	10.6%	1,000.00
5180 · Casualty Ins/Liability Ins	0.00	2,500.00	0.0%	24,227.00	22,500.00	107.7%	30,000.00
5200 · Billing Supplies	511.44	308.34	165.9%	3,216.70	2,774.98	115.9%	3,700.00
5240 · Office Supplies	37.24	375.00	9.9%	1,478.10	3,375.00	43.8%	4,500.00
5245 · Postage	1,020.52	708.34	144.1%	6,045.22	6,374.98	94.8%	8,500.00
5250 · Legal Expenses	4,292.11	3,333.34	128.8%	50,605.59	29,999.98	168.7%	40,000.00
5255 · Interest Expense	0.00	1,312.50	0.0%	15,750.00	11,812.50	133.3%	15,750.00
5256 · Interest Exp-Financed Items	16.65	66.67	25.0%	226.14	599.99	37.7%	800.00
5260 · Accounting & Bookkeeping	0.00	3,083.34	0.0%	34,265.00	27,749.98	123.5%	37,000.00
5266 · Engineering Svcs-Dist Wide	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
5270 · Automotive - Repair & Maint	1,331.57	833.34	159.8%	6,704.57	7,499.98	89.4%	10,000.00
5280 · Conferences, Meetings, Seminars	49.30	41.67	118.3%	155.61	374.99	41.5%	500.00
5290 · Travel Expenses	0.00	41.66	0.0%	0.00	375.02	0.0%	500.00

Pajaro/Sunny Mesa Profit & Loss Budget Performance March 2019

	Mar 19	Budget	% of Budget	Jul '18 - Mar 19	YTD Budget	% of Budget	Annual Budget
5300 · Books & Subscriptions	0.00	125.00	0.0%	119.00	1,125.00	10.6%	1,500.00
5305 · Water Conservation Program	0.00	125.00	0.0%	0.00	1,125.00	0.0%	1,500.00
5320 · Membership Fees and Dues	0.00	1,500.00	0.0%	18,622.83	13,500.00	137.9%	18,000.00
5326 · Licenses and Certifications	0.00	166.67	0.0%	1,407.53	1,499.99	93.8%	2,000.00
5330 · Telephone	1,439.52	1,333.34	108.0%	14,311.78	11,999.98	119.3%	16,000.00
5340 · Burglar Alarm Monitoring	84.00	62.50	134.4%	592.00	562.50	105.2%	750.00
5370 · Fuel - Trucks	1,746.01	2,000.00	87.3%	16,620.06	18,000.00	92.3%	24,000.00
5390 · Bank Charges	0.00	16.67	0.0%	100.00	149.99	66.7%	200.00
5391 · Credit Card Transaction Fees	684.43	533.34	128.3%	6,081.82	4,799.98	126.7%	6,400.00
5400 · Miscellaneous Expense	0.00	16.67	0.0%	30,298.00	149.99	20,200.0%	200.00
5XXX · Indirect Allocation	0.00			0.00			
6560 · Payroll Processing Expenses	0.00	50.00	0.0%	0.00	450.00	0.0%	600.00
6577 · COP Debt Service - Interest	0.00	6,708.34	0.0%	40,237.50	60,374.98	66.6%	80,500.00
Total INDIRECT	93,162.80	121,516.79	76.7%	1,088,169.15	1,093,649.63	99.5%	1,458,200.00
5190 · Soil and Water Tests	3,810.00	2,750.00	138.5%	21,957.00	24,750.00	88.7%	33,000.00
5210 · Customer Orders	-5,582.42			-3,919.68			
5220 · Water System - Repair & Maint	19,425.49	16,666.67	116.6%	102,187.32	149,999.99	68.1%	200,000.00
5225 · Street Maintenance	302.03	2,720.84	11.1%	5,251.17	24,487.48	21.4%	32,650.00
5230 · Park - Repair & Maint	0.00	83.34	0.0%	16.16	749.98	2.2%	1,000.00
5231 · Pajaro Park Expense	1,660.84	0.00	100.0%	15,081.09	0.00	100.0%	0.00
5265 · Engineering Expenses	175.74	250.00	70.3%	175.74	2,250.00	7.8%	3,000.00
5310 · Utilities - Well Site	10,132.11	13,333.34	76.0%	128,876.76	119,999.98	107.4%	160,000.00
5315 · Utilities - Street Lighting	2,229.36	2,583.34	86.3%	19,344.39	23,249.98	83.2%	31,000.00
5325 · Permits	0.00	2,083.34	0.0%	6,850.00	18,749.98	36.5%	25,000.00
5360 · Fuel - Generator	354.15	125.00	283.3%	1,078.55	1,125.00	95.9%	1,500.00
5426 · Vega Assmnt Bond Expense	912.26			9,246.32			
5427 · Improvement Project-Springfield	1,713.90			73,767.97			
5428 · COP Bond Expense	0.00	291.67	0.0%	2,225.00	2,624.99	84.8%	3,500.00
5433 · Pajaro Water Bond Interest Exp	0.00	1,166.67	0.0%	17,021.24	10,499.99	162.1%	14,000.00
6575 · Vega Debt Service-Interest	75,017.50	12,675.00	591.9%	152,131.27	114,075.00	133.4%	152,100.00
Total Expense	203,313.76	176,246.00	115.4%	1,639,459.45	1,586,212.00	103.4%	2,114,950.00
Net Ordinary Income	-83,930.19	-15,620.96	537.3%	-294,241.01	-140,587.12	209.3%	-187,450.00
Other Income/Expense							
Other Income							
4100 · Late Payment Penalties	309.38	625.00	49.5%	4,199.39	5,625.00	74.7%	7,500.00
4101 · Billing Adjustments	0.00	33.34	0.0%	452.01	299.98	150.7%	400.00
4110 · Hydrant Sales	720.74	333.34	216.2%	5,778.90	2,999.98	192.6%	4,000.00
4115 · Testing Fees	0.00	625.00	0.0%	6,350.00	5,625.00	112.9%	7,500.00
4140 · Connection Fees	-6,812.50	358.34	-1,901.1%	37,135.95	3,225.06	1,151.5%	4,300.08
4141 · Application Fees	275.00	45.84	599.9%	275.00	412.48	66.7%	550.00
4146 · Other Fees	0.00	33.34	0.0%	0.00	300.06	0.0%	400.08
4200 · Street Maintenance-Reimb	402.59	5,316.67	7.6%	43,682.71	47,849.99	91.3%	63,800.00
4210 · Vega Bond Assessments	5,715.35	22,258.34	25.7%	162,149.00	200,324.98	80.9%	267,100.00
4280 · Pro-rata tax collection share	427.14	2,083.34	20.5%	15,057.86	18,749.98	80.3%	25,000.00
4285 · P.V.W.M.A. Collection Fee	1,475.93	2,000.00	73.8%	19,664.07	18,000.00	109.2%	24,000.00
4300 · Collection of Previous W/O Acct	0.00	41.67	0.0%	0.00	374.99	0.0%	500.00
4305 · Miscellaneous Revenue	0.00	125.00	0.0%	1,125.00	1,125.00	100.0%	1,500.00

Pajaro/Sunny Mesa
Profit & Loss Budget Performance
March 2019

	Mar 19	Budget	% of Budget	Jul '18 - Mar 19	YTD Budget	% of Budget	Annual Budget
4307 · Returned Check Charges	0.00			100.00			
4311 · Interest on Pooled Investments	0.00			998.68			
4340 · Utility Reimbursements	1,340.49	2,583.34	51.9%	29,312.86	23,249.98	126.1%	31,000.00
4341 · Lighting Admin Reimbursements	0.00	1,000.00	0.0%	930.46	9,000.00	10.3%	12,000.00
4345 · Customer Order Reimbursements	1,600.00			1,600.00			
4346 · District 25% Overhead Fee	0.00	41.67	0.0%	0.00	374.99	0.0%	500.00
4350 · Interest Revenue	574.97	250.00	230.0%	4,777.45	2,250.00	212.3%	3,000.00
4355 · Audit/Bookkeeping Reimbursement	0.00	58.34	0.0%	0.00	524.98	0.0%	700.00
4360 · Legal Counsel Reimbursement	0.00	33.34	0.0%	0.00	299.98	0.0%	400.00
5408 · Springfield Project-Grant Reimb	0.00			55,125.12			
5409 · Pajaro Improve Proj-Grant Reimb	0.00			1,000.12			
5424 · Springfield Grant Funds	0.00			17,923.26			
5794 · Water Bond Assessments	1,125.53	3,312.50	34.0%	25,738.36	29,812.50	86.3%	39,750.00
Total Other Income	7,154.62	41,158.41	17.4%	433,376.20	370,424.93	117.0%	493,900.16
Other Expense							
5435 · Improvement Project-Pajaro	1,840.00			23,553.00			
5440 · Improvement Project Sunny Mesa	0.00			2,975.00			
Total Other Expense	1,840.00			26,528.00			
Net Other Income	5,314.62	41,158.41	12.9%	406,848.20	370,424.93	109.8%	493,900.16
Net Income	-78,615.57	25,537.45	-307.8%	112,607.19	229,837.81	49.0%	306,450.16

Pajaro/Sunny Mesa Profit & Loss Budget vs. Actual March 2019

	Mar 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4001 · Route 1 - Pajaro	17,986.94	22,833.34	-4,846.40	78.78%
4002 · Route 2 - Pajaro	17,773.93	23,666.67	-5,892.74	75.1%
4003 · Route 3 - Commercial	15,026.56	21,666.67	-6,640.11	69.35%
4004 · Route 4 - Trailer Park	944.80	1,083.34	-138.54	87.21%
4005 · Route 5 - San Juan Rd Apts	988.80	1,166.67	-177.87	84.75%
4006 · Route 6 - Sunny Mesa	7,545.90	10,041.67	-2,495.77	75.15%
4007 · Route 7 - CSA 73	8,882.32	11,166.67	-2,284.35	79.54%
4008 · Route 8 - Vega	7,779.03	12,000.00	-4,220.97	64.83%
4010 · Route 10 -Springfield	850.00	875.00	-25.00	97.14%
4011 · Route 11 - Moss Landing	18,602.19	21,250.00	-2,647.81	87.54%
4012 · Route 12 - Blackie Road	1,743.05	2,625.00	-881.95	66.4%
4013 · Route 13 - Normco	16,742.76	25,833.34	-9,090.58	64.81%
4014 · Route 14 - Vierra	2,712.97	3,791.67	-1,078.70	71.55%
4015 · Route 15 - Langley/VP	1,804.32	2,625.00	-820.68	68.74%
Total Income	119,383.57	160,625.04	-41,241.47	74.32%
Gross Profit	119,383.57	160,625.04	-41,241.47	74.32%
Expense				
INDIRECT				
5000 · Salaries and Wages	52,827.78	63,750.00	-10,922.22	82.87%
5005 · Administrative Fees	-391.63	475.00	-866.63	-82.45%
5030 · Payroll Tax Expense	758.26	1,333.34	-575.08	56.87%
5040 · Worker's Comp Insurance	0.00	1,666.67	-1,666.67	0.0%
5050 · Employee Health Insurance	14,800.91	14,166.67	634.24	104.48%
5070 · Employee Retirement	7,623.41	9,583.34	-1,959.93	79.55%
5090 · Other Employee Expense	80.77	416.67	-335.90	19.39%
5120 · Property Taxes	0.00	125.00	-125.00	0.0%
5130 · Utilities - Office	229.18	333.34	-104.16	68.75%
5140 · Building Repair & Maint	617.67	583.34	34.33	105.89%
5145 · District Wide Repair & Maint	2,161.86	1,083.34	1,078.52	199.56%
5150 · Garbage Service	279.42	291.67	-12.25	95.8%

Pajaro/Sunny Mesa
Profit & Loss Budget vs. Actual
 March 2019

	Mar 19	Budget	\$ Over Budget	% of Budget
5160 · Office Equip Rental	739.01	833.34	-94.33	88.68%
5165 · Computer Software	1,590.77	1,250.00	340.77	127.26%
5170 · Office Equipment Repair & Maint	632.60	300.00	332.60	210.87%
5175 · Small Tools - Repair & Maint.	0.00	83.34	-83.34	0.0%
5180 · Casualty Ins/Liability Ins	0.00	2,500.00	-2,500.00	0.0%
5200 · Billing Supplies	511.44	308.34	203.10	165.87%
5240 · Office Supplies	37.24	375.00	-337.76	9.93%
5245 · Postage	1,020.52	708.34	312.18	144.07%
5250 · Legal Expenses	4,292.11	3,333.34	958.77	128.76%
5255 · Interest Expense	0.00	1,312.50	-1,312.50	0.0%
5256 · Interest Exp-Financed Items	16.65	66.67	-50.02	24.97%
5260 · Accounting & Bookkeeping	0.00	3,083.34	-3,083.34	0.0%
5270 · Automotive - Repair & Maint	1,331.57	833.34	498.23	159.79%
5280 · Conferences, Meetings, Seminars	49.30	41.67	7.63	118.31%
5290 · Travel Expenses	0.00	41.66	-41.66	0.0%
5300 · Books & Subscriptions	0.00	125.00	-125.00	0.0%
5305 · Water Conservation Program	0.00	125.00	-125.00	0.0%
5320 · Membership Fees and Dues	0.00	1,500.00	-1,500.00	0.0%
5326 · Licenses and Certifications	0.00	166.67	-166.67	0.0%
5330 · Telephone	1,439.52	1,333.34	106.18	107.96%
5340 · Burglar Alarm Monitoring	84.00	62.50	21.50	134.4%
5370 · Fuel - Trucks	1,746.01	2,000.00	-253.99	87.3%
5390 · Bank Charges	0.00	16.67	-16.67	0.0%
5391 · Credit Card Transaction Fees	684.43	533.34	151.09	128.33%
5400 · Miscellaneous Expense	0.00	16.67	-16.67	0.0%
6560 · Payroll Processing Expenses	0.00	50.00	-50.00	0.0%
6577 · COP Debt Service - Interest	0.00	6,708.34	-6,708.34	0.0%
Total INDIRECT	93,162.80	121,516.79	-28,353.99	76.67%
5190 · Soil and Water Tests	3,810.00	2,750.00	1,060.00	138.55%
5220 · Water System - Repair & Maint	19,425.49	16,666.67	2,758.82	116.55%
5225 · Street Maintenance	302.03	2,720.84	-2,418.81	11.1%
5230 · Park - Repair & Maint	0.00	83.34	-83.34	0.0%

Pajaro/Sunny Mesa
Profit & Loss Budget vs. Actual
 March 2019

	Mar 19	Budget	\$ Over Budget	% of Budget
5265 · Engineering Expenses	175.74	250.00	-74.26	70.3%
5310 · Utilities - Well Site	10,132.11	13,333.34	-3,201.23	75.99%
5315 · Utilities - Street Lighting	2,229.36	2,583.34	-353.98	86.3%
5325 · Permits	0.00	2,083.34	-2,083.34	0.0%
5360 · Fuel - Generator	354.15	125.00	229.15	283.32%
5428 · COP Bond Expense	0.00	291.67	-291.67	0.0%
5433 · Pajaro Water Bond Interest Exp	0.00	1,166.67	-1,166.67	0.0%
6575 · Vega Debt Service-Interest	75,017.50	12,675.00	62,342.50	591.85%
Total Expense	204,609.18	176,246.00	28,363.18	116.09%
Net Ordinary Income	-85,225.61	-15,620.96	-69,604.65	545.59%
Other Income/Expense				
Other Income				
4100 · Late Payment Penalties	309.38	625.00	-315.62	49.5%
4101 · Billing Adjustments	0.00	33.34	-33.34	0.0%
4110 · Hydrant Sales	720.74	333.34	387.40	216.22%
4115 · Testing Fees	0.00	625.00	-625.00	0.0%
4140 · Connection Fees	-6,812.50	358.34	-7,170.84	-1,901.13%
4141 · Application Fees	275.00	45.84	229.16	599.91%
4146 · Other Fees	0.00	33.34	-33.34	0.0%
4200 · Street Maintenance-Reimb	402.59	5,316.67	-4,914.08	7.57%
4210 · Vega Bond Assessments	5,715.35	22,258.34	-16,542.99	25.68%
4280 · Pro-rata tax collection share	427.14	2,083.34	-1,656.20	20.5%
4285 · P.V.W.M.A. Collection Fee	1,475.93	2,000.00	-524.07	73.8%
4300 · Collection of Previous W/O Acct	0.00	41.67	-41.67	0.0%
4305 · Miscellaneous Revenue	0.00	125.00	-125.00	0.0%
4340 · Utility Reimbursements	1,340.49	2,583.34	-1,242.85	51.89%
4341 · Lighting Admin Reimbursements	0.00	1,000.00	-1,000.00	0.0%
4346 · District 25% Overhead Fee	0.00	41.67	-41.67	0.0%
4350 · Interest Revenue	574.97	250.00	324.97	229.99%
4355 · Audit/Bookkeeping Reimbursement	0.00	58.34	-58.34	0.0%
4360 · Legal Counsel Reimbursement	0.00	33.34	-33.34	0.0%
5794 · Water Bond Assessments	1,125.53	3,312.50	-2,186.97	33.98%

Pajaro/Sunny Mesa
Profit & Loss Budget vs. Actual
 March 2019

Mar 19	Budget	\$ Over Budget	% of Budget
5,554.62	41,158.41	-35,603.79	13.5%
0.00			
5,554.62	41,158.41	-35,603.79	13.5%
-79,670.99	25,537.45	-105,208.44	-311.98%

Total Other Income
 Other Expense
 Total Other Expense
 Net Other Income
 Net Income

Total Income	Total Expenses	Difference
\$124,938.19	\$204,609.18	-\$79,670.99
February Cash	March Cash	Difference
\$363,113.11	\$327,469.10	-\$35,644.01

STAFF REPORT

April 25, 2019

BUDGET AMMENDMENT FOR 2018-2019 FISCAL YEAR

ACCT. 5250 LEGAL EXPENSES

The amount budgeted for this fiscal year is \$ 40,000.

To date our legal expenses are at \$ 50,000, with anticipated future expenses to be an additional \$ 10,000 by 6-30-2019, totaling \$ 60,000

Thus, we will exceed the Legal Expense budget by \$ 20,000

Staff recommends increasing budgeted amount to \$ 70,000.

Also included in the budget is a line item for Mo. Co. reimbursements of \$ 60,000.(Debt Service)

To date we have expended \$ 30,000 with no further cost anticipated, leaving a surplus of \$ 30,000.

Staff recommends decreasing amount of line item to \$ 30,000, and adding the difference of \$ 30,000 to Acct. 5250 Legal Expenses.

Budget Bottom Line is unchanged

April 25th, 2019 AMMENDED BUDGET

Income			2018-2019	2018-2019 A1
4001	Route 1	Pajaro	274,000	274,000
4002	Route 2	Pajaro	284,000	284,000
4003	Route 3	Commercial (Pajaro)	260,000	260,000
4004	Route 4	Trailer Park (Pajaro)	13,000	13,000
4005	Route 5	San Juan Apts	14,000	14,000
4006	Route 6	Sunny Mesa	120,500	120,500
4007	Route 7	C.S.A. 73 Hillcrest/Bay Farms	134,000	134,000
4008	Route 8	Vega/Vista Verde	144,000	144,000
4010	Route 10	Springfield Mutual/Struve	10,500	10,500
4011	Route 11	Moss Landing	255,000	255,000
4012	Route 12	Blackie Road	31,500	31,500
4013	Route 13	Normco	310,000	310,000
4014	Route 14	Vierra Estates	45,500	45,500
4015	Route 15	Langley/Valle Pacifico	31,500	31,500
		Water Services SubTotal	1,927,500	1,927,500
4100		Late Payment Penalties	7,500	7,500
4101		Billing Adjustments	400	400
4110		Hydrant Sales	4,000	4,000
4115		Test Fees (Cross Conn-Yearly-Pajaro)	7,500	7,500
4140		Connection Fees/Capacity Fees	4,300	4,300
4141		Application Fees	550	550
4146		Other Fees	400	400
4200		Street Maintenance-Reimbursement	63,800	63,800
4210		Vega Bond Assessments	267,100	267,100
4280		Pro Rata Tax Collection	25,000	25,000
4285		PVWMA Collection Fee	24,000	24,000
4300		Collection Previous w/o account	500	500
4305		Miscellaneous Revenue	1,500	1,500
4340		Utility Reimbursement	31,000	31,000
4341		Lighting Admin Reimbursement	12,000	12,000
4345		Customer Reimbursements		
4346		District 25% Overhead Fee	500	500
4350		Interest Revenue	3,000	3,000
4355		Audit/Bookkeeping Re-imburement	700	700
4360		Legal Counsel Reimbursement	400	400
5794		Pajaro Water Bond	39,750	39,750
		Other Subtotal	493,900	493,900
		Total Income	\$ 2,421,400	\$ 2,421,400
Expenses INDIRECT			2018-2019	2018-2019
5000		Salaries and Wages	765,000	765,000

April 25th, 2019 AMMENDED BUDGET

5005		Administrative Fees	5,700	5,700
5010		Contract Labor		
5030		Payroll Tax Expense	16,000	16,000
5040		Workers Comp Insurance	20,000	20,000
5050		Employee Health Insurance	170,000	170,000
5070		Employee Retirement	115,000	115,000
5090		Other Employee Expense	5,000	5,000
5120		Property Taxes	1,500	1,500
5130		Utilities - Office	4,000	4,000
5140		Building Repair & Maintenance	7,000	7,000
5145		District Wide Repair & Maint	13,000	13,000
5150		Garbage Service	3,500	3,500
5160		Office Equipment Rental	10,000	10,000
5165		Computer Software	15,000	15,000
5170		Office Equipment Repair & Maint	3,600	3,600
5175		Small Tools - Repair & Maint.	1,000	1,000
5180		Casulty Insurance/Liability Insurance	30,000	30,000
5200		Billing Supplies	3,700	3,700
5240		Office Supplies	4,500	4,500
5245		Postage	8,500	8,500
5250		Legal Expenses	40,000	70,000
5255		Interest Expense Re Org Loan	15,750	15,750
5256		Interest Exp-Financed Items	800	800
5260		Accounting & Bookkeeping	37,000	37,000
5266		Engineering Expense District Wide	1,000	1,000
5270		Automotive - Repair & Maint	10,000	10,000
5280		Seminars & Conferences	500	500
5290		Travel Expenses	500	500
5300		Books & Subscriptions	1,500	1,500
5305		Water Conservation Program	1,500	1,500
5320		Membership Fees & Dues	18,000	18,000
5326		Licenses and Certifications	2,000	2,000
5330		Telephone	16,000	16,000
5340		Burglar Alarm Monitoring	750	750
5350		Cash Over/Short		
5370		Fuel - Trucks	24,000	24,000
5390		Bank Charges	200	200
5391		Credit Card Transaction Fees	6,400	6,400
5400		Miscellaneous Expense	200	200
6560		Payroll Processing Expenses	600	600
6577		COP Debt Service - Interest	80,500	80,500
Total Expenses INDIRECT			1,459,200	1,489,200
Expenses DIRECT			2018-2019	2018-2019
5190		Soil and Water Tests	33,000	33,000
5220		Water System - Repair & Maint	200,000	200,000

April 25th, 2019 AMMENDED BUDGET

5225	Street Maintenance	32,650	32,650
5230	Park - Repair & Maintenance	1,000	1,000
5265	Engineering Expenses	3,000	3,000
5310	Utilities - Well Site	160,000	160,000
5315	Utilities - Street Lighting	31,000	31,000
5325	Permits	25,000	25,000
5360	Fuel - Generator	1,500	1,500
5426	Vega Assmnt Bond Expense		
5428	COP Bond Expense	3,500	3,500
5433	Water Bond Expense - Interest	14,000	14,000
5660	Freight & Delivery		
6575	Vega Debt Service - Interest	152,100	152,100
Total Expenses DIRECT		\$ 656,750	\$ 656,750
Total Expenses INDIRECT		\$ 1,459,200	\$ 1,489,200
Total Expenses		\$ 2,115,950	\$ 2,145,950
Total Income		\$ 2,421,400	\$ 2,421,400
Total Expenses		\$ 2,115,950	\$ 2,145,950
Gross Net		\$ 305,450	\$ 275,450
Debt Service			
	Auto Loan	6,600	6,600
	2010 COP (Principal only)	65,000	65,000
	Re-Organization Loan (Principal only)	25,000	25,000
	Vega Debt Service (Principal only)	115,000	115,000
	Meeting Stipend (donated to Pajaro Park)	6,000	6,000
	Water Bond (Principal only)	26,000	26,000
	Monterey County Reimbursement	60,000	30,000
	Total	\$ 303,600	\$ 273,600
	Gross Net	\$ 305,450	\$ 275,450
	Debt Service	\$ 303,600	\$ 273,600
	Reserve Fund	\$ -	\$ -
	Surplus (operating fund) Net	\$ 1,850	\$ 1,850
	Debt Service Fund \$15,500 per month = \$186,000/year		
	Transfer from Reserve		
	Capital Outlay		
	Net		

STAFF REPORT

April 25th, 2019

WATER RATE STUDY

Current study/rate increases will end with the last approved increase potentially for Jan. 2020

Staff has been in communication with NBS Governmental Consultants, in an effort to determine what the timeline would look like, as well as the costs associated with performing a new study and possibly setting new rates and conforming to Prop. 218 requirements. ie: public workshops and a public hearing.

For budgeting purposes, it would be much easier to implement any new rates, effective on July 1st, to coincide with the District's fiscal year.

The process will take about six months of preparation, to be ready for the public hearing to set new rates.

We would need to begin working with NBS in November of 2020, to be ready for a May 2021 public hearing.

If the Board decides to move forward with an updated study, then staff would work directly with NBS's staff to provide all the necessary updated data for a comprehensive water rate study.

Cost estimate is \$ 35,000, with a \$ 5,000 contingency, to cover unanticipated changes, alternatives or data problems, etc.

The current rate study included a staffing level study and salary survey with a compensation schedule submitted with the project. Although a staffing level study may not be necessary, District should consider a review and extension of the step-based compensation schedule due to the age of the document. Salary Survey and Compensation Schedule are now 5 years old, with the top step representative of the median salary for 2015.

STAFF REPORT

APRIL 25TH, 2019

ON-LINE BILL PAY

MOM software offers on-line bill pay, integrated with our current water billing system

The cost for set-up and licenses is \$ 3750.00

Monthly maintenance fees are \$ 243.00

Transaction fees are as follows:

Credit Cards-3.5% + .20 per transaction

Electronic check would be cheaper.(do not know exact amount)

Customers would initiate the on-line registration.

Customers have the option of paperless billing by providing their e-mail, and would not receive a bill in the mail, rather an alert in their in-box.

Customers could opt for reoccurring auto-pay, and would be noticed after the fact, since the bills can vary each month.

The cost of mailing a water bill is \$.55

At \$ 243. Per month, it would take 442 customers utilizing paperless service to break even.

JPIA Board of Directors - Member/Alternate



An excerpt from the JPIA Agreement:

"Article 7 - Board of Directors"

- (a) The Authority shall be governed by the Board of Directors which is hereby established and which shall be composed of one representative from each Member, who shall be a Member director selected by the governing board of that Member. Each Member, in addition to appointing its member of the Board, shall appoint at least one alternate who shall be an officer, member of the governing board, or employee of that Member. The alternate appointed by a Member shall have the authority to attend and participate in any meeting of the Board when the regular member for whom he or she is an alternate is absent from said meeting.
- (b) Each Director or alternate of the Board shall serve until a successor is appointed. Each Director or alternate shall serve at the pleasure of the Member by which he or she has been appointed.
- (c) Each Director representing a Member, or his or her alternate, shall have one vote.

Please have your agency's Board of Directors designate a JPIA Director Representative and Alternate Representative.

Member Agency: _____

JPIA Director Representative: _____

Must be a member of the agency's board of directors.

Preferred mailing address: _____

E-mail address: _____

Phone number: _____

Assuming office date: _____

JPIA Alternate Representative: _____

Preferred mailing address: _____

E-mail address: _____

Phone number: _____

Please mail form to: Attn: Bobbette Wells, ACWA/JPIA, PO Box 619082, Roseville, CA 95661-9082

or FAX to: (916) 774-7040



5 April 2019

PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT
136 SAN JUAN RD.
ROYAL OAKS, CA 95076

Subject: Notice of Groundwater Sustainability Fee and Collection Option

Dear PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT,

On March 14, 2019 the Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) Board of Directors adopted a regulatory fee authorized under California Water Code 10730 to fund the regulatory activities of the agency. The SVBGSA is the local agency formed to fulfill California's Sustainable Groundwater Management Act for the Salinas Valley Groundwater Basin (with limited exceptions). For a map showing the management area within which the fee will be imposed, please visit www.svbgsa.org.

Your water system is defined as a Public Water System for purposes of the fee. Public Water System means a system for the provision of water for human consumption through pipes or other constructed conveyances that has 15 or more connections or regularly serves at least 25 individuals daily at least 60 days out of the year.

Fiscal Year 2019/20 Fee

A copy of the fee study, which provides the basis of and calculation of the fee is available on our website at www.svbgsa.org. The adopted fee for Public Water Systems in fiscal year 2019/20 is \$2.26 per connection per year. A connection is a connection between the customer's piping or constructed conveyance and the water system's meter, service pipe, or constructed conveyance.

Fiscal Year 2019/20 Fee Collection Options

Public Water Systems have two options: 1) pay the fee by November 1, 2019 or 2) provide a list of parcels with number of connections to the SVBGSA by June 1, 2019 to have the agency add the parcels to the list of fee parcels prepared by the Monterey County Auditor-Controller. Under the latter option, the fee would be placed on the property tax roll and property owners would pay the fee in the same manner as ad valorem taxes.

If you wish to have the fee imposed directly on the property owner(s) of your water system, the SVBGSA must receive an Excel file with the following information no later than June 1, 2019. We recommend providing the file a month earlier so that there is time for revisions, if necessary. If the data is not correct by June 1, it cannot be placed on the tax roll for fiscal year 2019/20. If your water system has multiple service areas, please place the data for each service area on separate tabs within the Excel file.

The file must be emailed to morenor@svbgsa.org. Required information by Excel column includes:

- Assessor Parcel Number
- Number of Connections servicing the Assessor Parcel Number

A parcel with multiple service connections will be charged for all the connections on the parcel. For example, if there are 3 buildings on a parcel, each of which with a connection, the total fee due for that parcel will be $\$2.26 \times 3 = \6.78 for fiscal year 2019/20. If a parcel has been split into multiple APNs and there is only one master meter serving all the parcels then the APN upon which the one service connection is located will be charged the fee.

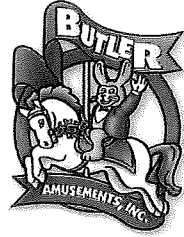
If you intend the water system pay the fee directly to the SVBGSA by November 1, 2019, you need do nothing. You will receive a bill from the SVBGSA for the total amount due for fiscal year 2019/20 by August 1, 2019.

If you have any questions regarding the fee, please contact me at peterseng@svbgsa.org or (831) 682-2592. Resolution 2019-03 adopting the fee can be viewed at: <https://svbgsa.org/wp-content/uploads/2019/03/2019-03-Fee-Resolution.pdf>

Sincerely,



Gary Petersen
General Manager



INFORMATION ON SPONSORSHIP OF A BUTLER AMUSEMENTS' CARNIVAL

Having worked with well over one hundred different chambers, schools and organizations throughout California, we have found that the following information is beneficial to a potential carnival sponsor to determine the feasibility of participating in such a project. We hope this information will give you a better understanding of the requirements for a carnival and provide a clear understanding of how such an event is organized.

GENERAL REQUIREMENTS

1. We need a level area, preferably blacktop, approximately 150 x 350 or 400 feet in size. We frequently play on grass fields; however, we prefer blacktop during times when weather can be a problem. Our preference is a location, which has good visibility to the public from a high traffic street.
2. A hose bib size connection for water.
3. Portable restrooms must be procured for public use at the carnival -- usually at least 6 units. We also utilize a 30-yard waste dumpster. Butler Amusements and the sponsor share the cost 50/50 for these items.
4. When permits are required, such as city permits and licenses, the sponsor is responsible for obtaining them. Butler Amusements and the sponsor share the fee expense 50/50. The permit process should be started as soon as the contract is signed.
5. Distribution of posters advertising the event is the sponsor's responsibility. Butler Amusements will provide the posters without cost to the sponsor.
6. We hire private security or have police supervision as needed or required. The number of security personnel required varies according to area and/or permit requirements. The cost of security is shared 50/50 between Butler Amusements and the sponsor.
7. Butler Amusements will furnish a certificate of liability insurance to cover the operation of the carnival. The sponsoring organization, property owners and the city in which the carnival is being held are named as additional insureds. The cost of insurance is paid by Butler Amusements.
8. Cooperation and enthusiasm are essential from a sponsoring organization to make the carnival a successful and profitable event.
9. We split the cost of operating diesel for our generators with the sponsor 50/50, not to exceed \$750.

ADVANCE SALES

We offer at all of our events advance sale Pay One Price unlimited ride passes. Purchasers of this offer will buy a ticket in advance which will be redeemed at the carnival for a wristband. The Pay One Price will allow the purchaser to ride unlimited rides at your event on any one day.

PRICE OF RIDES TO PUBLIC

POP unlimited ride passes \$23 in Advance \$28 at door

Individual tickets (each ride requires 3-5 tickets each)

1 ticket for \$1

25 tickets for \$23

80 tickets for \$70

YOUR COMMITTEE MAKES MONEY AS FOLLOWS

The sponsor receives 25% of the gross advance sale of ride coupons up to \$5,000 and 30% thereafter.

During the carnival's operation the sponsor receives 15% of the on site ride coupon sales up to \$10,000, 20% of the next \$10,000 and 25% thereafter.

The sponsor also receives \$20 for each food and game concession operated by Butler Amusements.

SET UP

For a typical Friday thru Sunday carnival event, we need access to the site by Wednesday after school is out.

HOURS OF OPERATION (Approximate depending on location and city requirements)

Friday	4 PM – 11 PM
Saturday	12 Noon – 11 PM
Sunday	12 Noon – 10 PM

HELPFUL HINTS FOR SPONSORS

1. We suggest you use our press kit and obtain publicity in the newspaper, on television or on the radio. Publicity is an on-going process – the more publicity – of all types – the better.
2. A food stand is usually very profitable as an additional method of your organization raising funds. We have two concession trailers, which sell cotton candy, snow cones, caramel corn, popcorn, peanuts, candy apples, corn dogs and carbonated drinks. We suggest that your committee sell something like hamburgers or hot dogs, pizza, soft drinks or whatever, as long as it does not conflict with what we sell. You may wish to also allow other community non-profit groups to have food concessions. Your group may also want to conduct a raffle, operate a dunk tank, etc. We do not allow our committees to book private concessionaires.
3. Print and send flyers home with students in your school and other area schools explaining advance sale ride coupons and other carnival details. We can help with this.
4. Distribute posters in high traffic locations.

We believe you will find this project enjoyable as well as financially rewarding. A carnival has good potential for profit, averaging \$7,500 to \$15,000 for most sponsors. The potential for profit is unlimited. The keys to success are a well-organized sponsoring committee and a prime location.

We will be glad to have our representative meet with you or your committee to answer any questions and assist you to help make your carnival as successful as possible. **For more detailed information on Butler Amusements, Inc., look us up on our web site: www.butleramusements.com**

DISTRICT OPERATIONS REPORT

April 25, 2019

TOPIC	STATUS	DATE OF PLANNED RESPONSE
Arrowhead Tank Replacement Project	<p>Bid docs are being prepared by Wy'east Engineering. Project is funded by 2010 COP. Documents 100% complete. Project is ready to go out for bid. Board has given direction to monitor the integrity of the tanks and report as needed.</p>	No Report
Grants & Loans Active	<p>A. SRF Planning Grant Springfield & IRWMP Grant Pajaro.</p> <ul style="list-style-type: none"> • Pajaro Grant – Preconstruction meeting 4/3/19. Notice to proceed issued for 4/15/19, Anderson Pacific began onsite work on 4/17/19. • Springfield Planning Grant – Progress telephone conference on 4/10/19 with State funding department, MNS Engineering team is working on a more detailed scope and budget to be submitted to the State. Next conference call is scheduled on 4/26/19 to submit detailed scope and budget for review. Victoria Nava-McClellan from EJCW has begun door to door outreach in Springfield Road. EJCW held meeting on 4/19/19 in collaboration with Community Water Staff. Heather Lukacs from Community Water has reached out to Staff regarding the recent water quality results in the Bluff/Jensen Road areas and would like for District to be the lead agency in the application to Clean-up and Abatement for bottled water funding. Staff will invite Heather to the next Board Meeting. Staff will determine how much time will be necessary to assist Heather in the application process. 	<p>April 2019</p> <p>April 2019</p>
Tot Lot Park or Cayetano Park	<p>Monterey County Resource Management Agency Director will submit the intent to process quitclaim deed for Board of Supervisors consideration, process could take 30 to 60 days. County also desires to transfer adjacent parcel, west of Pajaro Park, to the District. Monterey County has delivered two park benches.</p>	No Report
Pajaro Park	<p>Met with Andy Weighill on February 12, 2019 from YMCA regarding search for park funding for operation and maintenance. The YMCA Grant Coordinator has been advised to be on the lookout for grants available</p>	No Report
Monies Held by District	<p>Staff attended a webinar on February 5th, 2019 regarding overview of California's Unclaimed Property reporting requirements. Staff will submit payment and the final remit report by due date which is between 6/1/19-6/15/19.</p>	No Report
Sunny Mesa Sewer	<p>District is holding monies that is to be refunded to the original Sunny Mesa Sewer customers. Balance Sheet Account #2320-Amount \$29,169.90. Staff is currently reviewing, and has spoken to Bianchi, Kasavan, and Pope for their opinion and assistance if needed.</p>	No Report

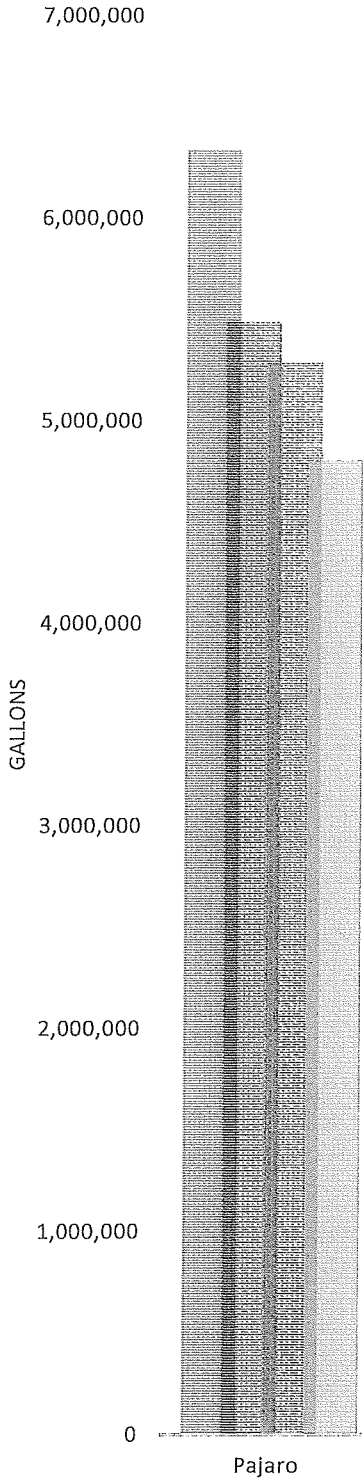
Emergency Generators	Staff invited Gerry Malais and Kelsey Scanlon to the April 25, 2019 Board meeting for assistance in the creation of a Hazard Mitigation Plan.	On Agenda
General Manager (GM) Goals and Objectives for 2018-2019	<p>Prepare Infrastructure Vulnerability Assessments for all water systems.</p> <p>Develop a plan for security enhancements for all District facilities.</p> <ul style="list-style-type: none"> • Staff held meeting with State Water Resources Control Board Consolidation Specialist Michelle Frederick (SWRCB), Karen McBride with Rural Community Assistance Corporation (RCAC), Victoria Nava-McClellan and May from Environmental Justice Coalition for Water (EJCW), Susan Robinson, Program Director for Greater Monterey County Integrated Regional Water Management Program, Karen Nilsen from Nilsen and Associates to discuss funding assistance. 	No update
	<p>Generate a Disaster Mitigation Plan for submission to Monterey County FEMA.</p> <ul style="list-style-type: none"> • Staff is researching other like agencies for examples of Mitigation Plans 	No Report
	<p>Pursuit of new income/revenue for the Pajaro Park.</p> <ul style="list-style-type: none"> • Contacted Community Foundation for Monterey County regarding grant funding. Grants are open to nonprofit 501(c)3 agencies only, since we are affiliated with the YMCA the District could apply in collaboration, having the YMCA as the lead agency in the application process. A meeting has been scheduled on January 18th, 2019 with a representative of the YMCA to discuss this matter. 	No Report
	<p>Pursue cost saving measures for administrative and field staff.</p> <ul style="list-style-type: none"> • GM had telephone conference with a WaterSmart Software regarding computer software • GM will have a meeting with Wonderware regarding SCADA software on October 31st. 	No Report

Usage Comparison in Gallons 2013-2019

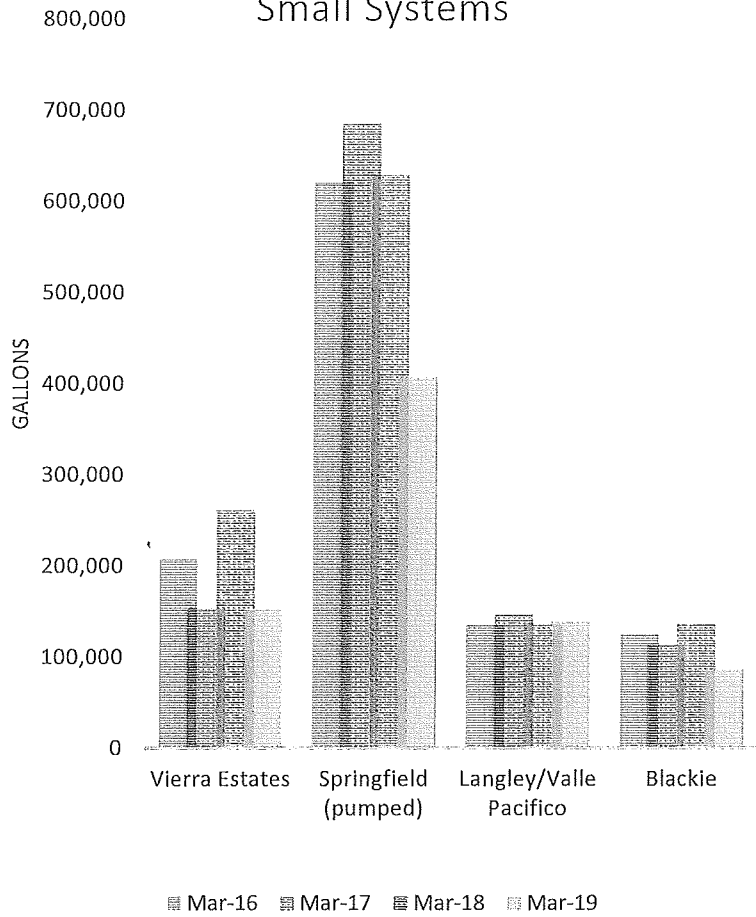
Water Systems	Mar-16	Mar-17	Mar-18	Mar-19
Pajaro	6,331,072	5,489,572	5,286,116	4,803,656
Normco	1,558,832	1,267,112	1,470,568	1,253,648
Sunny Mesa	1,291,048	1,408,484	1,359,864	1,378,564
Moss Landing	2,137,784	1,629,892	1,967,240	1,909,644
Vega	661,232	735,284	680,680	568,480
Vierra Estates	207,196	153,340	261,052	151,844
Springfield (pumped)	620,092	685,168	628,320	406,613
Langley/Valle Pacifico	134,640	146,608	135,388	139,128
Blackie	124,168	113,696	136,136	86,020
District Total	13,066,064	11,629,156	11,925,364	10,697,597

Water Systems	Mar-13	Mar-19	Percentage
Pajaro	6,626,427	4,803,656	↓ -27.5%
Normco	2,162,468	1,253,648	↓ -42.0%
Sunny Mesa	2,540,455	1,378,564	↓ -45.7%
Moss Landing	2,080,936	1,909,644	↓ -8.2%
Vega	1,486,276	568,480	↓ -61.8%
Vierra Estates	391,952	151,844	↓ -61.3%
Springfield (pumped)	463,012	406,613	↓ -12.2%
Langley/Valle Pacifico	331,364	139,128	↓ -58.0%
Blackie	232,628	86,020	↓ -63.0%
District Total	16,315,518	10,697,597	↓ -34.4%

Large Systems



Small Systems



■ Mar-16 ■ Mar-17 ■ Mar-18 ■ Mar-19