

MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors via Zoom videoconferencing was called to order at 5:31 pm on September 23, 2021.

ROLL CALL: President Sanford Coplin
Secretary Darlene Lamboley
Assistant Secretary Michael Moore
Treasurer Harry Wiggins

ADMINISTRATIVE STAFF: General Manager Don Rosa
Bookkeeper Amy Saldate
Recorder Judy Vazquez-Varela

ABSENT DIRECTOR(S) & STAFF: Vice President Robert Moody

DISTRICT COUNSEL: Attorney Alan Smith

ADDITION(S) TO AGENDA: None

PUBLIC IN ATTENDANCE: None

PUBLIC COMMENTS: None

Action Items

1. Consider and approve the Minutes of the August 26, 2021, Regular Board Meeting

Motion was made by Director Wiggins and seconded by Director Lamboley to approve the Regular Board Meeting Minutes of August 26, 2021. Motion carried.

Roll Call Vote: Ayes: S. Coplin; D. Lamboley; H. Wiggins
Noes: None
Absent: R. Moody
Abstain: M. Moore

OLD BUSINESS:

1. Review and consider approving Resolution No. 09-01-21 to adopt Water System Acquisition Policy

This item was last discussed at the June 24, 2021, Board Meeting.

The Directors received a copy of the Resolution adopting Water System Acquisition Policy and Exhibit A.

Director Coplin explained that the District would be affected by the SB 403. This bill may require the District to consolidate with surrounding small water companies. It is important to have a policy in place for District guidelines.

Motion was made by Director Moore and seconded by Director Coplin to approve Resolution No. 09-01-21 to adopt Water System Acquisition Policy. Motion carried.

Roll Call Vote: Ayes: S. Coplin; D. Lamboley; M. Moore
Noes: H. Wiggins
Absent: R. Moody
Abstain: None

NEW BUSINESS: (Action Items)

1. Review and consider approving the Financial Reports for August 2021

Bookkeeper Saldate presented the financial report stating the August cash on hand is \$464,576.00. The total income surpassed the total expenses by \$55,898. Our August cash surpassed July's by \$39,770.

MINUTES OF REGULAR MEETING – September 23, 2021

Motion made by Director Lamboley and seconded by Director Moore to approve the August 2021 Financials. Motion carried.

Roll Call Vote: Ayes: S. Coplin; D. Lamboley; M. Moore; H. Wiggins
 Noes: None
 Absent: R. Moody
 Abstain: None

MONTHLY EXPENDITURES REPORT FOR REVIEW

APPROVAL OF CHECKS:

2. Review and consider approving of checks and directing Staff to sign checks
 1. General Fund 633: Total of \$0.00
 2. Operating Account: Check No. 24828 through Check No. 24855 for a total of \$153,215.14
 3. Reserve Account: Total of \$1,394.82
 4. Street Maintenance Account: Check No. 542 through Check No. 544 for a total of \$827.90
 5. Pajaro Park Account: Total of \$1,780.26
 6. COP 2010 Account: Total of \$19,500.00
 7. Debt Service Reserve Account: Total of \$0.00

Motion was made by Director Lamboley seconded by Director Wiggins to approve the August 2021 checks, and direct Staff to sign checks. Motion carried.

Roll Call Vote: Ayes: S. Coplin; D. Lamboley; M. Moore; H. Wiggins
 Noes: None
 Absent: R. Moody
 Abstain: None

3. Review and consider directing staff to contact appropriate Monterey County Officials to seek funding for the Pajaro Park

Director Coplin proposed waiting until January 2022 to appoint a committee to seek funding for the Pajaro Park once the new Board Members and roles are appointed.

Director Wiggins suggested Staff follow up with Josh Stratton from Supervisor Phillips' office rather than waiting until next year. Director Coplin volunteered to follow up with Supervisor's office.

Motion was made by Director Coplin and seconded by Director Lamboley to approve contacting a Monterey County representative regarding seeking funds for the Pajaro Park. Motion carried.

Roll Call Vote: Ayes: S. Coplin; D. Lamboley; M. Moore; H. Wiggins
 Noes: None
 Absent: R. Moody
 Abstain: None

4. Review and consider directing Staff to prepare for in person meetings beginning with the October Regular Board Meeting

The Governor's Executive Order No. N-08-21 will expire on September 30, 2021, unless AB 361 is adopted via a resolution as an Urgency Measure which mainly provides teleconferencing without complying with Ralph M. Brown Act until January 1, 2024, in certain state emergencies.

Staff recommends returning to in-person open meetings with social distancing and face masks as appropriate beginning with October 2021 Regular Board Meeting. All members are in favor of in person meetings.

MINUTES OF REGULAR MEETING – September 23, 2021

Motion was made by Director Coplin and seconded by Director Lamboley to approve directing Staff to prepare for in person meetings commencing with October's Regular Board Meeting. Motion Carried.

Roll Call Vote: Ayes: S. Coplin; D. Lamboley; M. Moore; H. Wiggins
Noes: None
Absent: R. Moody
Abstain: None

STAFF/COMMITTEE REPORTS: (Informational Only)

1. 2020-2021 Audit

- Field Audit was completed September 15 thru September 17. All pertinent employees and Board President Coplin have been interviewed. Final Audit is expected to be presented on November 18, 2021.

2. District Operations Report

Generator Project

- Office Generator has been ordered and all required documentation has been submitted to Monterey Bay Air Resources District and we are awaiting approval.

Hazard Mitigation Plan

- District received 3 qualifications by September 3, 2021. Staff is working with District engineer on a scoring method for the reviewal of the qualifications. Director Lamboley volunteered to review and rate the qualifications by September 27, 2021, by 5:00 pm.

.71 Acres Surplus Property

- Monterey County accepted the cash offer for the surplus property and will provide the District \$5,000.00 for the sale.

21-22 Work Plan-Sunny Mesa Well 1 Repair

- Maggiora will begin repair tomorrow morning September 24, 2021.

3. Usage Comparison Report 2020/2021

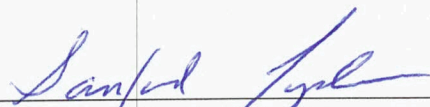
- The water usage is down in most systems except for Pajaro this month compared to 2020. Overall, the District reached 5.3 percent reduction which is above the state average of 1.8% reduction in water use.

NEXT BOARD MEETING:

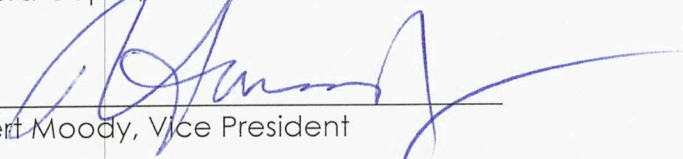
The next Regular Board Meeting is to be held on Thursday, October 28, 2021, at 5:30 pm in person.

There being no further business, the Regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 6:57 pm with motion made by Director Lamboley seconded by Director Moore. Motion carried.

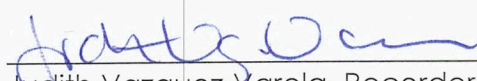
Respectfully submitted by:



Sanford Coplin, President



Robert Moody, Vice President



Judith Vazquez-Varela, Recorder