

# **PAJARO/SUNNY MESA**

**COMMUNITY SERVICES DISTRICT**  
136 San Juan Road, Royal Oaks, CA 95076  
O (831) 722-1389 | Fax (831) 722-2137  
[www.pajarosunnymesa.com](http://www.pajarosunnymesa.com)

P. 1

## **AGENDA**

REGULAR MEETING OF THE BOARD OF DIRECTORS  
DISTRICT CONFERENCE BOARD ROOM  
136 SAN JUAN ROAD, ROYAL OAKS, CA 95076

OCTOBER 22, 2020  
5:30 P.M.

### **“Notice of Teleconferenced Meeting”**

Pursuant to Governor Newsom’s March 17, 2020 Executive Order N-29-20 regarding COVID-19, members of the Pajaro/Sunny Mesa Community Services District Board of Directors and staff may participate in this meeting by teleconference.

To reduce the spread of COVID-19, members of the public may listen to the meeting via teleconference by calling **1-425-436-6355** and entering passcode **407147** and then the pound sign (“#”). There will be no in-person participation in the meeting under the authority of Governor Newsom’s Executive Order N-29-20. You may also submit written comments in writing either at District Offices in person or by email by 2:00 pm on October 22, 2020.

To submit a comment by email, please send to [info@pajarosunnymesa.com](mailto:info@pajarosunnymesa.com) and write “Public Comment” in the subject line. Include the item number and/or title of the item in the body of the email and your comments. All comments received by 2:00 pm will be emailed to the Board members and included as an “Add to Packet” on the District’s website before the meeting. Those comments received after 2:00 pm will be added to the record of the meeting and shared with Board members at the meeting.”

The Pajaro/Sunny Mesa Community Services District welcomes you to its meetings regularly scheduled on the fourth Thursday of each month, and your interest and participation is encouraged and appreciated.

Contact the District office at the email address or telephone number above if you believe you require any modification or accommodation for any disability which might impair your ability to participate in the meeting.





Roll Call Vote:

- o (11/21) President Harry Wiggins \_\_\_\_\_
- o (11/21) Vice President Sanford Coplin \_\_\_\_\_
- o (11/23) Secretary Robert Moody \_\_\_\_\_
- o (11/23) Assistant Secretary Darlene Lamboley \_\_\_\_\_
- o (11/21) Treasurer Michael Moore \_\_\_\_\_

Old Business:

1. NONE

New Business:

1. REVIEW AND MOTION TO APPROVE DRAFT FINANCIAL REPORTS FOR SEPTEMBER 2020

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Draft Financial Reports September 2020

Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
 Motion passed: \_\_\_\_\_ Motion Failed: \_\_\_\_\_ Motion Tabled: \_\_\_\_\_

Roll Call Vote:

- o (11/21) President Harry Wiggins \_\_\_\_\_
- o (11/21) Vice President Sanford Coplin \_\_\_\_\_
- o (11/23) Secretary Robert Moody \_\_\_\_\_
- o (11/23) Assistant Secretary Darlene Lamboley \_\_\_\_\_
- o (11/21) Treasurer Michael Moore \_\_\_\_\_

2. REVIEW AND MOTION TO APPROVE CHECKS AND DIRECT STAFF TO SIGN CHECKS

1. General Fund 605: Check # \_\_\_\_\_ through check # \_\_\_\_\_ for a total of \$ \_\_\_\_\_
2. Water Account: Check # \_\_\_\_\_ through check # \_\_\_\_\_ for a total of \$ \_\_\_\_\_
3. Holding Acct: Check # \_\_\_\_\_ through check # \_\_\_\_\_ for a total of \$ \_\_\_\_\_
4. Street Maint. Acct: Check # \_\_\_\_\_ through check # \_\_\_\_\_ for a total of \$ \_\_\_\_\_
5. Reorganization Acct: Check # \_\_\_\_\_ through check # \_\_\_\_\_ for a total of \$ \_\_\_\_\_
6. Construction Acct: Check # \_\_\_\_\_ through check # \_\_\_\_\_ for a total of \$ \_\_\_\_\_
7. Acct: Check # \_\_\_\_\_ through check # \_\_\_\_\_ for a total of \$ \_\_\_\_\_

- Clarifying and Technical Questions to Staff
- Public Input

- Motion/Second
- Board Deliberation
- Motion to Approve checks and direct staff to sign checks

Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
 Motion passed: \_\_\_\_\_ Motion Failed: \_\_\_\_\_ Motion Tabled: \_\_\_\_\_

**Roll Call Vote:**

- o (11/21) President Harry Wiggins \_\_\_\_\_
- o (11/21) Vice President Sanford Coplin \_\_\_\_\_
- o (11/23) Secretary Robert Moody \_\_\_\_\_
- o (11/23) Assistant Secretary Darlene Lamboley \_\_\_\_\_
- o (11/21) Treasurer Michael Moore \_\_\_\_\_

**3. RESOLUTION NO. 10-01-20 TO ADOPT A FINAL INITIAL STUDY/MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM FOR THE SPRINGFIELD WATER SYSTEM IMPROVEMENTS PROJECT**

- Initial study is posted on District website for review – [www.pajarosunnymesa.com](http://www.pajarosunnymesa.com)
  - Copy of Resolution for the Springfield Water System
- Clarifying and Technical Questions to Staff
  - Public Input
  - Motion/Second
  - Board Deliberation
  - Motion to Approve adoption of Resolution # 10-01-20

Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
 Motion passed: \_\_\_\_\_ Motion Failed: \_\_\_\_\_ Motion Tabled: \_\_\_\_\_

**Roll Call Vote:**

- o (11/21) President Harry Wiggins \_\_\_\_\_
- o (11/21) Vice President Sanford Coplin \_\_\_\_\_
- o (11/23) Secretary Robert Moody \_\_\_\_\_
- o (11/23) Assistant Secretary Darlene Lamboley \_\_\_\_\_
- o (11/21) Treasurer Michael Moore \_\_\_\_\_

**4. 2020-2021 PAJARO LIGHTING ASSESSMENT**

- Lighting District information
  - Board to decide if the assessment will be continued through the 2020-2021 fiscal year, based on public protests, final tally available at time of hearing
- Clarifying and Technical Questions to Staff
  - Public Input
  - Motion/Second
  - Board Deliberation
  - Motion to Approve 2020-2021 Pajaro Lighting Assessment

Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
 Motion passed: \_\_\_\_\_ Motion Failed: \_\_\_\_\_ Motion Tabled: \_\_\_\_\_



Roll Call Vote:

- o (11/21) President Harry Wiggins \_\_\_\_\_
- o (11/21) Vice President Sanford Coplin \_\_\_\_\_
- o (11/23) Secretary Robert Moody \_\_\_\_\_
- o (11/23) Assistant Secretary Darlene Lambolely \_\_\_\_\_
- o (11/21) Treasurer Michael Moore \_\_\_\_\_

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**STAFF/COMMITTEE REPORTS: (INFORMATION ONLY, NO ACTION)**

This part of agenda is for the Staff to report to the Board on District operations however no action is agendized and no action may be taken other than asking for an action item to be brought to the Board at a future meeting.

1. Office of Grants and Local Services (OGALS) Per Capita Program

- Staff Report – October 22,2020
  - o Options to utilize funds

2. District Operations Update: changes due to COVID-19 and “Shelter in Place” order

- No updates to current operational status
- District office will remain open with strict guidelines
- District Parks have been closed
- Copies of notice at District Office and list of duties for Office
- No vendors or members of public are allowed into Office
- Payments are being received; no change given
- District has a verbal agreement in place for Mutual Aid with both Castroville Community Services District and Aromas Water District. District Counsel is working on a written agreement.
- President Wiggins and Vice President Coplin conducted a conference call with District General Manager and Operations Manager to plan for “worst case scenario”
  - o President now has District Office keys and alarm codes and has advised staff to have Operations Manuals, keys to facilities and system maps readily available on the conference room table
  - o Contact info for all Board Members, employees and vendors are in the binder
- Notices mailed to customers with May bills indicating that their water is safe and unaffected by COVID-19 (copy included)
- Office remains closed to public; continuing to take payments by phone or drop-off
- Office will be at full staffing beginning July 6, 2020 with physical distancing requirements met and health screening protocols in place; masks or face coverings to be worn at all times while indoors.
- All field personnel to work from home (stand-by) when air quality is bad

3. District Operations Report

4. Usage Comparison Report 2013/2020

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**CLOSED SESSION:**

A. NONE

**MOTION TO ADJOURN**

Next Board meeting date: \_\_\_\_\_  
Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_  
Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
Motion passed: \_\_\_\_\_ Motion Failed: \_\_\_\_\_ Motion Tabled: \_\_\_\_\_

Adjournment Time: \_\_\_\_\_ p.m.



# MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors via teleconference was called to order at 5:32 pm on September 29, 2020.

**ROLL CALL:** President Harry Wiggins  
Vice President Sanford Coplin  
Secretary Robert Moody  
Assistant Secretary Darlene Lamboley

**ADMINISTRATIVE STAFF:** General Manager Don Rosa  
Bookkeeper Amy Saldate left at 6:03 pm  
Recorder Judy Vazquez-Varela

**ABSENT DIRECTOR(S) & STAFF:** Treasurer Michael Moore

**DISTRICT COUNSEL:** None

**ADDITION(S) TO AGENDA:** None

**PUBLIC IN ATTENDANCE:** None

**PUBLIC COMMENTS:** None

## **Action Items**

1. Consider and approve the Minutes of the August 27, 2020 Regular Board Meeting

Motion was made by Director Lamboley and seconded by Director Moody to approve the Regular Board Meeting Minutes of August 27, 2020. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; S. Coplin; R. Moody; D. Lamboley  
Noes: None  
Absent: M. Moore  
Abstain: None

2. Consider and approve the Minutes of the September 9, 2020 Special Board Meeting

Motion was made by Director Coplin and seconded by Director Lamboley to approve the Special Board Meeting Minutes of September 9, 2020. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; S. Coplin; R. Moody; D. Lamboley  
Noes: None  
Absent: M. Moore  
Abstain: None

**OLD BUSINESS:** None

**NEW BUSINESS:** (Action Items)

1. Review and consider approving the Financial Reports for August 2020

Motion made by Director Coplin and seconded by Director Moody to approve the August 2020 Financials. Motion carried.

Roll Call Vote:	Ayes:	H. Wiggins; S. Coplin; R. Moody; D. Lamboleley
	Noes:	None
	Absent:	M. Moore
	Abstain:	None

**MONTHLY EXPENDITURES REPORT FOR REVIEW**

**APPROVAL OF CHECKS:**

2. Review and consider approving of checks and directing Staff to sign checks
  1. General Fund 633: Total of \$0.00
  2. Operating Account: Check No. 24471 through Check No. 24504 for a total of \$163,034.40
  3. Reserve Account: Total of \$0.00
  4. Street Maintenance Account: Check No. 524 through 525 for a total of \$6,513.99
  5. Pajaro Park Account: Total of \$650.49
  6. COP 2010 Account: Total of \$5,581.35
  7. Debt Service Reserve Account: Total of \$0.00

Motion was made by Director Moody, seconded by Director Lamboleley to approve the August 2020 Checks, and direct Staff to sign checks. Motion carried.

Roll Call Vote:	Ayes:	H. Wiggins; S. Coplin; R. Moody; D. Lamboleley
	Noes:	None
	Absent:	M. Moore
	Abstain:	None

3. Water Rate Study – Final Report

Board Directors reviewed Final Report.

Motion was made by Director Wiggins, seconded by Director Coplin to accept the Final Report. Motion carried.

Roll Call Vote:	Ayes:	H. Wiggins; S. Coplin; R. Moody; D. Lamboleley
	Noes:	None
	Absent:	M. Moore
	Abstain:	None



4. Review and consider Resolution No. 09-01-20 Authorizing a Public Hearing and Notice Concerning a Proposal to Increase Certain Water Rates and Charges

Staff will revise the Draft packet that will be sent out to ratepayers, the word ratepayer will replace all reference to property owners, utility customer and tenant.

Staff recommended delaying Public Hearing to April 2021, for potential rate increase to take effect July 1<sup>st</sup>, 2021. The Board Directors agreed to delay the potential rate increase effective date to April 1<sup>st</sup>, 2021 thus notifying customers January 6<sup>th</sup>, 2021 of Public Hearing and set Public Hearing to February 25<sup>th</sup>, 2021.

Motion was made by Director Coplin, seconded by Director Lamboley to approve Resolution No. 09-01-20 Authorizing General Manager a Public Hearing and Notice concerning a proposal to increase certain water rates and charges with edits to dates. Ratepayer notification to be sent out January 6<sup>th</sup>, 2021 informing them of Public Hearing on February 25<sup>th</sup>, 2021. Motion carried.

Roll Call Vote:	Ayes:	H. Wiggins; S. Coplin; R. Moody; D. Lamboley
	Noes:	None
	Absent:	M. Moore
	Abstain:	None

**STAFF/COMMITTEE REPORTS:** (Informational Only)

1. District Wide Generator Project

- District Staff is currently working with the United States Department of Agriculture (USDA) on possible funding. Staff had a conference call with Esther De La Cruz, USDA Area Specialist, and her program Director regarding the Generator Project. Staff will work with them in the application process.

2. District Operation: changes due to COVID-19 and "Shelter in Place" order

- District office will remain open with strict guidelines.
- District Parks have been closed.
- Copies of notice at District office and list of duties for office.
- No Vendors or members of the public are allowed into office.
- Payments are being received; no change given.
- District has a verbal agreement in place for Mutual Aid with both Castroville CSD and Aromas WD. District Counsel is working on a written agreement.
- President Wiggins and Vice President Coplin conducted a conference call with General Manager and Operations Manager to plan for "worst case scenario"
  - President now has District Office keys and alarm codes and has advised Staff to have Operations Manuals, keys to facilities and system maps readily available on the conference room table.
  - Contact information for all Board Members, employees and vendors are available in binder.

- Notices mailed to customers with May bills indicating that their water is safe and unaffected by COVID-19, copy of notice included in packet.
- Office remains closed to public; continuing to take payments by phone or drop-off.
- Office will be at full staffing beginning July 6, 2020 with physical distancing requirements met and health screening protocols in place; masks or face coverings to be worn always while indoors.
- All field personnel to work from home (stand-by) when air quality is bad.

3. District Operations Report

Pajaro Grant

- Level controls will be installed the week of October 9<sup>th</sup> being the last component to finalize project.

Springfield Planning Grant

- Final Mitigated Negative Declaration has been submitted. Staff has started uploading construction application to State's program. Monthly conference call is scheduled on September 30, 2020.

Pajaro Park

- Staff has a conference call with Dr. Moreno regarding parks and recreation updates.
- Office of Grants and Local Services is administrating the Per Capita Project, application package is due December 2021.

4. Usage Comparison Report 2013/2020

- Water usage is down in most systems except for Normco, Vierra Estates and Springfield Water Systems compared to this month in 2013.

**Closed Session:** None

**NEXT BOARD MEETING:**

The next Board Meeting is to be held on Thursday, October 22, 2020 at 5:30 pm.

There being no further business, the regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 7:33 pm with motion made by Director Coplin, seconded by Director Lambolely. Motion Carried.

Respectfully submitted by:

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Harry Wiggins, President



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Sanford Coplin, Vice President

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Judith Vazquez-Varela, Recorder

## FINANCIAL NOTES - September 2020

Account No:	Account Name:	Increase / Decrease	Description
<b>Income:</b>			
4001-4015	Total Income	+	Steady Water Usage in All Systems; Slight increase overall
<b>Expenses: Indirect</b>			
5180	Casualty Ins/ Liability Ins	+	Annual Payment: Property, Auto & General Liability
5266	Engineering Svcs- Dist Wide	+	Water Rate Study: Final Payment to NBS
5330	Telephone	+	Service Fee Increase due to Expiration of Promotional Rate; as of October, fee has been adjusted to a lower rate
5390	Bank Charges	+	Loan fee for 2020 Chevy Colorado; delayed paperwork by bank due to COVID-19
<b>Expenses: Direct</b>			
5190	Soil & Water Tests	+	3rd Quarter Water Sampling
6575	Vega Debt Service- Interest	+	Semi Annual Interest Payment
<b>Other Income:</b>			
4110	Hydrant Sales	+	Continued High Usage



October 15, 2020

## Balance Sheet

Accrual Basis

As of September 30, 2020

	Sep 30, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1001 · SCCB - Operating Account	204,154.29
1002 · SCCB Reserve Account	205,893.77
1003 · SCCB - Sick Leave Account	14,451.84
1004 · SCCB - Street Maint Acct	203,866.27
1006 · SCCB-GF 633	27,964.78
1007 · SCCB - Debt Service Reserve	84,526.83
1032 · SCCB-COP Acct (aka Const. Acct)	73,556.73
1036 · PSM Pajaro Park Acct	73,974.83
1050 · Cash in County Treasury - DS	28,266.06
1051 · Cash in County Treasury - GF	104,829.10
1066 · Union Bank Vega 2303	147,496.42
1068 · Union Bank Vega 2301	56.11
1069 · Union Bank Vega-2302	10,531.29
1095 · Union Bank Wtr Bond-Res 2204	147,888.53
2201 · Union Bank-2015 Wtr Rfd Bd 2201	89.55
<b>Totals Checking/Savings</b>	1,327,546.40
<b>Accounts Receivable</b>	
1110 · Invoice Accounts Recv	1,970.85
1231 · Grants Receivable-A/R	93,407.48
<b>Totals Accounts Receivable</b>	95,378.33
<b>Other Current Assets</b>	
1080 · Petty Cash	400.00
1100 · Water Customer Accounts Recv	244,294.23
1101 · Allowance for Doubtful Accounts	-8,784.09
1115 · Prepaid Expenses	1.31
1153 · Receivable from Monterey County	860.00
1251 · Assess. Rec. - Lighting	1,660.14
1253 · Assessments Rec. - Water bond	252,000.00
1253.1 · Assess Rec - Water Bond - Count	789.43
1254 · Advanced Pay - Spec. Asses - WB	-16,561.65
<b>Totals Other Current Assets</b>	474,659.37
<b>Total Current Assets</b>	1,897,584.10
<b>Fixed Assets</b>	
1084 · CIP-Springfield/Struve	18,967.36
1500 · Land	139,676.30
1510 · Land Improve (Non-office)	253,942.67
1520 · Land Improve (Office)	66,721.46
1521 · A/D - Land Impr (Off)	-45,033.40
1522 · Land - Parks	248,000.00
1530 · Wells	162,488.25
1540 · Pumping Plant Bldg	191,044.92
1541 · A/D - Pumping Plant Bldg	-191,045.00
1550 · District Office Building	144,062.43
1551 · A/D - District Office Building	-121,922.73
1555 · Office Equipment/Furniture	30,573.05
1556 · A/D - Office Equip/Furniture	-29,825.90
1557 · Equipment - Lighting	8,980.18
1559 · A/D - Lighting and Parks	-8,980.18
1560 · Electric Power to Sheds	2,598.59
1561 · A/D - Electric Power to Sheds	-2,599.00
1570 · Equipment - Pumping Plant	488,652.21
1571 · A/D - Equipment - Pumping Plant	-439,463.87
1580 · Distribution Mains [P]	1,487,948.01
1581 · A/D - Distribution Mains	-1,063,798.68
1590 · Meters	86,141.13
1591 · A/D - Meters	-84,656.11
1600 · Hydrants	7,422.43
1601 · A/D - Hydrants	-4,556.72

October 15, 2020

## Balance Sheet

Accrual Basis

As of September 30, 2020

	Sep 30, 20
1610 · Automotive Equipment	222,919.12
1611 · A/D - Automotive Equipment	-186,634.31
1620 · Utility Trans/Distr Plant	115,702.65
1621 · A/D - Utility T&D Plant	-90,071.77
1622 · A/D - Moss Landing	-157,020.31
1630 · Utility Plant	107,992.45
1631 · A/D - Utility Plant	-107,992.00
1640 · Source of Supply Plant	54,616.59
1641 · A/D - Source of Supply Plant	-15,624.73
1650 · Trans & Distr Plant	81,133.08
1651 · A/D - Trans & Distr Plant	-59,380.30
1670 · Small Tools/Equipment	10,817.67
1671 · A/D - Small Tools/Equipment	-8,096.51
1680 · ALCO Water Project	155,809.38
1681 · A/D - ALCO Water Project	-93,485.45
1804 · CIP-Springfield	393,244.44
1805 · CIP-Vega Imprvmtnt Project	4,590,073.33
1805.1 · A/D - Vega	-1,950,799.90
1806 · Moss Landing Bridge Project	251,233.09
1807 · CIP-Langley/VP	247,543.58
1807.1 · A/D - Langley/VP	-66,136.74
1808 · CIP-Normco	296,974.74
1808.1 · A/D - Normco Tank	-108,521.73
1811 · CIP-Vierra Estate	175,238.16
1811.1 · A/D - Vierra Estates	-40,112.72
1812 · CIP-Moss Landing Water System	297,669.12
1812.1 · A/D - Moss Landing Water	-65,973.55
1814 · CIP-Pajaro	1,581,885.77
1815 · CIP-Normco Improv Project	3,225.00
1816 · Land - Pajaro Park	781,632.00
1817 · Improvements - Pajaro Park	4,717,110.00
1817.1 · A/D - Improvements -Pajaro Park	-1,092,169.63
1818 · Buildings - Pajaro Park	796,400.00
1818.1 · A/D - Buildings-Pajaro Park	-150,374.26
1819 · Equipment - Pajaro Park	43,381.00
1819.1 · A/D - Equipment-Pajaro Park	-23,136.89
1820 · Normco Treatment Facility	111,943.00
1820.1 · A/D-Normco Treatment Facility	-68,865.85
1821 · CIP-Sunny Mesa	48,044.61
1822 · CIP-Vega	23,643.81
1823 · CIP-Blackie	10,230.04
<b>Total Fixed Assets</b>	<b>12,179,403.38</b>
<b>Other Assets</b>	
1120 · Due From Gen Fund	973.66
1141 · Due From SC Grant Acct	100.00
1151 · Due from Maint Account	157.19
1220 · Spl Asmnt Revc-Long Term	3,758,859.72
1900 · Due From Other Funds	159,690.92
1950 · Deferred amount on refunding	69,885.60
1951 · Deferred Amt of Ref-Vega Bds15	90,016.09
<b>Total Other Assets</b>	<b>4,079,683.18</b>
<b>TOTAL ASSETS</b>	<b>18,156,670.66</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 · Accounts Payable	193,000.98
2500 · Due to Other Funds	159,693.06
<b>Total Accounts Payable</b>	<b>352,694.04</b>

October 15, 2020

**Balance Sheet**

Accrual Basis

As of September 30, 2020

	Sep 30, 20
<b>Other Current Liabilities</b>	
2005 · Accrued Liabilities	64,560.00
2050 · Accrued Payroll	5,737.14
2100 · Payroll Tax Liabilities	1,000.00
2121 · Customer Security Deposits	16,852.15
2122 · Future Water Conn. Deposits	36,600.00
2123 · Hydrant Meter Deposits	25,050.00
2225 · Accrued Vacation Liability	34,282.69
2230 · Accrued Sick Leave Liability	48,224.74
2263 · 457b EE Plan Payable	3,170.96
2264 · Employee Insurance Payable	-1,501.60
2265 · EE Aflac Insurance Payable	713.39
2320 · Due to 64 Original Sewer Accts	29,169.90
2324 · Payable to Customers	2,347.79
2325 · Payable to P.V.W.M.A.	-43,421.03
<b>Total Other Current Liabilities</b>	<u>222,786.13</u>
<b>Total Current Liabilities</b>	575,480.17
<b>Long Term Liabilities</b>	
2256 · Vehicle Loan Payable	26,263.55
2257 · Reorganization Loan	245,000.00
2267 · Pajaro Tank Loan-0190	892,991.53
2333 · COP Bonds Payable	-255,000.00
2339 · Vega Project Bonds Payable	-72,100.00
2350 · Bonds Payable - Water Bond	193,000.00
2360 · Bonds Payable-2015 COP Wtr Rf	2,200,000.00
2361 · Bonds Payable-2015 Vga Wtr Rf	3,574,999.67
2400 · Unamortized Discount on 2015	-32,650.01
2401 · Unamortized Discount-2015 Vega	-13,250.72
<b>Total Long Term Liabilities</b>	<u>6,759,254.02</u>
<b>Total Liabilities</b>	7,334,734.19
<b>Equity</b>	
3000 · Fund Balance	219,540.85
3001 · Restricted-Street Maintenance	87,655.80
3040 · Contributed Capital	248,000.00
3045 · Restricted for Debt Service	4,575,060.23
3050 · Retained Earnings	5,685,378.85
3999 · Suspense	13,037.78
Net Income	-6,737.04
<b>Total Equity</b>	<u>10,821,936.47</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>18,156,670.66</u></u>



October 14, 2020

## Profit &amp; Loss

Accrual Basis

September 2020

	Sep 20
Ordinary Income/Expense	
Income	
4001 · Route 1 - Pajaro	26,371.72
4002 · Route 2 - Pajaro	25,615.39
4003 · Route 3 - Commercial	26,124.83
4004 · Route 4 - Trailer Park	1,144.61
4005 · Route 5 - San Juan Rd Apts	1,106.14
4006 · Route 6 - Sunny Mesa	14,454.85
4007 · Route 7 - CSA 73	14,684.49
4008 · Route 8 - Vega	15,211.12
4010 · Route 10 -Springfield	850.00
4011 · Route 11 - Moss Landing	21,572.93
4012 · Route 12 - Blackie Road	3,310.62
4013 · Route 13 - Normco	32,899.02
4014 · Route 14 - Vierra	4,713.40
4015 · Route 15 - Langley/VP	3,126.44
	191,185.56
Total Income	191,185.56
Gross Profit	191,185.56
Expense	
INDIRECT	
5000 · Salaries and Wages	49,473.60
5005 · Administrative Fees	487.60
5010 · Contract Labor	2,095.00
5030 · Payroll Tax Expense	806.99
5050 · Employee Health Insurance	15,683.39
5070 · Employee Retirement	8,590.47
5090 · Other Employee Expense	168.41
5130 · Utilities - Office	308.50
5140 · Building Repair & Maint	778.30
5145 · District Wide Repair & Maint	338.78
5150 · Garbage Service	307.46
5160 · Office Equip Rental	821.64
5165 · Computer Software	674.41
5175 · Small Tools - Repair & Maint.	278.16
5180 · Casualty Ins/Liability Ins	22,859.00
5240 · Office Supplies	373.27
5245 · Postage	1,000.00
5250 · Legal Expenses	3,031.49
5255 · Interest Expense	173.49
5266 · Engineering Svcs-Dist Wide	7,900.00
5270 · Automotive - Repair & Maint	211.83
5326 · Licenses and Certifications	90.00
5330 · Telephone	2,218.05
5340 · Burglar Alarm Monitoring	30.00
5370 · Fuel - Trucks	1,942.86
5390 · Bank Charges	368.62
5391 · Credit Card Transaction Fees	600.09
5400 · Miscellaneous Expense	-200.00
5XXX · Indirect Allocation	0.00
	121,411.41
Total INDIRECT	121,411.41

October 14, 2020

**Profit & Loss**

Accrual Basis

September 2020

	Sep 20
5190 · Soil and Water Tests	6,740.50
5220 · Water System - Repair & Maint	10,011.09
5225 · Street Maintenance	404.07
5230 · Park - Repair & Maint	103.33
5231 · Pajaro Park Expense	974.21
5310 · Utilities - Well Site	15,606.87
5315 · Utilities - Street Lighting	2,154.09
5426 · Vega Assmnt Bond Expense	3,189.31
5427 · Improvement Project-Springfield	8,095.35
6575 · Vega Debt Service-Interest	72,830.00
<b>Total Expense</b>	<b>241,520.23</b>
<b>Net Ordinary Income</b>	<b>-50,334.67</b>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
4100 · Late Payment Penalties	467.46
4110 · Hydrant Sales	1,854.52
4280 · Pro-Rata Tax Collection Share	93.61
4285 · P.V.W.M.A. Collection Fee	2,933.88
4340 · Utility Reimbursements	281.79
4350 · Interest Revenue	17.57
5794 · Water Bond Assessments	180.98
<b>Total Other Income</b>	<b>5,829.81</b>
<b>Other Expense</b>	
5435 · Improvement Project-Pajaro	658.75
<b>Total Other Expense</b>	<b>658.75</b>
<b>Net Other Income</b>	<b>5,171.06</b>
<b>Net Income</b>	<b>-45,163.61</b>

# Pajaro/Sunny Mesa Community Services District Profit & Loss Budget Performance September 2020

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October 14, 2020  
Accrual Basis

Ordinary Income/Expense	Income	Expenses	INDIRECT	Net	YTD Budget	% of Budget	Jul - Sep 20	% of Budget	Annual Budget
4001 - Route 1 - Pajaro	26,371.72	22,583.34		3,788.38	67,750.02	116.8%	72,418.86	106.9%	271,000.00
4002 - Route 2 - Pajaro	25,615.39	23,000.00		2,615.39	69,000.00	111.4%	72,353.86	104.9%	276,000.00
4003 - Route 3 - Commercial	26,124.83	23,083.34		3,041.49	69,250.02	113.2%	79,123.50	114.3%	277,000.00
4004 - Route 4 - Trailer Park	1,144.61	1,125.00		19.61	3,375.00	101.7%	3,275.72	97.1%	13,500.00
4005 - Route 5 - San Juan Rd Apts	1,106.14	1,116.67		(10.53)	3,350.01	99.1%	3,081.12	92.0%	13,400.00
4006 - Route 6 - Sunny Mesa	14,454.85	11,975.00		2,479.85	35,925.00	120.7%	41,240.15	114.8%	143,700.00
4007 - Route 7 - CSA 73	14,684.49	13,166.67		1,517.82	39,500.01	111.5%	43,816.43	110.9%	158,000.00
4008 - Route 8 - Vega	15,211.12	13,025.00		2,186.12	39,075.00	116.8%	48,421.68	123.9%	156,300.00
4010 - Route 10 - Springfield	850.00	875.00		(25.00)	2,625.00	97.1%	2,550.00	97.1%	10,500.00
4011 - Route 11 - Moss Landing	21,572.93	22,583.34		(1,010.41)	67,750.02	95.5%	71,746.87	105.9%	271,000.00
4012 - Route 12 - Blackie Road	3,310.82	2,841.67		469.15	7,925.01	125.3%	10,604.21	133.8%	31,700.00
4013 - Route 13 - Norrnco	32,899.02	28,750.00		4,149.02	86,250.00	114.4%	101,528.77	117.7%	345,000.00
4014 - Route 14 - Vierra	4,713.40	4,383.34		329.06	13,150.02	107.5%	15,603.55	118.7%	52,600.00
4015 - Route 15 - Langley/VP	3,126.44	2,741.67		384.77	8,225.01	114.0%	9,831.32	119.5%	32,900.00
<b>Total Income</b>	<b>191,185.56</b>	<b>171,050.04</b>		<b>20,135.52</b>	<b>513,150.12</b>	<b>111.8%</b>	<b>575,596.04</b>	<b>112.2%</b>	<b>2,052,600.00</b>
<b>Gross Profit</b>	<b>191,185.56</b>	<b>171,050.04</b>		<b>20,135.52</b>	<b>513,150.12</b>	<b>111.8%</b>	<b>575,596.04</b>	<b>112.2%</b>	<b>2,052,600.00</b>
<b>Expense</b>									
5000 - Salaries and Wages	49,473.60	63,500.00		(14,026.40)	190,500.00	77.9%	193,157.84	101.4%	762,000.00
5005 - Administrative Fees	487.60	500.00		(112.40)	1,500.00	97.5%	965.64	64.4%	6,000.00
5010 - Contract Labor	2,095.00	2,000.00		95.00	6,000.00	104.8%	3,855.00	64.3%	24,000.00
5030 - Payroll Tax Expense	806.99	1,333.34		(526.35)	4,000.02	60.5%	2,407.28	60.2%	16,000.00
5040 - Worker's Comp Insurance	0.00	1,666.67		(1,666.67)	5,000.01	0.0%	0.00	0.0%	20,000.00
5050 - Employee Health Insurance	15,663.39	15,666.67		(3.28)	47,000.01	100.1%	47,050.17	100.1%	188,000.00
5070 - Employee Retirement	8,590.47	9,525.00		(934.53)	28,575.00	90.2%	29,691.31	103.9%	114,300.00
5090 - Other Employee Expense	168.41	208.34		(139.93)	625.02	80.8%	168.41	26.9%	2,500.00
5120 - Property Taxes	0.00	125.00		(125.00)	375.00	0.0%	0.00	0.0%	1,500.00
5130 - Utilities - Office	308.50	333.34		(24.84)	1,000.02	92.5%	683.03	68.3%	4,000.00
5140 - Building Repair & Maint	778.30	1,250.00		(471.70)	3,750.00	62.3%	9,361.34	249.6%	15,000.00
5145 - District Wide Repair & Maint	338.78	1,333.34		(994.56)	4,000.02	25.4%	2,361.48	59.0%	16,000.00
5150 - Garbage Service	307.46	308.34		(0.88)	925.02	99.7%	614.92	66.5%	3,700.00
5160 - Office Equip Rental	821.64	833.34		(11.70)	2,500.02	98.6%	2,155.34	86.2%	10,000.00
5165 - Computer Software	674.41	833.34		(158.93)	2,500.02	80.9%	1,746.24	69.8%	10,000.00
5170 - Office Equipment Repair & Maint	0.00	300.00		(300.00)	900.00	0.0%	1,147.13	127.5%	3,600.00
5175 - Small Tools - Repair & Maint	278.16	83.34		194.82	250.02	333.8%	278.16	111.3%	1,000.00
5180 - Casualty Ins/Liability Ins	22,859.00	2,583.34		20,275.66	7,750.02	884.9%	30,100.96	388.4%	31,000.00
5200 - Billing Supplies	0.00	308.34		(308.34)	925.02	0.0%	2,511.66	271.5%	3,700.00
5240 - Office Supplies	373.27	291.67		83.60	875.01	128.0%	846.73	96.8%	3,500.00
5245 - Postage	1,000.00	708.34		291.66	2,125.02	141.2%	2,000.00	94.1%	8,500.00
5250 - Legal Expenses	3,031.49	2,250.00		781.49	6,750.00	134.7%	6,572.48	127.0%	27,000.00
5255 - Interest Expense	173.49	1,083.34		(910.85)	3,250.02	16.0%	9,441.64	290.5%	13,000.00
5256 - Interest Exp-Financed Items	0.00	200.00		(200.00)	600.00	0.0%	0.00	0.0%	2,400.00
5260 - Accounting & Bookkeeping	0.00	3,083.34		(3,083.34)	9,250.02	0.0%	4,770.00	51.6%	37,000.00
5266 - Engineering Svcs-Dist Wide	7,900.00	3,416.67		4,483.33	10,250.01	231.2%	39,000.00	380.5%	41,000.00
5270 - Automotive - Repair & Maint	211.83	833.34		(621.51)	2,500.02	25.4%	437.96	17.5%	10,000.00
5280 - Conferences, Meetings, Seminars	0.00	41.67		(41.67)	125.01	0.0%	0.00	0.0%	500.00
5290 - Travel Expenses	0.00	41.67		(41.67)	125.01	0.0%	0.00	0.0%	500.00
5300 - Books & Subscriptions	0.00	125.00		(125.00)	375.00	0.0%	0.00	0.0%	1,500.00
5305 - Water Conservation Program	0.00	125.00		(125.00)	375.00	0.0%	0.00	0.0%	1,500.00
5320 - Membership Fees and Dues	0.00	1,666.67		(1,666.67)	5,000.01	0.0%	780.10	15.6%	20,000.00
5326 - Licenses and Certifications	90.00	166.67		(76.67)	500.01	54.0%	90.00	18.0%	2,000.00



Pajaro/Sunny Mesa Community Services District  
**Profit & Loss Budget Performance**  
 September 2020

October 14, 2020

Accrual Basis

	Sep 20	Budget	% of Budget	Jul - Sep 20	YTD Budget	% of Budget	Annual Budget
5330 · Telephone	2,218.05	1,416.67	156.6%	6,735.19	4,250.01	158.5%	17,000.00
5340 · Burglar Alarm Monitoring	30.00	66.67	45.0%	222.00	200.01	111.0%	800.00
5370 · Fuel - Trucks	1,942.86	2,000.00	97.1%	5,581.72	6,000.00	93.0%	24,000.00
5390 · Bank Charges	368.62	16.67	2,211.3%	368.62	50.01	737.1%	200.00
5391 · Credit Card Transaction Fees	600.09	500.00	120.0%	1,919.25	1,500.00	128.0%	6,000.00
5400 · Miscellaneous Expense	-200.00	16.67	-1,199.8%	-200.00	50.01	-399.9%	200.00
5XXX · Indirect Allocation	0.00			0.00			
6560 · Payroll Processing Expenses	0.00	50.00	0.0%	0.00	150.00	0.0%	600.00
6577 · COP Debt Service - Interest	0.00	6,500.00	0.0%	0.00	19,500.00	0.0%	78,000.00
<b>Total INDIRECT</b>	<b>121,411.41</b>	<b>127,291.80</b>	<b>95.4%</b>	<b>408,821.60</b>	<b>381,875.40</b>	<b>107.1%</b>	<b>1,527,500.00</b>
5190 · Soil and Water Tests	6,740.50	2,666.67	252.8%	9,295.70	8,000.01	116.2%	32,000.00
5220 · Water System - Repair & Maint	10,011.09	18,750.00	53.4%	37,949.04	56,250.00	67.5%	225,000.00
5225 · Street Maintenance	404.07	2,720.84	14.9%	8,311.75	8,162.52	101.8%	32,650.00
5230 · Park - Repair & Maint	103.33	83.34	124.0%	191.57	250.02	76.6%	1,000.00
5231 · Pajaro Park Expense	974.21			2,911.57			
5265 · Engineering Expenses	0.00	166.67	0.0%	0.00	500.01	0.0%	2,000.00
5310 · Utilities - Well Site	15,606.87	14,166.67	110.2%	34,113.92	42,500.01	80.3%	170,000.00
5315 · Utilities - Street Lighting	2,154.09	2,333.34	92.3%	4,303.10	7,000.02	61.5%	28,000.00
5325 · Permits	0.00	2,083.34	0.0%	0.00	6,250.02	0.0%	25,000.00
5360 · Fuel - Generator	0.00	125.00	0.0%	776.90	375.00	207.2%	1,500.00
5426 · Vega Assmnt Bond Expense	3,189.31			3,189.31			
5427 · Improvement Project-Springfield	8,095.35			7,923.50			
5428 · COP Bond Expense	0.00	291.67	0.0%	2,155.00	875.01	246.3%	3,500.00
5433 · Pajaro Water Bond Interest Exp	0.00	883.34	0.0%	7,140.00	2,650.02	269.4%	10,600.00
6575 · Vega Debt Service-Interest	72,830.00	11,916.67	611.2%	72,830.00	35,750.01	203.7%	143,000.00
<b>Total Expense</b>	<b>241,520.23</b>	<b>183,479.35</b>	<b>131.6%</b>	<b>599,912.96</b>	<b>550,438.05</b>	<b>109.0%</b>	<b>2,201,750.00</b>
<b>Net Ordinary Income</b>	<b>-50,334.67</b>	<b>-12,429.31</b>	<b>405.0%</b>	<b>-24,316.92</b>	<b>-37,287.93</b>	<b>65.2%</b>	<b>-149,150.00</b>
<b>Other Income/Expense</b>							
Other Income							
4100 · Late Payment Penalties	467.46	416.67	112.2%	1,251.36	1,250.01	100.1%	5,000.00
4101 · Billing Adjustments	0.00	41.67	0.0%	0.00	125.01	0.0%	500.00
4110 · Hydrant Sales	1,854.52	416.67	445.1%	5,011.78	1,250.01	400.9%	5,000.00
4115 · Testing Fees	0.00	625.00	0.0%	0.00	1,875.00	0.0%	7,500.00
4140 · Connection Fees	0.00	358.34	0.0%	2,152.00	1,075.02	200.2%	4,300.00
4141 · Application Fees	0.00	45.84	0.0%	0.00	137.52	0.0%	550.00
4146 · Other Fees	0.00	33.34	0.0%	0.00	100.02	0.0%	400.00
4200 · Street Maintenance-Reimb	0.00	5,316.67	0.0%	0.00	15,950.01	0.0%	63,800.00
4210 · Vega Bond Assessments	0.00	23,166.67	0.0%	0.00	69,500.01	0.0%	278,000.00
4280 · Pro-Rata Tax Collection Share	93.61	2,083.34	4.5%	93.61	6,250.02	1.5%	25,000.00
4285 · P.V.W.M.A. Collection Fee	2,933.88	2,250.00	130.4%	8,476.13	6,750.00	125.6%	27,000.00
4300 · Collection of Previous W/O Acct	0.00	41.67	0.0%	0.00	125.01	0.0%	500.00
4305 · Miscellaneous Revenue	0.00	125.00	0.0%	0.00	375.00	0.0%	1,500.00
4307 · Returned Check Charges	0.00	25.00	0.0%	25.00			
4340 · Utility Reimbursements	281.79	2,333.34	12.1%	281.79	7,000.02	4.0%	28,000.00
4341 · Lighting Admin Reimbursements	0.00	1,000.00	0.0%	0.00	3,000.00	0.0%	12,000.00
4345 · Customer Order Reimbursements	0.00	41.67	0.0%	0.00	125.01	0.0%	500.00
4346 · District 25% Overhead Fee	0.00	475.00	3.7%	69.20	1,425.00	4.9%	5,700.00
4350 · Interest Revenue	17.57	58.34	30.1%	0.00	175.02	0.0%	700.00
4355 · Audit/Bookkeeping Reimbursement	0.00	33.34	0.0%	0.00	100.02	0.0%	400.00
4360 · Legal Counsel Reimbursement	0.00						
5424 · Springfld Bottled Wtr Gr Reimb	0.00			371.07			

**Pajaro/Sunny Mesa Community Services District  
Profit & Loss Budget Performance  
September 2020**

	Sep 20	Budget	% of Budget	Jul - Sep 20	YTD Budget	% of Budget	Annual Budget
5794 - Water Bond Assessments	180.98	3,375.00	5.4%	180.98	10,125.00	1.8%	40,500.00
Total Other Income	5,829.81	42,237.57	13.8%	19,963.88	126,712.71	15.8%	506,850.00
Other Expense							
5435 - Improvement Project-Pajaro	658.75			2,184.00			
6260 - Lighting Expenses	0.00			200.00			
Total Other Expense	658.75			2,384.00			
Net Other Income	5,171.06	42,237.57	12.2%	17,579.88	126,712.71	13.9%	506,850.00
Net Income	<u>-45,163.61</u>	<u>29,808.26</u>	<u>-151.5%</u>	<u>-6,737.04</u>	<u>89,424.78</u>	<u>-7.5%</u>	<u>357,700.00</u>

**Pajaro/Sunny Mesa Community Services District**  
**Profit & Loss Budget vs. Actual**  
**September 2020**

	Sep 20	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4001 · Route 1 - Pajaro	26,371.72	22,583.34	3,788.38	116.78%
4002 · Route 2 - Pajaro	25,615.39	23,000.00	2,615.39	111.37%
4003 · Route 3 - Commercial	26,124.83	23,083.34	3,041.49	113.18%
4004 · Route 4 - Trailer Park	1,144.61	1,125.00	19.61	101.74%
4005 · Route 5 - San Juan Rd Apts	1,106.14	1,116.67	-10.53	99.06%
4006 · Route 6 - Sunny Mesa	14,454.85	11,975.00	2,479.85	120.71%
4007 · Route 7 - CSA 73	14,684.49	13,166.67	1,517.82	111.53%
4008 · Route 8 - Vega	15,211.12	13,025.00	2,186.12	116.78%
4010 · Route 10 -Springfield	850.00	875.00	-25.00	97.14%
4011 · Route 11 - Moss Landing	21,572.93	22,583.34	-1,010.41	95.53%
4012 · Route 12 - Blackie Road	3,310.62	2,641.67	668.95	125.32%
4013 · Route 13 - Normco	32,899.02	28,750.00	4,149.02	114.43%
4014 · Route 14 - Vierra	4,713.40	4,383.34	330.06	107.53%
4015 · Route 15 - Langley/VP	3,126.44	2,741.67	384.77	114.03%
<b>Total Income</b>	<b>191,185.56</b>	<b>171,050.04</b>	<b>20,135.52</b>	<b>111.77%</b>
<b>Gross Profit</b>	<b>191,185.56</b>	<b>171,050.04</b>	<b>20,135.52</b>	<b>111.77%</b>
<b>Expense</b>				
<b>INDIRECT</b>				
5000 · Salaries and Wages	49,473.60	63,500.00	-14,026.40	77.91%
5005 · Administrative Fees	487.60	500.00	-12.40	97.52%
5010 · Contract Labor	2,095.00	2,000.00	95.00	104.75%
5030 · Payroll Tax Expense	806.99	1,333.34	-526.35	60.52%
5040 · Worker's Comp Insurance	0.00	1,666.67	-1,666.67	0.0%
5050 · Employee Health Insurance	15,683.39	15,666.67	16.72	100.11%
5070 · Employee Retirement	8,590.47	9,525.00	-934.53	90.19%
5090 · Other Employee Expense	168.41	208.34	-39.93	80.83%
5120 · Property Taxes	0.00	125.00	-125.00	0.0%
5130 · Utilities - Office	308.50	333.34	-24.84	92.55%
5140 · Building Repair & Maint	778.30	1,250.00	-471.70	62.26%
5145 · District Wide Repair & Maint	338.78	1,333.34	-994.56	25.41%



**Pajaro/Sunny Mesa Community Services District**  
**Profit & Loss Budget vs. Actual**  
**September 2020**

	Sep 20	Budget	\$ Over Budget	% of Budget
5150 · Garbage Service	307.46	308.34	-0.88	99.72%
5160 · Office Equip Rental	821.64	833.34	-11.70	98.6%
5165 · Computer Software	674.41	833.34	-158.93	80.93%
5170 · Office Equipment Repair & Maint	0.00	300.00	-300.00	0.0%
5175 · Small Tools - Repair & Maint.	278.16	83.34	194.82	333.77%
5180 · Casualty Ins/Liability Ins	22,859.00	2,583.34	20,275.66	884.86%
5200 · Billing Supplies	0.00	308.34	-308.34	0.0%
5240 · Office Supplies	373.27	291.67	81.60	127.98%
5245 · Postage	1,000.00	708.34	291.66	141.18%
5250 · Legal Expenses	3,031.49	2,250.00	781.49	134.73%
5255 · Interest Expense	173.49	1,083.34	-909.85	16.01%
5256 · Interest Exp-Financed Items	0.00	200.00	-200.00	0.0%
5260 · Accounting & Bookkeeping	0.00	3,083.34	-3,083.34	0.0%
5266 · Engineering Svcs-Dist Wide	7,900.00	3,416.67	4,483.33	231.22%
5270 · Automotive - Repair & Maint	211.83	833.34	-621.51	25.42%
5280 · Conferences, Meetings, Seminars	0.00	41.67	-41.67	0.0%
5290 · Travel Expenses	0.00	41.67	-41.67	0.0%
5300 · Books & Subscriptions	0.00	125.00	-125.00	0.0%
5305 · Water Conservation Program	0.00	125.00	-125.00	0.0%
5320 · Membership Fees and Dues	0.00	1,666.67	-1,666.67	0.0%
5326 · Licenses and Certifications	90.00	166.67	-76.67	54.0%
5330 · Telephone	2,218.05	1,416.67	801.38	156.57%
5340 · Burglar Alarm Monitoring	30.00	66.67	-36.67	45.0%
5370 · Fuel - Trucks	1,942.86	2,000.00	-57.14	97.14%
5390 · Bank Charges	368.62	16.67	351.95	2,211.28%
5391 · Credit Card Transaction Fees	600.09	500.00	100.09	120.02%
5400 · Miscellaneous Expense	-200.00	16.67	-216.67	-1,199.76%
6560 · Payroll Processing Expenses	0.00	50.00	-50.00	0.0%
6577 · COP Debt Service - Interest	0.00	6,500.00	-6,500.00	0.0%
<b>Total INDIRECT</b>	<b>121,411.41</b>	<b>127,291.80</b>	<b>-5,880.39</b>	<b>95.38%</b>
5190 · Soil and Water Tests	6,740.50	2,666.67	4,073.83	252.77%
5220 · Water System - Repair & Maint	10,011.09	18,750.00	-8,738.91	53.39%

**Pajaro/Sunny Mesa Community Services District  
 Profit & Loss Budget vs. Actual  
 September 2020**

	Sep 20	Budget	\$ Over Budget	% of Budget
5225 · Street Maintenance	404.07	2,720.84	-2,316.77	14.85%
5230 · Park - Repair & Maint	103.33	83.34	19.99	123.99%
5265 · Engineering Expenses	0.00	166.67	-166.67	0.0%
5310 · Utilities - Well Site	15,606.87	14,166.67	1,440.20	110.17%
5315 · Utilities - Street Lighting	2,154.09	2,333.34	-179.25	92.32%
5325 · Permits	0.00	2,083.34	-2,083.34	0.0%
5360 · Fuel - Generator	0.00	125.00	-125.00	0.0%
5428 · COP Bond Expense	0.00	291.67	-291.67	0.0%
5433 · Pajaro Water Bond Interest Exp	0.00	883.34	-883.34	0.0%
6575 · Vega Debt Service-Interest	72,830.00	11,916.67	60,913.33	611.16%
<b>Total Expense</b>	<b>229,261.36</b>	<b>183,479.35</b>	<b>45,782.01</b>	<b>124.95%</b>
<b>Net Ordinary Income</b>	<b>-38,075.80</b>	<b>-12,429.31</b>	<b>-25,646.49</b>	<b>306.34%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
4100 · Late Payment Penalties	467.46	416.67	50.79	112.19%
4101 · Billing Adjustments	0.00	41.67	-41.67	0.0%
4110 · Hydrant Sales	1,854.52	416.67	1,437.85	445.08%
4115 · Testing Fees	0.00	625.00	-625.00	0.0%
4140 · Connection Fees	0.00	358.34	-358.34	0.0%
4141 · Application Fees	0.00	45.84	-45.84	0.0%
4146 · Other Fees	0.00	33.34	-33.34	0.0%
4200 · Street Maintenance-Reimb	0.00	5,316.67	-5,316.67	0.0%
4210 · Vega Bond Assessments	0.00	23,166.67	-23,166.67	0.0%
4280 · Pro-Rata Tax Collection Share	93.61	2,083.34	-1,989.73	4.49%
4285 · P.V.W.M.A. Collection Fee	2,933.88	2,250.00	683.88	130.4%
4300 · Collection of Previous W/O Acct	0.00	41.67	-41.67	0.0%
4305 · Miscellaneous Revenue	0.00	125.00	-125.00	0.0%
4340 · Utility Reimbursements	281.79	2,333.34	-2,051.55	12.08%
4341 · Lighting Admin Reimbursements	0.00	1,000.00	-1,000.00	0.0%
4346 · District 25% Overhead Fee	0.00	41.67	-41.67	0.0%
4350 · Interest Revenue	17.57	475.00	-457.43	3.7%
4355 · Audit/Bookkeeping Reimbursement	0.00	58.34	-58.34	0.0%

**Pajaro/Sunny Mesa Community Services District**  
**Profit & Loss Budget vs. Actual**  
 September 2020

4360 · Legal Counsel Reimbursement

5794 · Water Bond Assessments

Total Other Income

Other Expense

Total Other Expense

Net Other Income

Net Income

Sep 20	Budget	\$ Over Budget	% of Budget
0.00	33.34	-33.34	0.0%
180.98	3,375.00	-3,194.02	5.36%
5,829.81	42,237.57	-36,407.76	13.8%
0.00			
5,829.81	42,237.57	-36,407.76	13.8%
-32,245.99	29,808.26	-62,054.25	-108.18%

**Total Income**      **Total Expense**      **Difference**  
 \$197,015.37      \$229,261.36      **(\$32,245.99)**

**August Cash**      **September Cash**      **Difference**  
 \$376,181.65      \$410,048.06      \$33,866.41



**Pajaro/Sunny Mesa Community Services District**  
**Check Detail - Operating Account**  
 October 2020

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		10/13/2020	QuickBooks Payroll Service	1001 · SCCB - Operating Account		-1.75
				6560 · Payroll Processing Expenses	-1.75	1.75
TOTAL					-1.75	1.75
Bill Pmt -Check		10/14/2020	Singh Computech- ACH	1001 · SCCB - Operating Account		-240.00
Bill	8449	09/25/2020		5165 · Computer Software	-240.00	240.00
TOTAL					-240.00	240.00
Bill Pmt -Check	ACH	10/21/2020	Agustin Sorroza-Moreno- ACH	1001 · SCCB - Operating Account		-480.00
Bill	10/14...	10/19/2020		5010 · Contract Labor	-480.00	480.00
TOTAL					-480.00	480.00
Check	AP	10/01/2020	Total Merchant Services	1001 · SCCB - Operating Account		-701.25
				5391 · Credit Card Transaction Fees	-701.25	701.25
TOTAL					-701.25	701.25
Bill Pmt -Check	AP	10/07/2020	Agustin Sorroza-Moreno- ACH	1001 · SCCB - Operating Account		-940.00
Bill	9/25, ...	10/02/2020		5010 · Contract Labor	-940.00	940.00
TOTAL					-940.00	940.00
Bill Pmt -Check	AP	10/09/2020	A. L. Lease Company, Inc.-Online	1001 · SCCB - Operating Account		-67.87
Bill	128430	09/25/2020		5220 · Water System - Repair & Maint	-67.87	67.87
TOTAL					-67.87	67.87
Bill Pmt -Check	AP	10/09/2020	Ace Hardware Prunedale-Online	1001 · SCCB - Operating Account		-42.64
Bill	0500...	09/25/2020		5145 · District Wide Repair & Maint	-26.93	26.93
Bill	0501...	09/30/2020		5220 · Water System - Repair & Maint	-15.71	15.71
TOTAL					-42.64	42.64
Bill Pmt -Check	AP	10/09/2020	Ace Hardware Watsonville-Online	1001 · SCCB - Operating Account		-36.83
Bill	199703	09/23/2020		5145 · District Wide Repair & Maint	-16.09	16.09
Bill	199829	09/28/2020		5175 · Small Tools - Repair & Maint.	-20.74	20.74
TOTAL					-36.83	36.83
Bill Pmt -Check	AP	10/09/2020	Aramark- Online	1001 · SCCB - Operating Account		-66.14
Bill	7609...	09/25/2020		5140 · Building Repair & Maint	-33.07	33.07
Bill	7610...	10/02/2020		5140 · Building Repair & Maint	-33.07	33.07
TOTAL					-66.14	66.14
Bill Pmt -Check	AP	10/09/2020	AT&T 2043-Online	1001 · SCCB - Operating Account		-400.32
Bill	Sep 2...	09/26/2020		5330 · Telephone	-400.32	400.32
TOTAL					-400.32	400.32
Bill Pmt -Check	AP	10/09/2020	AT&T 2486-Online	1001 · SCCB - Operating Account		-175.11
Bill	Sept ...	09/26/2020		5310 · Utilities - Well Site	-175.11	175.11
TOTAL					-175.11	175.11
Bill Pmt -Check	AP	10/09/2020	AT&T 3439-Online	1001 · SCCB - Operating Account		-33.09

**Pajaro/Sunny Mesa Community Services District**  
**Check Detail - Operating Account**  
 October 2020

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	10/1/...	10/01/2020		5310 · Utilities - Well Site	-33.09	33.09
<b>TOTAL</b>					<b>-33.09</b>	<b>33.09</b>
Bill Pmt -Check	AP	10/09/2020	AT&T 3912-Online	1001 · SCCB - Operating Account		-473.12
Bill	10/1/...	10/01/2020		5330 · Telephone	-473.12	473.12
<b>TOTAL</b>					<b>-473.12</b>	<b>473.12</b>
Bill Pmt -Check	AP	10/09/2020	AT&T 5283-Online	1001 · SCCB - Operating Account		-175.11
Bill	9/11/...	09/11/2020		5310 · Utilities - Well Site	-175.11	175.11
<b>TOTAL</b>					<b>-175.11</b>	<b>175.11</b>
Bill Pmt -Check	AP	10/09/2020	Castroville Ace Hardware-Online	1001 · SCCB - Operating Account		-19.66
Bill	1760...	09/30/2020		5220 · Water System - Repair & Maint	-19.66	19.66
<b>TOTAL</b>					<b>-19.66</b>	<b>19.66</b>
Bill Pmt -Check	AP	10/09/2020	Monterey One Water- Online	1001 · SCCB - Operating Account		-69.98
Bill	Oct. ...	09/30/2020		5130 · Utilities - Office	-25.73	25.73
Bill	9/1/2...	09/30/2020		5310 · Utilities - Well Site	-44.25	44.25
<b>TOTAL</b>					<b>-69.98</b>	<b>69.98</b>
Bill Pmt -Check	AP	10/09/2020	PG&E 1438-Online	1001 · SCCB - Operating Account		-1,666.76
Bill	8/25/...	09/24/2020		5310 · Utilities - Well Site	-1,666.76	1,666.76
<b>TOTAL</b>					<b>-1,666.76</b>	<b>1,666.76</b>
Bill Pmt -Check	AP	10/09/2020	PG&E 1826-Online	1001 · SCCB - Operating Account		-72.68
Bill	8/18/...	09/17/2020		5310 · Utilities - Well Site	-72.68	72.68
<b>TOTAL</b>					<b>-72.68</b>	<b>72.68</b>
Bill Pmt -Check	AP	10/09/2020	PG&E 6857-Online	1001 · SCCB - Operating Account		-5,364.99
Bill	8/26/...	10/01/2020		5310 · Utilities - Well Site	-1,740.69	1,740.69
				5310 · Utilities - Well Site	-1,256.90	1,256.90
				5130 · Utilities - Office	-231.95	231.95
				5310 · Utilities - Well Site	-84.59	84.59
				5315 · Utilities - Street Lighting	-2,050.86	2,050.86
<b>TOTAL</b>					<b>-5,364.99</b>	<b>5,364.99</b>
Bill Pmt -Check	AP	10/09/2020	Preferred Pump- Online	1001 · SCCB - Operating Account		-2,480.86
Bill	order ...	09/17/2020		5220 · Water System - Repair & Maint	-1,240.43	1,240.43
				5220 · Water System - Repair & Maint	-1,240.43	1,240.43
<b>TOTAL</b>					<b>-2,480.86</b>	<b>2,480.86</b>
Bill Pmt -Check	AP	10/09/2020	Santa Cruz Answering Service-Onl...	1001 · SCCB - Operating Account		-102.86
Bill	1009 ...	09/22/2020		5330 · Telephone	-102.86	102.86
<b>TOTAL</b>					<b>-102.86</b>	<b>102.86</b>
Bill Pmt -Check	AP	10/09/2020	Santa Cruz County Bank	1001 · SCCB - Operating Account		-566.04
Bill	ACC...	09/23/2020		2256 · Vehicle Loan Payable	-492.07	492.07
				5255 · Interest Expense	-73.97	73.97
<b>TOTAL</b>					<b>-566.04</b>	<b>566.04</b>

**Pajaro/Sunny Mesa Community Services District**  
**Check Detail - Operating Account**

October 2020

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	10/09/2020	Sturdy Oil Company-Online	1001 · SCCB - Operating Account		-851.07
Bill	CL54...	09/30/2020		5370 · Fuel - Trucks	-851.07	851.07
TOTAL					-851.07	851.07
Bill Pmt -Check	AP	10/09/2020	Taylor's Office City- Online	1001 · SCCB - Operating Account		-185.45
Bill	3254...	09/16/2020		5240 · Office Supplies	-7.59	7.59
Bill	3255...	09/17/2020		5240 · Office Supplies	-30.54	30.54
Bill	3256...	09/25/2020		5240 · Office Supplies	-147.32	147.32
TOTAL					-185.45	185.45
Bill Pmt -Check	AP	10/09/2020	WM / Carmel Marina - Office-Online	1001 · SCCB - Operating Account		-307.46
Bill	9491...	10/01/2020		5150 · Garbage Service	-307.46	307.46
TOTAL					-307.46	307.46
Bill Pmt -Check	AP	10/09/2020	Corbin Willits Systems-Online	1001 · SCCB - Operating Account		-237.42
Bill	000C...	09/15/2020		5165 · Computer Software	-237.42	237.42
TOTAL					-237.42	237.42
Bill Pmt -Check	AP	10/19/2020	ACWA-JPIA (med ins)-ACH	1001 · SCCB - Operating Account		-17,078.41
Bill	0656...	10/06/2020		5050 · Employee Health Insurance	-15,683.39	15,683.39
				2264 · Employee Insurance Payable	-1,395.02	1,395.02
TOTAL					-17,078.41	17,078.41
Bill Pmt -Check	AP	10/19/2020	ACWA/JPIA-Workers Comp-ACH	1001 · SCCB - Operating Account		-4,242.77
Bill	07/01...	10/07/2020		5040 · Worker's Comp Insurance	-4,242.77	4,242.77
TOTAL					-4,242.77	4,242.77
Bill Pmt -Check	AP	10/19/2020	ACWA/JPIA Auto & Gen Lia- ACH	1001 · SCCB - Operating Account		-22,859.00
Bill	10/1/...	09/21/2020		5180 · Casualty Ins/Liability Ins	-22,859.00	22,859.00
TOTAL					-22,859.00	22,859.00
Bill Pmt -Check	AP	10/19/2020	Aramark- Online	1001 · SCCB - Operating Account		-33.07
Bill	7610...	10/09/2020		5140 · Building Repair & Maint	-33.07	33.07
TOTAL					-33.07	33.07
Bill Pmt -Check	AP	10/19/2020	AT&T 0646-Online	1001 · SCCB - Operating Account		-217.85
Bill	10/5/...	10/05/2020		5310 · Utilities - Well Site	-217.85	217.85
TOTAL					-217.85	217.85
Bill Pmt -Check	AP	10/19/2020	AT&T 1782-Online	1001 · SCCB - Operating Account		-33.09
Bill	10/7/...	10/07/2020		5310 · Utilities - Well Site	-33.09	33.09
TOTAL					-33.09	33.09
Bill Pmt -Check	AP	10/19/2020	AT&T 2627-Online	1001 · SCCB - Operating Account		-33.09
Bill	10/7/...	10/07/2020		5310 · Utilities - Well Site	-33.09	33.09
TOTAL					-33.09	33.09
Bill Pmt -Check	AP	10/19/2020	AT&T 6542-Online	1001 · SCCB - Operating Account		-64.78



**Pajaro/Sunny Mesa Community Services District**  
**Check Detail - Operating Account**

October 2020

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	1071...	10/07/2020		5310 · Utilities - Well Site	-64.78	64.78
TOTAL					-64.78	64.78
Bill Pmt -Check	AP	10/19/2020	AT&T 8925-Online	1001 · SCCB - Operating Account		-385.12
Bill	x100...	10/01/2020		5330 · Telephone	-385.12	385.12
TOTAL					-385.12	385.12
Bill Pmt -Check	AP	10/19/2020	C & N Tractors/Rentals- online	1001 · SCCB - Operating Account		-202.81
Bill	90276	09/14/2020		5175 · Small Tools - Repair & Maint.	-202.81	202.81
TOTAL					-202.81	202.81
Bill Pmt -Check	AP	10/19/2020	Elan-Online	1001 · SCCB - Operating Account		-2,267.62
Bill	Octo...	10/06/2020		5370 · Fuel - Trucks	-203.65	203.65
				5220 · Water System - Repair & Maint	-1,030.96	1,030.96
				5240 · Office Supplies	-32.81	32.81
				5130 · Utilities - Office	-59.99	59.99
				5326 · Licenses and Certifications	-310.05	310.05
				5130 · Utilities - Office	-59.99	59.99
				5220 · Water System - Repair & Maint	-325.57	325.57
				5220 · Water System - Repair & Maint	-227.23	227.23
				5145 · District Wide Repair & Maint	-17.37	17.37
TOTAL					-2,267.62	2,267.62
Bill Pmt -Check	AP	10/19/2020	GreatAmerica Financial-Online	1001 · SCCB - Operating Account		-506.43
Bill	2792...	10/05/2020		5160 · Office Equip Rental	-506.43	506.43
TOTAL					-506.43	506.43
Bill Pmt -Check	AP	10/19/2020	MBAS- ACH	1001 · SCCB - Operating Account		-777.00
Bill	2009...	09/25/2020		5190 · Soil and Water Tests	-100.00	100.00
Bill	2009...	09/29/2020		5190 · Soil and Water Tests	-45.00	45.00
Bill	2009...	09/30/2020		5190 · Soil and Water Tests	-477.00	477.00
Bill	2010...	10/08/2020		5190 · Soil and Water Tests	-45.00	45.00
Bill	2010...	10/12/2020		5190 · Soil and Water Tests	-20.00	20.00
Bill	2010...	10/12/2020		5190 · Soil and Water Tests	-90.00	90.00
TOTAL					-777.00	777.00
Bill Pmt -Check	AP	10/19/2020	Mid Valley Supply-Online	1001 · SCCB - Operating Account		-828.55
Bill	12489...	09/30/2020		5220 · Water System - Repair & Maint	-90.33	90.33
				5220 · Water System - Repair & Maint	-30.11	30.11
				5220 · Water System - Repair & Maint	-30.11	30.11
Bill	12490...	10/07/2020		5220 · Water System - Repair & Maint	-90.33	90.33
				5220 · Water System - Repair & Maint	-30.11	30.11
				5220 · Water System - Repair & Maint	-30.11	30.11
				5220 · Water System - Repair & Maint	-30.11	30.11
				5220 · Water System - Repair & Maint	-60.22	60.22
				5220 · Water System - Repair & Maint	-30.10	30.10
				5220 · Water System - Repair & Maint	-30.11	30.11
Bill	12491...	10/14/2020		5220 · Water System - Repair & Maint	-30.11	30.11
				5220 · Water System - Repair & Maint	-30.11	30.11
				5220 · Water System - Repair & Maint	-30.11	30.11
				5220 · Water System - Repair & Maint	-60.22	60.22
				5220 · Water System - Repair & Maint	-30.11	30.11
				5220 · Water System - Repair & Maint	-30.11	30.11
				5145 · District Wide Repair & Maint	-256.47	256.47
TOTAL					-828.55	828.55
Bill Pmt -Check	AP	10/19/2020	Mission Uniform Service-Online	1001 · SCCB - Operating Account		-80.00
Bill	5133...	09/28/2020		5140 · Building Repair & Maint	-40.00	40.00
Bill	5133...	10/05/2020		5140 · Building Repair & Maint	-40.00	40.00
TOTAL					-80.00	80.00

**Pajaro/Sunny Mesa Community Services District**  
**Check Detail - Operating Account**  
October 2020

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	10/19/2020	NBS-Online	1001 · SCCB - Operating Account		-7,900.00
Bill	9200...	09/30/2020		5266 · Engineering Svcs-Dist Wide	-7,900.00	7,900.00
TOTAL					-7,900.00	7,900.00
Bill Pmt -Check	AP	10/19/2020	PG&E 0819-Online	1001 · SCCB - Operating Account		-9,730.85
Bill	9/3/2...	10/05/2020		5310 · Utilities - Well Site	-5,063.69	5,063.69
				5310 · Utilities - Well Site	-2,213.42	2,213.42
				5310 · Utilities - Well Site	-226.13	226.13
				5310 · Utilities - Well Site	-830.11	830.11
				5310 · Utilities - Well Site	-375.64	375.64
				5315 · Utilities - Street Lighting	-88.74	88.74
				5310 · Utilities - Well Site	-933.12	933.12
TOTAL					-9,730.85	9,730.85
Bill Pmt -Check	AP	10/19/2020	Pure Water- online	1001 · SCCB - Operating Account		-9,382.95
Bill	367249	10/01/2020	State Water Resources Control Board	5427 · Improvement Project-Springfield	-2,340.30	2,340.30
Bill	267250	10/01/2020	State Water Resources Control Board	5427 · Improvement Project-Springfield	-7,042.65	7,042.65
TOTAL					-9,382.95	9,382.95
Bill Pmt -Check	AP	10/19/2020	R & B Company- Online	1001 · SCCB - Operating Account		-67.65
Bill	N112...	10/02/2020		5220 · Water System - Repair & Maint	-67.65	67.65
TOTAL					-67.65	67.65
Bill Pmt -Check	AP	10/19/2020	Soil Control Lab-Online	1001 · SCCB - Operating Account		-850.00
Bill	0080...	09/01/2020		5190 · Soil and Water Tests	-75.00	75.00
Bill	0090...	09/24/2020		5190 · Soil and Water Tests	-50.00	50.00
Bill	0090...	09/24/2020		5190 · Soil and Water Tests	-25.00	25.00
Bill	0090...	09/24/2020		5190 · Soil and Water Tests	-75.00	75.00
Bill	0090...	10/02/2020		5190 · Soil and Water Tests	-75.00	75.00
Bill	0100...	10/07/2020		5190 · Soil and Water Tests	-50.00	50.00
Bill	0100...	10/07/2020		5190 · Soil and Water Tests	-25.00	25.00
Bill	0100...	10/07/2020		5190 · Soil and Water Tests	-50.00	50.00
Bill	0100...	10/07/2020		5190 · Soil and Water Tests	-25.00	25.00
Bill	0100...	10/07/2020		5190 · Soil and Water Tests	-25.00	25.00
Bill	0100...	10/07/2020		5190 · Soil and Water Tests	-25.00	25.00
Bill	0100...	10/07/2020		5190 · Soil and Water Tests	-25.00	25.00
Bill	0100...	10/07/2020		5190 · Soil and Water Tests	-25.00	25.00
Bill	0100...	10/07/2020		5190 · Soil and Water Tests	-25.00	25.00
Bill	0100...	10/07/2020		5190 · Soil and Water Tests	-25.00	25.00
Bill	0100...	10/07/2020		5190 · Soil and Water Tests	-75.00	75.00
Bill	0100...	10/08/2020		5190 · Soil and Water Tests	-100.00	100.00
Bill	0100...	10/08/2020		5190 · Soil and Water Tests	-25.00	25.00
TOTAL					-850.00	850.00
Bill Pmt -Check	AP	10/19/2020	Staples Credit Plan-Online	1001 · SCCB - Operating Account		-184.88
Bill	6035 ...	10/09/2020		5240 · Office Supplies	-184.88	184.88
TOTAL					-184.88	184.88
Bill Pmt -Check	AP	10/19/2020	TIAA Commercial Finance, Inc.	1001 · SCCB - Operating Account		-194.40
Bill	7601...	10/08/2020		5160 · Office Equip Rental	-194.40	194.40
TOTAL					-194.40	194.40
Bill Pmt -Check	AP	10/19/2020	Wells Fargo- 6120 ONLINE	1001 · SCCB - Operating Account		-424.25
Bill	OCT....	10/11/2020		5165 · Computer Software	-9.99	9.99
				5165 · Computer Software	-107.00	107.00
				5220 · Water System - Repair & Maint	-307.26	307.26

**Pajaro/Sunny Mesa Community Services District**  
**Check Detail - Operating Account**  
October 2020

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-424.25	424.25
Bill Pmt -Check	AP	10/19/2020	Pajaro Valley Water Management A...	1001 · SCCB - Operating Account		-31,596.24
Bill	6/1/2...	09/30/2020		2325 · Payable to P.V.W.M.A.	-4,201.68	4,201.68
Bill	6/1/2...	09/30/2020		2325 · Payable to P.V.W.M.A.	-20,363.88	20,363.88
				2325 · Payable to P.V.W.M.A.	-7,030.68	7,030.68
TOTAL					-31,596.24	31,596.24
Check	FDGL	10/01/2020	FDGL	1001 · SCCB - Operating Account		-38.12
				5160 · Office Equip Rental	-38.12	38.12
TOTAL					-38.12	38.12
Check	PARS	10/07/2020	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-4,302.85
				5070 · Employee Retirement	-4,302.85	4,302.85
TOTAL					-4,302.85	4,302.85
Check	PARS	10/21/2020	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-4,283.46
				5070 · Employee Retirement	-4,283.46	4,283.46
TOTAL					-4,283.46	4,283.46
Bill Pmt -Check	24526	10/19/2020	Department of Motor Vehicles	1001 · SCCB - Operating Account		-35.00
Bill	0671...	10/10/2020		5090 · Other Employee Expense	-35.00	35.00
TOTAL					-35.00	35.00
Bill Pmt -Check	24527	10/19/2020	Grunsky Law Firm	1001 · SCCB - Operating Account		-575.00
Bill	Inv. 9...	09/28/2020		5250 · Legal Expenses	-575.00	575.00
TOTAL					-575.00	575.00
Bill Pmt -Check	24528	10/19/2020	Orkin Pest Control	1001 · SCCB - Operating Account		-101.40
Bill	330394	09/25/2020		5140 · Building Repair & Maint	-101.40	101.40
TOTAL					-101.40	101.40
Bill Pmt -Check	24529	10/19/2020	Tesco Controls	1001 · SCCB - Operating Account		-363.46
Bill	0071...	09/24/2020		5220 · Water System - Repair & Maint	-363.46	363.46
TOTAL					-363.46	363.46



Pajaro/Sunny Mesa Community Services District  
**Check Detail - Reserve Account**

October 2020

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	ACH	10/15/2020	MNS Engineers Inc- ACH	1002 · SCCB Reserve Account		-45,560.13
Bill	74863	08/01/2020		1804 · CIP-Springfield	-45,560.13	45,560.13
TOTAL					-45,560.13	45,560.13
Bill Pmt -Check	ACH	10/16/2020	MNS Engineers Inc- ACH	1002 · SCCB Reserve Account		-67,950.00
Bill	74968	08/01/2020		1804 · CIP-Springfield	-67,950.00	67,950.00
TOTAL					-67,950.00	67,950.00
Bill Pmt -Check	AP	10/19/2020	NBS-Online	1002 · SCCB Reserve Account		-964.31
Bill	9200...	09/20/2020		5426 · Vega Assmnt Bond Expense	-964.31	964.31
TOTAL					-964.31	964.31

**Pajaro/Sunny Mesa Community Services District**  
**Check Detail - Pajaro Park Account**  
 October 2020

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	10/09/2020	AT&T 0577 Pajaro Park-Online	1036 · PSM Pajaro Park Acct		-339.25
Bill	9/13/...	09/13/2020		5231 · Pajaro Park Expense	-339.25	339.25
TOTAL					-339.25	339.25
Bill Pmt -Check	AP	10/09/2020	Bianchi Alarm Systems - Pajaro Pa...	1036 · PSM Pajaro Park Acct		-84.00
Bill	23553	09/30/2020		5231 · Pajaro Park Expense	-84.00	84.00
TOTAL					-84.00	84.00
Bill Pmt -Check	AP	10/09/2020	Panther Protective Services- Online	1036 · PSM Pajaro Park Acct		-450.00
Bill	010-2...	09/28/2020		5231 · Pajaro Park Expense	-450.00	450.00
TOTAL					-450.00	450.00
Bill Pmt -Check	AP	10/09/2020	WM / Carmel Marina - Pajaro Park-...	1036 · PSM Pajaro Park Acct		-76.87
Bill	9519...	10/01/2020		5231 · Pajaro Park Expense	-76.87	76.87
TOTAL					-76.87	76.87

Pajaro/Sunny Mesa Community Services District  
**Check Detail - COP 2010 Account**

October 2020

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	10/09/2020	Contractor Compliance& Monitorin...	1032 · SCCB-COP Acct (aka Const...		-658.75
Bill	Inv. 1...	09/30/2020		5435 · Improvement Project-Pajaro	-658.75	658.75
TOTAL					-658.75	658.75
Bill Pmt -Check	AP	10/09/2020	Quinn Company-Online	1032 · SCCB-COP Acct (aka Const...		-4,935.35
Bill	E241...	09/21/2020		5220 · Water System - Repair & Maint	-4,935.35	4,935.35
TOTAL					-4,935.35	4,935.35



**Pajaro/Sunny Mesa Community Services District  
 Check Detail - Street Maintenance Account**

October 2020

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	10/09/2020	AT&T 5203 Street Maint-Online	1004 · SCCB - Street Maint Acct		-192.90
Bill	10/1/...	10/01/2020		5225 · Street Maintenance	-192.90	192.90
TOTAL					-192.90	192.90
Bill Pmt -Check	526	10/19/2020	Pajaro/Sunny Mesa Comm Svcs Dist	1004 · SCCB - Street Maint Acct		-151.68
Bill	Sept ...	10/01/2020		5225 · Street Maintenance	-151.68	151.68
TOTAL					-151.68	151.68

**RESOLUTION NO. 10-01-20**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE PAJARO/SUNNY MESA  
COMMUNITY SERVICES DISTRICT TO ADOPT A FINAL INITIAL STUDY/MITIGATED  
NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM  
FOR THE SPRINGFIELD WATER SYSTEM IMPROVEMENTS PROJECT**

**WHEREAS**, the Pajaro Sunny Mesa Community Services District ("District") desires to adopt the Final Initial Study/Mitigated Negative Declaration ("IS/MND") and Mitigation Monitoring and Reporting Program (MMRP) for the Springfield Water System Improvements Project (the "Project"), which is on file with the Office of the County Clerk and incorporated herein by this reference; and,

**WHEREAS**, pursuant to the California Environmental Quality Act ("CEQA"), the Final IS/MND and MMRP were prepared for this Project; and,

**WHEREAS**, the Project consists of improvements to existing test well, new water storage tanks, a booster pump station, a distribution pipeline along Springfield and Struve Roads, easements, and installation of new individual service laterals and meters; and,

**WHEREAS**, this Project will utilize funding from the Clean Water State Revolving Fund; and,

**WHEREAS**, upon completion of the Draft IS/MND, the District, as the Lead Agency, prepared and filed a Notice of Completion ("NOC") with the State Clearinghouse Office of Planning and Research ("SCH OPR"), for distribution to public agencies and interested parties for a public review period, commencing on August 13, 2020, and ending on September 11, 2020; and,

**WHEREAS**, copies of the Draft IS/MND were provided to all responsible agencies, and copies were also made available at the County of Monterey Office of the County Clerk; and,

**WHEREAS**, during the public review period, if the District received three written comments on the Draft IS/MND, the comments have been considered and addressed, where applicable, and the following document(s) are attached hereto:

- A. Final IS/IMND including all appendices and public comments,
- B. Final MMRP

**WHEREAS**, the Final IS/MND identifies potentially significant impacts to the environment, including but not limited to specific impacts to biological resources, and cultural resources, which impacts can and will be avoided or mitigated to less than significant levels through adoption and implementation of the mitigation measures proposed as part of the Project, the Final IS/MND and MMRP.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors makes the following findings as required by CEQA with respect to the proposed Project:

- A. That the Final IS/MND was prepared in accordance with all legal requirements of CEQA, including all public notice and comment period requirements;
- B. That the Board of Directors has considered the Final IS/MND and the opportunity to comment within the public comment period, as well as the opportunity to comment after the public comment period and prior to the date of this Resolution;
- C. That the Final IS/MND identified all potentially significant environmental impacts of the Project, including but not limited to specific potentially significant impacts to biological resources, and cultural resources, which impacts can and will be avoided or mitigated to less than significant levels through adoption and implementation of the mitigation measures proposed as part of the Project, Final IS/MND, and MMRP;
- D. That the additions and revisions, if any, to the text of the Draft IS/MND clarified and expanded upon the impact analyses and mitigation measures, and were not a substantial revision requiring recirculation;
- E. That the Final IS/MND reflects the District's independent judgment and analysis;
- F. That there is no substantial evidence in the record that the Project, as mitigated, will not have a significant negative effect on the environment;
- G. The Clerk of the Board is designated as the location and custodian of the documents and other material constituting the record of proceedings upon which this decision is based.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, by the Board of Directors of the Pajaro / Sunny Mesa Community Services District, based upon all of the oral and documentary evidence in the record, as follows:

1. That the Final IS/MND and the MMRP for the Project is adopted; and,
2. The Clerk of the Board is designated as the location and custodian of the documents and other material constituting the record of proceedings upon which this decision is based.



**PASSED AND ADOPTED** by the Board of Directors of the Pajaro/Sunny Mesa Community Services District on the 22<sup>nd</sup> day of October 2020. by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

BY \_\_\_\_\_  
Harry Wiggins, Board President

### **CERTIFICATE OF SECRETARY**

I, Don Rosa, as the duly elected Secretary of the Board of Directors of the Pajaro/Sunny Mesa Community Services District, Monterey County, California, do hereby certify that the above Resolution is a full, true and correct copy of said Resolution passed and adopted by the Board of Directors at a meeting held on the 22<sup>nd</sup> day of October 2020, and that said Resolution is now spread upon the minutes of said Board.

\_\_\_\_\_  
Secretary of the Board of Directors

#### **Exhibits to this Resolution**

Exhibit A – Final IS/MND

Exhibit B – Final MMRP

# ***PAJARO/SUNNY MESA***

COMMUNITY SERVICES DISTRICT  
136 San Juan Road Royal Oaks, CA 95076  
(831) 722-1389 • (831) 663-2181 • Fax (831) 722-2137

## **PUBLIC NOTICE**

The Pajaro/Sunny Mesa Community Services District hereby gives notice of a public hearing to be held Thursday, October 22<sup>nd</sup>, 2020 at 5:45 p.m. to discuss proposed rates for lighting assessments in the Pajaro/Hudson Landing/Struve Road areas. *To reduce the spread of COVID-19, members of the public may listen to meeting via teleconference by **calling 1-425-436-6355** and entering passcode **407147** and then pound sign (#). There will be no in-person participation in the meeting under the authority of Governor Newsom's Executive Order N-29-20. You may also submit written comments in writing either at District office in person or by email by 2:00 on October 22, 2020.* The Board of Directors shall hear and consider all objections and protests, if any, to said charges and may adopt, revise, change, reduce, or modify any assessment, provided that in no case may the Board increase any assessment over and above the charges stated. All interested persons may appear and object to any said assessment at the above hearing. A majority will cause the assessment to be abandoned as provided by law.

The proposed assessment for each parcel will fund the cost of the Pajaro Lighting District.

The estimated proposed total assessment charges for the 2020-2021 Fiscal Year is \$41,096.70

The proposed assessment on your parcel for the 2020-2021 Fiscal Year is \$29.46

## **NO CHANGE FROM PREVIOUS YEAR**

Any inquiries concerning the assessment and any protest against the assessment may be mailed to:

PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT  
ATTN: DON ROSA  
136 SAN JUAN ROAD  
ROYAL OAKS, CA 95076  
(831)722-1389 / FAX (831)722-2137  
Email: [info@pajarosunnymesa.com](mailto:info@pajarosunnymesa.com)

**Please do not send payment at this time.**

This assessment will appear on your 2020-2021 Property Tax Statement.

Thank you

## PAJARO LIGHTING ASSESSMENT DISTRICT

- There are 213 lights in the assessment district
  
- 793 Parcels
  - Residential
  - Commercial
  - Industrial
  
- No projected P.G. & E. rate increase in 2020-2021  
*(Increase on L.E.D. October 2015 rate schedule)*
  
- Monterey County provides list of current parcels to District upon request
  
- PSMCSD sends out information letter with amount of assessment determined by Monterey County EDU schedule, which is included on property tax bill
  
- All lights converted to L.E.D. in October of 2015



**LIGHTING ASSESSMENT YEARLY COST COMPARISON**

2020-2021	2019-2020	2018-2019	2017-2018	2016-2017	2015-2016	2014-2015
\$ 29.46	\$ 29.46	\$ 31.62	\$ 31.66	\$ 31.18	\$ 34.96	\$ 34.96
58.92	58.92	63.24	63.32	62.36	69.62	69.62
117.84	117.84	126.48	126.64	124.73	139.82	139.82
147.30	147.30	158.10	158.30	155.91	174.78	174.78
176.76	176.76	189.72	189.96	187.09	209.74	209.74
206.22	206.22	221.34	221.62	218.27	244.70	244.70
235.68	235.68	252.96	253.28	249.46	279.66	279.66
294.60						

<u>2020-2021</u>		
Assessment	Parcels	Total
\$ 29.46	610	\$ 17,970.60
\$ 58.92	64	\$ 3,770.88
\$ 117.84	22	\$ 2,592.48
\$ 147.30	62	\$ 9,132.60
\$ 176.76	11	\$ 1,944.36
\$ 206.22	1	\$ 206.22
\$ 235.68	22	\$ 5,184.96
\$ 294.60	1	\$ 294.60
	<u>793</u>	<u>\$ 41,096.70</u>

\$29.46 per EDU (Equivalent Dwelling Units)

## Staff Report – October 22, 2020

Department of Parks and Recreation – Office of Grants and Local Services (OGALS) Per Capita Program has funds eligible \$177,952 for capital outlay, for the purpose of park rehabilitation, creation, and improvements to local government parks.

Options to utilize funds:

1. Demolition of existing metal building (allowed only if a new feature is put in its place)
  - Build new park maintenance equipment storage
  - Back concrete wall would have to be built to complete (100 feet) fence.
  - Cost approximation \$60,000 demolition
  - Cost approximation \$65,000 concrete wall
  - Cost approximation \$8,900 storage unit
2. Netting on entire length of south side of park
  - Cost approximation \$30,000 (additional \$14,000 if building removed)
3. Security Cameras and Lighting (if any savings can be achieved from the referenced above)
  - Cost approximation: \$20,000 cameras
  - Cost approximation: \$10,000 lighting

# DISTRICT OPERATIONS REPORT

October 22, 2020

TOPIC	STATUS	DATE OF PLANNED RESPONSE
Arrowhead Tank Replacement Project	Bid docs prepared by Wy'east Engineering. Documents 100% complete. Project is ready to go out for bid, will need updating. Board has given direction to monitor the integrity of the tanks and report as needed.	No Report
Grants & Loans Active	<p>A. SRF Planning Grant Springfield &amp; IRWMP Grant Pajaro.</p> <ul style="list-style-type: none"> <li>• Pajaro Grant – Level controls installed October 12, 2020.</li> <li>• Springfield Planning Grant – Final Mitigated Negative Declaration has been submitted.</li> </ul>	<p>October 2020</p> <p>On Agenda</p>
Pajaro Park	<p>Pajaro Park remains closed.</p> <p>Per meeting with Monterey County Director of Health, Pajaro Park is to remain closed.</p>	October 2020
Sunny Mesa Sewer	District is holding monies that is to be refunded to the original Sunny Mesa Sewer customers. Balance Sheet Account #2320-Amount \$29,169.90. Staff is currently reviewing, and has spoken to Bianchi, Kasavan, and Pope for their opinion and assistance if needed.	No Report
Emergency Generators	Staff is working with United States Department of Agriculture (USDA) in completing the application.	October 2020
Hazard Mitigation Plan	<p>Generate a Disaster Mitigation Plan for submission to Monterey County and FEMA.</p> <ul style="list-style-type: none"> <li>• Pre-Disaster Hazard Mitigation Plan Application for assistance has been submitted to Cal OES.</li> </ul>	No Report
Water Rate Study	Public Hearing notification to go out on January 6 <sup>th</sup> 2021.	October 2020
Multi Community Bottled Water Project	Springfield Water System, Moss Landing Mobile Home Park, Springfield/Bluff/Jensen/Giberson Roads. 189 homes are currently receiving bottled water. One more sign-up, totaling 191.	October 2020

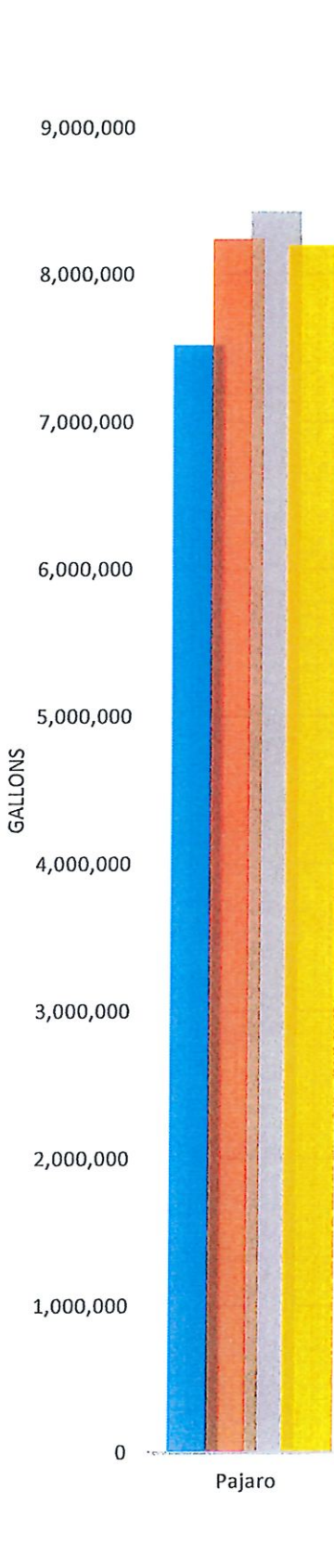


## Usage Comparison in Gallons 2013-2020

Water Systems	Sep-17	Sep-18	Sep-19	Sep-20
Pajaro	7,516,652	8,239,968	8,426,220	8,195,088
Normco	3,282,224	3,204,432	3,797,596	3,236,596
Sunny Mesa	2,157,232	2,704,020	2,835,668	2,971,056
Moss Landing	2,092,156	2,128,808	2,674,848	2,122,824
Vega	1,586,508	1,558,084	1,571,548	1,496,748
Vierra Estates	341,836	567,732	442,816	398,684
Springfield (pumped)	878,975	537,064	608,947	640,886
Langley/Valle Pacifico	296,956	357,544	400,928	302,192
Blackie	259,556	300,696	302,940	281,996
District Total	18,412,095	19,598,348	21,061,511	19,646,070

Water Systems	Sep-13	Sep-20		Percentage
Pajaro	9,977,018	8,195,088	↓	-17.9%
Normco	4,506,408	3,236,596	↓	-28.2%
Sunny Mesa	3,840,651	2,971,056	↓	-22.6%
Moss Landing	2,667,368	2,122,824	↓	-20.4%
Vega	2,231,658	1,496,748	↓	-32.9%
Vierra Estates	737,528	398,684	↓	-45.9%
Springfield (pumped)	699,380	640,886	↓	-8.4%
Langley/Valle Pacifico	361,284	302,192	↓	-16.4%
Blackie	389,708	281,996	↓	-27.6%
District Total	25,411,003	19,646,070	↓	-22.7%

### Large Systems



### Small Systems

