

PAJARO/SUNNY MESA

COMMUNITY SERVICES DISTRICT

136 San Juan Road, Royal Oaks, CA 95076

O (831) 722-1389 | Fax (831) 722-2137

www.pajarosunnymesa.com

AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

DISTRICT CONFERENCE BOARD ROOM

136 SAN JUAN ROAD, ROYAL OAKS, CA 95076

TELECONFERENCING: This Meeting shall include teleconferencing as authorized and in accordance with [California Government Code § 54953](#). All votes shall be by rollcall. The audio teleconferencing will occur at two places: the Pajaro Sunny Mesa CSD Board Room at [136 San Juan Road, Royal Oaks, CA 95076](#) and [47 Lower Dam Road, Port Angeles, WA 98362](#). This agenda will be posted at both teleconferencing locations, which will be open to the public.

JULY 25, 2019

5:30 P.M.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL:

- (11/21) President Harry Wiggins _____
- (11/21) Vice President Michael Moore _____
- (11/19) Secretary Darlene Lamboley _____
- (11/21) Assistant Secretary Sanford Coplin _____
- (11/19) Treasurer Robert Moody _____

ADMINISTRATIVE STAFF:

- General Manager Don Rosa _____
- Operations Manager Judy Vazquez-Varela _____
- Recorder Simone Coke _____

DISTRICT COUNSEL:

- Attorney Alan Smith _____

The Pajaro/Sunny Mesa Community Services District welcomes you to its meetings regularly scheduled on the fourth Thursday of each month, and your interest and participation is encouraged and appreciated.

<u>ADDITIONS TO AGENDA (IF ANY):</u>	In accordance with Section 54954.2 (b) (2) of the Government Code (Brown Act) two-thirds vote required for action items. (Upon a determination by a two-thirds vote of the legislative body, or, unanimous vote of those members present, that there is a need act immediately and that the need to act immediately arose after the agenda was posted.)
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<u>PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA:</u>	Any person may address the Board on any item not on the agenda when recognized by the Board President
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Documents provided to the District after the agenda has been published will be available at the District office and available for photocopying during ordinary business hours as Public Records at the cost set by resolution by the Board from time to time. This is ordinarily \$.25 per page. Documents provided to the Board for agenda items will ordinarily be placed on the District website if time permits. Otherwise, late documents will be provided to the Board at the meeting and a copy placed with the agendas available to the Public at Board meetings.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Pajaro Sunny Mesa Community Services District at (831) 722-1839 before the meeting to allow the District to make reasonable accomodations.

ACTION ITEMS

Consent Items:

- o Clarifying and technical questions to staff
- o Public Input
- o Motion
- o Board Deliberation

1. Consider and approve draft Minutes of June 27, 2019 Regular Meeting

Approved _____ Denied _____ Tabled _____
 Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

2. Consider and approve June 2019 Financials

Approved _____ Denied _____ Tabled _____
 Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Monthly Expenditures Report for Review
Approval of Warrants & Checks:

1. General Fund 605: Check # _____ through check # _____ for a total of \$ _____
2. Water Account: Check # _____ through check # _____ for a total of \$ _____
3. Holding Acct: Check # _____ through check # _____ for a total of \$ _____
4. Street Maint. Acct: Check # _____ through check # _____ for a total of \$ _____
5. Reorganization Acct: Check # _____ through check # _____ for a total of \$ _____
6. Construction Acct: Check # _____ through check # _____ for a total of \$ _____
7. Acct: Check # _____ through check # _____ for a total of \$ _____

Approved _____ Denied _____ Tabled _____
 Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Old Business: None

New Business: None

1.

- o Staff report
- o Clarifying and technical questions to staff
- o Motion
- o Board Deliberation
- o Vote to Approve or Disapprove

Approved _____ Denied _____ Tabled _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Staff/Committee Reports: (Information Only, no action)

This part of agenda is for the Staff to report to the Board on operations however no action is agendized and so no action may be taken other than asking for an action item to be brought to the Board at a future meeting.

1. Invitation Announcement by Heather Lukacs with Community Water Center- Workshop on Protecting Drinking Water and Groundwater Planning in the Salinas Valley on Wednesday, July 31, 2019 at 5-8pm
2. Report on use of water purchased via Hydrant Meter
3. Together in Pajaro (TIP) received award letter from Northern Community Foundation of \$3,000 for support of Pajaro Park
4. Multi Community Bottled Water Project: Progress Report
5. District Operations Report
6. Usage Comparison Report 2013/2019

Closed Session:

A. Public Comments for Closed Session

Any person may address the Board on any item on the Closed Session Agenda when recognized by the Board President.

B. Conference with Legal Counsel- Existing Litigation (Government Code § 54957)

1. AWC Holdings Trust and AWC II Holdings Trust vs the County of Monterey through its Board of Supervisors et al Case No. 18CV001746, Monterey County Superior Court, filed May 11, 2018
2. Steve Pacheco, Trustee of the Salinas Land Holding Trust vs Pajaro/Sunny Mesa Community Services District et al Case No. (consolidated with above case), Monterey County Superior Court, filing date unknown

Next Board meeting date: _____

Adjournment Time: _____ p.m.

Motioned by: Director _____

Seconded by: Director _____

MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors was called to order at 5:30 pm on June 27, 2019.

ROLL CALL:

Vice President Sanford Coplin
Secretary Harry Wiggins
Assistant Secretary Darlene Lamboley
Treasurer Michael Moore
Director Robert Moody

ADMINISTRATIVE STAFF:

General Manager Don Rosa
Operations Manager Judy Vazquez-Varela
Recorder Simone Coke

ABSENT DIRECTOR(S) & STAFF:

DISTRICT COUNSEL:

Attorney Alan Smith

ADDITION(S) TO AGENDA: None

PUBLIC IN ATTENDANCE: None

PUBLIC COMMENTS: None

SCHEDULED ITEMS:

1. Public Hearing: 2019-2020 Final Budgets opened at 6:25 pm and closed at 6:41 pm

No Public Present

CONSENT ITEMS:

1. Consider and approve the regular Board Meeting Minutes of May 29, 2019

Motion was made by Director Moore and seconded by Director Lamboley to approve the regular Board Meeting Minutes of May 29, 2019. Motion carried.

Roll Call Vote: Ayes: S. Coplin; D. Lamboley; M. Moore; H. Wiggins; R. Moody
Noes: None
Absent: None
Abstain: None

2. Consider and approve the May 2019 Financials

Motion made by Director Wiggins and seconded by Director Lamboley to approve the January 2019 Financials with check listing included. Motion carried.

Roll Call Vote: Ayes: D. Lamboley; M. Moore; H. Wiggins; S. Coplin; R. Moody
Noes: None
Absent: None
Abstain: None

MINUTES OF REGULAR MEETING – June 27, 2019

MONTHLY EXPENDITURES REPORT FOR REVIEW

APPROVAL OF WARRANTS/CHECKS:

1. General Fund 633: None
2. Operating Account: Check No. 23618 through Check No. 23650 for a total of \$201,429.83
3. Capital Reserve Account: for a total of \$ 911.56
4. Street Maintenance Account: Check No. 496 through Check No. 498 for a total of \$ 1137.99
5. Pajaro Park Account: Check No. 829 through Check No. 830 for a total of \$ 1803.49
6. COP 2010 Account: Check No. 812 through Check No. 814 for a total of \$ 288,055.12

Motion was made by Director Moody, seconded by Director Lamboley to approve all accounts for the month of May 2019. Motion carried.

Roll Call Vote: Ayes: S. Coplin; D. Lamboley; M. Moore; H. Wiggins; R. Moody
 Noes: None
 Absent: None
 Abstain: None

OLD BUSINESS: (Action Items)

1. Consider tabling the Water Rate Study to be completed by NBS Governmental until February 2020

Motion was made by Director Coplin and seconded by Director Moore to table the Water Rate Study to be completed by NBS Governmental until February 2020. Motion Tabled.

Roll Call Vote: Ayes: S. Coplin; D. Lamboley; M. Moore; H. Wiggins; R. Moody
 Noes: None
 Absent: None
 Abstain: None

2. Consider tabling the Compensation Plan Review to be completed by Robert DeLoach & Associates until February 2020

Motion was made by Director Coplin and seconded by Director Moore to table the Compensation Plan Review to be completed by Robert DeLoach & Associates until February 2020. Motion Tabled.

Roll Call Vote: Ayes: S. Coplin; D. Lamboley; M. Moore; H. Wiggins; R. Moody
 Noes: None
 Absent: None

MINUTES OF REGULAR MEETING – June 27, 2019

Abstain: None

NEW BUSINESS:

Election of Officers on June 27, 2019

Election of Board President

Motion was made by Director Lamboley to nominate Director Moore as President. Motion denied.

Roll Call Vote: Ayes: M. Moore; D. Lamboley
Noes: H. Wiggins; S. Coplin; R. Moody
Absent: None
Abstain: None

Motion was made by Director Coplin to nominate Director Wiggins as President. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; S. Coplin; R. Moody
Noes: M. Moore; D. Lamboley
Absent: None
Abstain: None

Election of Board Vice President

Motion was made by Director Lamboley to nominate Director Moore for Vice President. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; R. Moody; S. Coplin; M. Moore; D. Lamboley
Noes: None
Absent: None
Abstain: None

Election of Board Secretary

Motion was made by Director Moore to nominate Director Lamboley as Secretary. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; S. Coplin; R. Moody; M. Moore; D. Lamboley
Noes: None
Absent: None
Abstain: None

Election of Board Assistant Secretary

Motion was made by Director Moore to nominate Director Coplin as Assistant Secretary. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; S. Coplin; R. Moody; M. Moore; D. Lamboley
Noes: None

MINUTES OF REGULAR MEETING – June 27, 2019

Absent: None
Abstain: None

Election of Board Treasurer

Motion was made by Director Lamboley, to nominate Director Moody as Treasurer. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; S. Coplin; R. Moody; M. Moore; D. Lamboley
Noes: None
Absent: None
Abstain: None

- 1. Consider and approve Resolution No. 06-01-2019 Authorizing General Manager to Execute Documents Related to Bottled Water Grants

Motion was made by Director Coplin and seconded by Director Moody to approve Resolution No. 06-01-2019 authorizing the General Manager to Execute Documents Related to Bottled Water Grants. Motion carried.

Roll Call Vote: Ayes: M. Moore; D. Lamboley; H. Wiggins; S. Coplin; R. Moody
Noes: None
Absent: None
Abstain: None

- 2. Consider and approve of Resolution No. 06-02-2019 Certifying Compliance with State Law with Respect to Levying General Taxes

Motion was made by Director Lamboley and seconded by Director Moody to approve Resolution No. 06-02-2019 Certifying Compliance with State Law with Respect to Levying General Taxes. Motion carried.

Roll Call Vote: Ayes: M. Moore; D. Lamboley; H. Wiggins; S. Coplin; R. Moody
Noes: None
Absent: None
Abstain: None

- 3. Consider and approve changing Santa Cruz County Bank (SCCB) Signature Card deleting Paul Miller and adding Robert Moody.

Motion was made by Director Moore and seconded by Director Lamboley approving changing the Santa Cruz County Bank (SCCB) Signature Card Deleting Paul Miller and Adding Robert Moody. Motion carried.

Roll Call Vote: Ayes: M. Moore; D. Lamboley; H. Wiggins; S. Coplin; R. Moody
Noes: None
Absent: None
Abstain: None

MINUTES OF REGULAR MEETING – June 27, 2019

- 4. Consider and approve Pajaro Community Parks/Public Areas Final Budget 2019-2020

Motion was made by Director Coplin and seconded by Director Moody to approve the Pajaro Community Parks/Public Areas Final Budget 2018-2019. Motion carried.

Roll Call Vote: Ayes: M. Moore; D. Lamboley; H. Wiggins; S. Coplin; R. Moody
 Noes: None
 Absent: None
 Abstain: None

- 5. Consider and approve of Pajaro Street Lighting Final Budget 2019-2020.

Motion was made by Director Lamboley and seconded by Director Moody to approve the Street Lighting Final Budget for 2019–2020. Motion carried.

Roll Call Vote: Ayes: M. Moore; D. Lamboley; H. Wiggins; S. Coplin; R. Moody
 Noes: None
 Absent: None
 Abstain: None

- 6. Consider and approve the Street Maintenance/Subdivision Maintenance Final Budget 2019-2020.

Motion was made by Director Moody and seconded by Director Moore to approve the Street Maintenance/Subdivision Maintenance Final Budget for 2019-2020. Motion carried.

Roll Call Vote: Ayes: M. Moore; D. Lamboley; H. Wiggins; S. Coplin; R. Moody
 Noes: None
 Absent: None
 Abstain: None

- 7. Consider and approve the Pajaro Park Final Budget 2019-2020

Motion made by Director Moore and seconded by Director Lamboley to approve the Pajaro Park Final Budget 2019-2020. Motion carried.

Roll Call Vote: Ayes: M. Moore; D. Lamboley; H. Wiggins; S. Coplin; R. Moody
 Noes: None
 Absent: None
 Abstain: None

- 8. Consider and approve the Operating/Water Final Budget for 2019-2020.

Motion made by Director Moody and seconded by Director Lamboley to approve the Operating/Water Final Budget for 2019-2020. Motion carried.

MINUTES OF REGULAR MEETING – June 27, 2019

Roll Call Vote: Ayes: M. Moore; D. Lamboley; H. Wiggins; S. Coplin; R. Moody
 Noes: None
 Absent: None
 Abstain: None

9. Consider and approve of General Manager's performance evaluation, incentive pay and salary for upcoming year.

Motion was made by Director Wiggins and seconded by Director Coplin to approve the General Manager's performance evaluation, incentive pay, and salary for the upcoming year. Motion carried.

Roll Call Vote: Ayes: M. Moore; D. Lamboley; H. Wiggins; S. Coplin; R. Moody
 Noes: None
 Absent: None
 Abstain: None

STAFF/COMMITTEE REPORTS: (Informational Only)

1. Copy of letter of thanks to Together in Pajaro(TIP) recognizing their generous donation to the Pajaro Park to fund the replacement of the worn out equipment
 - TIP in partnership with La Manzana is hosting a summer lunch program at Pajaro Park, program is going very well
2. Multi Community Bottled Water Project: Progress Report
 - Staff has contacted Pure Water, the bottled water purveyor and they are ready to go as soon as the District gets Resolution No. 06-01-2019 signed and sent to the State Water Board and as soon as the State finalizes the amendment.
 - When Pure Water is notified of start date, they will deliver hand pumps and five bottles of water to each of the households within the multi community project.
3. District Operations Report:
 - SRF Planning Grant Springfield & IRWMP
 - o Pajaro Grant- Project currently delayed by 4-6 weeks, waiting for PG&E engineering to complete relocation of power lines
 - o Springfield Planning Grant- Progress telephone conference held on 6/12/19 with State funding department, MNS Engineering team presented the detailed scope and budget to District and State. Staff and engineering team held conference call on 6/18/19, Staff has requested MNS to revise budget and stay within current remaining grant funds, MNS will submit revision to District Staff and Engineer at the earliest date possible
 - Tot Lot Park or Cayetano Park-

MINUTES OF REGULAR MEETING – June 27, 2019

- County Staff is working toward an August date for transfer
- Monies Held by District-
 - Staff has submitted remit report and transferred funds to the State Controller's Office on June 11, 2019
- 4. Usage Comparison Report 2013/2019-
 - May 2019 Usage Comparison Report
 - Water usage up in Moss Landing, usage down in all other systems this month compared to usage in 2013

Closed Session:**A. Public Comments for Closed Session**

Any person may address the Board on any item on the Closed Session Agenda when recognized by the Board President.

General Manager would like to discuss Incentive pay, base pay and a five (5) years extension of Employment Contract.

B. Conference with Legal Counsel- Existing Litigation (Government Code § 54957)

1. AWC Holdings Trust and AWC II Holdings Trust vs the County of Monterey through its Board of Supervisors et al Case No. 18CV001746, Monterey County Superior Court, filed May 11, 2018
2. Steve Pacheco, Trustee of the Salinas Land Holding Trust vs Pajaro/Sunny Mesa Community Services District et al Case No. (consolidated with above case), Monterey County Superior Court, filing date unknown

C. Public Employee Performance Evaluation. Subd. (b)(1) of (§ 54957)

⇒ Title: General Manager

D. Conference with Labor Negotiators (§54957.6)

- ⇒ Agency negotiators: ad hoc general manager salary committee
Directors Michael Moore and Harry Wiggins
- ⇒ Unrepresented Employee: General Manager

Closed session opened at 7:05 pm
Adjourned closed session at 8:32 pm

No final action taken.

NEXT BOARD MEETING:

MINUTES OF REGULAR MEETING – June 27, 2019

The next Board meeting is to be held on Thursday July 25, 2019 at 5:30 pm

There being no further business, the regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 8:36 pm with motion made by Director Moore, seconded by Director Lamboley. Motion Carried.

Respectfully submitted by:

Harry Wiggins, President

Michael Moore, Vice President

Simone Coke, Recorder

FINANCIAL NOTES - June 2019

Account No:	Account Name:	Increase / Decrease	Description
Income:			
4001-4015	Total Income	+	Seasonal Usage
Expenses: Indirect			
5130	Utilities Office	+	Overlapping Payments
5140	Building Repair & Maint	+	Annual Payment Orkin Pest Control
5165	Computer Software	+	Purchase of a New Computer
5170	Office Equipment Repair and Maint.	+	Quarterly Payment for Copier
Expenses: Direct			
5190	Soil and Water Tests	+	Quarterly Sampling
5220	Water System-Repair & Maint	+	Arsenic Media Removal Service
5310	Utilities-Well Site	+	Overlapping Payments
5315	Utilities-Street Lighting	+	Overlapping Payments
Other Income:			
4115	Testing Fees	+	Backflow Testing
4305	Misc. Revenue	+	Admin Fees for Springfield Grant
5409	Pajaro Improvement Project	+	Anderson Pacific Invoice Submitted for Reimb.
5424	Springfield Grant Funds	+	Received 3 Reimbursements for Springfield

Pajaro/Sunny Mesa Profit & Loss Budget Performance

June 2019

	Jun 19	Budget	% of Budget	Jul '18 - Jun 19	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
4001 · Route 1 - Pajaro	19,705.46	22,833.34	86.3%	250,758.63	274,000.00	91.5%	274,000.00
4002 · Route 2 - Pajaro	23,628.55	23,666.67	99.8%	247,095.20	284,000.00	87.0%	284,000.00
4003 · Route 3 - Commercial	27,239.16	21,666.67	125.7%	250,563.85	260,000.00	96.4%	260,000.00
4004 · Route 4 - Trailer Park	1,138.48	1,083.34	105.1%	12,659.65	13,000.00	97.4%	13,000.00
4005 · Route 5 - San Juan Rd Apts	1,047.98	1,166.67	89.8%	12,260.21	14,000.00	87.6%	14,000.00
4006 · Route 6 - Sunny Mesa	11,123.74	10,041.67	110.8%	122,825.01	120,500.00	101.9%	120,500.00
4007 · Route 7 - CSA 73	11,981.41	11,166.67	107.3%	138,039.28	134,000.00	103.0%	134,000.00
4008 · Route 8 - Vega	11,191.78	12,000.00	93.3%	131,949.56	144,000.00	91.6%	144,000.00
4010 · Route 10 -Springfield	850.00	875.00	97.1%	10,200.00	10,500.00	97.1%	10,500.00
4011 · Route 11 - Moss Landing	22,131.47	21,250.00	104.1%	233,509.57	255,000.00	91.6%	255,000.00
4012 · Route 12 - Blackie Road	2,776.01	2,625.00	105.8%	28,813.02	31,500.00	91.5%	31,500.00
4013 · Route 13 - Normco	27,676.19	25,833.34	107.1%	298,327.37	310,000.00	96.2%	310,000.00
4014 · Route 14 - Viera	4,294.69	3,791.67	113.3%	47,202.96	45,500.00	103.7%	45,500.00
4015 · Route 15 - Langley/VP	2,831.90	2,625.00	107.9%	29,875.85	31,500.00	94.8%	31,500.00
Total Income	167,616.82	160,625.04	104.4%	1,814,080.16	1,927,500.00	94.1%	1,927,500.00
Gross Profit	167,616.82	160,625.04	104.4%	1,814,080.16	1,927,500.00	94.1%	1,927,500.00
Expense							
INDIRECT							
5000 · Salaries and Wages	50,361.12	63,750.00	79.0%	701,587.40	765,000.00	91.7%	765,000.00
5005 · Administrative Fees	468.67	475.00	98.7%	5,843.66	5,700.00	102.5%	5,700.00
5030 · Payroll Tax Expense	780.35	1,333.34	58.5%	15,076.60	16,000.00	94.2%	16,000.00
5040 · Worker's Comp Insurance	0.00	1,666.67	0.0%	17,749.68	20,000.00	88.7%	20,000.00
5050 · Employee Health Insurance	14,800.91	14,166.67	104.5%	170,942.60	170,000.00	100.6%	170,000.00
5070 · Employee Retirement	7,802.53	9,583.34	81.4%	104,684.22	115,000.00	91.0%	115,000.00
5090 · Other Employee Expense	147.14	416.67	35.3%	2,189.84	5,000.00	43.8%	5,000.00
5120 · Property Taxes	0.00	125.00	0.0%	1,157.96	1,500.00	77.2%	1,500.00
5130 · Utilities - Office	655.44	333.34	196.6%	3,783.67	4,000.00	94.6%	4,000.00
5140 · Building Repair & Maint	1,011.18	583.34	173.3%	5,818.88	7,000.00	83.1%	7,000.00
5145 · District Wide Repair & Maint	311.01	1,083.34	28.7%	11,175.75	13,000.00	86.0%	13,000.00
5150 · Garbage Service	284.34	291.67	97.5%	3,382.56	3,500.00	96.6%	3,500.00
5160 · Office Equip Rental	739.02	833.34	88.7%	9,475.47	10,000.00	94.8%	10,000.00
5165 · Computer Software	2,190.02	1,250.00	175.2%	16,597.53	15,000.00	110.7%	15,000.00
5170 · Office Equipment Repair & Maint	612.99	300.00	204.3%	3,717.65	3,600.00	103.3%	3,600.00
5175 · Small Tools - Repair & Maint.	0.00	83.34	0.0%	355.88	1,000.00	35.6%	1,000.00
5180 · Casualty Ins/Liability Ins	0.00	2,500.00	0.0%	24,227.00	30,000.00	80.8%	30,000.00
5200 · Billing Supplies	0.00	308.34	0.0%	3,216.70	3,700.00	86.9%	3,700.00
5240 · Office Supplies	184.25	375.00	49.1%	2,623.91	4,500.00	58.3%	4,500.00
5245 · Postage	1,425.50	708.34	201.2%	8,478.42	8,500.00	99.7%	8,500.00
5250 · Legal Expenses	163.74	5,833.34	2.8%	63,881.63	70,000.00	91.3%	70,000.00
5255 · Interest Expense	900.14	1,312.50	68.6%	16,650.14	15,750.00	105.7%	15,750.00
5256 · Interest Exp-Financed Items	0.00	66.67	0.0%	249.42	800.00	31.2%	800.00
5260 · Accounting & Bookkeeping	0.00	3,083.34	0.0%	34,265.00	37,000.00	92.6%	37,000.00
5266 · Engineering Svcs-Dist Wide	0.00	833.34	0.0%	7,650.91	10,000.00	76.5%	10,000.00
5270 · Automotive - Repair & Maint	673.22	41.67	0.0%	155.61	500.00	31.1%	500.00
5280 · Conferences, Meetings, Seminars	0.00	41.66	0.0%	0.00	500.00	0.0%	500.00
5290 · Travel Expenses	0.00	41.66	0.0%	0.00	500.00	0.0%	500.00

Pajaro/Sunny Mesa
Profit & Loss Budget Performance
June 2019

	Jun 19	Budget	% of Budget	Jul '18 - Jun 19	YTD Budget	% of Budget	Annual Budget
5300 · Books & Subscriptions	0.00	125.00	0.0%	258.00	1,500.00	17.2%	1,500.00
5305 · Water Conservation Program	0.00	125.00	0.0%	0.00	1,500.00	0.0%	1,500.00
5320 · Membership Fees and Dues	0.00	1,500.00	0.0%	19,055.83	18,000.00	105.9%	18,000.00
5326 · Licenses and Certifications	330.00	166.67	198.0%	1,737.53	2,000.00	86.9%	2,000.00
5330 · Telephone	877.52	1,333.34	65.8%	18,092.33	16,000.00	113.1%	16,000.00
5340 · Burglar Alarm Monitoring	84.00	62.50	134.4%	754.00	750.00	100.5%	750.00
5370 · Fuel - Trucks	2,179.11	2,000.00	109.0%	23,690.05	24,000.00	98.7%	24,000.00
5390 · Bank Charges	0.00	16.67	0.0%	1,175.00	200.00	587.5%	200.00
5391 · Credit Card Transaction Fees	725.65	533.34	136.1%	8,023.38	6,400.00	125.4%	6,400.00
5400 · Miscellaneous Expense	0.00	16.67	0.0%	30,298.00	200.00	15,149.0%	200.00
5XXX · Indirect Allocation	0.00			0.00			
6560 · Payroll Processing Expenses	0.00	50.00	0.0%	0.00	600.00	0.0%	600.00
6577 · COP Debt Service - Interest	0.00	6,708.34	0.0%	80,475.00	80,500.00	100.0%	80,500.00
Total INDIRECT	87,707.85	124,016.79	70.7%	1,418,497.21	1,488,200.00	95.3%	1,488,200.00
5190 · Soil and Water Tests	3,724.00	2,750.00	135.4%	28,754.50	33,000.00	87.1%	33,000.00
5210 · Customer Orders	0.00			7,413.39			
5220 · Water System - Repair & Maint	20,291.94	16,666.67	121.8%	106,556.42	200,000.00	53.3%	200,000.00
5225 · Street Maintenance	1,197.90	2,720.84	44.0%	7,704.96	32,650.00	23.6%	32,650.00
5230 · Park - Repair & Maint		83.34	0.0%	651.92	1,000.00	65.2%	1,000.00
5231 · Pajaro Park Expense	1,653.58	0.00	100.0%	20,022.03	0.00	100.0%	0.00
5265 · Engineering Expenses	140.00	250.00	56.0%	400.12	3,000.00	13.3%	3,000.00
5310 · Utilities - Well Site	26,233.88	13,333.34	196.8%	177,303.86	160,000.00	110.8%	160,000.00
5315 · Utilities - Street Lighting	4,018.94	2,583.34	155.6%	27,461.98	31,000.00	88.6%	31,000.00
5325 · Permits	0.00	2,083.34	0.0%	23,890.00	25,000.00	95.6%	25,000.00
5360 · Fuel - Generator	0.00	125.00	0.0%	1,111.55	1,500.00	74.1%	1,500.00
5426 · Vega Assmnt Bond Expense	911.56			10,219.88			
5427 · Improvement Project-Springfield	2,378.50			-14,089.50			
5428 · COP Bond Expense	0.00	291.67	0.0%	2,225.00	3,500.00	63.6%	3,500.00
5433 · Pajaro Water Bond Interest Exp	0.00	1,166.67	0.0%	17,021.24	14,000.00	121.6%	14,000.00
5660 · Freight & Delivery	0.00			937.03			
6575 · Vega Debt Service-Interest	0.00	12,675.00	0.0%	152,131.27	152,100.00	100.0%	152,100.00
Total Expense	148,258.15	178,746.00	82.9%	1,988,212.86	2,144,950.00	92.7%	2,144,950.00
Net Ordinary Income	19,358.67	-18,120.96	-106.8%	-174,132.70	-217,450.00	80.1%	-217,450.00
Other Income/Expense							
Other Income							
4100 · Late Payment Penalties	442.88	625.00	70.9%	5,398.14	7,500.00	72.0%	7,500.00
4101 · Billing Adjustments	0.00	33.34	0.0%	452.01	400.00	113.0%	400.00
4110 · Hydrant Sales	1,328.22	333.34	398.5%	7,826.14	4,000.00	195.7%	4,000.00
4115 · Testing Fees	1,570.00	625.00	251.2%	8,740.00	7,500.00	116.5%	7,500.00
4140 · Connection Fees	0.00	358.34	0.0%	36,805.95	4,300.08	855.9%	4,300.08
4141 · Application Fees	0.00	45.84	0.0%	275.00	550.00	50.0%	550.00
4146 · Other Fees	0.00	33.34	0.0%	330.00	400.08	82.5%	400.08
4200 · Street Maintenance-Reimb	0.00	5,316.67	0.0%	71,763.52	63,800.00	112.5%	63,800.00
4210 · Vega Bond Assessments	4,611.34	22,258.34	20.7%	281,606.89	267,100.00	105.4%	267,100.00
4280 · Pro-Rata Tax Collection Share	334.07	2,083.34	16.0%	23,604.12	25,000.00	94.4%	25,000.00
4285 · P.V.W.M.A. Collection Fee	2,404.71	2,000.00	120.2%	26,222.82	24,000.00	109.3%	24,000.00
4300 · Collection of Previous W/O Acct	0.00	41.67	0.0%	0.00	500.00	0.0%	500.00

Pajaro/Sunny Mesa
Profit & Loss Budget Performance
June 2019

	Jun 19	Budget	% of Budget	Jul '18 - Jun 19	YTD Budget	% of Budget	Annual Budget
4305 · Miscellaneous Revenue	375.00	125.00	300.0%	1,500.00	1,500.00	100.0%	1,500.00
4307 · Returned Check Charges	25.00			150.00			
4311 · Interest on Pooled Investments	0.00			2,414.96			
4340 · Utility Reimbursements	0.00	2,583.34	0.0%	31,194.81	31,000.00	100.6%	31,000.00
4341 · Lighting Admin Reimbursements	220.79	1,000.00	22.1%	12,220.79	12,000.00	101.8%	12,000.00
4345 · Customer Order Reimbursements	0.00			1,818.75			
4346 · District 25% Overhead Fee	0.00	41.67	0.0%	1,516.70	500.00	303.3%	500.00
4350 · Interest Revenue	595.25	250.00	238.1%	6,660.19	3,000.00	222.0%	3,000.00
4355 · Audit/Bookkeeping Reimbursement	0.00	58.34	0.0%	700.00	700.00	100.0%	700.00
4360 · Legal Counsel Reimbursement	0.00	33.34	0.0%	400.00	400.00	100.0%	400.00
5408 · Springfield Project-Grant Reimb	0.00			29,863.12			
5409 · Pajaro Improve Proj-Grant Reimb	187,934.86			219,378.60			
5424 · Springfield Grant Funds	5,229.12			17,484.38			
5510 · Board Designated Donation	0.00			0.00			
5794 · Water Bond Assessments	187.59	3,312.50	5.7%	38,597.08	39,750.00	97.1%	39,750.00
5796 · Pajaro Park Revenue	0.00			32,289.54			
Total Other Income	205,258.83	41,158.41	498.7%	859,213.51	493,900.16	174.0%	493,900.16
Other Expense							
5435 · Improvement Project-Pajaro	3,345.00			10,785.00			
5440 · Improvement Project Sunny Mesa	0.00			2,975.00			
6260 · Lighting Expenses	200.00			200.00			
Total Other Expense	3,545.00			13,960.00			
Net Other Income	201,713.83	41,158.41	490.1%	845,253.51	493,900.16	171.1%	493,900.16
Net Income	221,072.50	23,037.45	959.6%	671,120.81	276,450.16	242.8%	276,450.16

Pajaros/sunny mesa
Profit & Loss Budget vs. Actual
June 2019

	Jun 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4001 · Route 1 - Pajaro	19,705.46	22,833.34	-3,127.88	86.3%
4002 · Route 2 - Pajaro	23,628.55	23,666.67	-38.12	99.84%
4003 · Route 3 - Commercial	27,239.16	21,666.67	5,572.49	125.72%
4004 · Route 4 - Trailer Park	1,138.48	1,083.34	55.14	105.09%
4005 · Route 5 - San Juan Rd Apts	1,047.98	1,166.67	-118.69	89.83%
4006 · Route 6 - Sunny Mesa	11,123.74	10,041.67	1,082.07	110.78%
4007 · Route 7 - CSA 73	11,981.41	11,166.67	814.74	107.3%
4008 · Route 8 - Vega	11,191.78	12,000.00	-808.22	93.27%
4010 · Route 10 -Springfield	850.00	875.00	-25.00	97.14%
4011 · Route 11 - Moss Landing	22,131.47	21,250.00	881.47	104.15%
4012 · Route 12 - Blackie Road	2,776.01	2,625.00	151.01	105.75%
4013 · Route 13 - Normco	27,676.19	25,833.34	1,842.85	107.13%
4014 · Route 14 - Vierra	4,294.69	3,791.67	503.02	113.27%
4015 · Route 15 - Langley/VP	2,831.90	2,625.00	206.90	107.88%
Total Income	167,616.82	160,625.04	6,991.78	104.35%
Gross Profit	167,616.82	160,625.04	6,991.78	104.35%
Expense				
INDIRECT				
5000 · Salaries and Wages	50,361.12	63,750.00	-13,388.88	79.0%
5005 · Administrative Fees	468.67	475.00	-6.33	98.67%
5030 · Payroll Tax Expense	780.35	1,333.34	-552.99	58.53%
5040 · Worker's Comp Insurance	0.00	1,666.67	-1,666.67	0.0%
5050 · Employee Health Insurance	14,800.91	14,166.67	634.24	104.48%
5070 · Employee Retirement	7,802.53	9,583.34	-1,780.81	81.42%
5090 · Other Employee Expense	147.14	416.67	-269.53	35.31%
5120 · Property Taxes	0.00	125.00	-125.00	0.0%
5130 · Utilities - Office	655.44	333.34	322.10	196.63%
5140 · Building Repair & Maint	1,011.18	583.34	427.84	173.34%
5145 · District Wide Repair & Maint	311.01	1,083.34	-772.33	28.71%
5150 · Garbage Service	284.34	291.67	-7.33	97.49%

Pajaro/Sunny Mesa
Profit & Loss Budget vs. Actual
June 2019

	Jun 19	Budget	\$ Over Budget	% of Budget
5160 · Office Equip Rental	739.02	833.34	-94.32	88.68%
5165 · Computer Software	2,190.02	1,250.00	940.02	175.2%
5170 · Office Equipment Repair & Maint	612.99	300.00	312.99	204.33%
5175 · Small Tools - Repair & Maint.	0.00	83.34	-83.34	0.0%
5180 · Casualty Ins/Liability Ins	0.00	2,500.00	-2,500.00	0.0%
5200 · Billing Supplies	0.00	308.34	-308.34	0.0%
5240 · Office Supplies	184.25	375.00	-190.75	49.13%
5245 · Postage	1,425.50	708.34	717.16	201.25%
5250 · Legal Expenses	163.74	5,833.34	-5,669.60	2.81%
5255 · Interest Expense	900.14	1,312.50	-412.36	68.58%
5256 · Interest Exp-Financed Items	0.00	66.67	-66.67	0.0%
5260 · Accounting & Bookkeeping	0.00	3,083.34	-3,083.34	0.0%
5270 · Automotive - Repair & Maint	673.22	833.34	-160.12	80.79%
5280 · Conferences, Meetings, Seminars	0.00	41.67	-41.67	0.0%
5290 · Travel Expenses	0.00	41.66	-41.66	0.0%
5300 · Books & Subscriptions	0.00	125.00	-125.00	0.0%
5305 · Water Conservation Program	0.00	125.00	-125.00	0.0%
5320 · Membership Fees and Dues	0.00	1,500.00	-1,500.00	0.0%
5326 · Licenses and Certifications	330.00	166.67	163.33	198.0%
5330 · Telephone	877.52	1,333.34	-455.82	65.81%
5340 · Burglar Alarm Monitoring	84.00	62.50	21.50	134.4%
5370 · Fuel - Trucks	2,179.11	2,000.00	179.11	108.95%
5390 · Bank Charges	0.00	16.67	-16.67	0.0%
5391 · Credit Card Transaction Fees	725.65	533.34	192.31	136.06%
5400 · Miscellaneous Expense	0.00	16.67	-16.67	0.0%
6560 · Payroll Processing Expenses	0.00	50.00	-50.00	0.0%
6577 · COP Debt Service - Interest	0.00	6,708.34	-6,708.34	0.0%
Total INDIRECT	87,707.85	124,016.79	-36,308.94	70.72%
5190 · Soil and Water Tests	3,724.00	2,750.00	974.00	135.42%
5220 · Water System - Repair & Maint	20,291.94	16,666.67	3,625.27	121.75%
5225 · Street Maintenance	1,197.90	2,720.84	-1,522.94	44.03%
5230 · Park - Repair & Maint	0.00	83.34	-83.34	0.0%

Rajaro/sunny mesa
Profit & Loss Budget vs. Actual
June 2019

	Jun 19	Budget	\$ Over Budget	% of Budget
5265 · Engineering Expenses	140.00	250.00	-110.00	56.0%
5310 · Utilities - Well Site	26,233.88	13,333.34	12,900.54	196.75%
5315 · Utilities - Street Lighting	4,018.94	2,583.34	1,435.60	155.57%
5325 · Permits	0.00	2,083.34	-2,083.34	0.0%
5360 · Fuel - Generator	0.00	125.00	-125.00	0.0%
5428 · COP Bond Expense	0.00	291.67	-291.67	0.0%
5433 · Pajaro Water Bond Interest Exp	0.00	1,166.67	-1,166.67	0.0%
6575 · Vega Debt Service-Interest	0.00	12,675.00	-12,675.00	0.0%
Total Expense	143,314.51	178,746.00	-35,431.49	80.18%
Net Ordinary Income	24,302.31	-18,120.96	42,423.27	-134.11%
Other Income/Expense				
Other Income				
4100 · Late Payment Penalties	442.88	625.00	-182.12	70.86%
4101 · Billing Adjustments	0.00	33.34	-33.34	0.0%
4110 · Hydrant Sales	1,328.22	333.34	994.88	398.46%
4115 · Testing Fees	1,570.00	625.00	945.00	251.2%
4140 · Connection Fees	0.00	358.34	-358.34	0.0%
4141 · Application Fees	0.00	45.84	-45.84	0.0%
4146 · Other Fees	0.00	33.34	-33.34	0.0%
4200 · Street Maintenance-Reimb	0.00	5,316.67	-5,316.67	0.0%
4210 · Vega Bond Assessments	4,611.34	22,258.34	-17,647.00	20.72%
4280 · Pro-Rata Tax Collection Share	334.07	2,083.34	-1,749.27	16.04%
4285 · P.V.W.M.A. Collection Fee	2,404.71	2,000.00	404.71	120.24%
4300 · Collection of Previous W/O Acct	0.00	41.67	-41.67	0.0%
4305 · Miscellaneous Revenue	375.00	125.00	250.00	300.0%
4340 · Utility Reimbursements	0.00	2,583.34	-2,583.34	0.0%
4341 · Lighting Admin Reimbursements	220.79	1,000.00	-779.21	22.08%
4346 · District 25% Overhead Fee	0.00	41.67	-41.67	0.0%
4350 · Interest Revenue	595.25	250.00	345.25	238.1%
4355 · Audit/Bookkeeping Reimbursement	0.00	58.34	-58.34	0.0%
4360 · Legal Counsel Reimbursement	0.00	33.34	-33.34	0.0%
5794 · Water Bond Assessments	187.59	3,312.50	-3,124.91	5.66%

Profit & Loss Budget vs. Actual

June 2019

Jun 19	Budget	\$ Over Budget	% of Budget
12,069.85	41,158.41	-29,088.56	29.33%
0.00			
12,069.85	41,158.41	-29,088.56	29.33%
36,372.16	23,037.45	13,334.71	157.88%

Total Other Income
Other Expense
Total Other Expense
Net Other Income
Net Income

Total Income	Total Expenses	Difference
\$179,686.67	\$143,314.51	\$36,372.16
May Cash	June Cash	Difference
\$277,121.75	\$324,222.50	\$47,100.75

Pajaro/Sunny Mesa
 Profit & Loss
 June 2019

	<u>Jun 19</u>
Ordinary Income/Expense	
Income	
4001 · Route 1 - Pajaro	19,705.46
4002 · Route 2 - Pajaro	23,628.55
4003 · Route 3 - Commercial	27,239.16
4004 · Route 4 - Trailer Park	1,138.48
4005 · Route 5 - San Juan Rd Apts	1,047.98
4006 · Route 6 - Sunny Mesa	11,123.74
4007 · Route 7 - CSA 73	11,981.41
4008 · Route 8 - Vega	11,191.78
4010 · Route 10 -Springfield	850.00
4011 · Route 11 - Moss Landing	22,131.47
4012 · Route 12 - Blackie Road	2,776.01
4013 · Route 13 - Normco	27,676.19
4014 · Route 14 - Vierra	4,294.69
4015 · Route 15 - Langley/VP	2,831.90
	<hr/>
Total Income	167,616.82
Gross Profit	167,616.82
Expense	
INDIRECT	
5000 · Salaries and Wages	50,361.12
5005 · Administrative Fees	468.67
5030 · Payroll Tax Expense	780.35
5050 · Employee Health Insurance	14,800.91
5070 · Employee Retirement	7,802.53
5090 · Other Employee Expense	147.14
5130 · Utilities - Office	655.44
5140 · Building Repair & Maint	1,011.18
5145 · District Wide Repair & Maint	311.01
5150 · Garbage Service	284.34
5160 · Office Equip Rental	739.02
5165 · Computer Software	2,190.02
5170 · Office Equipment Repair & Maint	612.99
5240 · Office Supplies	184.25
5245 · Postage	1,425.50
5250 · Legal Expenses	163.74
5255 · Interest Expense	900.14
5270 · Automotive - Repair & Maint	673.22
5326 · Licenses and Certifications	330.00
5330 · Telephone	877.52
5340 · Burglar Alarm Monitoring	84.00
5370 · Fuel - Trucks	2,179.11
5391 · Credit Card Transaction Fees	725.65
5XXX · Indirect Allocation	0.00
	<hr/>
Total INDIRECT	87,707.85
5190 · Soil and Water Tests	3,724.00
5220 · Water System - Repair & Maint	20,291.94
5225 · Street Maintenance	1,197.90
5231 · Pajaro Park Expense	1,653.58
5265 · Engineering Expenses	140.00
5310 · Utilities - Well Site	26,233.88
5315 · Utilities - Street Lighting	4,018.94
5426 · Vega Assmnt Bond Expense	911.56
5427 · Improvement Project-Springfield	2,378.50
	<hr/>
Total Expense	148,258.15
Net Ordinary Income	19,358.67
Other Income/Expense	
Other Income	
4100 · Late Payment Penalties	442.88
4110 · Hydrant Sales	1,328.22
4115 · Testing Fees	1,570.00
4210 · Vega Bond Assessments	4,611.34
4280 · Pro-Rata Tax Collection Share	334.07

Pajaro/Sunny Mesa
Profit & Loss
June 2019

	<u>Jun 19</u>
4285 · P.V.W.M.A. Collection Fee	2,404.71
4305 · Miscellaneous Revenue	375.00
4307 · Returned Check Charges	25.00
4341 · Lighting Admin Reimbursements	220.79
4350 · Interest Revenue	595.25
5409 · Pajaro Improve Proj-Grant Reimb	187,934.86
5424 · Springfield Grant Funds	5,229.12
5510 · Board Designated Donation	0.00
5794 · Water Bond Assessments	187.59
Total Other Income	<u>205,258.83</u>
Other Expense	
5435 · Improvement Project-Pajaro	3,345.00
6260 · Lighting Expenses	200.00
Total Other Expense	<u>3,545.00</u>
Net Other Income	<u>201,713.83</u>
Net Income	<u><u>221,072.50</u></u>

Pajaro/Sunny Mesa
 Balance Sheet
 As of June 30, 2019

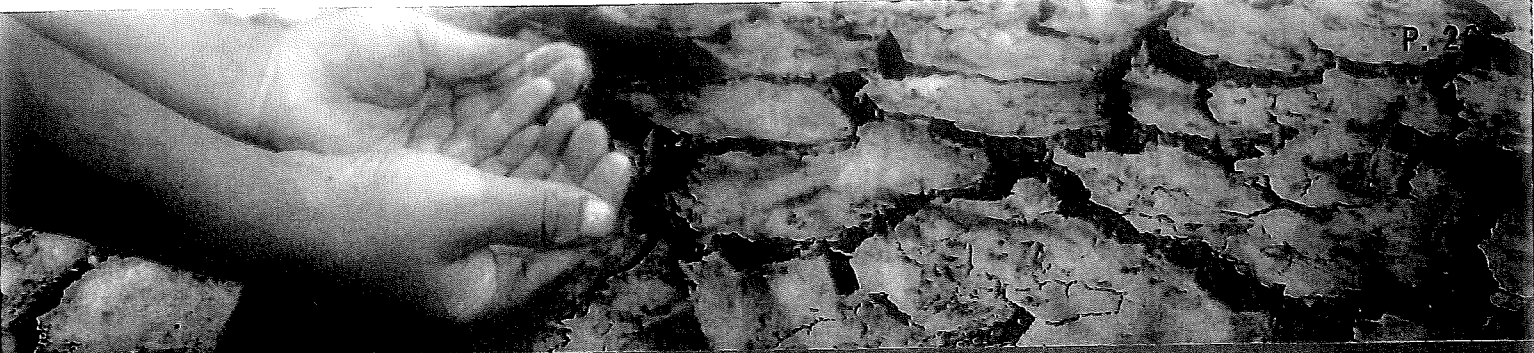
	<u>Jun 30, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
1001 · SCCB - Operating Account	130,052.26
1002 · SCCB Reserve Account	194,170.24
1003 · SCCB - Sick Leave Account	14,451.84
1004 · SCCB - Street Maint Acct	231,607.88
1006 · SCCB-GF 633	217,758.76
1007 · SCCB - Debt Service Reserve	39,093.48
1032 · SCCB-COP Acct (aka Const. Acct)	165,161.49
1036 · PSM Pajaro Park Acct	92,061.74
1050 · Cash in County Treasury - DS	69,134.29
1051 · Cash in County Treasury - GF	108,392.61
1066 · Union Bank Vega 2303	148,936.96
1068 · Union Bank Vega 2301	51.43
1069 · Union Bank Vega-2302	10,378.21
1095 · Union Bank Wtr Bond-Res 2204	148,388.38
2201 · Union Bank-2015 Wtr Rfd Bd 2201	381.05
	<hr/>
Total Checking/Savings	1,570,020.62
Accounts Receivable	
1110 · Invoice Accounts Recv	14,679.64
1231 · Grants Receivable-A/R	240,763.03
	<hr/>
Total Accounts Receivable	255,442.67
Other Current Assets	
1080 · Petty Cash	400.00
1100 · Water Customer Accounts Recv	215,974.89
1101 · Allowance for Doubtful Accounts	-8,990.09
1115 · Prepaid Expenses	507.31
1153 · Receivable from Monterey County	860.00
1251 · Assess. Rec. - Lighting	949.14
1252 · Assessments Rec. - Street Maint	6,255.76
1253 · Assessments Rec. - Water bond	300,206.00
1253.1 · Assess Rec - Water Bond - Count	116.43
1254 · Advanced Pay - Spec. Asses - WB	-16,561.65
	<hr/>
Total Other Current Assets	499,717.79
	<hr/>
Total Current Assets	2,325,181.08
Fixed Assets	
1084 · CIP-Springfield/Struve	18,967.36
1500 · Land	139,676.30
1510 · Land Improve (Non-office)	253,942.67
1520 · Land Improve (Office)	66,721.46
1521 · A/D - Land Impr (Off)	-41,984.80
1522 · Land - Parks	248,000.00
1530 · Wells	162,488.25
1540 · Pumping Plant Bldg	191,044.92
1541 · A/D - Pumping Plant Bldg	-191,045.00
1550 · District Office Building	134,443.43
1551 · A/D - District Office Building	-119,645.86
1555 · Office Equipment/Furniture	44,041.05
1556 · A/D - Office Equip/Furniture	-42,396.90
1557 · Equipment - Lighting	8,980.18
1559 · A/D - Lighting and Parks	-8,980.18
1560 · Electric Power to Sheds	2,598.59
1561 · A/D - Electric Power to Sheds	-2,599.00
1570 · Equipment - Pumping Plant	506,239.21
1571 · A/D - Equipment - Pumping Plant	-444,791.36
1580 · Distribution Mains [P]	1,487,948.01
1581 · A/D - Distribution Mains	-1,037,113.15
1590 · Meters	92,193.13
1591 · A/D - Meters	-83,726.14
1600 · Hydrants	7,422.43
1601 · A/D - Hydrants	-4,408.28
1610 · Automotive Equipment	199,276.12
1611 · A/D - Automotive Equipment	-186,354.46

Pajaro/Sunny Mesa
 Balance Sheet
 As of June 30, 2019

	<u>Jun 30, 19</u>
1620 · Utility Trans/Distr Plant	115,702.65
1621 · A/D - Utility T&D Plant	-86,696.72
1622 · A/D - Moss Landing	-144,458.66
1630 · Utility Plant	107,992.45
1631 · A/D - Utility Plant	-107,992.00
1640 · Source of Supply Plant	54,616.59
1641 · A/D - Source of Supply Plant	-13,517.06
1650 · Trans & Distr Plant	81,133.08
1651 · A/D - Trans & Distr Plant	-57,450.72
1670 · Small Tools/Equipment	10,774.02
1671 · A/D - Small Tools/Equipment	-7,226.14
1680 · ALCO Water Project	155,809.38
1681 · A/D - ALCO Water Project	-85,695.00
1804 · CIP-Springfield	217,307.49
1805 · CIP-Vega Imprvmtnt Project	4,604,699.33
1805.1 · A/D - Vega	-1,729,882.37
1806 · Moss Landing Bridge Project	251,233.09
1807 · CIP-Langley/VP	240,496.74
1807.1 · A/D - Langley/VP	-54,111.90
1808 · CIP-Normco	296,974.74
1808.1 · A/D - Normco Tank	-89,383.93
1811 · CIP-Vierra Estate	175,238.16
1811.1 · A/D - Vierra Estates	-30,958.36
1812 · CIP-Moss Landing Water System	297,669.12
1812.1 · A/D - Moss Landing Water	-53,315.54
1814 · CIP-Pajaro	347,029.80
1815 · CIP-Normco Improv Project	3,225.00
1816 · Land - Pajaro Park	781,632.00
1817 · Improvements - Pajaro Park	4,717,110.00
1817.1 · A/D - Improvements -Pajaro Park	-887,387.78
1818 · Buildings - Pajaro Park	796,400.00
1818.1 · A/D - Buildings-Pajaro Park	-122,179.12
1819 · Equipment - Pajaro Park	43,381.00
1819.1 · A/D - Equipment-Pajaro Park	-18,798.79
1820 · Normco Treatment Facility	111,943.00
1820.1 · A/D-Normco Treatment Facility	-46,477.27
1821 · CIP-Sunny Mesa	48,044.61
1822 · CIP-Vega	23,643.81
1823 · CIP-Blackie	10,230.04
Total Fixed Assets	<u>11,357,692.72</u>
Other Assets	
1120 · Due From Gen Fund	0.66
1141 · Due From SC Grant Acct	100.00
1151 · Due from Maint Account	157.19
1220 · Spl Asmnt Revc-Long Term	3,873,859.72
1900 · Due From Other Funds	159,690.92
1950 · Deferred amount on refunding	73,213.60
1951 · Deferred Amt of Ref-Vega Bds15	95,017.09
Total Other Assets	<u>4,202,039.18</u>
TOTAL ASSETS	<u><u>17,884,912.98</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	59,601.49
2500 · Due to Other Funds	159,693.06
Total Accounts Payable	<u>219,294.55</u>
Other Current Liabilities	
2005 · Accrued Liabilities	67,274.00
2050 · Accrued Payroll	26,336.51
2121 · Customer Security Deposits	16,102.15
2122 · Future Water Conn. Deposits	36,600.00
2123 · Hydrant Meter Deposits	25,050.00

Pajaro/Sunny Mesa
Balance Sheet
As of June 30, 2019

	<u>Jun 30, 19</u>
2225 · Accrued Vacation Liability	30,575.94
2230 · Accrued Sick Leave Liability	37,357.88
2263 · 457b EE Plan Payable	3,399.43
2264 · Employee Insurance Payable	-3,010.17
2265 · EE Aflac Insurance Payable	570.15
2320 · Due to 64 Original Sewer Accts	29,169.90
2324 · Payable to Customers	2,347.79
2325 · Payable to P.V.W.M.A.	-23,723.25
Total Other Current Liabilities	<u>248,050.33</u>
Total Current Liabilities	<u>467,344.88</u>
Long Term Liabilities	
2256 · Vehicle Loan Payable	3,608.49
2257 · Reorganization Loan	275,000.00
2267 · Pajaro Tank Loan-0190	279,226.85
2333 · COP Bonds Payable	-190,000.00
2339 · Vega Project Bonds Payable	-72,100.00
2350 · Bonds Payable - Water Bond	253,000.00
2360 · Bonds Payable-2015 COP Wtr Rf	2,200,000.00
2361 · Bonds Payable-2015 Vga Wtr Rf	3,835,083.67
2400 · Unamortized Discount on 2015	-34,205.01
2401 · Unamortized Discount-2015 Vega	-13,986.72
Total Long Term Liabilities	<u>6,535,627.28</u>
Total Liabilities	<u>7,002,972.16</u>
Equity	
3000 · Fund Balance	219,540.85
3001 · Restricted-Street Maintenance	87,655.80
3040 · Contributed Capital	248,000.00
3045 · Restricted for Debt Service	4,575,060.23
3050 · Retained Earnings	5,080,563.13
Net Income	671,120.81
Total Equity	<u>10,881,940.82</u>
TOTAL LIABILITIES & EQUITY	<u><u>17,884,912.98</u></u>



WORKSHOP ON PROTECTING DRINKING WATER AND GROUNDWATER PLANNING IN THE SALINAS VALLEY

Wednesday, July 31, 2019

5-8pm (Dinner included)

San Jerardo Cooperative, 24500 Calle El Rosario, Salinas, CA 93908

Do you get your drinking water from a private well or a small water system in the Salinas Valley? Do you want to connect with others and learn more about current groundwater planning that will affect the future of drinking water in your community?

Join us for a workshop on drinking water and groundwater planning in the Salinas Valley Basin to learn more about and get involved in the process of groundwater planning. Groundwater is something that we all depend on for drinking, bathing, growing food, and more. California's new law, the Sustainable Groundwater Management Act (SGMA), has tasked local entities called Groundwater Sustainability Agencies (GSAs) to create Groundwater Sustainability Plans to manage this resource sustainably. The Salinas Valley Basin GSA is currently developing a draft Groundwater Sustainability Plan and this workshop is intended to share information about what is being proposed and to solicit your feedback on how you would like to see your groundwater managed.

Please RSVP here:

bit.ly/SalinasValleyGSPWorkshop

If you are a resident who relies on a small water system or a private well in the Salinas Valley, you won't want to miss this!

For more information contact:

Heather Lukacs 831-500-2828

heather.lukacs@communitywatercenter.org



COMMUNITY WATER CENTER
EL CENTRO COMUNITARIO POR EL AGUA

[Union of
Concerned Scientists

PAJARO/SUNNY MESA

COMMUNITY SERVICES DISTRICT

136 San Juan Road Royal Oaks, CA 95076

(831) 722-1389 • (831) 663-2181 • Fax (831) 722-2137

info@pajarosunnymesa.com

PURCHASE AGREEMENT

HYDRANT METER SALES

Water purchased through a hydrant meter shall be used within the Pajaro/Sunny Mesa Community Services District and the Pajaro Valley Water Management Agency boundaries.

Water is not to be exported from Pajaro Basin except when there is health or safety needs to be met.

Company Name

Company Representative Name (print)

Company Representative (signature)

Date

NORTHERN MONTEREY COUNTY FOUNDATION

AN AFFILIATE FUND OF THE COMMUNITY FOUNDATION FOR MONTEREY COUNTY

2354 GARDEN ROAD, MONTEREY, CA 93940
831.375.9712 | Fax 831.375.4731
www.cfmco.org/nmcf

July 15, 2019

ADVISORY BOARD

Anne Herendeen, Chair
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Jesus Corona
Karen Miller
Manuel Osorio
Joe Pezzini
John Phillips

Mr. Jordan Thorpe
Together In Pajaro
27 Sudden St.
Watsonville, CA 95076

Re: Northern Monterey County Foundation Grant Approval

Dear Jordan:

Upon the recommendation of the Advisory Board of the Northern Monterey County Foundation, the Board of Directors has approved a grant from the **Northern Monterey County Foundation, an affiliate fund of the Community Foundation for Monterey County** to your organization. We ask that the grant be listed in this way in all newsletters, annual reports, press releases, and other communications.

This grant is in the amount of \$3,000 for support of Pajaro Park.

This grant is subject to the terms outlined in the Grant Agreement below and will be paid once we receive verification that you agree to comply with these terms and conditions. Once you have read the Grant Agreement, you will need to execute the online signature confirming your agreement with the grant terms. Please confirm your acceptance of the grant terms no later than **July 22, 2019**. If you are unable to do so, payment of the grant will be delayed.

We suggest that you download a copy of this letter and grant agreement for your records. Please feel free to contact me at 831.375.9712x144 or briant@cfmco.org if you have any questions.

We are pleased to offer this support to your organization and look forward to working with you during the course of the grant.

Sincerely,



Brian Thayer
Senior Philanthropic Services Officer
Community Foundation for Monterey County

GRANT AGREEMENT

This grant from the Northern Monterey County Foundation, an affiliate fund of the Community Foundation for Monterey County (CFMC), is to be used only for the purposes described herein and is subject to the grantee's acceptance of the conditions specified below. The Agreement will be effective when it is signed via electronic signature by an authorized representative of the organization.

Organization Name: Together In Pajaro

Grant Amount: \$3,000

Grant Period: July 26, 2019 through July 25, 2020 (11-month grant)

Project Title or Grant Purpose: support of Pajaro Park

Final Report Due: July 26, 2020

Purpose and Use of Funds: This grant is being made in response to the proposal submitted. Grant funds must be spent within **eleven** months of the grant date and for the purposes stated in the grant proposal and specified above. This grant may not be used for any expenses incurred prior to the grant date.

If something unexpected occurs or additional time to complete the proposed objectives and activities is needed, the grantee may request an extension or budget modification. No changes may be made in timing or budgetary use of the grant funds without the CFMC's advance written approval.

Required Reports: The grantee is expected to submit a final report, through the online grant system as scheduled above. The final report consists of responses to narrative questions describing progress made toward the purpose and objectives of the grant, and a final expense report showing how grant funds were spent based upon the budget submitted to the CFMC. The grantee is responsible for maintaining records of grant funds received and the expenses incurred until all grant requirements have been fulfilled, and will provide additional detail to the CFMC in a reasonable time should it be requested. Ability to submit completed, timely reports may affect eligibility for future grants.

If the organization applies for another grant before this grant award is expended, you may be expected to submit a progress report on the grant objectives and expenditures, depending on the grant program.

Details regarding this grant, including grant report due dates and online materials submission (e.g., reports, agreements, etc.) are in your online account. Email correspondence is used through our online grants manager. It is your responsibility to keep your online account and contact information current by informing us of any changes, www.cfmco.org/apply.

Public Information: The CFMC encourages grantees to make announcements of grants upon receipt of the grant payment. Please acknowledge the Northern Monterey County Foundation in the announcement. The CFMC communications department is available to provide assistance in your communication efforts. We also welcome your photos reflecting the services made possible by the grant. The grant report due at the end of the grant period has a section to upload photos.

DISTRICT OPERATIONS REPORT

July 25, 2019

TOPIC	STATUS	DATE OF PLANNED RESPONSE
Arrowhead Tank Replacement Project	Bid docs prepared by Wyeast Engineering. Documents 100% complete. Project is ready to go out for bid, will need updating. Board has given direction to monitor the integrity of the tanks and report as needed.	No Report
Grants & Loans Active	<p>A. SRF Planning Grant Springfield & IRWMP Grant Pajaro.</p> <ul style="list-style-type: none"> • Pajaro Grant – Scheduled PG&E power shut down to begin July 22, 2019 and continue for approximately 2.5 weeks, for wick drain installation. • Springfield Planning Grant – Progress telephone conference held on 7/16/19 with State funding department, MNS Engineering team presented the revised scope and budget to District and State. Scope and budget have been approved by District and State, MNS Engineering to begin work. 	<p>July 2019</p> <p>July 2019</p>
Tot Lot Park or Cayetano Park	<p>Monterey County Resource Management Agency Director will submit the intent to process quitclaim deed for Board of Supervisors consideration, process could take 30 to 60 days. County also desires to transfer adjacent parcel, west of Pajaro Park, to the District. Monterey County has delivered two park benches.</p> <p>County Staff is working toward an August date for transfer</p>	No Report
Pajaro Park	<p>Northern Monterey County Foundation Grant application was submitted on May 29, 2019.</p> <p>Northern Monterey County Foundation has approved a \$3,000.00 grant to Together in Pajaro (TIP)</p>	On Agenda
Sunny Mesa Sewer	District is holding monies that is to be refunded to the original Sunny Mesa Sewer customers. Balance Sheet Account #2320-Amount \$29,169.90. Staff is currently reviewing, and has spoken to Bianchi, Kasavan, and Pope for their opinion and assistance if needed.	No Report
Emergency Generators	Gerry Malais will be submitting a template of the Hazard Mitigation Plan to Staff. General Manager spoke with former engineer from Carmel Wastewater, he explained that the process to complete a Hazard Mitigation Plan was lengthy and technical, possibly requiring assistance from engineer or consultants.	No Report

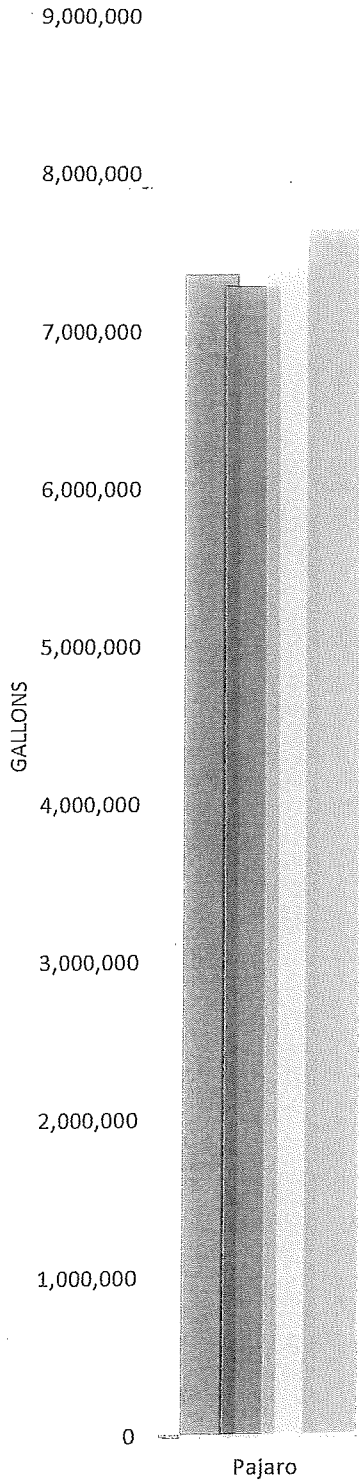
<p>General Manager (GM) Goals and Objectives for 2018-2019</p>	<p>Prepare Infrastructure Vulnerability Assessment for all water systems.</p> <p>Develop a plan for security enhancements for all District facilities.</p> <ul style="list-style-type: none"> Staff held meeting with State Water Resources Control Board Consolidation Specialist Michelle Frederick (SWRCB), Karen McBride with Rural Community Assistance Corporation (RCAC), Victoria Nava-McClellan and May from Environmental Justice Coalition for Water (EJCW), Susan Robinson, Program Director for Greater Monterey County Integrated Regional Water Management Program, Karen Nilsen from Nilsen and Associates to discuss funding assistance. <p>Generate a Disaster Mitigation Plan for submission to Monterey County FEMA.</p> <ul style="list-style-type: none"> Staff is researching other like agencies for examples of Mitigation Plans <p>Pursuit of new income/revenue for the Pajaro Park.</p> <ul style="list-style-type: none"> Contacted Community Foundation for Monterey County regarding grant funding. Grants are open to nonprofit 501(c)3 agencies only, since we are affiliated with the YMCA the District could apply in collaboration, having the YMCA as the lead agency in the application process. A meeting has been scheduled on January 18th, 2019 with a representative of the YMCA to discuss this matter. <p>Pursue cost saving measures for administrative and field staff.</p> <ul style="list-style-type: none"> Notices were sent out in the May billing to determine interest in online bill pay to determine cost saving measures. 	<p>No Report</p> <p>No Report</p> <p>No Report</p> <p>No Report</p> <p>No Report</p>
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Usage Comparison in Gallons
2013-2019

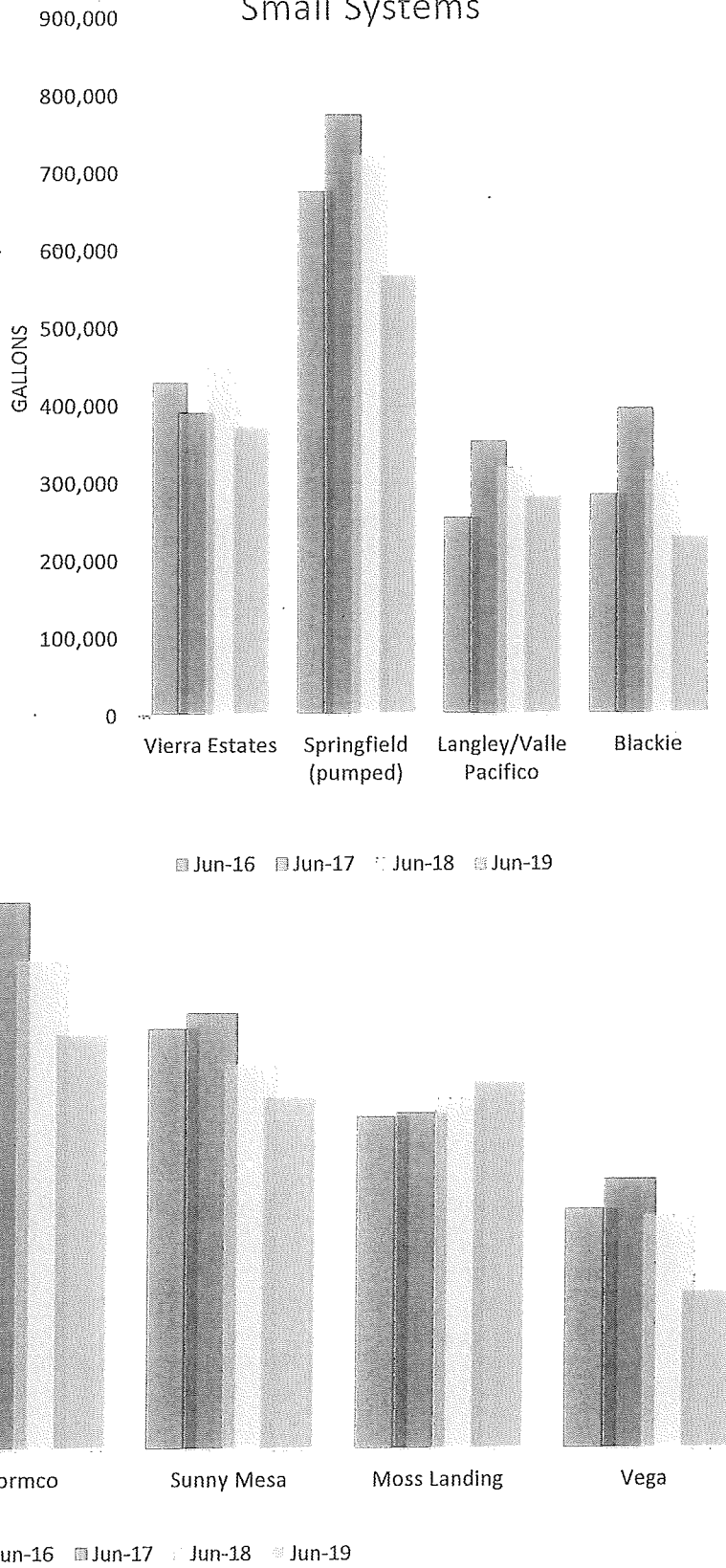
Water Systems	Jun-16	Jun-17	Jun-18	Jun-19
Pajaro	7,362,564	7,283,276	7,409,688	7,642,316
Normco	3,189,472	3,702,600	3,237,344	2,748,152
Sunny Mesa	2,787,796	2,888,028	2,553,672	2,330,768
Moss Landing	2,204,356	2,224,552	2,325,532	2,429,504
Vega	1,589,500	1,784,728	1,545,368	1,042,712
Vierra Estates	430,100	391,204	468,248	371,756
Springfield (pumped)	676,416	774,928	722,568	567,657
Langley/Valle Pacifico	255,068	353,056	320,144	281,996
Blackie	284,240	394,944	314,160	229,636
District Total	18,779,512	19,797,316	18,896,724	17,644,497

Water Systems	Jun-13	Jun-19		Percentage
Pajaro	8,154,210	7,642,316	↓	-6.3%
Normco	3,912,040	2,748,152	↓	-29.8%
Sunny Mesa	3,113,124	2,330,768	↓	-25.1%
Moss Landing	2,436,236	2,429,504	↓	-0.3%
Vega	2,101,132	1,042,712	↓	-50.4%
Vierra Estates	480,964	371,756	↓	-22.7%
Springfield (pumped)	552,024	567,657	↑	2.8%
Langley/Valle Pacifico	435,463	281,996	↓	-35.2%
Blackie	319,396	229,636	↓	-28.1%
District Total	21,504,589	17,644,497	↓	-18.0%

Large Systems



Small Systems



■ Jun-16 ■ Jun-17 ■ Jun-18 ■ Jun-19