

PAJARO/SUNNY MESA
COMMUNITY SERVICES DISTRICT
136 San Juan Road, Royal Oaks, CA 95076
O (831) 722-1389 | Fax (831) 722-2137
www.pajarosunnymesa.com

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
DISTRICT CONFERENCE BOARD ROOM
136 SAN JUAN ROAD, ROYAL OAKS, CA 95076

JANUARY 27, 2022
5:30 P.M.

*** Face covering required for all entering District Office ***

To reduce the spread of COVID-19, **members of the public** may join the meeting from their computers via Zoom Meeting by entering the following link: <https://us06web.zoom.us/j/85080451775?pwd=Vi9yK1RuSDVMQlloNXIDV2hCcWdzdz09> or by calling **1 (669) 900-9128** and when prompted, enter meeting ID: **850 8045 1775#** and passcode **456179#**. You may also submit written comments in writing either at District Offices in person or by email by 2:00 pm on January 27, 2022.

To submit a comment by email, please send to info@pajarosunnymesa.com and write "Public Comment" in the subject line. Include the item number and/or title of the item in the body of the email and your comments. All comments received by 2:00 pm will be emailed to the Board members and included as an "Add to Packet" on the District's website before the meeting. Those comments received after 2:00 pm will be added to the record of the meeting and shared with Board members at the meeting."

The Pajaro/Sunny Mesa Community Services District welcomes you to its meetings regularly scheduled on the fourth Thursday of each month, and your interest and participation is encouraged and appreciated.

Contact the District office at the email address or telephone number above if you believe you require any modification or accommodation for any disability which might impair your ability to participate in the meeting.

Documents provided to the District after the agenda has been published will be available at the District office and available for photocopying during ordinary business hours as Public Records at the cost set by resolution by the Board from time to time. This is ordinarily \$.25 per page. Documents provided to the Board for agenda items will ordinarily be placed on the District website if time permits. Otherwise, late documents will be provided to the Board at the meeting and a copy placed with the agendas available to the Public at Board meetings.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Pajaro Sunny Mesa Community Services District at (831) 722-1389 before the meeting to allow the District to make reasonable accomodations.

1. PLEDGE OF ALLEGIANCE

2. WELCOME AND INTRODUCTIONS OF TWO (2) NEW BOARD MEMBERS:

- Don Olsen
- C.J. Miller

3. CALL TO ORDER AND ROLL CALL

- o (11/25) President Sanford Coplin _____
- o (11/23) Vice President Robert Moody _____
- o (11/23) Secretary Darlene Lamboley _____
- o (11/25) Director Don Olsen _____
- o (11/25) Director C.J. Miller _____

<u>ADMINISTRATIVE STAFF:</u>	General Manager Don Rosa _____
	Bookkeeper Amy Saldate _____
	Recorder Judy Vazquez-Varela _____
<u>DISTRICT COUNSEL:</u>	Attorney Alan Smith _____

4. ADDITIONS TO AGENDA [SUBDIVISION (b), GOVERNMENT CODE § 54954.2]

The Board may act on items of business not appearing on the posted agenda if (1) three members determine that an emergency (as defined in Section 54956.5 exists), (2) two-thirds vote of the members present, or, if less than two-thirds of the members are present, a unanimous vote of those members present, determine that there is a need to take immediate action and that the need for action came to the attention of the District after the agenda was being or (3) the item was posted for a prior Board meeting not more than five calendar days before the date action is taken, and at the prior meeting the item was continued to the meeting at which action is taken. Before discussing any item pursuant to this subdivision, the Board will publicly identify the item.

5. COMMENTS FROM PUBLIC OR MEMBERS OF BOARD ON ITEMS NOT ON AGENDA

Any person may address the Board on any item not on the agenda when recognized by the Board President.

Any Board member may comment on any item not on the agenda.

ACTION ITEMS

Consent Agenda

Any person may comment on any item on the consent agenda.

1. DRAFT MINUTES OF NOVEMBER 18, 2021 SPECIAL MEETING

Approval of draft minutes for special meeting on 11/18/2021

Motioned by: Director _____ Seconded by: Director _____
Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
Motion passed: _____ Motion Failed: _____ Motion Tabled: _____

Roll Call Vote:

- o (11/25) President Sanford Coplin _____
- o (11/23) Vice President Robert Moody _____
- o (11/23) Secretary Darlene Lamboley _____
- o (11/25) Director Don Olsen _____
- o (11/25) Director C.J. Miller _____

Old Business:

1. NONE

New Business:

1. REVIEW AND MOTION TO APPROVE DRAFT FINANCIAL REPORTS FOR NOVEMBER 2021

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Draft Financial Reports November 2021

Motioned by: Director _____ Seconded by: Director _____
Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
Motion passed: _____ Motion Failed: _____ Motion Tabled: _____

Roll Call Vote:

- o (11/25) President Sanford Coplin _____
- o (11/23) Vice President Robert Moody _____
- o (11/23) Secretary Darlene Lamboley _____
- o (11/25) Director Don Olsen _____
- o (11/25) Director C.J. Miller _____

2. REVIEW AND MOTION TO APPROVE DRAFT FINANCIAL REPORTS FOR DECEMBER 2021

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Draft Financial Reports December 2021

Motioned by: Director _____ Seconded by: Director _____
Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
Motion passed: _____ Motion Failed: _____ Motion Tabled: _____

Roll Call Vote:

- o (11/25) President Sanford Coplin _____
- o (11/23) Vice President Robert Moody _____
- o (11/23) Secretary Darlene Lamboley _____
- o (11/25) Director Don Olsen _____
- o (11/25) Director C.J. Miller _____

3. REVIEW AND MOTION TO APPROVE DECEMBER AND JANUARY PAYMENTS (CHECK LISTING) AND AUTHORIZATION FOR STAFF TO SIGN CHECKS

- 1. General Fund 633: Check # _____ through check # _____ for a total of \$ _____
- 2. Operating Account: Check # _____ through check # _____ for a total of \$ _____
- 3. Reserve Acct: Check # _____ through check # _____ for a total of \$ _____
- 4. Street Maint. Acct: Check # _____ through check # _____ for a total of \$ _____
- 5. Debt Service Acct: Check # _____ through check # _____ for a total of \$ _____
- 6. COP Acct: Check # _____ through check # _____ for a total of \$ _____
- 7. Pajaro Park Acct: Check # _____ through check # _____ for a total of \$ _____

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve December and January payments, authorizing staff to sign checks

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____ Motion Tabled: _____

Roll Call Vote:

- o (11/25) President Sanford Coplin _____
- o (11/23) Vice President Robert Moody _____
- o (11/23) Secretary Darlene Lamboley _____
- o (11/25) Director Don Olsen _____
- o (11/25) Director C.J. Miller _____

4. ELECT BOARD OFFICERS FOR 2022

The District's recorder will conduct the election. The election is public. Any member of the Board may nominate themselves or any other member of the Board for any office. Nominations do not require a second to be effective. More than one person may be nominated for consideration for each office.

After nominations are concluded the Board may discuss the nominations. No person nominated need accept their nomination. Any member may decline their nomination and may or may not state a reason for declining.

Any member may speak to support or oppose any nomination. After discussion is concluded, the District's Counsel may call for a vote. After the vote is counted, the person with the most votes is elected however a minimum of three votes are required for election to an office. The election for each office is conducted separately. If a candidate receives less than three votes, for an office, the Board will vote again but with only the top two candidates from the first vote.

- Office: President
- Office: Vice President
- Office: Secretary
- Office: Assistant Secretary
- Office: Treasurer

5. AB-361 CONSIDER ADOPTION TO ALLOW TELECONFERENCE AND VIRTUAL MEETINGS RESOLUTION NO. 01-01-22

- Staff Report
- Resolution No. 01-01-22

The Governor’s Executive Order No. N-08-21 (Jun. 11, 2021) says that certain COVID-19 Brown Act public meeting exemptions will remain in effect until September 30, 2021, after which it will expire unless s. Assembly Member Robert Rivas has introduced AB 361 as an Urgency Measure which provides, among other things that until January 1, 2024, local agencies may use teleconferencing without complying with specified Ralph M. Brown Act restrictions in certain state emergencies, and provides similar authorizations, until January 31, 2022, for state agencies subject to the Bagley-Keene Open Meetings Act.

Staff recommends teleconference and virtual meetings for the near future.

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Adopt Resolution No. 01-01-22 allowing for teleconference and virtual meetings

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____ Motion Tabled: _____

Roll Call Vote:

- o (11/25) President Sanford Coplin _____
- o (11/23) Vice President Robert Moody _____
- o (11/23) Secretary Darlene Lambolely _____
- o (11/25) Director Don Olsen _____
- o (11/25) Director C.J. Miller _____

6. 2022 DEBT MANAGEMENT POLICY – RESOLUTION NO. 01-02-22

- Staff Report
- Draft Debt Management Policy
- Table 7 (Water Rate Study) showing Debt Service Coverage
- District will increase minimum Debt Service Ratio from 1.15 to 1.20
- Resolution No. 01-02-22

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Adopt Resolution No. 01-02-22

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____ Motion Tabled: _____

Roll Call Vote:

- o (11/25) President Sanford Coplin _____
- o (11/23) Vice President Robert Moody _____
- o (11/23) Secretary Darlene Lambolely _____
- o (11/25) Director Don Olsen _____
- o (11/25) Director C.J. Miller _____

7. AUTOMATED METER READING PROJECT – PROPOSED

- Staff Report

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve, direct staff to create project specifications in preparation of Request for Proposals

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____ Motion Tabled: _____

Roll Call Vote:

- o (11/25) President Sanford Coplin _____
- o (11/23) Vice President Robert Moody _____
- o (11/23) Secretary Darlene Lamboley _____
- o (11/25) Director Don Olsen _____
- o (11/25) Director C.J. Miller _____

8. RESOLUTION NO. 01-03-22 PRIVATE PLACEMENT LOAN \$340,000 APPOINTING BOND COUNSEL, ROBERT HAIGHT, LOAN CONSULTANT, STINSON SECURITES, LLC., AND COUNSEL FOR FIRST FOUNDATION, NIXON PEABODY, LLC.

- Purpose – fund Automated Meter Reading Project
- First Foundation Term Sheet
- 2022 Loan Agreement
- Fee Arrangement – Robert M. Haight
- Resolution No. 01-03-22

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Executing Loan Documents and adopt Resolution No. 01-03-22

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____ Motion Tabled: _____

Roll Call Vote:

- o (11/25) President Sanford Coplin _____
- o (11/23) Vice President Robert Moody _____
- o (11/23) Secretary Darlene Lamboley _____
- o (11/25) Director Don Olsen _____
- o (11/25) Director C.J. Miller _____

9. COVID RELIEF FUNDS RECEIVED FROM STATE OF CALIFORNIA

- District applied for \$6,507.78 in Covid relief funds
- District received \$55,000 in total relief funds that were allocated and spread amongst Special Districts
- Board to decide where to deposit funds and how it is to be used. There are no restrictions on how funds are to be used.

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve the use of funds

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____ Motion Tabled: _____

Roll Call Vote:

- o (11/25) President Sanford Coplin _____
- o (11/23) Vice President Robert Moody _____
- o (11/23) Secretary Darlene Lamboley _____
- o (11/25) Director Don Olsen _____
- o (11/25) Director C.J. Miller _____

STAFF/COMMITTEE REPORTS: (INFORMATION ONLY, NO ACTION)

This part of agenda is for the Staff to report to the Board on District operations however no action is agendized and no action may be taken other than asking for an action item to be brought to the Board at a future meeting.

1. District Operations Update: due to COVID-19
 - Office remains closed to public; continuing to take payments by phone or drop-off
 - Office will be at 3/4 staffing beginning January 3, 2022 with physical distancing requirements met and health screening protocols in place; masks or face coverings to be worn at all times while indoors.
 - No vendors or members of public are allowed into Office
2. Board Training and requirements
 - Ethics training due every 2 years (CSDA online)
 - Sexual Harassment training due every 2 years (Live Webinar)
 - Board Member Handbook will be provided to all Directors
3. District Operations Report
4. Usage Comparison Report 2020/2021 – November and December

CLOSED SESSION:

A. NONE

MOTION TO ADJOURN

Next Board meeting date: _____
 Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____ Motion Tabled: _____

- (11/25) President Sanford Coplin _____
- (11/23) Vice President Robert Moody _____
- (11/23) Secretary Darlene Lamboley _____
- (11/25) Director Don Olsen _____
- (11/25) Director C.J. Miller _____

Adjournment Time: _____ p.m.

MINUTES

The special meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors was called to order at 5:04 pm on November 18, 2021.

ROLL CALL:

President Sanford Coplin
Vice President Robert Moody arrived at 5:30 pm
Assistant Secretary Michael Moore
Treasurer Harry Wiggins

ADMINISTRATIVE STAFF:

General Manager Don Rosa
Bookkeeper Amy Saldate
Recorder Judy Vazquez-Varela

ABSENT DIRECTOR(S) & STAFF:

Secretary Darlene Lambolely

DISTRICT COUNSEL:

Attorney Alan Smith

ADDITION(S) TO AGENDA: None

PUBLIC IN ATTENDANCE:

Jarrold Penner with Bianchi Kasavan and Pope to present the 2020-2021 Final Draft Audit
Paul Miller former PSMCSD Board Director

PUBLIC COMMENTS: None

Action Items

1. President Sanford Coplin presented a recognition to retiring Directors Wiggins and Moore and former Director Miller with a speech recognizing their achievements during their time of service and presented each with a plaque.
2. Consider and approve the Minutes of the October 28, 2021, Regular Board Meeting

Motion was made by Director Moore and seconded by Director Coplin to approve the Regular Board Meeting Minutes of October 28, 2021. Motion carried.

Roll Call Vote:	Ayes:	S. Coplin; M. Moore; H. Wiggins
	Noes:	None
	Absent:	R. Moody; D. Lambolely
	Abstain:	None

OLD BUSINESS: None

NEW BUSINESS: (Action Items)

1. Pajaro Lighting Assessment Hearing at 5:45 pm

The Hearing was opened at 5:49 pm, no members of the public were present. The Board was provided with the sample notice, an assessment information sheet, and a yearly cost

comparison. 4 of the 793 notices that were sent out were undeliverable. The District received 5 protests, approximately 400 protests were necessary for a successful protest.

Motion was made by Director Moore and seconded by Director Wiggins to approve the lighting assessment continuing thru 2022. Motion carried.

Roll Call Vote: Ayes: S. Coplin; R. Moody; M. Moore; H. Wiggins
 Noes: None
 Absent: D. Lamboley
 Abstain: None

2. 2020-2021 Final Draft Audit Presentation

The Board of Directors were provided with a Draft Financial Statement. The Finance Committee, Bookkeeper Saldate and General Manager Rosa met with Mr. Penner to discuss the Draft Financial Statements on Tuesday, November 16, 2021.

Mr. Penner presented the Audit, he began by stating that the financial statements were in accordance with general accepted accounting principles. The auditor's communication letter highlighted the accounting adjustments, that were all routine. Also, there was no need for change to the accounting practices by District, and there were no difficulties in performing the audit, they received full Staff cooperation. Overall, the District's operations cash flow was favorable.

Motion was made by Director Wiggins and seconded by Director Coplin to accept the 2020-2021 Final Draft Audit with the edits requested. Motion carried.

Roll Call Vote: Ayes: S. Coplin; R. Moody; M. Moore; H. Wiggins
 Noes: None
 Absent: D. Lamboley
 Abstain: None

3. Review and consider approving the Financial Reports for October 2021

Bookkeeper Saldate presented the financial notes explaining that the District total income were slightly under budget by approximately 4 percent. The property taxes were over budget due to annual taxes for District owned parcels. Also, the computer software was over budget due to the purchase of a Dell laptop computer for the continued streaming of virtual Board meetings. It was also noted that the Vega Assessment Bond expense was over budget due to a catch up of annual fees due back to District from 2016 to 2021, moving forward the expense will be \$5,250 annually. You will see an increase in Agency Administration Costs-Vega Bond from the collection of the previously mentioned catch up in annual fees.

The cash on hand for the month of October was \$540,722. The October total income was more than total expenses by \$51,528. The October cash on hand was greater than Septembers by \$23,727.

Motion made by Director Moore and seconded by Director Moody to approve the October 2021 Financials. Motion carried.

Roll Call Vote:	Ayes:	S. Coplin; R. Moody; M. Moore; H. Wiggins
	Noes:	None
	Absent:	D. Lambolely
	Abstain:	None

MONTHLY EXPENDITURES REPORT FOR REVIEW

APPROVAL OF PAYMENTS:

4. Review and consider approving November payments
 1. General Fund 633: Total of \$0.00
 2. Operating Account: Check No. 24884 through Check No. 24908 for a total of \$120,602.48
 3. Reserve Account: Total of \$11,621.67
 4. Street Maintenance Account: Check No. 546 for a total of \$421.64
 5. Pajaro Park Account: Check No. 849 for a total of \$3,867.57
 6. COP 2010 Account: Total of \$0.00
 7. Debt Service Reserve Account: Total of \$0.00

Motion was made by Director Moody seconded by Director Moore to approve the November 2021 payments. Motion carried.

Roll Call Vote:	Ayes:	S. Coplin; R. Moody; M. Moore; H. Wiggins
	Noes:	None
	Absent:	D. Lambolely
	Abstain:	None

STAFF/COMMITTEE REPORTS: (Informational Only)

1. Board Vacancies Update
 - 2 applications have been received and forwarded to Supervisor Phillips, no update from the Supervisor.
2. District Operations Report
 - Springfield Planning Grant
 - The Moss Landing Mobile Home Park owner Lisa Eastman has agreed to join the District and deed the Struve #2 well as an emergency backup source for the new Springfield Water System.

Generator Project

- Four (4) Generac generators have been installed, three (3) in Vega Water System and one (1) in Vierra Water System. We are currently awaiting fuel and final plumbing. Also, eleven (11) generators have been released for production.

Hazard Mitigation Plan (LHMP)

- Eric Vaughan with Rincon Consultants met with General Manager Rosa, Operations Manager Vazquez-Varela and District Engineer Tom Yeager to discuss the planning process of the LHM Plan. Emails were sent out to all the stakeholders in a request to join the District as part of the Planning Committee in the effort of preparing the LHMP. The first Committee meeting will be December 9, 2021 at 10:30 am.

21-22 Work Plan- Sunny Mesa Well 1 Repair

- Maggiora completed repairs on November 11, 2021. The well will be flushed and tested by District Staff.

3. Usage Comparison Report 2020/2021

- The water usage is down in most systems except for Vierra Estates and Langley/Valle Pacifico Water Systems this month compared to 2020. Overall, the District reached 7 percent reduction in water use. Earlier this year Governor Newsom requested a volunteer reduction in water use of 15 percent.

NEXT BOARD MEETING:

The next Regular Board Meeting is to be held on Thursday, January 27, 2022, at 5:30 pm in person.

There being no further business, the Regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 5:53 pm with motion made by Director Wiggins seconded by Director Moore. Motion carried.

Respectfully submitted by:

Sanford Coplin, President

Robert Moody, Vice President

Judith Vazquez-Varela, Recorder

FINANCIAL NOTES - November 2021

Account No:	Account Name:	Increase / Decrease	Description
Income:			
4001-4015	Total Income	-	Water sales slightly under budget for the month by 6%
Expenses: Indirect			
5165	Computer Software	+	Annual Firewall and Antivirus Maintenance
5255	Interest Expense	+	Interest Payment: Pajaro Tank Project Loan
5260	Accounting & Bookkeeping	+	2021 Audit : Progress Billing Payment #3 & #4 Bianchi, Kasavan & Pope
5391	Credit Card Transaction Fees	+	High volume of receivables by credit/debit card
6577	COP Debt Service- Interest	+	Biannual Interest Payment to US Bank: 2015 Water Revenue Refunding Bond
Other Income:			
4110	Hydrant Sales	+	Temporary Hydrant Meters: 4 active rentals, Moss Landing

Income & Cash Summary

Total Income	Total Expense	Difference
\$209,174.55	\$165,437.20	\$43,737.35
October Cash	November Cash	Difference
\$540,722.36	\$544,296.42	\$3,574.06

Aging Report: November 2021

Pajaro/Sunny Mesa/Vega

Balance	Current	30 Days	60 Days	90 Days +	Balance	Current	30 Days	60 Days	90 Days +
\$132,240.03	\$112,205.92	\$17,580.08	\$1,947.97	\$506.06	\$85,250.48	\$61,603.34	\$10,785.09	\$616.68	\$12,243.37

Moss Landing/Prunedale

Aging Balances as of 11/30/21

30 Days Total	\$28,365.17
60 Days Total	\$2,564.65
90+ Days Total	\$12,749.43

Notes:

90+ days balance owed by four (4) customers. One has requested a Covid Relief payment plan, which the District has honored. The customer with a high balance has been on a payment plan since 2017 and has been consistently making monthly payments of a prearranged amount. Late fees prior to 2017 represent approximately 75% of this customer's balance and no late fees have been assessed since the payment plan was established. Two other accounts consist of late fees carrying into the 90 days.

January 12, 2022

Balance Sheet

Accrual Basis

As of November 30, 2021

	Nov 30, 21
ASSETS	
Current Assets	
Checking/Savings	
1001 · SCCB - Operating Account	306,506.67
1002 · SCCB Reserve Account	237,789.75
1003 · SCCB - Sick Leave Account	14,451.84
1004 · SCCB - Street Maint Acct	230,194.03
1006 · SCCB-GF 633	927.63
1007 · SCCB - Debt Service Reserve	111,180.25
1032 · SCCB-COP Acct (aka Const. Acct)	2.00
1036 · PSM Pajaro Park Acct	58,278.53
1050 · Cash in County Treasury - DS	22,319.95
1051 · Cash in County Treasury - GF	118,557.02
1053 · US Bank 2021 Gen. Bond -8001	2,004.38
1054 · US Bank 2021 Gen. Bond -8002	1,402,575.52
1057 · US Bank 2021 Gen. Bond -8005	93,751.13
1066 · Union Bank Vega 2303	147,531.90
1068 · Union Bank Vega 2301	0.68
1069 · Union Bank Vega-2302	10,533.54
1095 · Union Bank Wtr Bond-Res 2204	147,820.64
2201 · Union Bank-2015 Wtr Rfd Bd 2201	10.18
Total Checking/Savings	2,904,435.64
Accounts Receivable	
1110 · Invoice Accounts Recv	4,251.49
1231 · Grants Receivable-A/R	395,643.81
Total Accounts Receivable	399,895.30
Other Current Assets	
1080 · Petty Cash	400.00
1100 · Water Customer Accounts Recv	224,668.00
1101 · Allowance for Doubtful Accounts	-8,050.09
1115 · Prepaid Expenses	1.31
1153 · Receivable from Monterey County	860.00
1251 · Assess. Rec. - Lighting	2,540.14
1252 · Assessments Rec. - Street Maint	4,691.00
1253 · Assessments Rec. - Water bond	192,000.00
1253.1 · Assess Rec - Water Bond - Count	1,508.43
1254 · Advanced Pay - Spec. Asses - WB	-16,561.65
Total Other Current Assets	402,057.14
Total Current Assets	3,706,388.08
Fixed Assets	
1084 · CIP-Springfield/Struve	18,967.36
1500 · Land	139,676.30
1510 · Land Improve (Non-office)	314,656.67
1520 · Land Improve (Office)	66,721.46
1521 · A/D - Land Impr (Off)	-66,707.40
1522 · Land - Parks	248,000.00
1530 · Wells	162,488.25
1540 · Pumping Plant Bldg	191,044.92
1541 · A/D - Pumping Plant Bldg	-191,045.00
1550 · District Office Building	163,247.47
1551 · A/D - District Office Building	-129,997.73
1555 · Office Equipment/Furniture	30,573.05
1556 · A/D - Office Equip/Furniture	-30,572.90
1557 · Equipment - Lighting	8,980.18
1559 · A/D - Lighting and Parks	-8,980.18
1560 · Electric Power to Sheds	2,598.59
1561 · A/D - Electric Power to Sheds	-2,599.00
1570 · Equipment - Pumping Plant	510,984.21
1571 · A/D - Equipment - Pumping Plant	-452,362.87
1580 · Distribution Mains [P]	1,487,948.01
1581 · A/D - Distribution Mains	-1,116,993.68
1590 · Meters	90,114.13

January 12, 2022

Balance Sheet

As of November 30, 2021

Accrual Basis

	Nov 30, 21
1591 · A/D - Meters	-86,117.11
1600 · Hydrants	7,422.43
1601 · A/D - Hydrants	-4,857.72
1610 · Automotive Equipment	229,909.12
1611 · A/D - Automotive Equipment	-171,078.31
1620 · Utility Trans/Distr Plant	115,702.65
1621 · A/D - Utility T&D Plant	-96,120.77
1622 · A/D - Moss Landing	-182,144.31
1630 · Utility Plant	107,992.45
1631 · A/D - Utility Plant	-107,992.00
1640 · Source of Supply Plant	54,616.59
1641 · A/D - Source of Supply Plant	-19,839.73
1650 · Trans & Distr Plant	139,408.08
1651 · A/D - Trans & Distr Plant	-87,149.30
1670 · Small Tools/Equipment	10,773.67
1671 · A/D - Small Tools/Equipment	-9,493.51
1680 · ALCO Water Project	155,809.38
1681 · A/D - ALCO Water Project	-109,066.45
1804 · CIP-Springfield	393,244.44
1805 · CIP-Vega Imprvtmnt Project	4,620,002.33
1805.1 · A/D - Vega	-2,422,897.90
1806 · Moss Landing Bridge Project	251,233.09
1807 · CIP-Langley/VP	247,543.58
1807.1 · A/D - Langley/VP	-90,538.74
1808 · CIP-Normco	331,965.74
1808.1 · A/D - Normco Tank	-147,216.73
1811 · CIP-Vierra Estate	195,938.37
1811.1 · A/D - Vierra Estates	-61,204.72
1812 · CIP-Moss Landing Water System	310,547.47
1812.1 · A/D - Moss Landing Water	-92,276.55
1813 · CIP-Normco Water System	4,520.00
1814 · CIP-Pajaro	2,280,702.42
1816 · Land - Pajaro Park	781,632.00
1817 · Improvements - Pajaro Park	4,717,110.00
1817.1 · A/D - Improvements -Pajaro Park	-1,501,733.63
1818 · Buildings - Pajaro Park	796,400.00
1818.1 · A/D - Buildings-Pajaro Park	-206,764.26
1819 · Equipment - Pajaro Park	43,381.00
1819.1 · A/D - Equipment-Pajaro Park	-31,812.89
1820 · Normco Treatment Facility	127,374.00
1820.1 · A/D-Normco Treatment Facility	-115,894.85
1821 · CIP-Sunny Mesa	-0.39
1822 · CIP-Vega	61,707.50
1823 · CIP-Blackie	0.04
Total Fixed Assets	11,877,478.32
Other Assets	
1120 · Due From Gen Fund	0.66
1141 · Due From SC Grant Acct	100.00
1151 · Due from Maint Account	157.19
1220 · Spl Asmnt Revc-Long Term	3,502,867.72
1900 · Due From Other Funds	159,690.92
1950 · Deferred amount on refunding	63,229.60
1951 · Deferred Amt of Ref-Vega Bds15	80,014.09
Total Other Assets	3,806,060.18
TOTAL ASSETS	19,389,926.58
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	29,302.77
2500 · Due to Other Funds	159,693.06
Total Accounts Payable	188,995.83

January 12, 2022

Balance Sheet

Accrual Basis

As of November 30, 2021

	Nov 30, 21
Credit Cards	
2900 · Wells Fargo- 6120	187.00
2910 · Elan	263.37
Total Credit Cards	450.37
Other Current Liabilities	
2005 · Accrued Liabilities	60,186.00
2050 · Accrued Payroll	27,398.62
2100 · Payroll Tax Liabilities	1,832.41
2110 · Direct Deposit Liabilities	-21,808.70
2121 · Customer Security Deposits	19,228.70
2122 · Future Water Conn. Deposits	36,600.00
2123 · Hydrant Meter Deposits	25,050.00
2225 · Accrued Vacation Liability	16,982.35
2230 · Accrued Sick Leave Liability	40,998.46
2263 · 457b EE Plan Payable	4,914.46
2264 · Employee Insurance Payable	-106.58
2265 · EE Aflac Insurance Payable	835.07
2320 · Due to 64 Original Sewer Accts	29,169.90
2324 · Payable to Customers	2,347.79
2325 · Payable to P.V.W.M.A.	18,762.27
Total Other Current Liabilities	262,390.75
Total Current Liabilities	451,836.95
Long Term Liabilities	
2256 · Vehicle Loan Payable	42,763.34
2257 · Reorganization Loan	215,000.00
2267 · Pajaro Tank Loan-0190	268,911.56
2268 · Generator Loan Payable	67,978.87
2350 · Bonds Payable - Water Bond	159,000.00
2355 · Bonds Payable- 2021 Gen. Bond	1,660,000.00
2360 · Bonds Payable-2015 COP Wtr Rf	1,875,000.00
2361 · Bonds Payable-2015 Vga Wtr Rf	3,357,899.67
2400 · Unamortized Discount on 2015	-29,541.01
2401 · Unamortized Discount-2015 Vega	-11,778.72
2402 · 2021 Gen. Bond Premium	42,391.80
Total Long Term Liabilities	7,647,625.51
Total Liabilities	8,099,462.46
Equity	
3000 · Fund Balance	219,540.85
3001 · Restricted-Street Maintenance	202,911.80
3040 · Contributed Capital	248,000.00
3045 · Restricted for Debt Service	4,575,060.23
3050 · Retained Earnings	6,014,810.98
3999 · Suspense	-0.22
Net Income	30,140.48
Total Equity	11,290,464.12
TOTAL LIABILITIES & EQUITY	19,389,926.58

January 12, 2022

Profit & Loss

Accrual Basis

November 2021

	Nov 21
Ordinary Income/Expense	
Income	
4001 · Route 1 - Pajaro	24,643.07
4002 · Route 2 - Pajaro	24,160.17
4003 · Route 3 - Commercial	21,718.23
4004 · Route 4 - Trailer Park	1,329.77
4005 · Route 5 - San Juan Rd Apts	1,171.50
4006 · Route 6 - Sunny Mesa	11,829.74
4007 · Route 7 - CSA 73	13,141.09
4008 · Route 8 - Vega	13,913.81
4010 · Route 10 -Springfield	850.00
4011 · Route 11 - Moss Landing	27,370.08
4012 · Route 12 - Blackie Road	3,305.65
4013 · Route 13 - Normco	30,548.11
4014 · Route 14 - Vierra	5,384.29
4015 · Route 15 - Langley/VP	2,984.78
Total Income	182,350.29
Gross Profit	182,350.29
Expense	
INDIRECT	
5000 · Salaries and Wages	61,883.49
5005 · Administrative Fees	502.23
5030 · Payroll Tax Expense	922.82
5050 · Employee Health Insurance	15,651.11
5070 · Employee Retirement	8,837.44
5090 · Other Employee Expense	250.00
5130 · Utilities - Office	320.54
5140 · Building Repair & Maint	544.47
5145 · District Wide Repair & Maint	269.88
5150 · Garbage Service	348.96
5160 · Office Equip Rental	665.16
5165 · Computer Software	1,014.16
5240 · Office Supplies	531.86
5250 · Legal Expenses	825.00
5255 · Interest Expense	1,871.52
5256 · Interest Exp-Financed Items	356.07
5260 · Accounting & Bookkeeping	10,000.00
5266 · Engineering Svcs-Dist Wide	84.56
5270 · Automotive - Repair & Maint	136.44
5280 · Conferences, Meetings, Seminars	14.99
5330 · Telephone	1,447.50
5340 · Burglar Alarm Monitoring	162.00
5370 · Fuel - Trucks	2,288.23
5390 · Bank Charges	9.00
5391 · Credit Card Transaction Fees	1,320.09
5XXX · Indirect Allocation	0.00
6577 · COP Debt Service - Interest	37,697.50
Total INDIRECT	147,955.02
5190 · Soil and Water Tests	773.50
5220 · Water System - Repair & Maint	3,253.79
5225 · Street Maintenance	440.63
5230 · Park - Repair & Maint	21.24
5231 · Pajaro Park Expense	1,255.21
5310 · Utilities - Well Site	10,438.56
5315 · Utilities - Street Lighting	2,164.46
5325 · Permits	390.00
5427 · Improvement Project-Springfield	0.00
6570 · Bad Debt Expense	-640.00
Total Expense	166,052.41
Net Ordinary Income	16,297.88
Other Income/Expense	

January 12, 2022

Profit & Loss

Accrual Basis

November 2021

	Nov 21
Other Income	
4100 · Late Payment Penalties	460.90
4110 · Hydrant Sales	2,764.90
4210 · Vega Bond Assessments	20,202.68
4280 · Pro-Rata Tax Collection Share	1,019.58
4285 · P.V.W.M.A. Collection Fee	2,187.50
4307 · Returned Check Charges	0.00
4340 · Utility Reimbursements	179.23
4345 · Customer Order Reimbursements	3,255.51
4350 · Interest Revenue	9.47
5424 · Springfield Bottled Wtr Gr Reimb	371.07
5794 · Water Bond Assessments	0.00
Total Other Income	30,450.84
Other Expense	
5438 · LHMP Project- Dist. Wide	271.25
5444 · OGALS Per Capita Grant	1,201.25
Total Other Expense	1,472.50
Net Other Income	28,978.34
Net Income	45,276.22

**Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance**

November 2021

	Nov 21	Budget	% of Budget	Jul - Nov 21	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
4001 · Route 1 - Pajaro	24,643.07	26,750.00	92.1%	125,729.61	133,750.00	94.0%	321,000.00
4002 · Route 2 - Pajaro	24,160.17	26,250.00	92.0%	120,137.07	131,250.00	91.5%	315,000.00
4003 · Route 3 - Commercial	21,718.23	24,333.33	89.3%	128,126.62	121,666.69	105.3%	292,000.00
4004 · Route 4 - Trailer Park	1,329.77	1,333.33	99.7%	6,480.50	6,666.69	97.2%	16,000.00
4005 · Route 5 - San Juan Rd Apts	1,171.50	1,125.00	104.1%	5,419.79	5,625.00	96.4%	13,500.00
4006 · Route 6 - Sunny Mesa	11,829.74	13,333.33	88.7%	66,060.67	66,666.69	99.1%	160,000.00
4007 · Route 7 - CSA 73	13,141.09	14,416.66	91.2%	75,277.23	72,083.38	104.4%	173,000.00
4008 · Route 8 - Vega	13,913.81	15,166.66	91.7%	78,031.54	75,833.38	102.9%	182,000.00
4010 · Route 10 -Springfield	850.00	850.00	100.0%	4,250.00	4,250.00	100.0%	10,200.00
4011 · Route 11 - Moss Landing	27,370.08	25,833.33	105.9%	129,333.95	129,166.69	100.1%	310,000.00
4012 · Route 12 - Blackie Road	3,305.65	3,350.00	98.7%	19,083.13	16,750.00	113.9%	40,200.00
4013 · Route 13 - Normco	30,548.11	32,583.33	93.8%	172,603.08	162,916.69	105.9%	391,000.00
4014 · Route 14 - Vierra	5,384.29	5,058.33	106.4%	28,345.21	25,291.69	112.1%	60,700.00
4015 · Route 15 - Langley/VP	2,984.78	3,125.00	95.5%	17,022.00	15,625.00	108.9%	37,500.00
Total Income	182,350.29	193,508.30	94.2%	975,900.40	967,541.90	100.9%	2,322,100.00
Gross Profit	182,350.29	193,508.30	94.2%	975,900.40	967,541.90	100.9%	2,322,100.00
Expense							
INDIRECT							
5000 · Salaries and Wages	61,883.49	69,166.66	89.5%	314,800.97	345,833.38	91.0%	830,000.00
5005 · Administrative Fees	502.23	500.00	100.4%	2,481.89	2,500.00	99.3%	6,000.00
5030 · Payroll Tax Expense	922.82	1,333.33	69.2%	4,520.05	6,666.69	67.8%	16,000.00
5040 · Worker's Comp Insurance	0.00	1,666.66	0.0%	7,027.03	8,333.38	84.3%	20,000.00
5050 · Employee Health Insurance	15,651.11	15,833.33	98.8%	78,255.55	79,166.69	98.8%	190,000.00
5070 · Employee Retirement	8,837.44	10,000.00	88.4%	44,234.23	50,000.00	88.5%	120,000.00
5090 · Other Employee Expense	250.00	250.00	100.0%	511.27	1,250.00	40.9%	3,000.00
5120 · Property Taxes	0.00	125.00	0.0%	1,585.00	625.00	253.6%	1,500.00
5130 · Utilities - Office	320.54	333.33	96.2%	1,638.14	1,666.69	98.3%	4,000.00
5140 · Building Repair & Maint	544.47	625.00	87.1%	2,351.75	3,125.00	75.3%	7,500.00
5145 · District Wide Repair & Maint	269.88	1,000.00	27.0%	6,950.33	5,000.00	139.0%	12,000.00
5150 · Garbage Service	348.96	350.00	99.7%	1,744.80	1,750.00	99.7%	4,200.00
5160 · Office Equip Rental	665.16	833.33	79.8%	3,412.00	4,166.69	81.9%	10,000.00
5165 · Computer Software	1,014.16	833.33	121.7%	4,685.91	4,166.69	112.5%	10,000.00
5170 · Office Equipment Repair & Maint	0.00	300.00	0.0%	682.53	1,500.00	45.5%	3,600.00
5175 · Small Tools - Repair & Maint.	0.00	83.33	0.0%	238.33	416.69	57.2%	1,000.00
5180 · Casualty Ins/Liability Ins	0.00	2,750.00	0.0%	35,111.19	13,750.00	255.4%	33,000.00
5200 · Billing Supplies	0.00	308.33	0.0%	3,473.47	1,541.69	225.3%	3,700.00
5240 · Office Supplies	531.86	316.66	168.0%	1,410.71	1,583.38	89.1%	3,800.00
5245 · Postage	0.00	708.33	0.0%	3,046.96	3,541.69	86.0%	8,500.00
5250 · Legal Expenses	825.00	1,666.66	49.5%	6,800.00	8,333.38	81.6%	20,000.00

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance
November 2021

	Nov 21	Budget	% of Budget	Jul - Nov 21	YTD Budget	% of Budget	Annual Budget
5255 · Interest Expense	1,871.52	941.66	198.7%	10,648.87	4,708.38	226.2%	11,300.00
5256 · Interest Exp-Financed Items	356.07	333.33	106.8%	1,858.10	1,666.69	111.5%	4,000.00
5260 · Accounting & Bookkeeping	10,000.00	3,208.33	311.7%	32,075.00	16,041.69	199.9%	38,500.00
5266 · Engineering Svcs-Dist Wide	84.56	3,208.33	2.6%	84.56	16,041.69	0.5%	38,500.00
5270 · Automotive - Repair & Maint	136.44	833.33	16.4%	5,305.22	4,166.69	127.3%	10,000.00
5280 · Conferences, Meetings, Seminars	14.99	41.66	36.0%	329.95	208.38	158.3%	500.00
5290 · Travel Expenses	0.00	41.66	0.0%	0.00	208.38	0.0%	500.00
5300 · Books & Subscriptions	0.00	125.00	0.0%	0.00	625.00	0.0%	1,500.00
5305 · Water Conservation Program	0.00	250.00	0.0%	618.00	1,250.00	49.4%	3,000.00
5320 · Membership Fees and Dues	0.00	1,666.66	0.0%	4,000.06	8,333.38	48.0%	20,000.00
5326 · Licenses and Certifications	0.00	166.66	0.0%	0.00	833.38	0.0%	2,000.00
5330 · Telephone	1,447.50	1,416.66	102.2%	6,973.22	7,083.38	98.4%	17,000.00
5340 · Burglar Alarm Monitoring	162.00	66.66	243.0%	384.00	333.38	115.2%	800.00
5370 · Fuel - Trucks	2,288.23	2,166.66	105.6%	13,474.27	10,833.38	124.4%	26,000.00
5390 · Bank Charges	9.00	25.00	36.0%	277.00	125.00	221.6%	300.00
5391 · Credit Card Transaction Fees	1,320.09	666.66	198.0%	5,763.82	3,333.38	172.9%	8,000.00
5400 · Miscellaneous Expense	0.00	16.66	0.0%	163.80	83.38	196.4%	200.00
6577 · COP Debt Service - Interest	37,697.50	6,283.33	600.0%	37,697.50	31,416.69	120.0%	75,400.00
Total INDIRECT	147,955.02	130,441.53	113.4%	644,615.48	652,209.29	98.8%	1,565,300.00
5190 · Soil and Water Tests	773.50	3,125.00	24.8%	16,575.40	15,625.00	106.1%	37,500.00
5220 · Water System - Repair & Maint	3,253.79	18,750.00	17.4%	74,815.18	93,750.00	79.8%	225,000.00
5225 · Street Maintenance	440.63	2,720.83	16.2%	5,493.47	13,604.19	40.4%	32,650.00
5230 · Park - Repair & Maint	21.24	83.33	25.5%	740.57	416.69	177.7%	1,000.00
5265 · Engineering Expenses	0.00	83.33	0.0%	0.00	416.69	0.0%	1,000.00
5310 · Utilities - Well Site	10,438.56	14,166.66	73.7%	79,192.49	70,833.38	111.8%	170,000.00
5315 · Utilities - Street Lighting	2,164.46	2,333.33	92.8%	10,815.80	11,666.69	92.7%	28,000.00
5325 · Permits	390.00	2,500.00	15.6%	1,752.00	12,500.00	14.0%	30,000.00
5360 · Fuel - Generator	0.00	250.00	0.0%	0.00	1,250.00	0.0%	3,000.00
5426 · Vega Assmnt Bond Expense	0.00	500.00	0.0%	32,499.73	2,500.00	1,300.0%	6,000.00
5428 · COP Bond Expense	0.00	291.66	0.0%	2,155.00	1,458.38	147.8%	3,500.00
5433 · Pajaro Water Bond Interest Exp	0.00	883.33	0.0%	6,151.87	4,416.69	139.3%	10,600.00
6575 · Vega Debt Service-Interest	0.00	11,416.66	0.0%	70,130.00	57,083.38	122.9%	137,000.00
Total Expense	165,437.20	187,545.66	88.2%	944,936.99	937,730.38	100.8%	2,250,550.00
Net Ordinary Income	16,913.09	5,962.64	283.7%	30,963.41	29,811.52	103.9%	71,550.00
Other Income/Expense							
Other Income							
4100 · Late Payment Penalties	460.90	416.66	110.6%	2,223.66	2,083.38	106.7%	5,000.00
4101 · Billing Adjustments	0.00	16.66	0.0%	0.00	83.38	0.0%	200.00
4110 · Hydrant Sales	2,764.90	833.33	331.8%	12,150.66	4,166.69	291.6%	10,000.00
4115 · Testing Fees	0.00	625.00	0.0%	11,000.00	3,125.00	352.0%	7,500.00

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance
 November 2021

	Nov 21	Budget	% of Budget	Jul - Nov 21	YTD Budget	% of Budget	Annual Budget
4140 · Connection Fees	0.00	616.66	0.0%	10,760.00	3,083.38	349.0%	7,400.00
4141 · Application Fees	0.00	45.83	0.0%	605.00	229.19	264.0%	550.00
4146 · Other Fees	0.00	33.33	0.0%	0.00	166.69	0.0%	400.00
4200 · Street Maintenance-Reimb	0.00	5,316.66	0.0%	0.00	26,583.38	0.0%	63,800.00
4210 · Vega Bond Assessments	20,202.68	24,083.33	83.9%	20,202.68	120,416.69	16.8%	289,000.00
4280 · Pro-Rata Tax Collection Share	1,019.58	2,083.33	48.9%	1,091.84	10,416.69	10.5%	25,000.00
4285 · P.V.W.M.A. Collection Fee	2,187.50	2,416.66	90.5%	12,609.11	12,083.38	104.4%	29,000.00
4300 · Collection of Previous W/O Acct	0.00	20.83	0.0%	0.00	104.19	0.0%	250.00
4305 · Miscellaneous Revenue	0.00	83.33	0.0%	21.98	416.69	5.3%	1,000.00
4340 · Utility Reimbursements	179.23	2,333.33	7.7%	211.99	11,666.69	1.8%	28,000.00
4341 · Lighting Admin Reimbursements	0.00	1,000.00	0.0%	0.00	5,000.00	0.0%	12,000.00
4346 · District 25% Overhead Fee	0.00	41.66	0.0%	250.00	208.38	120.0%	500.00
4350 · Interest Revenue	9.47	12.50	75.8%	25.67	62.50	41.1%	150.00
4355 · Audit/Bookkeeping Reimbursement	0.00	58.33	0.0%	0.00	291.69	0.0%	700.00
4360 · Legal Counsel Reimbursement	0.00	33.33	0.0%	0.00	166.69	0.0%	400.00
5794 · Water Bond Assessments	0.00	3,375.00	0.0%	0.00	16,875.00	0.0%	40,500.00
Total Other Income	26,824.26	43,445.76	61.7%	71,152.59	217,229.68	32.8%	521,350.00
Net Other Income	26,824.26	43,445.76	61.7%	71,152.59	217,229.68	32.8%	521,350.00
Net Income	43,737.35	49,408.40	88.5%	102,116.00	247,041.20	41.3%	592,900.00

FINANCIAL NOTES - December 2021

Account No:	Account Name:	Increase / Decrease	Description
Income:			
4001-4015	Total Income	-	Water sales under budget for the month by 18%: Excessive rainfall
Expenses: Indirect			
5000	Salaries & Wages	+	Three (3) payroll periods within the month
5255	Interest Expense	+	Interest Payment: Pajaro Tank Project Loan
5270	Automotive- Repair & Maint.	+	2008 Chevy Silverado: Cooling system service, new front brakes & rotors
5390	Bank Charges	+	Loan Extension Fee: Pajaro Tank Loan Annual Fee: Safe Deposit Box Loan Payoff Processing Fee: Pajaro Generator Loan
6577	COP Debt Service- Interest	+	Biannual Interest Payment to US Bank: 2015 Water Revenue Refunding Bond
Expenses: Direct			
5190	Soil & Water Tests	+	4th Quarter Sampling
5426	Vega Assmnt Bond Interest Exp	+	NBS: Preparation of Annual Report & Quarterly Admin Fees
Other Income:			
4110	Hydrant Sales	+	Temporary Hydrant Meters: 3 active rentals, Moss Landing
4200	Street Maintenance- Reimbursement	+	Parcel Assessments
4210	Vega Bond Assessments	+	Parcel Assessments
4280	Pro-Rata Tax Collection Share	+	Parcel Assessments
4341	Lighting Admin Reimbursement	+	Parcel Assessments
4355	Audit/Bookkeeping Reimbursement	+	Parcel Assessments
4360	Legal Counsel Reimbursement	+	Parcel Assessments
5794	Water Bond Assessments	+	Parcel Assessments

Income & Cash Summary

Total Income \$421,756.77	Total Expense \$160,174.28	Difference \$261,582.49
November Cash \$544,296.42	December Cash \$591,946.97	Difference \$47,650.55

Aging Report: December 2021

		Pajaro/Sunny Mesa/Vega				Moss Landing/Prunedale				
	Balance	Current	30 Days	60 Days	90 Days +	Balance	Current	30 Days	60 Days	90 Days +
	\$111,848.96	\$91,828.07	\$16,803.42	\$2,903.49	\$313.98	\$74,951.23	\$52,264.09	\$9,179.02	\$1,305.41	\$12,212.71

Aging Balances as of 11/30/21

30 Days Total	\$25,982.44
60 Days Total	\$4,208.90
90+ Days Total	\$12,526.69

Notes:

90+ days balance owed by two (2) customers. One has requested a Covid Relief payment plan, which the District has honored. The customer with a high balance has been on a payment plan since 2017 and has been consistently making monthly payments of a prearranged amount. Late fees prior to 2017 represent approximately 75% of this customer's balance and no late fees have been assessed since the payment plan was established.

January 20, 2022

Balance Sheet

Accrual Basis

As of December 31, 2021

	Dec 31, 21
ASSETS	
Current Assets	
Checking/Savings	
1001 · SCCB - Operating Account	349,069.69
1002 · SCCB Reserve Account	242,877.28
1003 · SCCB - Sick Leave Account	14,451.84
1004 · SCCB - Street Maint Acct	228,691.30
1006 · SCCB-GF 633	927.63
1007 · SCCB - Debt Service Reserve	134,830.25
1032 · SCCB-COP Acct (aka Const. Acct)	68,453.27
1036 · PSM Pajaro Park Acct	56,902.37
1050 · Cash in County Treasury - DS	47,842.77
1051 · Cash in County Treasury - GF	352,959.97
1053 · US Bank 2021 Gen. Bond -8001	2,004.40
1054 · US Bank 2021 Gen. Bond -8002	1,329,342.64
1057 · US Bank 2021 Gen. Bond -8005	93,751.92
1066 · Union Bank Vega 2303	147,532.51
1068 · Union Bank Vega 2301	0.68
1069 · Union Bank Vega-2302	10,533.58
1095 · Union Bank Wtr Bond-Res 2204	147,820.64
2201 · Union Bank-2015 Wtr Rfd Bd 2201	10.18
Total Checking/Savings	3,228,002.92
Accounts Receivable	
1110 · Invoice Accounts Recv	3,394.00
1231 · Grants Receivable-A/R	284,084.78
Total Accounts Receivable	287,478.78
Other Current Assets	
1080 · Petty Cash	400.00
1100 · Water Customer Accounts Recv	194,642.89
1101 · Allowance for Doubtful Accounts	-8,050.09
1115 · Prepaid Expenses	1.31
1153 · Receivable from Monterey County	860.00
1251 · Assess. Rec. - Lighting	2,540.14
1252 · Assessments Rec. - Street Maint	4,691.00
1253 · Assessments Rec. - Water bond	192,000.00
1253.1 · Assess Rec - Water Bond - Count	1,508.43
1254 · Advanced Pay - Spec. Asses - WB	-16,561.65
Total Other Current Assets	372,032.03
Total Current Assets	3,887,513.73
Fixed Assets	
1084 · CIP-Springfield/Struve	18,967.36
1500 · Land	139,676.30
1510 · Land Improve (Non-office)	314,656.67
1520 · Land Improve (Office)	66,721.46
1521 · A/D - Land Impr (Off)	-66,707.40
1522 · Land - Parks	248,000.00
1530 · Wells	162,488.25
1540 · Pumping Plant Bldg	191,044.92
1541 · A/D - Pumping Plant Bldg	-191,045.00
1550 · District Office Building	163,247.47
1551 · A/D - District Office Building	-129,997.73
1555 · Office Equipment/Furniture	30,573.05
1556 · A/D - Office Equip/Furniture	-30,572.90
1557 · Equipment - Lighting	8,980.18
1559 · A/D - Lighting and Parks	-8,980.18
1560 · Electric Power to Sheds	2,598.59
1561 · A/D - Electric Power to Sheds	-2,599.00
1570 · Equipment - Pumping Plant	510,984.21
1571 · A/D - Equipment - Pumping Plant	-452,362.87
1580 · Distribution Mains [P]	1,487,948.01
1581 · A/D - Distribution Mains	-1,116,993.68
1590 · Meters	90,114.13

January 20, 2022

Balance Sheet

Accrual Basis

As of December 31, 2021

	Dec 31, 21
1591 · A/D - Meters	-86,117.11
1600 · Hydrants	7,422.43
1601 · A/D - Hydrants	-4,857.72
1610 · Automotive Equipment	229,909.12
1611 · A/D - Automotive Equipment	-171,078.31
1620 · Utility Trans/Distr Plant	115,702.65
1621 · A/D - Utility T&D Plant	-96,120.77
1622 · A/D - Moss Landing	-182,144.31
1630 · Utility Plant	107,992.45
1631 · A/D - Utility Plant	-107,992.00
1640 · Source of Supply Plant	54,616.59
1641 · A/D - Source of Supply Plant	-19,839.73
1650 · Trans & Distr Plant	139,408.08
1651 · A/D - Trans & Distr Plant	-87,149.30
1670 · Small Tools/Equipment	10,773.67
1671 · A/D - Small Tools/Equipment	-9,493.51
1680 · ALCO Water Project	155,809.38
1681 · A/D - ALCO Water Project	-109,066.45
1804 · CIP-Springfield	393,244.44
1805 · CIP-Vega Imprvmtnt Project	4,620,002.33
1805.1 · A/D - Vega	-2,422,897.90
1806 · Moss Landing Bridge Project	251,233.09
1807 · CIP-Langley/VP	247,543.58
1807.1 · A/D - Langley/VP	-90,538.74
1808 · CIP-Normco	331,965.74
1808.1 · A/D - Normco Tank	-147,216.73
1811 · CIP-Vierra Estate	197,138.58
1811.1 · A/D - Vierra Estates	-61,204.72
1812 · CIP-Moss Landing Water System	310,547.47
1812.1 · A/D - Moss Landing Water	-92,276.55
1813 · CIP-Normco Water System	4,520.00
1814 · CIP-Pajaro	2,349,192.69
1816 · Land - Pajaro Park	781,632.00
1817 · Improvements - Pajaro Park	4,717,110.00
1817.1 · A/D - Improvements -Pajaro Park	-1,501,733.63
1818 · Buildings - Pajaro Park	796,400.00
1818.1 · A/D - Buildings-Pajaro Park	-206,764.26
1819 · Equipment - Pajaro Park	43,381.00
1819.1 · A/D - Equipment-Pajaro Park	-31,812.89
1820 · Normco Treatment Facility	127,374.00
1820.1 · A/D-Normco Treatment Facility	-115,894.85
1821 · CIP-Sunny Mesa	13,182.61
1822 · CIP-Vega	66,508.53
1823 · CIP-Blackie	0.04
Total Fixed Assets	11,965,152.83
Other Assets	
1120 · Due From Gen Fund	0.66
1141 · Due From SC Grant Acct	100.00
1151 · Due from Maint Account	157.19
1220 · Spl Asmnt Revc-Long Term	3,502,867.72
1900 · Due From Other Funds	159,690.92
1950 · Deferred amount on refunding	63,229.60
1951 · Deferred Amt of Ref-Vega Bds15	80,014.09
Total Other Assets	3,806,060.18
TOTAL ASSETS	19,658,726.74
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	150,703.30
2500 · Due to Other Funds	159,693.06
Total Accounts Payable	310,396.36

January 20, 2022

Balance Sheet

Accrual Basis

As of December 31, 2021

	<u>Dec 31, 21</u>
Credit Cards	
2900 · Wells Fargo- 6120	117.00
2910 · Elan	205.18
	<hr/>
Total Credit Cards	322.18
Other Current Liabilities	
2005 · Accrued Liabilities	60,186.00
2050 · Accrued Payroll	22,976.26
2100 · Payroll Tax Liabilities	1,832.41
2121 · Customer Security Deposits	19,978.70
2122 · Future Water Conn. Deposits	36,600.00
2123 · Hydrant Meter Deposits	22,550.00
2225 · Accrued Vacation Liability	10,046.23
2230 · Accrued Sick Leave Liability	38,995.70
2263 · 457b EE Plan Payable	7,662.66
2264 · Employee Insurance Payable	570.49
2265 · EE Aflac Insurance Payable	1,185.99
2320 · Due to 64 Original Sewer Accts	29,169.90
2324 · Payable to Customers	2,347.79
2325 · Payable to P.V.W.M.A.	132.61
	<hr/>
Total Other Current Liabilities	254,234.74
Total Current Liabilities	564,953.28
Long Term Liabilities	
2256 · Vehicle Loan Payable	41,753.31
2257 · Reorganization Loan	215,000.00
2267 · Pajaro Tank Loan-0190	167,916.25
2350 · Bonds Payable - Water Bond	159,000.00
2355 · Bonds Payable- 2021 Gen. Bond	1,660,000.00
2360 · Bonds Payable-2015 COP Wtr Rf	1,875,000.00
2361 · Bonds Payable-2015 Vga Wtr Rf	3,357,899.67
2400 · Unamortized Discount on 2015	-29,541.01
2401 · Unamortized Discount-2015 Vega	-11,778.72
2402 · 2021 Gen. Bond Premium	42,391.80
	<hr/>
Total Long Term Liabilities	7,477,641.30
Total Liabilities	8,042,594.58
Equity	
3000 · Fund Balance	219,540.85
3001 · Restricted-Street Maintenance	202,911.80
3040 · Contributed Capital	248,000.00
3045 · Restricted for Debt Service	4,575,060.23
3050 · Retained Earnings	6,014,810.98
3999 · Suspense	-0.22
Net Income	355,808.52
	<hr/>
Total Equity	11,616,132.16
TOTAL LIABILITIES & EQUITY	<hr/> 19,658,726.74 <hr/>

January 20, 2022

Profit & Loss

Accrual Basis

December 2021

	Dec 21
Ordinary Income/Expense	
Income	
4001 · Route 1 - Pajaro	21,472.47
4002 · Route 2 - Pajaro	21,192.40
4003 · Route 3 - Commercial	18,413.76
4004 · Route 4 - Trailer Park	1,204.71
4005 · Route 5 - San Juan Rd Apts	955.05
4006 · Route 6 - Sunny Mesa	10,208.63
4007 · Route 7 - CSA 73	11,290.08
4008 · Route 8 - Vega	11,693.71
4010 · Route 10 -Springfield	850.00
4011 · Route 11 - Moss Landing	21,413.52
4012 · Route 12 - Blackie Road	3,050.72
4013 · Route 13 - Normco	27,505.77
4014 · Route 14 - Vierra	5,745.04
4015 · Route 15 - Langley/VP	2,479.73
Total Income	157,475.59
Gross Profit	157,475.59
Expense	
INDIRECT	
5000 · Salaries and Wages	76,432.28
5005 · Administrative Fees	502.23
5030 · Payroll Tax Expense	1,264.00
5050 · Employee Health Insurance	14,828.95
5070 · Employee Retirement	13,469.03
5090 · Other Employee Expense	114.44
5130 · Utilities - Office	300.01
5140 · Building Repair & Maint	332.07
5145 · District Wide Repair & Maint	1,207.48
5150 · Garbage Service	348.96
5160 · Office Equip Rental	665.16
5165 · Computer Software	369.16
5175 · Small Tools - Repair & Maint.	45.18
5240 · Office Supplies	135.18
5245 · Postage	1,000.00
5255 · Interest Expense	1,127.21
5256 · Interest Exp-Financed Items	415.66
5266 · Engineering Svcs-Dist Wide	88.48
5270 · Automotive - Repair & Maint	3,044.54
5280 · Conferences, Meetings, Seminars	14.99
5330 · Telephone	1,411.75
5370 · Fuel - Trucks	2,602.05
5390 · Bank Charges	689.00
5391 · Credit Card Transaction Fees	846.66
5XXX · Indirect Allocation	0.00
6565 · 2021 Generator Bond- Fees	1,319.26
Total INDIRECT	122,573.73
5190 · Soil and Water Tests	3,934.20
5220 · Water System - Repair & Maint	17,531.01
5225 · Street Maintenance	1,489.47
5231 · Pajaro Park Expense	1,496.85
5310 · Utilities - Well Site	10,304.18
5315 · Utilities - Street Lighting	2,169.59
5325 · Permits	1,110.00
5426 · Vega Assmnt Bond Expense	2,381.36
5427 · Improvement Project-Springfield	0.00
Total Expense	162,990.39
Net Ordinary Income	-5,514.80
Other Income/Expense	
Other Income	
4100 · Late Payment Penalties	449.68

January 20, 2022

Profit & Loss

Accrual Basis

December 2021

	Dec 21
4110 · Hydrant Sales	2,087.41
4200 · Street Maintenance-Reimb	34,750.11
4210 · Vega Bond Assessments	160,448.02
4280 · Pro-Rata Tax Collection Share	13,800.32
4285 · P.V.W.M.A. Collection Fee	1,740.01
4305 · Miscellaneous Revenue	64.89
4307 · Returned Check Charges	0.00
4340 · Utility Reimbursements	18,854.50
4341 · Lighting Admin Reimbursements	6,000.00
4350 · Interest Revenue	13.42
4355 · Audit/Bookkeeping Reimbursement	350.00
4360 · Legal Counsel Reimbursement	200.00
5406 · Generator Project Reimb.	73,244.84
5424 · Springfield Bottled Wtr Gr Reimb	371.07
5794 · Water Bond Assessments	25,522.82
Total Other Income	337,897.09
Other Expense	
5438 · LHMP Project- Dist. Wide	5,978.00
5444 · OGALS Per Capita Grant	736.25
Total Other Expense	6,714.25
Net Other Income	331,182.84
Net Income	325,668.04

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance

December 2021

	Dec 21	Budget	% of Budget	Jul - Dec 21	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
4001 · Route 1 - Pajaro	21,472.47	26,750.00	80.3%	147,202.08	160,500.00	91.7%	321,000.00
4002 · Route 2 - Pajaro	21,192.40	26,250.00	80.7%	141,329.47	157,500.00	89.7%	315,000.00
4003 · Route 3 - Commercial	18,413.76	24,333.33	75.7%	146,540.38	146,000.02	100.4%	292,000.00
4004 · Route 4 - Trailer Park	1,204.71	1,333.33	90.4%	7,685.21	8,000.02	96.1%	16,000.00
4005 · Route 5 - San Juan Rd Apts	955.05	1,125.00	84.9%	6,374.84	6,750.00	94.4%	13,500.00
4006 · Route 6 - Sunny Mesa	10,208.63	13,333.33	76.6%	76,269.30	80,000.02	95.3%	160,000.00
4007 · Route 7 - CSA 73	11,290.08	14,416.66	78.3%	86,567.31	86,500.04	100.1%	173,000.00
4008 · Route 8 - Vega	11,693.71	15,166.66	77.1%	89,725.25	91,000.04	98.6%	182,000.00
4010 · Route 10 -Springfield	850.00	850.00	100.0%	5,100.00	5,100.00	100.0%	10,200.00
4011 · Route 11 - Moss Landing	21,413.52	25,833.33	82.9%	150,747.47	155,000.02	97.3%	310,000.00
4012 · Route 12 - Blackie Road	3,050.72	3,350.00	91.1%	22,133.85	20,100.00	110.1%	40,200.00
4013 · Route 13 - Normco	27,505.77	32,583.33	84.4%	200,108.85	195,500.02	102.4%	391,000.00
4014 · Route 14 - Vierra	5,745.04	5,058.33	113.6%	34,090.25	30,350.02	112.3%	60,700.00
4015 · Route 15 - Langley/VP	2,479.73	3,125.00	79.4%	19,501.73	18,750.00	104.0%	37,500.00
Total Income	157,475.59	193,508.30	81.4%	1,133,375.99	1,161,050.20	97.6%	2,322,100.00
Gross Profit	157,475.59	193,508.30	81.4%	1,133,375.99	1,161,050.20	97.6%	2,322,100.00
Expense							
INDIRECT							
5000 · Salaries and Wages	76,432.28	69,166.66	110.5%	391,233.25	415,000.04	94.3%	830,000.00
5005 · Administrative Fees	502.23	500.00	100.4%	2,984.12	3,000.00	99.5%	6,000.00
5030 · Payroll Tax Expense	1,264.00	1,333.33	94.8%	5,784.05	8,000.02	72.3%	16,000.00
5040 · Worker's Comp Insurance	0.00	1,666.66	0.0%	7,027.03	10,000.04	70.3%	20,000.00
5050 · Employee Health Insurance	14,828.95	15,833.33	93.7%	93,084.50	95,000.02	98.0%	190,000.00
5070 · Employee Retirement	13,469.03	10,000.00	134.7%	57,703.26	60,000.00	96.2%	120,000.00
5090 · Other Employee Expense	114.44	250.00	45.8%	625.71	1,500.00	41.7%	3,000.00
5120 · Property Taxes	0.00	125.00	0.0%	1,585.00	750.00	211.3%	1,500.00
5130 · Utilities - Office	300.01	333.33	90.0%	1,938.15	2,000.02	96.9%	4,000.00
5140 · Building Repair & Maint	332.07	625.00	53.1%	2,683.82	3,750.00	71.6%	7,500.00
5145 · District Wide Repair & Maint	1,207.48	1,000.00	120.7%	8,157.81	6,000.00	136.0%	12,000.00
5150 · Garbage Service	348.96	350.00	99.7%	2,093.76	2,100.00	99.7%	4,200.00
5160 · Office Equip Rental	665.16	833.33	79.8%	4,077.16	5,000.02	81.5%	10,000.00
5165 · Computer Software	369.16	833.33	44.3%	5,055.07	5,000.02	101.1%	10,000.00
5170 · Office Equipment Repair & Maint	0.00	300.00	0.0%	682.53	1,800.00	37.9%	3,600.00
5175 · Small Tools - Repair & Maint.	45.18	83.33	54.2%	283.51	500.02	56.7%	1,000.00
5180 · Casualty Ins/Liability Ins	0.00	2,750.00	0.0%	35,111.19	16,500.00	212.8%	33,000.00
5200 · Billing Supplies	0.00	308.33	0.0%	3,473.47	1,850.02	187.8%	3,700.00
5240 · Office Supplies	135.18	316.66	42.7%	1,545.89	1,900.04	81.4%	3,800.00
5245 · Postage	1,000.00	708.33	141.2%	4,046.96	4,250.02	95.2%	8,500.00
5250 · Legal Expenses	0.00	1,666.66	0.0%	6,800.00	10,000.04	68.0%	20,000.00

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance
December 2021

	Dec 21	Budget	% of Budget	Jul - Dec 21	YTD Budget	% of Budget	Annual Budget
5255 · Interest Expense	1,127.21	941.66	119.7%	11,776.08	5,650.04	208.4%	11,300.00
5256 · Interest Exp-Financed Items	415.66	333.33	124.7%	2,273.76	2,000.02	113.7%	4,000.00
5260 · Accounting & Bookkeeping	0.00	3,208.33	0.0%	32,075.00	19,250.02	166.6%	38,500.00
5266 · Engineering Svcs-Dist Wide	88.48	3,208.33	2.8%	173.04	19,250.02	0.9%	38,500.00
5270 · Automotive - Repair & Maint	3,044.54	833.33	365.3%	8,349.76	5,000.02	167.0%	10,000.00
5280 · Conferences, Meetings, Seminars	14.99	41.66	36.0%	344.94	250.04	138.0%	500.00
5290 · Travel Expenses	0.00	41.66	0.0%	0.00	250.04	0.0%	500.00
5300 · Books & Subscriptions	0.00	125.00	0.0%	0.00	750.00	0.0%	1,500.00
5305 · Water Conservation Program	0.00	250.00	0.0%	618.00	1,500.00	41.2%	3,000.00
5320 · Membership Fees and Dues	0.00	1,666.66	0.0%	4,000.06	10,000.04	40.0%	20,000.00
5326 · Licenses and Certifications	0.00	166.66	0.0%	0.00	1,000.04	0.0%	2,000.00
5330 · Telephone	1,411.75	1,416.66	99.7%	8,384.97	8,500.04	98.6%	17,000.00
5340 · Burglar Alarm Monitoring	0.00	66.66	0.0%	384.00	400.04	96.0%	800.00
5370 · Fuel - Trucks	2,602.05	2,166.66	120.1%	16,076.32	13,000.04	123.7%	26,000.00
5390 · Bank Charges	689.00	25.00	2,756.0%	966.00	150.00	644.0%	300.00
5391 · Credit Card Transaction Fees	846.66	666.66	127.0%	6,610.48	4,000.04	165.3%	8,000.00
5400 · Miscellaneous Expense	0.00	16.66	0.0%	163.80	100.04	163.7%	200.00
5577 · COP Debt Service - Interest	0.00	6,283.33	0.0%	37,697.50	37,700.02	100.0%	75,400.00
Total INDIRECT	121,254.47	130,441.53	93.0%	765,869.95	782,650.82	97.9%	1,565,300.00
5190 · Soil and Water Tests	3,934.20	3,125.00	125.9%	20,509.60	18,750.00	109.4%	37,500.00
5220 · Water System - Repair & Maint	17,531.01	18,750.00	93.5%	92,346.19	112,500.00	82.1%	225,000.00
5225 · Street Maintenance	1,489.47	2,720.83	54.7%	6,982.94	16,325.02	42.8%	32,650.00
5230 · Park - Repair & Maint	0.00	83.33	0.0%	740.57	500.02	148.1%	1,000.00
5265 · Engineering Expenses	0.00	83.33	0.0%	0.00	500.02	0.0%	1,000.00
5310 · Utilities - Well Site	10,304.18	14,166.66	72.7%	89,496.67	85,000.04	105.3%	170,000.00
5315 · Utilities - Street Lighting	2,169.59	2,333.33	93.0%	12,985.39	14,000.02	92.8%	28,000.00
5325 · Permits	1,110.00	2,500.00	44.4%	2,862.00	15,000.00	19.1%	30,000.00
5360 · Fuel - Generator	0.00	250.00	0.0%	0.00	1,500.00	0.0%	3,000.00
5426 · Vega Assmnt Bond Expense	2,381.36	500.00	476.3%	34,881.09	3,000.00	1,162.7%	6,000.00
5428 · COP Bond Expense	0.00	291.66	0.0%	2,155.00	1,750.04	123.1%	3,500.00
5433 · Pajaro Water Bond Interest Exp	0.00	883.33	0.0%	6,151.87	5,300.02	116.1%	10,600.00
6575 · Vega Debt Service-Interest	0.00	11,416.66	0.0%	70,130.00	68,500.04	102.4%	137,000.00
Total Expense	160,174.28	187,545.66	85.4%	1,105,111.27	1,125,276.04	98.2%	2,250,550.00
Net Ordinary Income	-2,698.69	5,962.64	-45.3%	28,264.72	35,774.16	79.0%	71,550.00
Other Income/Expense							
Other Income							
4100 · Late Payment Penalties	449.68	416.66	107.9%	2,673.34	2,500.04	106.9%	5,000.00
4101 · Billing Adjustments	0.00	16.66	0.0%	0.00	100.04	0.0%	200.00
4110 · Hydrant Sales	2,087.41	833.33	250.5%	14,238.07	5,000.02	284.8%	10,000.00
4115 · Testing Fees	0.00	625.00	0.0%	11,000.00	3,750.00	293.3%	7,500.00

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance
December 2021

	Dec 21	Budget	% of Budget	Jul - Dec 21	YTD Budget	% of Budget	Annual Budget
4140 · Connection Fees	0.00	616.66	0.0%	10,760.00	3,700.04	290.8%	7,400.00
4141 · Application Fees	0.00	45.83	0.0%	605.00	275.02	220.0%	550.00
4146 · Other Fees	0.00	33.33	0.0%	0.00	200.02	0.0%	400.00
4200 · Street Maintenance-Reimb	34,750.11	5,316.66	653.6%	34,750.11	31,900.04	108.9%	63,800.00
4210 · Vega Bond Assessments	160,448.02	24,083.33	666.2%	180,650.70	144,500.02	125.0%	289,000.00
4280 · Pro-Rata Tax Collection Share	13,800.32	2,083.33	662.4%	14,892.16	12,500.02	119.1%	25,000.00
4285 · P.V.W.M.A. Collection Fee	1,740.01	2,416.66	72.0%	14,349.12	14,500.04	99.0%	29,000.00
4300 · Collection of Previous W/O Acct	0.00	20.83	0.0%	0.00	125.02	0.0%	250.00
4305 · Miscellaneous Revenue	64.89	83.33	77.9%	86.87	500.02	17.4%	1,000.00
4340 · Utility Reimbursements	18,854.50	2,333.33	808.1%	19,066.49	14,000.02	136.2%	28,000.00
4341 · Lighting Admin Reimbursements	6,000.00	1,000.00	600.0%	6,000.00	6,000.00	100.0%	12,000.00
4346 · District 25% Overhead Fee	0.00	41.66	0.0%	250.00	250.04	100.0%	500.00
4350 · Interest Revenue	13.42	12.50	107.4%	39.09	75.00	52.1%	150.00
4355 · Audit/Bookkeeping Reimbursement	350.00	58.33	600.0%	350.00	350.02	100.0%	700.00
4360 · Legal Counsel Reimbursement	200.00	33.33	600.1%	200.00	200.02	100.0%	400.00
5794 · Water Bond Assessments	25,522.82	3,375.00	756.2%	25,522.82	20,250.00	126.0%	40,500.00
Total Other Income	264,281.18	43,445.76	608.3%	335,433.77	260,675.44	128.7%	521,350.00
Net Other Income	264,281.18	43,445.76	608.3%	335,433.77	260,675.44	128.7%	521,350.00
Net Income	261,582.49	49,408.40	529.4%	363,698.49	296,449.60	122.7%	592,900.00

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
November 18 through December 31, 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	AP	11/19/2021	Santa Cruz County Bank	1001 · SCCB - Operating Account		-623.25
				2256 · Vehicle Loan Payable	-537.88	537.88
				5256 · Interest Exp-Financed Items	-85.37	85.37
TOTAL					-623.25	623.25
Bill Pmt -Check	AP	11/29/2021	AT&T 0646-Online	1001 · SCCB - Operating Account		-245.32
Bill	11/5/...	11/05/2021		5310 · Utilities - Well Site	-245.32	245.32
TOTAL					-245.32	245.32
Bill Pmt -Check	AP	11/29/2021	AT&T 1782-Online	1001 · SCCB - Operating Account		-33.34
Bill	11/7/...	11/07/2021		5310 · Utilities - Well Site	-33.34	33.34
TOTAL					-33.34	33.34
Bill Pmt -Check	AP	11/29/2021	AT&T 2627-Online	1001 · SCCB - Operating Account		-33.34
Bill	11/7-...	11/07/2021		5310 · Utilities - Well Site	-33.34	33.34
TOTAL					-33.34	33.34
Bill Pmt -Check	AP	11/29/2021	AT&T 5283-Online	1001 · SCCB - Operating Account		-199.46
Bill	11/11...	11/11/2021		5310 · Utilities - Well Site	-199.46	199.46
TOTAL					-199.46	199.46
Bill Pmt -Check	AP	11/29/2021	AT&T 6542-Online	1001 · SCCB - Operating Account		-65.26
Bill	11/7/...	11/07/2021		5310 · Utilities - Well Site	-65.26	65.26
TOTAL					-65.26	65.26
Bill Pmt -Check	AP	11/29/2021	AT&T 8925- Wireless/Cell	1001 · SCCB - Operating Account		-395.19
Bill	x1109...	11/01/2021		5330 · Telephone	-395.19	395.19
TOTAL					-395.19	395.19
Bill Pmt -Check	AP	11/29/2021	Elan-Online	1001 · SCCB - Operating Account		-301.92
Bill	Nov. ...	11/16/2021		2910 · Elan	-301.92	301.92
TOTAL					-301.92	301.92
Bill Pmt -Check	AP	11/29/2021	MBAS- ACH	1001 · SCCB - Operating Account		-373.50
Bill	2110...	11/10/2021		5190 · Soil and Water Tests	-238.50	238.50
Bill	2111...	11/15/2021		5190 · Soil and Water Tests	-90.00	90.00
Bill	2111...	11/15/2021		5190 · Soil and Water Tests	-45.00	45.00
TOTAL					-373.50	373.50
Bill Pmt -Check	AP	11/29/2021	Mid Valley Supply- ACH	1001 · SCCB - Operating Account		-379.10
Bill	I2559...	11/10/2021		5220 · Water System - Repair & Maint	-75.82	75.82
				5220 · Water System - Repair & Maint	-37.91	37.91
				5220 · Water System - Repair & Maint	-37.91	37.91
				5220 · Water System - Repair & Maint	-37.91	37.91
Bill	I2561...	11/18/2021		5220 · Water System - Repair & Maint	-113.73	113.73
				5220 · Water System - Repair & Maint	-75.82	75.82
TOTAL					-379.10	379.10
Bill Pmt -Check	AP	11/29/2021	Orkin Pest Control- ACH	1001 · SCCB - Operating Account		-202.80
Bill	354380	11/19/2021		5140 · Building Repair & Maint	-101.40	101.40
Bill	359169	11/19/2021		5140 · Building Repair & Maint	-101.40	101.40

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
November 18 through December 31, 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-202.80	202.80
Bill Pmt -Check	AP	11/29/2021	PG&E 0819-Online	1001 · SCCB - Operating Account		-6,442.24
Bill	10/6/...	11/04/2021		5310 · Utilities - Well Site	-2,631.73	2,631.73
				5310 · Utilities - Well Site	-1,871.10	1,871.10
				5310 · Utilities - Well Site	-133.98	133.98
				5310 · Utilities - Well Site	-653.06	653.06
				5310 · Utilities - Well Site	-279.84	279.84
				5315 · Utilities - Street Lighting	-88.98	88.98
				5310 · Utilities - Well Site	-783.55	783.55
TOTAL					-6,442.24	6,442.24
Bill Pmt -Check	AP	11/29/2021	PG&E 1826-Online	1001 · SCCB - Operating Account		-29.07
Bill	10/19...	11/17/2021		5310 · Utilities - Well Site	-29.07	29.07
TOTAL					-29.07	29.07
Bill Pmt -Check	AP	11/29/2021	PG&E 6022-Online	1001 · SCCB - Operating Account		-14.56
Bill	10/21...	11/18/2021		5315 · Utilities - Street Lighting	-14.56	14.56
TOTAL					-14.56	14.56
Bill Pmt -Check	AP	11/29/2021	Staples Credit Plan-Online	1001 · SCCB - Operating Account		-403.93
Bill	NOV ...	11/08/2021		5240 · Office Supplies	-403.93	403.93
TOTAL					-403.93	403.93
Bill Pmt -Check	AP	11/29/2021	TIAA Commercial Finance, Inc.	1001 · SCCB - Operating Account		-194.40
Bill	8543...	11/08/2021		5160 · Office Equip Rental	-194.40	194.40
TOTAL					-194.40	194.40
Bill Pmt -Check	AP	11/29/2021	Univar-ACH	1001 · SCCB - Operating Account		-1,901.13
Bill	4959...	11/05/2021		5220 · Water System - Repair & Maint	-1,901.13	1,901.13
TOTAL					-1,901.13	1,901.13
Bill Pmt -Check	AP	11/29/2021	Wells Fargo- 6120 ONLINE	1001 · SCCB - Operating Account		-500.79
Bill	Nov S...	11/16/2021		2900 · Wells Fargo- 6120	-500.79	500.79
TOTAL					-500.79	500.79
Bill Pmt -Check	AP	11/29/2021	Wells Fargo 0721-Online	1001 · SCCB - Operating Account		-14.99
Bill	NOV ...	11/16/2021		2905 · Wells Fargo- 0721	-14.99	14.99
TOTAL					-14.99	14.99
Check	AP	12/01/2021	Total Merchant Services	1001 · SCCB - Operating Account		-846.66
				5391 · Credit Card Transaction Fees	-846.66	846.66
TOTAL					-846.66	846.66
Bill Pmt -Check	AP	12/10/2021	Ace Hardware Prunedale- ACH	1001 · SCCB - Operating Account		-40.31
Bill	0532...	11/02/2021		5220 · Water System - Repair & Maint	-16.15	16.15
Bill	0533...	11/12/2021		5220 · Water System - Repair & Maint	-19.23	19.23
Bill	0534...	11/29/2021		5220 · Water System - Repair & Maint	-4.93	4.93
TOTAL					-40.31	40.31
Bill Pmt -Check	AP	12/10/2021	Ace Hardware Watsonville- ACH	1001 · SCCB - Operating Account		-59.45
Bill	210022	11/01/2021		5145 · District Wide Repair & Maint	-10.91	10.91

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
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Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	210085	11/03/2021		5230 · Park - Repair & Maint	-21.24	21.24
Bill	210492	11/19/2021		5220 · Water System - Repair & Maint	-14.20	14.20
Bill	210584	11/23/2021		5220 · Water System - Repair & Maint	-13.10	13.10
TOTAL					-59.45	59.45
Bill Pmt -Check	AP	12/10/2021	Aramark- ACH	1001 · SCCB - Operating Account		-130.52
Bill	5110...	11/05/2021		5140 · Building Repair & Maint	-32.63	32.63
Bill	5110...	11/12/2021		5140 · Building Repair & Maint	-32.63	32.63
Bill	5110...	11/19/2021		5140 · Building Repair & Maint	-32.63	32.63
Bill	5110...	11/26/2021		5140 · Building Repair & Maint	-32.63	32.63
TOTAL					-130.52	130.52
Bill Pmt -Check	AP	12/10/2021	AT&T 2043-Online	1001 · SCCB - Operating Account		-434.96
Bill	NOV ...	11/26/2021		5330 · Telephone	-434.96	434.96
TOTAL					-434.96	434.96
Bill Pmt -Check	AP	12/10/2021	AT&T 2486-Online	1001 · SCCB - Operating Account		-221.67
Bill	NOV ...	11/26/2021		5310 · Utilities - Well Site	-221.67	221.67
TOTAL					-221.67	221.67
Bill Pmt -Check	AP	12/10/2021	AT&T 3439-Online	1001 · SCCB - Operating Account		-33.34
Bill	12/1/...	12/01/2021		5310 · Utilities - Well Site	-33.34	33.34
TOTAL					-33.34	33.34
Bill Pmt -Check	AP	12/10/2021	AT&T 3912-Online	1001 · SCCB - Operating Account		-496.64
Bill	Dec. ...	12/01/2021		5330 · Telephone	-496.64	496.64
TOTAL					-496.64	496.64
Bill Pmt -Check	AP	12/10/2021	Bianchi Alarm Systems-Online	1001 · SCCB - Operating Account		-84.00
Bill	24724	11/18/2021		5340 · Burglar Alarm Monitoring	-84.00	84.00
TOTAL					-84.00	84.00
Bill Pmt -Check	AP	12/10/2021	Bianchi Kasavan & Pope-Online	1001 · SCCB - Operating Account		-5,000.00
Bill	0110...	11/22/2021		5260 · Accounting & Bookkeeping	-5,000.00	5,000.00
TOTAL					-5,000.00	5,000.00
Bill Pmt -Check	AP	12/10/2021	Castroville Ace Hardware-ACH	1001 · SCCB - Operating Account		-9.69
Bill	1817...	11/02/2021		5145 · District Wide Repair & Maint	-9.69	9.69
TOTAL					-9.69	9.69
Bill Pmt -Check	AP	12/10/2021	Corbin Willits Systems-Online	1001 · SCCB - Operating Account		-242.17
Bill	000C...	11/15/2021		5165 · Computer Software	-242.17	242.17
TOTAL					-242.17	242.17
Bill Pmt -Check	AP	12/10/2021	Grainger	1001 · SCCB - Operating Account		-45.79
Bill	9125...	11/18/2021		5145 · District Wide Repair & Maint	-45.79	45.79
TOTAL					-45.79	45.79
Bill Pmt -Check	AP	12/10/2021	GreatAmerica Financial-Online	1001 · SCCB - Operating Account		-470.76
Bill	3056...	11/29/2021		5160 · Office Equip Rental	-470.76	470.76

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
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Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-470.76	470.76
Bill Pmt -Check	AP	12/10/2021	Green Rubber Kennedy Ag- ACH	1001 · SCCB - Operating Account		-49.70
Bill	W-56...	11/10/2021		5220 · Water System - Repair & Maint	-49.70	49.70
TOTAL					-49.70	49.70
Bill Pmt -Check	AP	12/10/2021	Grunsky Law Firm	1001 · SCCB - Operating Account		-1,875.00
Bill	Inv. 9...	10/20/2021		5250 · Legal Expenses	-1,050.00	1,050.00
Bill	Inv. 9...	11/23/2021		5250 · Legal Expenses	-825.00	825.00
TOTAL					-1,875.00	1,875.00
Bill Pmt -Check	AP	12/10/2021	Linde Gas & Equipment Inc.	1001 · SCCB - Operating Account		-9.16
Bill	6761...	12/03/2021		5220 · Water System - Repair & Maint	-9.16	9.16
TOTAL					-9.16	9.16
Bill Pmt -Check	AP	12/10/2021	Mid Valley Supply- ACH	1001 · SCCB - Operating Account		-189.55
Bill	12561...	11/23/2021		5220 · Water System - Repair & Maint	-55.15	75.82
				5220 · Water System - Repair & Maint	-27.58	37.91
				5220 · Water System - Repair & Maint	-27.58	37.91
				5220 · Water System - Repair & Maint	-27.58	37.91
				5231 · Pajaro Park Expense	-51.66	71.01
TOTAL					-189.55	260.56
Bill Pmt -Check	AP	12/10/2021	Mission Uniform Service-Online	1001 · SCCB - Operating Account		-211.15
Bill	5158...	11/01/2021		5140 · Building Repair & Maint	-42.23	42.23
Bill	5158...	11/08/2021		5140 · Building Repair & Maint	-42.23	42.23
Bill	5159...	11/15/2021		5140 · Building Repair & Maint	-42.23	42.23
Bill	5159...	11/22/2021		5140 · Building Repair & Maint	-42.23	42.23
Bill	5159...	11/29/2021		5140 · Building Repair & Maint	-42.23	42.23
TOTAL					-211.15	211.15
Bill Pmt -Check	AP	12/10/2021	Monterey One Water- Online	1001 · SCCB - Operating Account		-69.98
Bill	11/11...	11/30/2021		5310 · Utilities - Well Site	-44.25	44.25
Bill	DEC ...	11/30/2021		5130 · Utilities - Office	-25.73	25.73
TOTAL					-69.98	69.98
Bill Pmt -Check	AP	12/10/2021	PARS- ACH	1001 · SCCB - Operating Account		-502.23
Bill	49351	11/09/2021		5005 · Administrative Fees	-502.23	502.23
TOTAL					-502.23	502.23
Bill Pmt -Check	AP	12/10/2021	PG&E 1438-Online	1001 · SCCB - Operating Account		-1,255.94
Bill	10/26...	11/24/2021		5310 · Utilities - Well Site	-1,255.94	1,255.94
TOTAL					-1,255.94	1,255.94
Bill Pmt -Check	AP	12/10/2021	Santa Cruz Answering Service-ACH	1001 · SCCB - Operating Account		-119.13
Bill	1009 ...	11/22/2021		5330 · Telephone	-119.13	119.13
TOTAL					-119.13	119.13
Bill Pmt -Check	AP	12/10/2021	Singh Computech- ACH	1001 · SCCB - Operating Account		-255.00
Bill	9034	11/29/2021		5165 · Computer Software	-255.00	255.00
TOTAL					-255.00	255.00
Bill Pmt -Check	AP	12/10/2021	Soil Control Lab- ACH	1001 · SCCB - Operating Account		-400.00

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
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Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	1110...	11/03/2021		5190 · Soil and Water Tests	-50.00	50.00
Bill	1110...	11/03/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	1110...	11/03/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	1110...	11/03/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	1110...	11/03/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	1110...	11/03/2021		5190 · Soil and Water Tests	-50.00	50.00
Bill	1110...	11/03/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	1110...	11/03/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	1110...	11/03/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	1110...	11/10/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	1110...	11/10/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	1110...	11/10/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	1110...	11/10/2021		5190 · Soil and Water Tests	-50.00	50.00
TOTAL					-400.00	400.00
Bill Pmt -Check	AP	12/10/2021	Sturdy Oil Company- ACH	1001 · SCCB - Operating Account		-2,090.43
Bill	CL71...	11/15/2021		5370 · Fuel - Trucks	-1,013.71	1,013.71
Bill	CL72...	11/30/2021		5370 · Fuel - Trucks	-1,076.72	1,076.72
TOTAL					-2,090.43	2,090.43
Bill Pmt -Check	AP	12/10/2021	Taylor's Office City- ACH	1001 · SCCB - Operating Account		-127.93
Bill	3306...	11/02/2021		5240 · Office Supplies	-127.93	127.93
TOTAL					-127.93	127.93
Bill Pmt -Check	AP	12/10/2021	Thomas E Yeager, P.E.- ACH	1001 · SCCB - Operating Account		-88.48
Bill	Invoic...	12/02/2021	CA Office of Emergency Services OGALS	5438 · LHMP Project- Dist. Wide 5444 · OGALS Per Capita Grant 5266 · Engineering Svcs-Dist Wide	-47.79 -36.32 -4.37	968.75 736.25 88.48
TOTAL					-88.48	1,793.48
Bill Pmt -Check	AP	12/10/2021	Tom's Site Service- ACH	1001 · SCCB - Operating Account		-203.49
Bill	63712	12/05/2021		5145 · District Wide Repair & Maint	-203.49	203.49
TOTAL					-203.49	203.49
Bill Pmt -Check	AP	12/10/2021	Valvoline	1001 · SCCB - Operating Account		-219.27
Bill	35637	12/03/2021		5270 · Automotive - Repair & Maint	-113.35	113.35
Bill	35785	12/06/2021		5270 · Automotive - Repair & Maint	-105.92	105.92
TOTAL					-219.27	219.27
Bill Pmt -Check	AP	12/10/2021	WM / Carmel Marina - Office-Online	1001 · SCCB - Operating Account		-348.96
Bill	9660...	12/01/2021		5150 · Garbage Service	-348.96	348.96
TOTAL					-348.96	348.96
Check	AP	12/14/2021	Santa Cruz County Bank	1001 · SCCB - Operating Account		-250.00
				5390 · Bank Charges	-250.00	250.00
TOTAL					-250.00	250.00
Check	AP	12/14/2021	Santa Cruz County Bank	1001 · SCCB - Operating Account		-25.00
				5390 · Bank Charges	-25.00	25.00
TOTAL					-25.00	25.00
Check	AP	12/19/2021	Santa Cruz County Bank	1001 · SCCB - Operating Account		-623.25
				2256 · Vehicle Loan Payable	-542.37	542.37
				5256 · Interest Exp-Financed Items	-80.88	80.88

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
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Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-623.25	623.25
Bill Pmt -Check	AP	12/27/2021	ACWA-JPIA (med ins)-ACH	1001 · SCCB - Operating Account		-16,244.41
Bill	0678...	12/09/2021		5050 · Employee Health Insurance 2264 · Employee Insurance Payable	-14,828.95 -1,415.46	14,828.95 1,415.46
TOTAL					-16,244.41	16,244.41
Bill Pmt -Check	AP	12/27/2021	AT&T 0646-Online	1001 · SCCB - Operating Account		-237.19
Bill	12/5/...	12/05/2021		5310 · Utilities - Well Site	-237.19	237.19
TOTAL					-237.19	237.19
Bill Pmt -Check	AP	12/27/2021	AT&T 1782-Online	1001 · SCCB - Operating Account		-33.34
Bill	12/7/...	12/07/2021		5310 · Utilities - Well Site	-33.34	33.34
TOTAL					-33.34	33.34
Bill Pmt -Check	AP	12/27/2021	AT&T 2627-Online	1001 · SCCB - Operating Account		-33.34
Bill	12/7-...	12/07/2021		5310 · Utilities - Well Site	-33.34	33.34
TOTAL					-33.34	33.34
Bill Pmt -Check	AP	12/27/2021	AT&T 5283-Online	1001 · SCCB - Operating Account		-221.68
Bill	12/11...	12/11/2021		5310 · Utilities - Well Site	-221.68	221.68
TOTAL					-221.68	221.68
Bill Pmt -Check	AP	12/27/2021	AT&T 6542-Online	1001 · SCCB - Operating Account		-65.26
Bill	12/7/...	12/07/2021		5310 · Utilities - Well Site	-65.26	65.26
TOTAL					-65.26	65.26
Bill Pmt -Check	AP	12/27/2021	AT&T 8925- Wireless/Cell	1001 · SCCB - Operating Account		-395.19
Bill	x1209...	12/01/2021		5330 · Telephone	-395.19	395.19
TOTAL					-395.19	395.19
Bill Pmt -Check	AP	12/27/2021	Elan-Online	1001 · SCCB - Operating Account		-345.36
Bill	DEC. ...	12/14/2021		2910 · Elan	-345.36	345.36
TOTAL					-345.36	345.36
Bill Pmt -Check	AP	12/27/2021	MBAS- ACH	1001 · SCCB - Operating Account		-1,137.60
Bill	2111...	12/03/2021		5190 · Soil and Water Tests	-72.00	72.00
Bill	2111...	12/03/2021		5190 · Soil and Water Tests	-157.50	157.50
Bill	2111...	12/03/2021		5190 · Soil and Water Tests	-75.60	75.60
Bill	2111...	12/03/2021		5190 · Soil and Water Tests	-45.00	45.00
Bill	2111...	12/06/2021		5190 · Soil and Water Tests	-139.50	139.50
Bill	2111...	12/06/2021		5190 · Soil and Water Tests	-234.00	234.00
Bill	2111...	12/06/2021		5190 · Soil and Water Tests	-180.00	180.00
Bill	2111...	12/09/2021		5190 · Soil and Water Tests	-234.00	234.00
TOTAL					-1,137.60	1,137.60
Bill Pmt -Check	AP	12/27/2021	Mid Valley Supply- ACH	1001 · SCCB - Operating Account		-151.64
Bill	l2562...	12/01/2021		5220 · Water System - Repair & Maint 5220 · Water System - Repair & Maint	-75.82 -75.82	75.82 75.82
TOTAL					-151.64	151.64
Bill Pmt -Check	AP	12/27/2021	PG&E 0819-Online	1001 · SCCB - Operating Account		-6,653.37

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
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Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	11/4/...	12/06/2021		5310 · Utilities - Well Site	-2,686.02	2,686.02
				5310 · Utilities - Well Site	-2,063.85	2,063.85
				5310 · Utilities - Well Site	-115.86	115.86
				5310 · Utilities - Well Site	-632.14	632.14
				5310 · Utilities - Well Site	-240.11	240.11
				5315 · Utilities - Street Lighting	-89.07	89.07
				5310 · Utilities - Well Site	-826.32	826.32
TOTAL					-6,653.37	6,653.37
Bill Pmt -Check	AP	12/27/2021	PG&E 1826-Online	1001 · SCCB - Operating Account		-27.48
Bill	11/17...	12/17/2021		5310 · Utilities - Well Site	-27.48	27.48
TOTAL					-27.48	27.48
Bill Pmt -Check	AP	12/27/2021	PG&E 6022-Online	1001 · SCCB - Operating Account		-14.61
Bill	11/19...	12/20/2021		5315 · Utilities - Street Lighting	-14.61	14.61
TOTAL					-14.61	14.61
Bill Pmt -Check	AP	12/27/2021	PG&E 6857-Online	1001 · SCCB - Operating Account		-4,182.43
Bill	10/27...	11/29/2021		5310 · Utilities - Well Site	-1,122.40	1,122.40
				5310 · Utilities - Well Site	-731.95	731.95
				5130 · Utilities - Office	-212.82	212.82
				5310 · Utilities - Well Site	-54.34	54.34
				5315 · Utilities - Street Lighting	-2,060.92	2,060.92
TOTAL					-4,182.43	4,182.43
Bill Pmt -Check	AP	12/27/2021	Pure Water- ACH	1001 · SCCB - Operating Account		-9,348.15
Bill	388669	12/01/2021	State Water Resources Control Board	5427 · Improvement Project-Springfield	-7,099.20	7,099.20
Bill	388668	12/01/2021	State Water Resources Control Board	5427 · Improvement Project-Springfield	-2,248.95	2,248.95
TOTAL					-9,348.15	9,348.15
Bill Pmt -Check	AP	12/27/2021	TIAA Commercial Finance, Inc.	1001 · SCCB - Operating Account		-194.40
Bill	8607...	12/08/2021		5160 · Office Equip Rental	-194.40	194.40
TOTAL					-194.40	194.40
Bill Pmt -Check	AP	12/27/2021	USA Blue Book- ONLINE	1001 · SCCB - Operating Account		-155.80
Bill	817449	12/10/2021		5145 · District Wide Repair & Maint	-155.80	155.80
TOTAL					-155.80	155.80
Bill Pmt -Check	AP	12/27/2021	Wells Fargo- 6120 ONLINE	1001 · SCCB - Operating Account		-126.99
Bill	Dec S...	12/16/2021		2900 · Wells Fargo- 6120	-126.99	196.99
TOTAL					-126.99	196.99
Bill Pmt -Check	AP	12/27/2021	Wells Fargo 0721-Online	1001 · SCCB - Operating Account		-29.07
Bill	Dec s...	12/16/2021		2905 · Wells Fargo- 0721	-29.07	29.07
TOTAL					-29.07	29.07
Check	PARS	12/01/2021	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-4,566.44
				5070 · Employee Retirement	-4,566.44	4,566.44
TOTAL					-4,566.44	4,566.44
Check	PARS	12/15/2021	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-4,436.35
				5070 · Employee Retirement	-4,436.35	4,436.35

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
November 18 through December 31, 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-4,436.35	4,436.35
Check	PARS	12/27/2021	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-4,466.24
				5070 · Employee Retirement	-4,466.24	4,466.24
TOTAL					-4,466.24	4,466.24
Bill Pmt -Check	24918	11/29/2021	ARB, Inc.	1001 · SCCB - Operating Account		-2,500.00
Bill	Depo...	11/22/2021		2123 · Hydrant Meter Deposits	-2,500.00	2,500.00
TOTAL					-2,500.00	2,500.00
Bill Pmt -Check	24919	11/29/2021	Charles Grosser	1001 · SCCB - Operating Account		-150.00
Bill	Boot ...	11/18/2021		5090 · Other Employee Expense	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	24920	11/29/2021	Elden Pierce	1001 · SCCB - Operating Account		-100.00
Bill	Work...	11/10/2021		5090 · Other Employee Expense	-100.00	100.00
TOTAL					-100.00	100.00
Bill Pmt -Check	24921	11/29/2021	Monterey County	1001 · SCCB - Operating Account		-390.00
Bill	inv #1...	11/10/2021		5325 · Permits	-390.00	390.00
TOTAL					-390.00	390.00
Bill Pmt -Check	24922	11/29/2021	Reyna G. Lopez	1001 · SCCB - Operating Account		-150.00
Bill	Depo...	11/22/2021		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	24923	12/10/2021	Santa Cruz County Bank	1001 · SCCB - Operating Account		-566.04
Bill	ACC...	11/21/2021		2256 · Vehicle Loan Payable	-468.96	468.96
				5256 · Interest Exp-Financed Items	-97.08	97.08
TOTAL					-566.04	566.04
Bill Pmt -Check	24924	12/10/2021	SWRCB Accounting Office	1001 · SCCB - Operating Account		-1,110.00
Bill	EW-1...	12/01/2021		5325 · Permits	-370.00	370.00
Bill	EW-1...	12/01/2021		5325 · Permits	-370.00	370.00
Bill	EW-1...	12/01/2021		5325 · Permits	-370.00	370.00
TOTAL					-1,110.00	1,110.00
Bill Pmt -Check	24943	12/27/2021	Ella King	1001 · SCCB - Operating Account		-150.00
Bill	Depo...	12/14/2021		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	24944	12/27/2021	Henkels and McCoy	1001 · SCCB - Operating Account		-2,500.00
Bill	HM D...	12/14/2021		2123 · Hydrant Meter Deposits	-2,500.00	2,500.00
TOTAL					-2,500.00	2,500.00
Bill Pmt -Check	24945	12/27/2021	Rafael V. Farfan	1001 · SCCB - Operating Account		-114.44
Bill	Boot ...	12/17/2021		5090 · Other Employee Expense	-114.44	114.44
TOTAL					-114.44	114.44

Pajaro/Sunny Mesa Community Services District
Check Detail - COP 2010 Account
November 18 through December 31, 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		11/26/2021	Santa Cruz County Bank-0190	1032 · SCCB-COP Acct (aka Const. ...		-23,325.05
				2267 · Pajaro Tank Loan-0190	-23,325.05	23,325.05
TOTAL					-23,325.05	23,325.05
Bill Pmt -Check	AP	12/27/2021	Amerigas	1032 · SCCB-COP Acct (aka Const. ...		-4,754.57
Bill	3129...	11/16/2021	Pajaro/Sunny Mesa C.S.D.	1811 · CIP-Vierra Estate	-671.24	671.24
Bill	3129...	11/30/2021	Pajaro/Sunny Mesa C.S.D.	1822 · CIP-Vega	-468.83	468.83
Bill	3129...	11/30/2021	Pajaro/Sunny Mesa C.S.D.	1822 · CIP-Vega	-512.40	512.40
Bill	3129...	11/30/2021	Pajaro/Sunny Mesa C.S.D.	1811 · CIP-Vierra Estate	-464.32	464.32
Bill	3129...	11/30/2021	Pajaro/Sunny Mesa C.S.D.	1811 · CIP-Vierra Estate	-64.65	64.65
Bill	3129...	11/30/2021	Pajaro/Sunny Mesa C.S.D.	1822 · CIP-Vega	-64.65	64.65
Bill	3129...	11/30/2021	Pajaro/Sunny Mesa C.S.D.	1822 · CIP-Vega	-797.49	797.49
Bill	3129...	11/30/2021	Pajaro/Sunny Mesa C.S.D.	1822 · CIP-Vega	-464.32	464.32
Bill	3129...	12/04/2021	Pajaro/Sunny Mesa C.S.D.	1822 · CIP-Vega	-1,246.67	1,246.67
TOTAL					-4,754.57	4,754.57

Pajaro/Sunny Mesa Community Services District
Check Detail - Reserve Account
 November 18 through December 31, 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	12/10/2021	Caterpillar Financial Services	1002 · SCCB Reserve Account		-1,394.82
Bill	3169...	11/17/2021		2268 · Generator Loan Payable 5256 · Interest Exp-Financed Items	-1,221.20 -173.62	1,221.20 173.62
TOTAL					-1,394.82	1,394.82
Bill Pmt -Check	AP	12/10/2021	Thomas E Yeager, P.E.- ACH	1002 · SCCB Reserve Account		-1,705.00
Bill	Invoic...	12/02/2021	CA Office of Emergency Services OGALS	5438 · LHMP Project- Dist. Wide 5444 · OGALS Per Capita Grant 5266 · Engineering Svcs-Dist Wide	-920.96 -699.93 -84.11	968.75 736.25 88.48
TOTAL					-1,705.00	1,793.48
Bill Pmt -Check	AP	12/27/2021	Rincon Consultants, Inc. - ACH	1002 · SCCB Reserve Account		-5,009.25
Bill	inv# 3...	12/13/2021	CA Office of Emergency Services	5438 · LHMP Project- Dist. Wide	-5,009.25	5,009.25
TOTAL					-5,009.25	5,009.25

Pajaro/Sunny Mesa Community Services District
Check Detail - Street Maintenance Account
November 18 through December 31, 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	12/10/2021	AT&T 5203 Street Maint-Online	1004 - SCCB - Street Maint Acct		-209.26
Bill	12/1/...	12/01/2021		5225 - Street Maintenance	-209.26	209.26
TOTAL					-209.26	209.26
Bill Pmt -Check	AP	12/10/2021	PG&E 9545 Street Maint-Online	1004 - SCCB - Street Maint Acct		-66.08
Bill	10/20...	11/18/2021		5225 - Street Maintenance	-50.46	50.46
				5310 - Utilities - Well Site	-15.62	15.62
TOTAL					-66.08	66.08
Bill Pmt -Check	AP	12/27/2021	Oscar Ortiz	1004 - SCCB - Street Maint Acct		-1,140.00
Bill	OCT-...	12/06/2021		5225 - Street Maintenance	-760.00	760.00
				5225 - Street Maintenance	-380.00	380.00
TOTAL					-1,140.00	1,140.00
Bill Pmt -Check	547	12/10/2021	Pajaro/Sunny Mesa Comm Svcs Dist	1004 - SCCB - Street Maint Acct		-87.39
Bill	NOV ...	12/01/2021		5225 - Street Maintenance	-87.39	87.39
TOTAL					-87.39	87.39

Pajaro/Sunny Mesa Community Services District
Check Detail - Pajaro Park Account
 November 18 through December 31, 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	11/29/2021	AT&T 0577 Pajaro Park-Online	1036 · PSM Pajaro Park Acct		-136.11
Bill	11/13...	11/13/2021		5231 · Pajaro Park Expense	-136.11	136.11
TOTAL					-136.11	136.11
Bill Pmt -Check	AP	12/10/2021	Ace Hardware Watsonville- ACH	1036 · PSM Pajaro Park Acct		-36.36
Bill	210072	11/02/2021		5231 · Pajaro Park Expense	-20.94	20.94
Bill	210092	11/03/2021		5231 · Pajaro Park Expense	-15.42	15.42
TOTAL					-36.36	36.36
Bill Pmt -Check	AP	12/10/2021	Mid Valley Supply- ACH	1036 · PSM Pajaro Park Acct		-71.01
Bill	l2561...	11/23/2021		5220 · Water System - Repair & Maint	-20.67	75.82
				5220 · Water System - Repair & Maint	-10.33	37.91
				5220 · Water System - Repair & Maint	-10.33	37.91
				5220 · Water System - Repair & Maint	-10.33	37.91
				5231 · Pajaro Park Expense	-19.35	71.01
TOTAL					-71.01	260.56
Bill Pmt -Check	AP	12/10/2021	Panther Protective Services- ACH	1036 · PSM Pajaro Park Acct		-450.00
Bill	011-2...	11/27/2021		5231 · Pajaro Park Expense	-450.00	450.00
TOTAL					-450.00	450.00
Bill Pmt -Check	AP	12/10/2021	PG&E 3540 Pajaro Park-Online	1036 · PSM Pajaro Park Acct		-142.77
Bill	10/20...	11/18/2021		5231 · Pajaro Park Expense	-142.77	142.77
TOTAL					-142.77	142.77
Bill Pmt -Check	AP	12/10/2021	WM / Carmel Marina - Pajaro Park-O...	1036 · PSM Pajaro Park Acct		-348.96
Bill	9661...	12/01/2021		5231 · Pajaro Park Expense	-348.96	348.96
TOTAL					-348.96	348.96
Bill Pmt -Check	AP	12/27/2021	AT&T 0577 Pajaro Park-Online	1036 · PSM Pajaro Park Acct		-136.54
Bill	12/13...	12/13/2021		5231 · Pajaro Park Expense	-136.54	136.54
TOTAL					-136.54	136.54
Bill Pmt -Check	AP	12/27/2021	Mid Valley Supply- ACH	1036 · PSM Pajaro Park Acct		-120.52
Bill	l2563...	12/03/2021		5231 · Pajaro Park Expense	-120.52	120.52
TOTAL					-120.52	120.52
Bill Pmt -Check	AP	12/27/2021	Wells Fargo- 6120 ONLINE	1036 · PSM Pajaro Park Acct		-70.00
Bill	Dec S...	12/16/2021		2900 · Wells Fargo- 6120	-70.00	196.99
TOTAL					-70.00	196.99

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
January 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	AP	01/04/2022	Total Merchant Services	1001 · SCCB - Operating Account		-1,182.53
				5391 · Credit Card Transaction Fees	-1,182.53	1,182.53
TOTAL					-1,182.53	1,182.53
Check	AP	01/06/2022	FP Mailing Solutions-Online	1001 · SCCB - Operating Account		-1,000.00
				5245 · Postage	-1,000.00	1,000.00
TOTAL					-1,000.00	1,000.00
Bill Pmt -Check	AP	01/10/2022	Ace Hardware Prunedale- ACH	1001 · SCCB - Operating Account		-10.76
Bill	05354...	12/08/2021		5145 · District Wide Repair & Maint	-10.76	10.76
TOTAL					-10.76	10.76
Bill Pmt -Check	AP	01/10/2022	Ace Hardware Watsonville- ACH	1001 · SCCB - Operating Account		-48.38
Bill	210757	12/02/2021		5220 · Water System - Repair & Maint	-18.56	18.56
Bill	210956	12/10/2021		5220 · Water System - Repair & Maint	-6.93	6.93
Bill	211264	12/28/2021		5220 · Water System - Repair & Maint	-22.89	22.89
TOTAL					-48.38	48.38
Bill Pmt -Check	AP	01/10/2022	Aramark- ACH	1001 · SCCB - Operating Account		-163.15
Bill	51100...	12/03/2021		5140 · Building Repair & Maint	-32.63	32.63
Bill	51100...	12/10/2021		5140 · Building Repair & Maint	-32.63	32.63
Bill	51100...	12/17/2021		5140 · Building Repair & Maint	-32.63	32.63
Bill	51100...	12/24/2021		5140 · Building Repair & Maint	-32.63	32.63
Bill	51100...	12/31/2021		5140 · Building Repair & Maint	-32.63	32.63
TOTAL					-163.15	163.15
Bill Pmt -Check	AP	01/10/2022	AT&T 2043-Online	1001 · SCCB - Operating Account		-434.96
Bill	DEC ...	12/26/2021		5330 · Telephone	-434.96	434.96
TOTAL					-434.96	434.96
Bill Pmt -Check	AP	01/10/2022	AT&T 2486-Online	1001 · SCCB - Operating Account		-221.67
Bill	DEC ...	12/26/2021		5310 · Utilities - Well Site	-221.67	221.67
TOTAL					-221.67	221.67
Bill Pmt -Check	AP	01/10/2022	Bianchi Kasavan & Pope-Online	1001 · SCCB - Operating Account		-5,000.00
Bill	01106...	11/30/2021		5260 · Accounting & Bookkeeping	-5,000.00	5,000.00
TOTAL					-5,000.00	5,000.00
Bill Pmt -Check	AP	01/10/2022	C & N Tractors/Rentals- ACH	1001 · SCCB - Operating Account		-45.18
Bill	61552...	12/08/2021		5175 · Small Tools - Repair & Maint.	-45.18	45.18
TOTAL					-45.18	45.18
Bill Pmt -Check	AP	01/10/2022	Century Environmental Services	1001 · SCCB - Operating Account		-16,720.00
Bill	4227	12/28/2021		5220 · Water System - Repair & Maint	-8,360.00	8,360.00
Bill	4226	12/30/2021		5220 · Water System - Repair & Maint	-8,360.00	8,360.00
TOTAL					-16,720.00	16,720.00
Bill Pmt -Check	AP	01/10/2022	Chevrolet of Watsonville- Online	1001 · SCCB - Operating Account		-2,546.39
Bill	259056	12/21/2021		5270 · Automotive - Repair & Maint	-2,546.39	2,546.39

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 January 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-2,546.39	2,546.39
Bill Pmt -Check	AP	01/10/2022	Corbin Willits Systems-Online	1001 · SCCB - Operating Account		-242.17
Bill	000C...	12/15/2021		5165 · Computer Software	-242.17	242.17
TOTAL					-242.17	242.17
Bill Pmt -Check	AP	01/10/2022	GreatAmerica Financial-Online	1001 · SCCB - Operating Account		-470.76
Bill	30756...	12/28/2021		5160 · Office Equip Rental	-470.76	470.76
TOTAL					-470.76	470.76
Bill Pmt -Check	AP	01/10/2022	Green Rubber Kennedy Ag- ACH	1001 · SCCB - Operating Account		-74.04
Bill	S-709...	12/17/2021		5220 · Water System - Repair & Maint	-74.04	74.04
TOTAL					-74.04	74.04
Bill Pmt -Check	AP	01/10/2022	MBAS- ACH	1001 · SCCB - Operating Account		-2,271.60
Bill	21112...	12/13/2021		5190 · Soil and Water Tests	-1,125.00	1,125.00
Bill	66	12/14/2021		5190 · Soil and Water Tests	-669.60	669.60
Bill	21120...	12/17/2021		5190 · Soil and Water Tests	-90.00	90.00
Bill	21120...	12/17/2021		5190 · Soil and Water Tests	-45.00	45.00
Bill	21121...	12/20/2021		5190 · Soil and Water Tests	-45.00	45.00
Bill	21112...	12/20/2021		5190 · Soil and Water Tests	-117.00	117.00
Bill	21112...	12/21/2021		5190 · Soil and Water Tests	-180.00	180.00
TOTAL					-2,271.60	2,271.60
Bill Pmt -Check	AP	01/10/2022	Mid Valley Supply- ACH	1001 · SCCB - Operating Account		-417.01
Bill	1256520	12/15/2021		5220 · Water System - Repair & Maint	-75.82	75.82
				5220 · Water System - Repair & Maint	-189.55	189.55
				5220 · Water System - Repair & Maint	-37.91	37.91
				5220 · Water System - Repair & Maint	-37.91	37.91
				5220 · Water System - Repair & Maint	-37.91	37.91
				5220 · Water System - Repair & Maint	-37.91	37.91
TOTAL					-417.01	417.01
Bill Pmt -Check	AP	01/10/2022	Mission Uniform Service-Online	1001 · SCCB - Operating Account		-168.92
Bill	51603...	12/06/2021		5140 · Building Repair & Maint	-42.23	42.23
Bill	51608...	12/13/2021		5140 · Building Repair & Maint	-42.23	42.23
Bill	51612...	12/20/2021		5140 · Building Repair & Maint	-42.23	42.23
Bill	51617...	12/27/2021		5140 · Building Repair & Maint	-42.23	42.23
TOTAL					-168.92	168.92
Bill Pmt -Check	AP	01/10/2022	Monterey One Water- Online	1001 · SCCB - Operating Account		-25.73
Bill	JAN 2...	12/31/2021		5130 · Utilities - Office	-25.73	25.73
TOTAL					-25.73	25.73
Bill Pmt -Check	AP	01/10/2022	NBS- ACH	1001 · SCCB - Operating Account		-1,319.26
Bill	Inv. 1...	12/16/2021		6565 · 2021 Generator Bond- Fees	-1,319.26	1,319.26
TOTAL					-1,319.26	1,319.26
Bill Pmt -Check	AP	01/10/2022	PARS- ACH	1001 · SCCB - Operating Account		-502.23
Bill	49556	12/08/2021		5005 · Administrative Fees	-502.23	502.23
TOTAL					-502.23	502.23
Bill Pmt -Check	AP	01/10/2022	PG&E 1438-Online	1001 · SCCB - Operating Account		-1,277.99

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 January 2022

January 24, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	11/24/...	12/24/2021		5310 · Utilities - Well Site	-1,277.99	1,277.99
TOTAL					-1,277.99	1,277.99
Bill Pmt -Check	AP	01/10/2022	Santa Cruz Answering Service-ACH	1001 · SCCB - Operating Account		-84.96
Bill	1009 ...	12/22/2021		5330 · Telephone	-84.96	84.96
TOTAL					-84.96	84.96
Bill Pmt -Check	AP	01/10/2022	Soil Control Lab- ACH	1001 · SCCB - Operating Account		-525.00
Bill	11105...	12/02/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	11105...	12/02/2021		5190 · Soil and Water Tests	-50.00	50.00
Bill	11106...	12/02/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	11106...	12/02/2021		5190 · Soil and Water Tests	-50.00	50.00
Bill	11106...	12/02/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	11106...	12/02/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	11106...	12/02/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	11201...	12/10/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	11201...	12/10/2021		5190 · Soil and Water Tests	-50.00	50.00
Bill	11201...	12/10/2021		5190 · Soil and Water Tests	-50.00	50.00
Bill	11201...	12/10/2021		5190 · Soil and Water Tests	-75.00	75.00
Bill	11201...	12/10/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	11201...	12/10/2021		5190 · Soil and Water Tests	-50.00	50.00
Bill	11201...	12/10/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	11201...	12/10/2021		5190 · Soil and Water Tests	-25.00	25.00
TOTAL					-525.00	525.00
Bill Pmt -Check	AP	01/10/2022	Sturdy Oil Company- ACH	1001 · SCCB - Operating Account		-2,486.87
Bill	CL73...	12/15/2021		5370 · Fuel - Trucks	-1,311.49	1,311.49
Bill	CL73...	12/31/2021		5370 · Fuel - Trucks	-1,175.38	1,175.38
TOTAL					-2,486.87	2,486.87
Bill Pmt -Check	AP	01/10/2022	Taylor's Office City- ACH	1001 · SCCB - Operating Account		-121.10
Bill	33110...	12/14/2021		5240 · Office Supplies	-121.10	121.10
TOTAL					-121.10	121.10
Bill Pmt -Check	AP	01/10/2022	Tom's Site Service- ACH	1001 · SCCB - Operating Account		-203.49
Bill	64536	12/31/2021		5145 · District Wide Repair & Maint	-203.49	203.49
TOTAL					-203.49	203.49
Bill Pmt -Check	AP	01/10/2022	Townsend's Auto Parts- Online	1001 · SCCB - Operating Account		-15.60
Bill	TAP-1...	12/16/2021		5270 · Automotive - Repair & Maint	-15.60	15.60
TOTAL					-15.60	15.60
Bill Pmt -Check	AP	01/10/2022	Valvoline	1001 · SCCB - Operating Account		-78.99
Bill	37280	01/05/2022		5270 · Automotive - Repair & Maint	-78.99	78.99
TOTAL					-78.99	78.99
Bill Pmt -Check	AP	01/10/2022	WM / Carmel Marina - Office-Online	1001 · SCCB - Operating Account		-348.96
Bill	96664...	01/01/2022		5150 · Garbage Service	-348.96	348.96
TOTAL					-348.96	348.96
Check	AP	01/19/2022	Santa Cruz County Bank	1001 · SCCB - Operating Account		-623.25
				2256 · Vehicle Loan Payable	-541.90	541.90
				5256 · Interest Exp-Financed Items	-81.35	81.35
TOTAL					-623.25	623.25

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 January 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	01/24/2022	ACWA-JPIA (med ins)-ACH	1001 · SCCB - Operating Account		-16,244.41
Bill	06800...	01/06/2022		5050 · Employee Health Insurance 2264 · Employee Insurance Payable	-14,828.95 -1,415.46	14,828.95 1,415.46
TOTAL					-16,244.41	16,244.41
Bill Pmt -Check	AP	01/24/2022	ACWA/JPIA-Workers Comp-ACH	1001 · SCCB - Operating Account		-2,996.76
Bill	10/01/...	01/12/2022		5040 · Worker's Comp Insurance	-2,996.76	2,996.76
TOTAL					-2,996.76	2,996.76
Bill Pmt -Check	AP	01/24/2022	Amerigas	1001 · SCCB - Operating Account		-855.57
Bill	31314...	01/11/2022	Pajaro/Sunny Mesa C.S.D.	1811 · CIP-Vierra Estate	-855.57	855.57
TOTAL					-855.57	855.57
Bill Pmt -Check	AP	01/24/2022	Assoc. of CA Water Agencies-Online	1001 · SCCB - Operating Account		-9,930.00
Bill	2022 ...	01/01/2022		5320 · Membership Fees and Dues	-9,930.00	9,930.00
TOTAL					-9,930.00	9,930.00
Bill Pmt -Check	AP	01/24/2022	AT&T 0646-Online	1001 · SCCB - Operating Account		-236.77
Bill	1/5/22...	01/05/2022		5310 · Utilities - Well Site	-236.77	236.77
TOTAL					-236.77	236.77
Bill Pmt -Check	AP	01/24/2022	AT&T 1782-Online	1001 · SCCB - Operating Account		-33.78
Bill	1/7/22...	01/07/2022		5310 · Utilities - Well Site	-33.78	33.78
TOTAL					-33.78	33.78
Bill Pmt -Check	AP	01/24/2022	AT&T 2627-Online	1001 · SCCB - Operating Account		-33.78
Bill	1/7-2/...	01/07/2022		5310 · Utilities - Well Site	-33.78	33.78
TOTAL					-33.78	33.78
Bill Pmt -Check	AP	01/24/2022	AT&T 3439-Online	1001 · SCCB - Operating Account		-33.78
Bill	1/1/22...	01/01/2022		5310 · Utilities - Well Site	-33.78	33.78
TOTAL					-33.78	33.78
Bill Pmt -Check	AP	01/24/2022	AT&T 3912-Online	1001 · SCCB - Operating Account		-497.85
Bill	Jan. 2...	01/01/2022		5330 · Telephone	-497.85	497.85
TOTAL					-497.85	497.85
Bill Pmt -Check	AP	01/24/2022	AT&T 6542-Online	1001 · SCCB - Operating Account		-66.14
Bill	1/7/22...	01/07/2022		5310 · Utilities - Well Site	-66.14	66.14
TOTAL					-66.14	66.14
Bill Pmt -Check	AP	01/24/2022	AT&T 8925- Wireless/Cell	1001 · SCCB - Operating Account		-394.91
Bill	x0109...	01/01/2022		5330 · Telephone	-394.91	394.91
TOTAL					-394.91	394.91
Bill Pmt -Check	AP	01/24/2022	California Special Districts Assoc-Onl...	1001 · SCCB - Operating Account		-4,913.00
Bill	2022 ...	01/01/2022		5320 · Membership Fees and Dues	-4,913.00	4,913.00
TOTAL					-4,913.00	4,913.00

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 January 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	01/24/2022	Davis Auto Parts- ACH	1001 · SCCB - Operating Account		-33.46
Bill	598520	01/05/2022		5270 · Automotive - Repair & Maint	-33.46	33.46
TOTAL					-33.46	33.46
Bill Pmt -Check	AP	01/24/2022	Elan-Online	1001 · SCCB - Operating Account		-287.17
Bill	Jan 2...	01/05/2022		2910 · Elan	-287.17	287.17
TOTAL					-287.17	287.17
Bill Pmt -Check	AP	01/24/2022	Green Rubber Kennedy Ag- ACH	1001 · SCCB - Operating Account		-161.65
Bill	W-56...	12/17/2021		5220 · Water System - Repair & Maint	-23.31	23.31
Bill	S-709...	12/20/2021		5220 · Water System - Repair & Maint	-87.47	87.47
Bill	w-563...	01/01/2022		5220 · Water System - Repair & Maint	-50.87	50.87
TOTAL					-161.65	161.65
Bill Pmt -Check	AP	01/24/2022	Grunsky Law Firm	1001 · SCCB - Operating Account		-1,025.00
Bill	Inv. 9...	01/14/2022		5250 · Legal Expenses	-1,025.00	1,025.00
TOTAL					-1,025.00	1,025.00
Bill Pmt -Check	AP	01/24/2022	MBAS- ACH	1001 · SCCB - Operating Account		-212.40
Bill	21121...	01/04/2022		5190 · Soil and Water Tests	-162.00	162.00
Bill	22010...	01/06/2022		5190 · Soil and Water Tests	-25.20	25.20
Bill	22010...	01/06/2022		5190 · Soil and Water Tests	-25.20	25.20
TOTAL					-212.40	212.40
Bill Pmt -Check	AP	01/24/2022	Mid Valley Supply- ACH	1001 · SCCB - Operating Account		-551.06
Bill	1256704	01/05/2022		5220 · Water System - Repair & Maint	-75.82	75.82
				5220 · Water System - Repair & Maint	-37.91	37.91
				5220 · Water System - Repair & Maint	-37.91	37.91
				5220 · Water System - Repair & Maint	-37.91	37.91
				5220 · Water System - Repair & Maint	-75.82	75.82
				5220 · Water System - Repair & Maint	-285.69	285.69
TOTAL					-551.06	551.06
Bill Pmt -Check	AP	01/24/2022	Orkin Pest Control- ACH	1001 · SCCB - Operating Account		-101.40
Bill	363841	01/01/2022		5140 · Building Repair & Maint	-101.40	101.40
TOTAL					-101.40	101.40
Bill Pmt -Check	AP	01/24/2022	PG&E 0819-Online	1001 · SCCB - Operating Account		-5,775.35
Bill	12/6/2...	01/04/2022		5310 · Utilities - Well Site	-2,336.90	2,336.90
				5310 · Utilities - Well Site	-1,813.76	1,813.76
				5310 · Utilities - Well Site	-92.47	92.47
				5310 · Utilities - Well Site	-488.76	488.76
				5310 · Utilities - Well Site	-219.04	219.04
				5315 · Utilities - Street Lighting	-89.36	89.36
				5310 · Utilities - Well Site	-735.06	735.06
TOTAL					-5,775.35	5,775.35
Bill Pmt -Check	AP	01/24/2022	PG&E 6857-Online	1001 · SCCB - Operating Account		-3,820.86
Bill	11/29/...	12/27/2021		5310 · Utilities - Well Site	-906.80	906.80
				5310 · Utilities - Well Site	-614.91	614.91
				5130 · Utilities - Office	-192.29	192.29
				5310 · Utilities - Well Site	-40.95	40.95
				5315 · Utilities - Street Lighting	-2,065.91	2,065.91
TOTAL					-3,820.86	3,820.86

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
January 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	01/24/2022	Preferred Pump- Online	1001 · SCCB - Operating Account		-633.94
Bill	order ...	12/15/2021		5145 · District Wide Repair & Maint	-633.94	633.94
TOTAL					-633.94	633.94
Bill Pmt -Check	AP	01/24/2022	Pure Water- ACH	1001 · SCCB - Operating Account		-9,291.60
Bill	390198	01/01/2022	State Water Resources Control Board	5427 · Improvement Project-Springfield	-7,542.90	7,542.90
Bill	390197	01/01/2022	State Water Resources Control Board	5427 · Improvement Project-Springfield	-1,748.70	1,748.70
TOTAL					-9,291.60	9,291.60
Bill Pmt -Check	AP	01/24/2022	PVWMA- ACH	1001 · SCCB - Operating Account		-23,849.70
Bill	9/1/21...	12/22/2021		2325 · Payable to P.V.W.M.A.	-2,922.48	2,922.48
Bill	9/1/21...	12/22/2021		2325 · Payable to P.V.W.M.A.	-16,440.18	16,440.18
				2325 · Payable to P.V.W.M.A.	-4,487.04	4,487.04
TOTAL					-23,849.70	23,849.70
Bill Pmt -Check	AP	01/24/2022	Royal Oaks Auto Repair Inc.	1001 · SCCB - Operating Account		-20.00
Bill	37820	01/05/2022		5270 · Automotive - Repair & Maint	-20.00	20.00
TOTAL					-20.00	20.00
Bill Pmt -Check	AP	01/24/2022	Staples Credit Plan-Online	1001 · SCCB - Operating Account		-84.53
Bill	JAN S...	01/09/2022		5240 · Office Supplies	-84.53	84.53
TOTAL					-84.53	84.53
Bill Pmt -Check	AP	01/24/2022	TIAA Commercial Finance, Inc.	1001 · SCCB - Operating Account		-194.40
Bill	86712...	01/08/2022		5160 · Office Equip Rental	-194.40	194.40
TOTAL					-194.40	194.40
Bill Pmt -Check	AP	01/24/2022	Townsend's Auto Parts- Online	1001 · SCCB - Operating Account		-169.34
Bill	TAP-1...	12/14/2021		5270 · Automotive - Repair & Maint	-155.80	173.28
Bill	T-157...	01/18/2022		5270 · Automotive - Repair & Maint	-13.54	13.54
TOTAL					-169.34	186.82
Bill Pmt -Check	AP	01/24/2022	USA Blue Book- ONLINE	1001 · SCCB - Operating Account		-184.83
Bill	849746	01/18/2022		5145 · District Wide Repair & Maint	-184.83	184.83
TOTAL					-184.83	184.83
Bill Pmt -Check	AP	01/24/2022	Wells Fargo- 6120 ONLINE	1001 · SCCB - Operating Account		-126.99
Bill	Stmt c...	01/19/2022		2900 · Wells Fargo- 6120	-126.99	126.99
TOTAL					-126.99	126.99
Bill Pmt -Check	AP	01/24/2022	Wells Fargo 0721-Online	1001 · SCCB - Operating Account		-79.11
Bill	Jan 2...	01/21/2022		2905 · Wells Fargo- 0721	-79.11	79.11
TOTAL					-79.11	79.11
Check	PARS	01/12/2022	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-4,487.82
				5070 · Employee Retirement	-4,487.82	4,487.82
TOTAL					-4,487.82	4,487.82
Check	PARS	01/26/2022	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-4,491.17

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
January 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				5070 · Employee Retirement	-4,491.17	4,491.17
TOTAL					-4,491.17	4,491.17
Bill Pmt -Check	24962	01/10/2022	Santa Cruz County Bank	1001 · SCCB - Operating Account		-566.04
Bill	ACCT...	12/22/2021		2256 · Vehicle Loan Payable	-467.66	467.66
				5256 · Interest Exp-Financed Items	-98.38	98.38
TOTAL					-566.04	566.04
Bill Pmt -Check	24963	01/10/2022	Santa Cruz County Bank-0190	1001 · SCCB - Operating Account		-1,127.21
Bill	Intere...	12/14/2021		5255 · Interest Expense	-1,127.21	1,127.21
TOTAL					-1,127.21	1,127.21
Bill Pmt -Check	24973	01/24/2022	Fernando Torres	1001 · SCCB - Operating Account		-150.00
Bill	depos...	01/19/2022		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	24974	01/24/2022	Kamran Feizollahi Ashkar	1001 · SCCB - Operating Account		-150.00
Bill	Depos...	01/19/2022		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	24975	01/24/2022	Mike Boudier	1001 · SCCB - Operating Account		-61.30
Bill	Depos...	01/06/2022		2121 · Customer Security Deposits	-61.30	61.30
TOTAL					-61.30	61.30
Bill Pmt -Check	24976	01/24/2022	Ms Sylvia Georis	1001 · SCCB - Operating Account		-150.00
Bill	depos...	01/19/2022		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	24977	01/24/2022	Ms. Emily McKim	1001 · SCCB - Operating Account		-150.00
Bill	Depos...	01/19/2022		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	24978	01/24/2022	Ms. Kalle Beck	1001 · SCCB - Operating Account		-150.00
Bill	depos...	01/19/2022		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00

Pajaro/Sunny Mesa Community Services District
Check Detail - Reserve Account
January 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	01/10/2022	NBS- ACH	1002 · SCCB Reserve Account		-2,319.24
Bill	12210...	12/15/2021		5426 · Vega Assmnt Bond Expense	-1,319.26	1,319.26
Bill	12210...	12/20/2021		5426 · Vega Assmnt Bond Expense	-999.98	999.98
TOTAL					-2,319.24	2,319.24
Bill Pmt -Check	AP	01/11/2022	US Bank	1002 · SCCB Reserve Account		-2,225.00
Bill	INV 6...	01/01/2022		5426 · Vega Assmnt Bond Expense	-2,225.00	2,225.00
TOTAL					-2,225.00	2,225.00
Bill Pmt -Check	AP	01/24/2022	Maggiola Bros. Drilling, Inc.- ACH	1002 · SCCB Reserve Account		-13,183.00
Bill	M21-2...	12/30/2021		1821 · CIP-Sunny Mesa	-13,183.00	13,183.00
TOTAL					-13,183.00	13,183.00
Bill Pmt -Check	AP	01/24/2022	NBS- ACH	1002 · SCCB Reserve Account		-62.12
Bill	12210...	12/31/2021		5426 · Vega Assmnt Bond Expense	-62.12	62.12
TOTAL					-62.12	62.12
Bill Pmt -Check	AP	01/24/2022	Rincon Consultants, Inc. - ACH	1002 · SCCB Reserve Account		-8,347.50
Bill	inv# 3...	01/10/2022	CA Office of Emergency Services	5438 · LHMP Project- Dist. Wide	-8,347.50	8,347.50
TOTAL					-8,347.50	8,347.50
Bill Pmt -Check	AP	01/24/2022	Thomas E Yeager, P.E.- ACH	1002 · SCCB Reserve Account		-503.75
Bill	Invoic...	01/01/2022	CA Office of Emergency Services OGALS	5438 · LHMP Project- Dist. Wide 5444 · OGALS Per Capita Grant	-387.50 -116.25	387.50 116.25
TOTAL					-503.75	503.75

Pajaro/Sunny Mesa Community Services District
Check Detail - COP 2010 Account
 January 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	01/10/2022	Caterpillar Financial Services	1032 · SCCB-COP Acct (aka Const. Ac...		-68,490.27
Bill	quote...	12/14/2021	Pajaro/Sunny Mesa C.S.D.	2268 · Generator Loan Payable	-67,978.87	67,978.87
			Pajaro/Sunny Mesa C.S.D.	5390 · Bank Charges	-275.00	275.00
			Pajaro/Sunny Mesa C.S.D.	5256 · Interest Exp-Financed Items	-236.40	236.40
					<u>-68,490.27</u>	<u>68,490.27</u>
TOTAL						

Pajaro/Sunny Mesa Community Services District
Check Detail - Street Maintenance Account
 January 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	01/10/2022	PG&E 9545 Street Maint-Online	1004 · SCCB - Street Maint Acct		-78.75
Bill	11/18/...	12/20/2021		5225 · Street Maintenance	-52.82	52.82
				5310 · Utilities - Well Site	-25.93	25.93
TOTAL					-78.75	78.75
Bill Pmt -Check	AP	01/24/2022	AT&T 5203 Street Maint-Online	1004 · SCCB - Street Maint Acct		-211.63
Bill	1/1/22...	01/01/2022		5225 · Street Maintenance	-211.63	211.63
TOTAL					-211.63	211.63
Bill Pmt -Check	548	01/24/2022	Pajaro/Sunny Mesa Comm Svcs Dist	1004 · SCCB - Street Maint Acct		-59.84
Bill	DEC ...	01/01/2022		5225 · Street Maintenance	-59.84	59.84
TOTAL					-59.84	59.84

Pajaro/Sunny Mesa Community Services District
Check Detail - Pajaro Park Account
January 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	01/10/2022	Ace Hardware Watsonville- ACH	1036 · PSM Pajaro Park Acct		-55.70
Bill	210926	12/09/2021		5231 · Pajaro Park Expense	-55.70	55.70
TOTAL					-55.70	55.70
Bill Pmt -Check	AP	01/10/2022	Mission Uniform Service-Online	1036 · PSM Pajaro Park Acct		-115.44
Bill	51613...	12/14/2021		5231 · Pajaro Park Expense	-115.44	115.44
TOTAL					-115.44	115.44
Bill Pmt -Check	AP	01/10/2022	Panther Protective Services- ACH	1036 · PSM Pajaro Park Acct		-450.00
Bill	012-2...	12/20/2021		5231 · Pajaro Park Expense	-450.00	450.00
TOTAL					-450.00	450.00
Bill Pmt -Check	AP	01/10/2022	PG&E 3540 Pajaro Park-Online	1036 · PSM Pajaro Park Acct		-158.27
Bill	12/18/...	12/20/2021		5231 · Pajaro Park Expense	-158.27	158.27
TOTAL					-158.27	158.27
Bill Pmt -Check	AP	01/24/2022	Bianchi Alarm Systems - Pajaro Park-...	1036 · PSM Pajaro Park Acct		-84.00
Bill	24888	01/05/2022		5231 · Pajaro Park Expense	-84.00	84.00
TOTAL					-84.00	84.00
Bill Pmt -Check	AP	01/24/2022	WM / Carmel Marina - Pajaro Park-Onlin	1036 · PSM Pajaro Park Acct		-368.76
Bill	96942...	01/01/2022		5231 · Pajaro Park Expense	-368.76	368.76
TOTAL					-368.76	368.76
Bill Pmt -Check	AP	01/24/2022	Mid Valley Supply- ACH	1036 · PSM Pajaro Park Acct		-498.47
Bill	12566...	12/16/2021		5231 · Pajaro Park Expense	-111.42	111.42
Bill	1256877	01/13/2022		5231 · Pajaro Park Expense	-387.05	387.05
TOTAL					-498.47	498.47

Staff Report January 27, 2022

Consider, pursuant to AB 361 and in order for Board of Directors to continue meeting remotely, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the Committees have reconsidered the circumstances of the state of emergency; and the Monterey County Health Officer continues to recommend social distancing measures for meetings of the legislative bodies.

RECOMMENDATION:

It is recommended that the Board of Directors find, pursuant to AB 361 and in order for the Board to continue meeting remotely, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the Committees have reconsidered the circumstances of the state of emergency; and the Monterey County Health Officer continues to recommend social distancing measures for meetings of the legislative bodies.

SUMMARY/DISCUSSION:

On September 16, 2021, Governor Newsom signed AB 361. This legislation amends the Brown Act to allow meeting bodies subject to the Brown Act to meet via teleconference during a proclaimed state of emergency in accordance with teleconference procedures established by AB 361 rather than under the Brown Act's more narrow standard rules for participation in a meeting by teleconference. AB 361 provides that if a state or local health official recommends social distancing, a legislative body may meet remotely after September 30, 2021, provided and within 30 days of the first meeting after September 30, and every 30 days thereafter, the legislative body finds 1) the Governor's proclaimed state of emergency is still in effect; 2) the legislative body has reconsidered the circumstances of the state of emergency, and 3) either the Monterey County Health Officer continues to recommend social distancing measures for meetings of legislative bodies or the state of emergency continues to directly impact the ability of the members to meet in person.

The Monterey County Health Officer has recommended social distancing measures for meetings of legislative bodies. In order to continue meeting remotely, Board of Directors must make the findings outlined above.

Accordingly, staff recommends making the appropriate findings. This action will be required every 30 days in order to keep meeting remotely.

A RESOLUTION OF THE PAJARO SUNNY MESA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS AUTHORIZING TELECONFERENCED PUBLIC MEETINGS IN JANUARY, 2022¹

WHEREAS, the Governor issued a Proclamation of a State of Emergency in response to COVID-19 on March 4, 2020; and

WHEREAS, the Governor issued Executive Order N-29-20 on March 17, 2020, changing teleconferencing requirements under the Brown Act; and

WHEREAS, on, the Governor issued Executive Order N-08- 21 on June 11, 2021, extending Order N-29-20 until September 30, 2021; and

WHEREAS, California Assembly Bill 361 became law as an urgency measure on September 16, 2021; and

WHEREAS, AB 361 suspends certain provisions of the Brown Act under certain conditions¹, including

1. The public must be able to watch and comment during the teleconferenced public meetings; and
2. There must be notice of a way the public to access the meeting and comment, including by call-in or an internet connection; and
3. There can be no action when there is a disruption which prevents the District from broadcasting the meeting, or if of a disruption within the District's control which prevents members of the public from offering public comments, until public access is restored; and
4. The District may not require public comments be submitted before the meeting; and
5. The District must allow the public to address the District Board and offer contemporaneous comment; and
6. The Board may not close the public comment period until the public comment has ended or until a reasonable amount of time has passed; and

WHEREAS, the District intends to comply with subdivisions (e) (2) (A through G) of Government Code Sec. 54953; and

WHEREAS, subdivisions (e)(3)(A and B) of Government Code Section 54953 allow

¹ Subdivision (e)(2) (A) through (G) inclusive of the California Government Code (part of the Brown Act)

an alternative to having public meetings in accordance with Government Code Section 54953(b)(3) if the District can make certain findings; and

WHEREAS, although the District reviewed and considered staff recommendations and deliberated at its September 23, 2021 whether to direct Staff to prepare for in person meetings beginning with the October Regular Board Meeting; and

WHEREAS, a Motion was made by Director Coplin on September 23rd and seconded by Director Lamboley to direct Staff to prepare for in person public meetings beginning with the regular October, 2021 Regular Board Meeting and the motion was deliberated and passed 4-0 with one absence; and

WHEREAS, due to the recent increase in infection rates from the Omicron variant of COVID-19, staff recommends that the Board now adopt a resolution, in accordance with the requirements of AB 361, authorizing District Board teleconferenced meetings in January so that meetings may be conducted via teleconference; and

WHEREAS, Santa Cruz County, the State of California and the Country in general, are currently facing a surge in infection rates due to the Omicron variant.

WHEREAS, the District continues to impose or recommend measures to promote social distancing, which includes but is not limited to:

- Requiring District employees to either be vaccinated or show proof of negative COVID-19 testing.
- Requiring staff and the public to wear masks in District buildings.
- Posting COVID-19 safety measures on the District's social media pages; and

WHEREAS, the District Board has considered all information related to this matter, as presented at the public meetings including information provided by the General Manager and others during the public meeting.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The District Board declares that the above recitals are true and correct and are incorporated into this resolution as findings of the District Board.
2. The District Board hereby adopts the following additional findings:
 - (a) That proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378(b)(5), in that adopting this Resolution does not meet CEQA's definition of a "project," because the Board's action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment, and because the action is an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment and is exempt pursuant to Section 15269(c) of the CEQA Guidelines, as specific actions necessary to prevent or mitigate an emergency.
 - (b) That as a result of the COVID-19 pandemic and the Governor's state of emergency, the District Board has determined that COVID-19, and particularly the Omicron variant, continue to impact the ability of members of the public, the District Board, District staff and consultants to meet safely in person at public meetings and that meeting in person during this period of a surge in COVID-19 cases would present imminent risks to the health or safety of attendees.
 - (c) The District continues to recommend measures to promote social

distancing and the District continues to follow safety measures in response to COVID-19 as ordered or recommended by the Centers for Disease Control and Prevention (CDC), California Department of Public Health (DPH), and/or County of Monterey, as applicable, including facial coverings and social distancing indoors, when required. Based upon that guidance, in person attendance at public meetings presents an imminent risk to the health and safety of attendees, necessitating teleconferencing to allow for meaningful public participation options for all District constituents.

3. The District Board hereby declares that, pursuant to the findings in this Resolution, the District Board shall use teleconferencing to conduct public meetings pursuant to AB 361 and Government Code § 54953, as amended during the month of January, 2022.

4. The District Board determines that, if necessary, it will reconsider these findings at the next regular meeting or within thirty days, whichever last occurs, to continue teleconference hearings if the surge in COVID-19 infections continue to directly impact the ability of the Board to meet safely in person beyond January, 2022.

5. If any section, subsection, sentence, clause, phrase or word of this resolution is for any reason held to be unconstitutional, unlawful or otherwise invalid by a court of competent jurisdiction or preempted by state legislation, such decision or legislation shall not affect the validity of the remaining portions of this resolution. The District Board hereby declares that it would have passed and adopted this resolution and each and all provisions thereof irrespective of the fact that any one or more of said provisions be declared unconstitutional, unlawful or otherwise invalid.

6. This Resolution shall become effective immediately as an urgency measure.

**Pajaro Sunny
Mesa
Community
Services
District Staff
Report**

Date: January 27, 2022
To: Board of Directors
From: General Manager
Subject: **Adoption of a Debt Management Policy**

BACKGROUND

Subdivision (i)(1) of California Government Code Section 8855 requires local public agencies like the District adopt a debt management policy which complies with subdivision (i)(1) before incurring long-term bonds and other financial obligations.

District Counsel has prepared a proposed District debt management policy meeting the requirements of subdivision (i) (1) of California Government Code Section 8855.

STAFF RECOMMENDATION

Staff recommends that the Board approve the Debt Management Policy pursuant to the provided resolution.

DISCUSSION

In connection with any other long-term debt obligations of the District, the District will need to submit to the California Debt and Investment Advisory Commission (CDIAC) a preliminary report of debt issuance which will include a certification that the District has adopted a debt management policy that meets the requirements subdivision (i)(1) of California Government Code 8855. Adoption of the debt management policy by the Board will ensure the District in compliance with this requirement. This is a one-time adoption and need not be renewed or reapproved in connection with each future debt obligation of the District; however, the policy may be amended by the Board at any time in the future.

In accordance with Government Code Section 8855(i), a local debt management policy must include all of the following:

- A. The purposes for which the debt proceeds may be used.
- B. The types of debt that may be issued.
- C. The relationship of the debt to, and integration with, the issuer's capital improvement program or budget, if applicable.
- D. Policy goals related to the issuer's planning goals and objectives.
- E. The internal control procedures that the issuer has implemented, or will implement, to ensure that the proceeds of the proposed debt issuance will be directed to the intended use.

Staff believes the proposed debt management policy meets these five requirements.

FISCAL IMPACT

None.

ATTACHMENTS

1. Resolution No.
2. Debt Management Policy

Pajaro Sunny Mesa Community Services District

2022 Debt Management Policy

Approved by Board Resolution __01-01-22____
adopted on January 27, 2022

This Debt Management Policy (the "Debt Policy") of the Pajaro Sunny Mesa Community Services District (the "District") was approved by the Board of Directors to be effective as of the date first set forth above. The provisions of this Debt Policy may however may be amended or waived by the Board of Directors as it deems appropriate from time to time in the prudent management of the debt and financing needs of the District.

1. FINDINGS

This Debt Policy is intended to comply with subdivision (i)(1) of California Government Code Section 8855 which became effective on January 1, 2017, and shall govern all debt undertaken by the District.

The District hereby recognizes that a fiscally prudent debt policy is required to:

- Help maintain the District's financial health.
- Allow the District flexibility to meet its financial needs.
- Protect the District's credit-worthiness.
- Structure debt to benefit both current and future District ratepayers.
- Allow the District's debt to be consistent with the District's planning goals and objectives.

2. POLICY

A. PURPOSES FOR WHICH DEBT MAY BE ISSUED

(i) Long-Term Debt. Long-term debt may be issued to finance the construction, acquisition, and/or rehabilitation of water rights, capital improvements and other facilities, property and assets, equipment and land to be owned and operated by the District or funded for the benefit of the District.

(a) Long-term debt financing is appropriate if:

- The project to be financed is necessary to provide basic services.
- The project to be financed will provide benefit to constituents over multiple years.
- The total debt does not constitute an unreasonable burden to the District and its constituents.
- The debt is issued to refinance outstanding debt in order to produce savings or to realize other benefits of a debt restructuring.

(b) Long-term debt financing is generally not appropriate for recurring operating expenses and routine maintenance expenses.

(c) The District may use long-term debt financing if:

- The project and/or costs to be financed must be approved by the Board of Directors.
- The weighted average maturity of the debt will generally not exceed the average useful life of the project being financed.

- The District estimates that sufficient revenues will be available to service the debt through its maturity.
- The District determines that the issuance of the debt will comply with the applicable state and federal law.
- The District shall maintain debt service coverage at no less than 120% (1.20)

(ii) Short-term debt. Short-term debt may be issued to finance the District's operational cash flows in order to maintain a steady and even cash flow balance. Short-term debt may also be used to finance short-lived capital projects; for example, the District may undertake lease-purchase financing for equipment, upon approval of the Board of Directors.

B. TYPES OF DEBT

The following types of debt may be allowed under this Debt Policy:

- Installment purchase agreements, loans and similar debt-financing contracts
- Loans and contracts with State or Federal agencies, including the United States Bureau of Reclamation
- Lines of credit
- General obligation bonds (GO Bonds)
- Bond or grant anticipation notes (BANs)
- Lease revenue bonds and lease-purchase transactions
- Other revenue bonds and Certificates of Participation (COPs)
- Tax and revenue anticipation notes (TRANs)
- Land-secured financing, such as special tax revenue bonds issued under the Mello-Roos Community Facilities Act of 1982, as amended, and limited obligation bonds issued under applicable assessment statutes.
- Refunding bonds, notes, loans, and other obligations

The Board of Directors may from time to time find that other forms of debt would be beneficial to further its public purposes and may approve such debt without an amendment of this Debt Policy.

Debt shall be issued as fixed rate debt unless the District makes a specific determination why a variable rate issue would be beneficial to the District in a specific circumstance.

The District shall adhere to the covenant and/or conditions of the lender for debt service.

C. RELATIONSHIP OF DEBT TO CAPITAL IMPROVEMENT PROGRAM AND BUDGET

The District is committed to long-term capital planning. The District intends to issue debt for the purposes stated in this Debt Policy

and to implement policy decisions incorporated in the District's capital budget and the capital improvement plan. Items outside the capital budget or capital improvement plan may also be financed.

The District shall strive to fund the upkeep and maintenance of its infrastructure and facilities due to normal wear and tear through the expenditure of available operating revenues.

The District shall integrate its debt issuances with the goals of its capital improvement program by timing the issuance of debt to ensure that funding is available for capital and non-capital projects when needed in furtherance of the District's public purposes.

The District shall seek to issue debt in a timely manner to avoid having to make unplanned expenditures from its general fund.

D. POLICY GOALS RELATED TO PLANNING GOALS AND OBJECTIVES

The District is committed to long-term financial planning, maintaining appropriate reserve levels and employing prudent practices in governance, management and budget administration. The District intends to issue debt for the purposes stated in this Debt Policy and to implement policy decisions incorporated in the District's annual operations budget.

It is a policy goal of the District to protect its constituents by utilizing conservative financing methods and techniques so as to obtain the highest practical credit ratings (if applicable) and the lowest practical borrowing costs.

The District will comply with applicable state and federal law as it pertains to the maximum term of debt and the procedures for levying and imposing any related taxes, assessments, rates and charges.

When refinancing debt, it shall be the policy goal of the District to realize, whenever possible, and subject to any overriding non-financial policy considerations, minimum net present value debt service savings equal to at least 3.0% of the refunded principal amount.

E. INTERNAL CONTROL PROCEDURES

When issuing debt, in addition to complying with the terms of this Debt Policy, the District shall comply with any other applicable policies regarding initial bond disclosure, continuing disclosure, post-issuance compliance, and investment of bond proceeds.

Without limiting the foregoing, the District will periodically review the requirements of and will remain in compliance with the following:

- Any continuing disclosure undertakings entered into by the District in accordance with Securities and Exchange

Commission (SEC) Rule 15c2-12¹.

- Any reporting obligations to the California Debt and Investment Advisory Commission (CDIAC)
- Any federal tax compliance requirements, including, without limitation, arbitrage and rebate compliance.
- The District's investment policies as they relate to the use and investment of bond proceeds.

Proceeds of debt will be held either (a) by a third-party trustee or fiscal agent, which will disburse such proceeds to or upon the order of the District upon the submission of one or more written requisitions by the General Manager (or his or her designee), or (b) by the District, to be held and accounted for in a separate fund or account, the expenditure of which will be carefully documented by the District.

~ END OF DEBT MANAGEMENT POLICY ~

¹ 17 CFR § 240.15c2-12 - Municipal securities disclosure

**Table 7
Projected Water Revenues and Expenses
(From Water Enterprise Only)**

RATE REVENUE REQUIREMENTS SUMMARY	Budget	Budget	Projected Rates for Adoption Period				
	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
Sources of Water Funds							
Rate Revenue Under Prevailing Rates	\$ 2,023,700	\$ 2,052,600	\$ 2,052,600	\$ 2,052,600	\$ 2,052,600	\$ 2,052,600	\$ 2,052,600
Non-Rate Revenues	66,195	67,095	67,095	67,095	67,095	67,095	67,095
Interest Earnings (in Operating & Capital Reserves)	5,130	5,130	-	-	-	-	-
Total Sources of Funds	\$ 2,095,025	\$ 2,124,825	\$ 2,119,695	\$ 2,119,695	\$ 2,119,695	\$ 2,119,695	\$ 2,119,695
Uses of Water Funds							
Operating Expenses:²							
Salaries	\$ 677,700	\$ 685,800	\$ 713,232	\$ 741,761	\$ 771,432	\$ 802,289	\$ 834,381
Benefits	307,980	333,720	347,069	360,952	375,390	390,405	406,021
Other Operating Expenses	812,705	777,930	703,341	726,130	749,659	773,952	799,036
Subtotal: Operating Expenses	\$ 1,798,385	\$ 1,797,450	\$ 1,763,642	\$ 1,828,843	\$ 1,896,480	\$ 1,966,647	\$ 2,039,438
Other Expenditures:							
Existing Debt Service	\$ 188,418	\$ 190,218	\$ 186,683	\$ 188,008	\$ 189,000	\$ 184,725	\$ 190,263
New Debt Service	-	-	89,785	92,250	91,350	90,225	88,875
Private Placement (\$340,000) Debt Service ³	-	-	20,000	20,000	20,000	20,000	20,000
Rate-Funded Capital Expenses	-	235,366	344,317	567,483	696,806	943,769	746,406
Subtotal: Other Expenditures	\$ 188,418	\$ 425,584	\$ 640,784	\$ 867,740	\$ 997,156	\$ 1,238,719	\$ 1,045,543
Total Uses of Water Funds	\$ 1,986,803	\$ 2,223,034	\$ 2,404,427	\$ 2,696,583	\$ 2,893,636	\$ 3,205,365	\$ 3,084,981
plus: Revenue from Rate Increases	-	-	307,890	614,754	908,163	1,145,024	1,304,905
Annual Surplus/(Deficit)	\$ 108,223	\$ (98,209)	\$ 23,158	\$ 37,866	\$ 134,222	\$ 59,353	\$ 339,619
Net Revenue Req't. (Total Uses less Non-Rate Revenue)	\$ 1,915,478	\$ 2,150,809	\$ 2,337,332	\$ 2,629,488	\$ 2,826,541	\$ 3,138,270	\$ 3,017,886
Total Rate Revenue After Rate Increases	\$ 2,023,700	\$ 2,052,600	\$ 2,360,490	\$ 2,667,354	\$ 2,960,763	\$ 3,197,624	\$ 3,357,505
Projected Annual Rate Revenue Increase	0.00%	0.00%	15.00%	13.00%	11.00%	8.00%	5.00%
Cumulative Increase from Annual Revenue Increases	0.00%	0.00%	15.00%	29.95%	44.24%	55.78%	63.57%
Debt Coverage After Rate Increase	1.57	1.72	2.24	3.02	3.77	4.40	4.63

1. Interest earnings per the District's adopted budget for FY 2019/20 and FY 2020/21. For years beyond 2020/21, it is calculated based on historical LAIF return
2. The operating expenses are based on the District's Final Budget for FY 2019/20 and FY 2020/21 (Source files: 2019-2020 Budget.pdf & 2020-2021 Final Budget.xlsx). Inflationary factors are applied to these expenses to project costs in FY 2020/21 and beyond.
3. Private placement of \$340,000 for additional equipment. Estimated debt service payments based on interest rate of 2.73% and 20-year repayment schedule

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PAJARO SUNNY MESA
COMMUNITY SERVICES DISTRICT**

Resolution No. 01-02-22

ADOPTING A DEBT MANAGEMENT POLICY

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WHEREAS, the PAJARO SUNNY MESA COMMUNITY SERVICES DISTRICT (the "District") owns and operates a system for the supply and distribution of water, a public lighting system and two community parks within its service area; and

WHEREAS, the Board of Directors wishes to adopt a debt management policy meeting the requirements of State law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Pajaro Sunny Mesa Community Services District as follows:

Section 1. Adoption of Debt Management Policy. The Board of Directors hereby approves and adopts the Debt Management Policy in the form presented to the Board. The Debt Management Policy shall govern the administration of debt and other long-term financial obligations issued or incurred by the District, all in accordance and subject to the conditions set forth in such policy.

Section 2. Effective Date. This Resolution shall take effect from and after the date of its adoption.

The foregoing Resolution was duly and regularly introduced, passed, and adopted by the Board of Directors of the Pajaro Sunny Mesa Community Services District at a regular meeting thereof held on the 27 day of January, 2022.

AYES:

NOES:

ABSENT:

ABSTAIN:

President of the Board

Secretary of the Board

**Pajaro Sunny Mesa
Community Services
District Staff Report**

Date: January 27, 2022
To: Board of Directors
From: General Manager
Subject: **Automated Meter Reading System**

BACKGROUND

District employees direct/visually read approximately 1500 water meters monthly. This practice takes about 5 days. 2 people x 40 hrs. total of 80 hrs. Cost = \$ 8000.00/month based on fully burdened labor. The 2 people are pulled from their normal duties to read meters.

STAFF RECOMMENDATION

Staff recommends that the Board consider the purchase and installation of automated meter reading system expressly for the purpose of reducing expenses and freeing up operators to carry out their respective responsibilities in a more efficient manner. It is anticipated that proposed new equipment estimated cost would be \$600,000. Labor hrs. to read meters with new system is estimated at 8hrs. 1 person, 1 day cost = \$800.00.

DISCUSSION

Project paid with surplus funds from 2021 Bond Issuance(\$300k) + New Loan (\$300k)

New loan does not require water rate increases

Monthly savings would be roughly \$7000.00.

R.O.I. – 12 years



January 6, 2022

RE: Pajaro/Sunny Mesa Community Services District
2022 Revenue Financing

Based upon your request and preliminary review of the information provided to-date, First Foundation Public Finance (“FFPF”) would like express its interest in underwriting and obtaining credit approval for the following Credit Facility to the Pajaro / Sunny Mesa Community Services District, CA (“Borrower”) based on the terms outlined below. This Letter is provided by First Foundation Public Finance for discussion purposes only. *It is not intended to be binding, does not create any obligation on the part of First Foundation Public Finance to Sponsor or any third party, and is not a commitment to lend or agreement of any kind. No obligation whatsoever on the part of First Foundation Public Finance shall arise until execution and delivery of a formal commitment or loan documentation by a duly authorized officer of First Foundation Public Finance, which obligation shall be subject to all of the conditions contained therein.*

The proposed loan conditions are:

- STRUCTURE:** Term
- PURPOSE:** Finance improvements to the District’s meter reading equipment
- MAX. LOAN AMT:** \$500,000
- INTEREST RATE:** Tax-exempt, BQ: 2.73% (3.79% taxable equivalent)
- RATE LOCK:** The Rate will be for 60 days prior to dosing. If the Credit Facility fails to dose within this period, FFPF reserves the right to adjust the rate.
- TERM:** 20-years
- REPAYMENT:** Semi-annual interest and principal payments
- AVERAGE LIFE:** 11.50-years
- PRE-PAYMENT:** Repayable at 103% of par in years 1-2, dedining to 102% in years 3-4, and 101% in years 5-6. Redeemable at par beginning in year 7 and thereafter.
- COLLATERAL:** Net revenue pledge
- COVENANTS:** 1.20x annual debt service coverage

ADDITIONAL TERMS: Documents to be prepared by the Borrower’s Bond Counsel for review by FFPF’s counsel Nixon Peabody, LLP. Legal fees and expenses of Nixon Peabody, LLP should not exceed \$10,000. All other filing fees and related fees shall be paid by the Borrower in connection with the issuance (including applicable CDIA C fees).

Periodic financial and collateral reporting by the Borrower, as well as representations and warranties of the Borrower regarding its status and ability to repay, taxability gross-up and covenants and conditions that are appropriate for a Credit Facility of the scope and nature proposed above will be determined as part of FFPF’s underwriting and credit approval process.

PDF’s of all executed and other documents listed on the Closing Index shall be provided to FFPF no later than 24 hours before the time of the requested wire; provided, that if any documents can only be signed after receipt of the wire, those documents shall be provided immediately after receipt of the wire.

In an event of default, a default rate equal to the Interest Rate + 3.00% will be required.

Notice: The Federal Equal Credit Opportunity Act prohibits creditors from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status, age (provided the applicant has the capacity to enter into a binding contract); because all or part of the applicant's income derives from any public assistance program; or because the applicant has in good faith exercised any right under the Consumer Credit Protection Act. The federal agency that administers compliance with this law concerning this creditor is the Federal Deposit Insurance Corporation, Consumer Response Center, 1100 Walnut Street, Box #11, Kansas City, MO 64106.



2022 LOAN AGREEMENT

This LOAN AGREEMENT (as amended and supplemented, this "Loan Agreement"), dated as of _____, 20__, is between First Foundation Public Finance, as Delaware statutory trust and wholly owned subsidiary of First Foundation Bank (including its successors and assigns, the "Lender"), as lender, and the PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT, a community services district duly organized and existing under the Community Services District Law of the State of California (the "District"), as borrower.

BACKGROUND:

1. The District owns and operates a system for the supply, treatment and distribution of water within the service area of the District (the "Water System").
2. In order to provide funds to finance improvements to the Water System, the District previously incurred the following obligations (collectively, the "Prior Obligations"):
 - (a) 2021 Water Revenue Bonds, dated August 19, 2021, in the principal amount of \$1,660,000.
 - (b) 2015 Water Revenue Refunding Bonds, dated June 25, 2015, in the principal amount of \$2,275,000.
 - (c) 2007 Loan Refinancing and District Improvement Project in the aggregate original principal amount of \$520,000 pursuant to Resolution No.03-01-07, adopted by the Board of Directors of the District on March 14, 2007.
3. The District has determined that it is in its best interests at this time to borrow the amount of \$340,000 from the Lender as provided herein (the "Loan").
4. The repayment of the Loan will be payable from and secured by a pledge of and lien on the net revenues from the operation of the Water System as provided herein.

AGREEMENT:

In consideration of the foregoing and the material covenants hereinafter contained, the District and the Lender formally covenant, agree and bind themselves as follows:

ARTICLE I

DEFINITIONS AND APPENDICES

SECTION 1.1. *Definitions.* All terms defined in this Section have the meanings herein specified for all purposes of this Loan Agreement.

"Additional Revenues" means, with respect to the issuance of any Parity Obligations, an allowance for Net Revenues arising from any increase in the charges made for service from the Water System which has become effective prior to the incurring of such Parity Obligations but which, during all or any part of the latest Fiscal Year or such 12-month period, was not in effect, in an amount equal to the total amount by which the Net Revenues would have been increased if such increase in charges had been in effect during the whole of such Fiscal Year or 12-month period, all as shown by the certificate or opinion of an independent certified public accountant employed by the District.

"Applicable Environmental Laws" means and shall include, but shall not be limited to, the Comprehensive Environmental Response, Compensation, and Liability Act ("CERCLA"), 42 USC Sections 9601 et seq.; the Resource Conservation and Recovery Act ("RCRA"), 42 USC Sections 6901 et seq.; the California Hazardous Waste Control Law ("HWCL"), California Health & Safety Code Sections 25100 et seq.; the Hazardous Substance Account Act ("HSAA"), California Health & Safety Code Sections 25300 et seq.; the Porter-Cologne Water Quality Control Act (the "Porter-Cologne Act"), California Water Code Sections 13000 et seq.; the Air Resource Act, California Health & Safety code Sections 3900 et seq.; the Safe Drinking Water & Toxic Enforcement Act, California Health & Safety Code Sections 25249.5 et seq.; and the regulations under each thereof; and any other local, state, and/or federal laws or regulations, whether currently in existence or hereafter enacted, that govern the Electric System.

"Bond Counsel" means (a) Robert M. Haight, Attorney at Law, or (b) any other attorney or firm of attorneys of nationally recognized expertise with respect to legal matters relating to obligations the interest on which is excludable from gross income under Section 103 of the Tax Code.

"Closing Date" means January ____, 2022, being the date of execution and delivery of this Loan Agreement by the parties hereto, as first set forth above.

"Determination of Taxability" means and shall be deemed to have occurred on the first to occur of the following:

(i) on the date when the District files any statement, supplemental statement or other tax schedule, return or document which discloses that an Event of Taxability shall have occurred;

(ii) on the date when the Lender notifies the District that it has received a written opinion from Bond Counsel to the effect that an Event of Taxability has occurred, which notice shall be accompanied by a copy of such opinion of Bond Counsel, unless, within 180 days after receipt by the District of such notification and copy of such opinion from the Lender, the District shall deliver to the Lender a ruling or determination letter issued to or on behalf of the District by the Commissioner or any District Director of the Internal

Revenue Service (or any other governmental official exercising the same or a substantially similar function from time to time) to the effect that, after taking into consideration such facts as form the basis for the opinion that an Event of Taxability has occurred, an Event of Taxability shall not have occurred;

(iii) on the date when the District shall be advised in writing by the Commissioner or any District Director of the Internal Revenue Service (or any other government official or agent exercising the same or a substantially similar function from time to time) that, based upon any review or audit or upon any other ground whatsoever, an Event of Taxability has occurred; or

(iv) on the date when the District shall receive notice from the Lender that the Internal Revenue Service (or any other government official or agency exercising the same or a substantially similar function from time to time) has assessed the interest on the Loan Repayments as includable in the gross income of the Lender due to the occurrence of an Event of Taxability, provided that the Lender has provided a copy of document(s) received from the Internal Revenue Service to the District;

provided, however, that no Determination of Taxability shall occur under subparagraph (iii) or subparagraph (iv) above unless the District has been afforded the opportunity, at its expense, to contest any such assessment, and, further, no Determination of Taxability shall occur until such contest, if made, has been finally determined; *provided further, however,* that upon demand from the Lender following an event listed in subparagraphs (i), (ii), (iii) or (iv), the District shall reimburse the Lender for any payments, including any taxes, interest, penalties or other charges, Lender shall be obligated to make to the Internal Revenue Service as a result of the Determination of Taxability.

"District" means the Pajaro/Sunny Mesa Community Services District, a community services district formed under the Community Services District Law of the State of California (constituting Division 3 of Title 6 of the California Government Code, commencing with Section 61000).

"Event of Default" means any of the events of default as defined in Section 5.1.

"Event of Taxability" means any action taken or not taken by the District which has the effect of causing interest paid or payable on the Loan Repayments to be includable, in whole or in part, in the gross income of the holder of the Loan Repayments for federal income tax purposes.

"Federal Securities" means any direct general non-callable obligations of the United States of America (including obligations issued or held in book entry form on the books of the Department of the Treasury of the United States of America), or obligations the timely payment of principal of and interest on which are directly guaranteed by the United States of America.

"Fiscal Year" means each twelve-month period during the Term commencing on July 1 in any calendar year and ending on June 30 in the next succeeding calendar year, or any other twelve-month period selected by the District as its fiscal year period.

"Gross Revenues" means all gross charges received for, and all other gross income and receipts derived by the District from, the ownership and operation of the Water System or otherwise arising from the Water System, including but not limited to (a) connection charges and (b) earnings on the investment of the foregoing.

"Lender" means First Foundation, organized and existing under the laws of the State of California, and its successors and assigns.

"Loan" means the loan which is made hereunder by the Lender to the District in the principal amount of \$340,000.

"Loan Agreement" means this Loan Agreement, as it may be amended in accordance with its terms.

"Loan Repayment Date" means March 2 and September 2 in each year, commencing March 2, 2022 and continuing to and including the date on which the Loan Repayments are paid in full.

"Loan Repayments" means all payments required to be paid by the District under Section 3.4, including any prepayment thereof under Sections 6.1 or 6.2.

"Maintenance and Operation Costs" means the reasonable and necessary costs and expenses paid by the District for maintaining and operating the Water System, including but not limited to the reasonable expenses of management and repair and other costs and expenses necessary to maintain and preserve the Water System in good repair and working order, and including but not limited to administrative costs of the District attributable to the Water System and the financing thereof. "Maintenance and Operation Costs" do not include (a) depreciation, replacement and obsolescence charges or reserves therefor, (b) amortization of intangibles or other bookkeeping entries of a similar nature, (c) payments of principal of and interest on any Parity Obligations or other obligations of the District, and (d) costs of capital additions, replacements or improvements which are chargeable to a capital account.

"Maximum Annual Debt Service" means, as of the date of any calculation, the maximum sum obtained for the current or any future Fiscal Year during the Term by totaling the aggregate amount of (i) the Loan Repayments coming due in such Fiscal Year, and (ii) the principal and interest coming due and payable in such Fiscal Year on any Parity Obligations which are payable from the Net Revenues, including the principal amount coming due and payable by operation of mandatory sinking fund redemption. There shall be excluded from such calculation any principal of and interest on any obligations which have been defeased or discharged, or for the payment of which a security deposit has been posted.

"Net Revenues" means, for any period, an amount equal to all of the Gross Revenues received from the Water System during such period, minus the amount required to pay all Maintenance and Operation Costs of the Water System which are payable during such period, provided the debt service coverage shall not be in any period less than 1.20%

"2007 Loan Resolution" means Resolution No.03-01-07, adopted by the Board of Directors of the District on March 14, 2007, pursuant to which the District issued its 2007

Loan Refinancing and District Improvement Project Loan, in the aggregate principal amount of \$520,000.

"2015 Water Revenue Refunding Bond Resolution" means Resolution No.05-02-15, adopted by the Board of Directors of the District on May 20, 2015, pursuant to which the District issued its 2015 Water Revenue Refunding Bonds, dated June 25, 2015 in the original amount of \$2,275,000.

"2021 Water Revenue Bond Resolution" means Resolution No. 07-01-21, adopted by the Board of Directors of the District on July 22, 2021, pursuant to which the District issued its 2021 Water Revenue Bonds, dated August 19, 2021 in the original amount of \$1,660,000.

"Parity Obligations" means any bonds, notes or other obligations of the District payable from and secured by a pledge of and lien on the Net Revenues on a parity with the Loan Repayments.

"Prior Obligations" means, collectively, the following obligations of the District incurred to finance improvements to the Water System:

- (a) 2007 Loan Resolution between Santa Cruz County Bank and the District, dated as of March 14, 2007, pursuant to which the District is obligated to make payments to Santa Cruz County Bank in the aggregate principal amount of \$520,000;
- (b) 2015 Water Revenue Refunding Bonds, dated June 25, 2015, in the original amount of \$2,275,000
- (c) 2021 Water Revenue Bonds dated August 19, 2021 issued by the District in the aggregate original principal amount of \$1,660,000 pursuant to Resolution No. 07-01-21, adopted by the Board of Directors of the District on July 22, 2021.

"Taxable Rate" means 3.79%.

"Tax Exempt Rate" means with respect to the 2021 Loan Agreement, 2.73%

"Tax Code" means the Internal Revenue Code of 1986 as in effect on the Closing Date or (except as otherwise referenced herein) as it may be amended to apply to obligations issued on the Closing Date, together with applicable proposed, temporary and final regulations promulgated, and applicable official public guidance published, under the Tax Code.

"Term" means the time during which this Loan Agreement is in effect, as provided in Section 3.3.

"Water Revenue Fund" means the "Water Revenue Fund" which the District will establish pursuant to Section 3.6(a) for the receipt and deposit of Gross Revenues derived from the Water System.

"Water System" means the District's system for the supply, treatment and distribution of water within the service area of the District.

ARTICLE II

REPRESENTATIONS, COVENANTS AND WARRANTIES

SECTION 2.1. *Representations, Covenants and Warranties of District.* The District represents, covenants and warrants to the Lender as follows:

- (a) Due Organization and Existence. The District is a community services district and political subdivision of the State of California, duly organized and existing under the Community Services District Law of the State of California, has full legal right, power and authority under the laws of the State of California to enter into this Loan Agreement and to carry out and consummate all transactions contemplated hereby and thereby, and by proper action the District has duly authorized the execution and delivery if this Loan Agreement
- (b) Authorization and Enforceability. The laws of the State of California authorize the District to enter into this Loan Agreement, to enter into the transactions contemplated hereby and to carry out its obligations hereunder, and the Board of Directors of the District has duly authorized the execution and delivery of this Loan Agreement. This Loan Agreement constitutes the legal, valid and binding agreement of the District enforceable against the District in accordance with its terms.
- (c) No Violations. Neither the execution and delivery of this Loan Agreement, nor the fulfillment of or compliance with the terms and conditions hereof, nor the consummation of the transactions contemplated hereby, conflicts with or results in a breach of the terms, conditions or provisions of any restriction or any agreement or instrument to which the District is now a party or by which the District is bound, or constitutes a default under any of the foregoing, or results in the creation or imposition of any lien, charge or encumbrances whatsoever upon any of the property or assets of the District, other than as set forth herein.
- (d) Prior Indebtedness. Except for the Prior Obligations to be paid and prepaid with the proceeds of the Loan, the District has not issued or incurred any obligations which are currently outstanding having any priority in payment out of the Gross Revenues or the Net Revenues over the payment of the Loan Repayments.
- (e) Consents and Approvals. No consent or approval of any trustee or holder of any indebtedness of the District or of the voters of the District, and no consent, permission, authorization, order or license of, or filing or registration with, any governmental authority is necessary in connection

with the execution and delivery of this Agreement, or the consummation of any transaction herein contemplated, except as have been obtained or made and as are in full force and effect.

- (f) No Litigation. To the best knowledge of the undersigned, there is no action, suit, proceeding, inquiry or investigation before or by any court or federal, state, educational or other governmental authority pending or, to the knowledge of the District, threatened against or affecting the District or the assets, properties or operations of the District which, if determined adversely to the District or its interests, would have a material and adverse effect upon the consummation of the transactions contemplated by or the validity of this Loan Agreement or upon the financial condition, assets, properties or operations of the District, and the District is not in default with respect to any order or decree of any court or any order, regulation or demand of any federal, state, educational or other governmental authority, which default might have consequences that would materially and adversely affect the consummation of the transactions contemplated by this Loan Agreement or the financial conditions, assets, properties or operations of the District.
- (g) No Defaults. To the best knowledge of the District, the District has never not appropriated or defaulted under any of its payment or performance obligations or covenants, either under any loan agreement of the same general nature as this Loan Agreement, or under any of its bonds, notes, or other debt obligations.
- (h) Fee Title. The District is the owner in fee of title, or has necessary rights of access, to the property where the Water System is located. No lien or encumbrance on such property materially impairs the District's use of the property for the purposes for which it is, or may reasonably be expected to be, used.
- (i) Flooding Risk. The Water System's tanks, treatment plants and offices are located in a 100-year flood zone.
- (j) Change in Financial Condition. The District has experienced no material change in its financial condition since the adoption of its budget for the Fiscal Year ending June 30, 2020, which has been provided to the Lender.
- (k) Financial Statements. The statement of net position of the District as of June 30, 2020, and the related statement of revenues, expenses, and changes in net position for the year ended June 30, 2020, and statement of cash flows for the year ended June 30, 2020, and the independent auditor's report with respect thereto, copies of which have heretofore been furnished to the Lender, are complete and correct and fairly present the financial condition, changes in financial position and results of operations of the District at such date and for such period, and were prepared in accordance with generally accepted accounting principles. Since the period of such statements, there has been (i) no change which would have a material adverse effect on the District and (ii) no material increase in the indebtedness of the District.

- (l) Accuracy of Information. All information, reports and other papers and data furnished by the District to the Lender were, at the time the same were so furnished, complete and accurate in all material respects and insofar as necessary to give the Lender a true and accurate knowledge of the subject matter and were provided in expectation of the Lender's reliance thereon in entering into the transactions contemplated by this Loan Agreement. No fact is known to the District which has had or, so far as the District can now reasonably foresee, may in the future have a material adverse effect on the District, which has not been set forth in the financial statements previously furnished to the Lender or in other such information, reports, papers and data or otherwise disclosed in writing to the Lender prior to the Closing Date. Any financial, budget and other projections furnished to the Lender by the District or its or their agents were prepared in good faith on the basis of the assumptions stated therein, which assumptions were fair and reasonable in light of the conditions existing at the time of delivery of such financial, budget or other projections, and represented, and as of the date of this representation, represent the District's best estimate of its future financial performance.
- (m) Rate Setting. The District is empowered to set rates, fees and charges for the services and facilities furnished by the Water System without review or approval by any state or local government agency.

SECTION 2.2. *Role of Lender.* The District acknowledges that (i) the Lender is acting solely for its own loan account and not as a fiduciary for the District or in the capacity of broker, dealer, municipal securities underwriter or municipal advisor, (ii) the Lender has not provided, and will not provide, financial, legal (including securities law), tax, accounting or other advice to or on behalf of the District with respect to this Loan Agreement, (iii) the Lender has expressed no view regarding the legal sufficiency of its representations for purposes of compliance with any legal requirements applicable to any other party, if any, or the correctness of any legal interpretation made by counsel to any other party, if any, with respect to any such matters, and (iv) the District has sought and obtained financial, legal, tax, accounting and other advice (including as it relates to structure, timing, terms and similar matters) with respect to the financing effectuated through this Loan Agreement from its financial, legal and other advisors (and not from the Lender nor the Lender's legal counsel Nixon Peabody LLP.) to the extent that the District desired to obtain such advice.

SECTION 2.3. *Representations, Covenants and Warranties of Lender.* The Lender represents, covenants and warrants to the District as follows:

- (a) Due Organization and Existence. The Lender is a corporation duly organized and existing under the laws of its jurisdiction of formation; has power to enter into this Loan Agreement; is possessed of full power to make the Loan as provided herein; and the governing board of the Lender, or authorized designees thereof, has duly authorized the execution and delivery of this Loan Agreement.
- (b) No Violations. Neither the execution and delivery of this Loan Agreement, nor the funding of the Loan, conflicts with or results in a breach of the terms, conditions or provisions of any restriction or any

material agreement or instrument to which the Lender is now a party or by which the Lender is bound, or constitutes a default under any of the foregoing.

ARTICLE III

TERMS OF LOAN

SECTION 3.1. *Obligation to Make Loan; Amount of Loan.* The Lender hereby agrees to lend to the District, and the District hereby agrees to borrow from the Lender, the Loan in the principal amount not to exceed \$340,000, under the terms and provisions set forth in this Loan Agreement and in the term sheet attached as Appendix "A". The Loan shall be made by the Lender to the District in immediately available funds on the Closing Date.

SECTION 3.2. *Application of Loan Proceeds.* The Lender hereby agrees on the Closing Date to apply the proceeds of the Loan as follows:

(a) Loan Proceeds. Of the proceeds of the Loan, the Lender shall (i) wire the amount of \$_____ in immediately available funds to the Project Fund, and (ii) apply the remaining \$_____ to pay costs of issuance related to the Loan in accordance the following subsection (b).

(b) Payment of Costs of Issuance. As set forth in the foregoing clause (a), a portion of the proceeds of the Loan shall be applied to pay costs of issuance relating to the Loan. On the Closing Date, the Lender shall pay such costs directly to the payees and in the amounts as set forth in a written request filed with the Lender by the authorized officer of the District, upon which the Lender may conclusively rely. Any amount of Loan proceeds not required for payment of such costs on the Closing Date shall be remitted to the District for deposit into the Water Revenue Fund and used for the purposes set forth in Section 3.6.

SECTION 3.3. *Term.* The Term of this Loan Agreement commences on the Closing Date, and ends on the date on which the Loan is paid in full or provision for such payment is made as provided herein.

SECTION 3.4. *Loan Repayments.*

(a) Payment of Principal and Interest. Subject to the remainder of this Section, the District hereby agrees to repay the Loan in the aggregate principal amount not to exceed \$340,000 together with interest (calculated at the rate of 2.73% on the basis of a 360-day year of twelve 30-day months) on the unpaid principal balance thereof. Such payments shall made in the respective amounts and on the respective Loan Repayment Dates specified in Appendix A. In the event the Loan Installment is prepaid, the Lender shall file an amended schedule with the District showing the amount of each Loan Repayment coming due thereafter in respect of the Loan.

(b) Prepayment. If the District prepays the Loan Repayments in full under Article VI, the District's obligations under this Loan Agreement shall thereupon cease and

terminate, including but not limited to the District's obligation to pay Loan Repayments under this Section; subject however, to the provisions of Section 6.3 in the case of prepayment by application of a security deposit

(c) Default Rate. If an Event of Default under this Loan Agreement occurs, the District agrees to pay amounts due the Lender with interest thereon, to the extent permitted by law, from the occurrence thereof to the applicable date of payment at the rate of the then applicable interest rate plus 3% per annum.

(d) Taxable Rate. From and after an Event of Taxability, following a Determination of Taxability, the Loan shall bear interest at the Taxable Rate.

SECTION 3.5. *Nature of the District's Obligations.*

(a) Special Obligation. The District's obligation to pay the Loan Repayments is a special obligation of the District limited solely to the Net Revenues of the Water System and amounts on deposit in the Water Revenue Fund. Except as provided in subsection (b) of this Section, the District is not required to advance moneys derived from any source of income other than the Net Revenues and other sources specifically identified herein for the payment of the Loan Repayments, and no other funds or property of the District are liable for the payment of the Loan Repayments.

(b) Obligations Absolute. The obligation of the District to pay the Loan Repayments from the Net Revenues and the obligation of the District to perform and observe the other agreements contained herein, are absolute and unconditional and are not subject to any defense or any right of setoff, counterclaim or recoupment arising out of any breach of the District or the Lender of any obligation to the District or otherwise with respect to the Water System, whether hereunder or otherwise, or out of indebtedness or liability at any time owing to the District by the Lender. Until such time as all of the Loan Repayments have been fully paid or prepaid, the District:

- (i) will not suspend or discontinue payment of any Loan Repayments,
- (ii) will perform and observe all other agreements contained in this Loan Agreement, and
- (iii) will not terminate this Loan Agreement for any cause, including, without limiting the generality of the foregoing, the occurrence of any acts or circumstances that may constitute failure of consideration, eviction or constructive eviction, destruction of or damage to the Water System, the sale of the Water System, the taking by eminent domain of title to or temporary use of any component of the Water System, commercial frustration of purpose, any change in the tax or other laws of the United States of America or the State of California or any political subdivision of either thereof or any failure of the Lender to perform and observe any agreement, whether express or implied, or any duty, liability or obligation arising out of or connected with this Loan Agreement.

SECTION 3.6. *Pledge and Application of Net Revenues and Water Revenue Fund.*

(a) Establishment of Water Revenue Fund. The District shall establish and maintain the "Water Revenue Fund," which the District agrees to hold and maintain for the purposes and uses set forth herein during the Term of this Loan Agreement. The District shall deposit all Gross Revenues of the Water System in the Water Revenue Fund promptly upon the receipt thereof.

(b) Pledge. All of the Net Revenues on deposit in the Water Revenue Fund are hereby irrevocably pledged to the punctual payment of the Loan Repayments and any Parity Obligations. The Net Revenues on deposit in the Water Revenue Fund may not be used for any other purpose so long as the Loan Repayments remain unpaid; except that out of the Net Revenues there may be apportioned such sums, for such purposes, as are expressly permitted by this Section.

(c) Transfers to Make Loan Repayments. All Net Revenues will be held by the District in the Water Revenue Fund in trust for the benefit of the Lender and for the security of any Parity Obligations. The District shall withdraw from the Water Revenue Fund and transfer to the Lender an amount of Net Revenues equal to the aggregate amount of the Loan Repayments and transfer to the appropriate payee thereof the debt service on any Parity Obligations when due and payable.

(d) Other Uses Permitted. The District shall manage, conserve and apply the Net Revenues in such a manner that all deposits required to be made under the preceding provisions of this Section will be made at the times and in the amounts so required. Subject to the foregoing sentence, so long as no Event of Default has occurred and is continuing hereunder, the District may at any time and from time to time use and apply Net Revenues for (i) the acquisition and construction of improvements to the Water System, (ii) the prepayment of the Loan and any Parity Obligations, or (iii) any other lawful purpose of the District.

ARTICLE IV

COVENANTS OF DISTRICT

SECTION 4.1. *Operation of Water System in Efficient and Economical Manner; Release and Indemnification Covenants.* (a) The District shall operate the Water System in an efficient and economical manner and shall operate, maintain and preserve the Water System in good repair and working order and in compliance with all Laws, including, but not limited to, Applicable Environmental Laws. The District shall indemnify the Lender and its officers, agents, successors and assigns harmless from and against all claims, losses and damages, including legal fees and expenses, arising out of the following:

- (a) the use, maintenance, condition or management of, or from any work or thing done on or about the Water System by the District,
- (b) any breach or default on the part of the District in the performance of any of its obligations under this Loan Agreement,

- (c) any intentional misconduct or negligence of the District or of any of its agents, contractors, servants, employees or licensees with respect to the Water System, and
- (d) any intentional misconduct or negligence of any lessee of the District with respect to the Water System.

No indemnification is made under this Section or elsewhere in this Loan Agreement for willful misconduct, gross negligence, or breach of duty under this Loan Agreement by the Lender, its officers, agents, employees, successors or assigns.

SECTION 4.2. *Sale or Eminent Domain of Water System.* Except as provided herein, the District covenants that the Water System will not be encumbered, sold, leased, pledged, any charge placed thereon, or otherwise disposed of, as a whole or substantially as a whole if such encumbrance, sale, lease, pledge, charge or other disposition would materially impair the ability of the District to pay the Loan Repayments or any Parity Obligations, or would materially adversely affect its ability to comply with the terms of this Loan Agreement or the documents authorizing the issuance of any Parity Obligations. The District shall not enter into any agreement which impairs the operation of the Water System or any part of it necessary to secure adequate Net Revenues to pay the Loan Repayments or any Parity Obligations, or which otherwise would impair the rights of the Lender with respect to the Net Revenues. If any substantial part of the Water System is sold, the payment therefor must either (a) be used for the acquisition or construction of improvements and extensions or replacement facilities or (b) be applied to prepay outstanding obligations of the District relating to the Water System.

Any amounts received as awards as a result of the taking of all or any part of the Water System by the lawful exercise of eminent domain, if and to the extent that such right can be exercised against such property of the District, shall either (a) be used for the acquisition or construction of improvements and extension of the Water System, or (b) be applied to prepay outstanding obligations of the District relating to the Water System.

SECTION 4.3. *Insurance.* The District shall at all times maintain with responsible insurers all such insurance on the Water System as is customarily maintained with respect to works and properties of like character against accident to, loss of or damage to the Water System. If any useful part of the Water System is damaged or destroyed, such part shall be restored to usable condition. All amounts collected from insurance against accident to or destruction of any portion of the Water System shall be used to repair or rebuild such damaged or destroyed portion of the Water System, and to the extent not so applied, shall be applied on a pro rata basis to pay the Loan and any Parity Obligations in the manner provided in this Loan Agreement and in the documents authorizing such Parity Obligations. The District shall also maintain, with responsible insurers, worker's compensation insurance and insurance against public liability and property damage to the extent reasonably necessary to protect the District and the Lender. Any insurance required to be maintained hereunder may be maintained by the District in the form of self-insurance or in the form of participation by the District in a program of pooled insurance. The insurance required by this Section and provided by third party insurance carriers shall name the District and the Lender as insured parties and the Lender as loss payee and shall include a lender's loss payable endorsement for the benefit of the Lender.

SECTION 4.4. *Records and Accounts.* The District shall keep proper books of records and accounts of the Water System, separate from all other records and accounts, in which complete and correct entries are made of all transactions relating to the Water System. Said books shall, upon prior request, be subject to the reasonable inspection of the Lender.

The District shall cause the books and accounts of the Water System to be audited annually by an independent certified public accountant or firm of certified public accountants, not more than 270 days after the close of each Fiscal Year, and shall furnish a copy of such report to Lender. The audit of the accounts of the Water System may be included as part of a general District-wide audit. In addition, the District shall provide the Lender, within 30 days after adoption, a copy of its annual budget.

The District shall cause to be published annually, not more than 270 days after the close of each Fiscal Year, a summary statement showing the amount of Gross Revenues and the disbursements from Gross Revenues and from other funds of the District in reasonable detail. The District shall furnish a copy of the statement, to the Lender.

Additionally, the District shall provide the Lender with a copy of the District's annual budget, as adopted or amended, or post a copy of such report to the internet site of the District (with notice to the Lender of such posting), within 30 days of adoption or amendment.

The District shall also provide the Lender such additional information reasonably requested by the Lender to the extent permitted by law.

SECTION 4.5. *Rates and Charges.*

(a) Covenant Regarding Gross Revenues. The District shall fix, prescribe, revise and collect rates, fees and charges for the services and facilities furnished by the Water System during each Fiscal Year which (together with existing unencumbered fund balances which are maintained in the form of cash or cash equivalents, and which are lawfully available to the District for payment of any of the following amounts during such Fiscal Year) are at least sufficient, after making allowances for contingencies and error in the estimates, to pay the following amounts in the following order:

- (i) All Maintenance and Operation Costs of the Water System estimated by the District to become due and payable in such Fiscal Year;
- (ii) The Loan Repayments and all principal of and interest on any Parity Obligations which are payable from the Net Revenues as they become due and payable during such Fiscal Year, without preference or priority; and
- (iii) All payments required to meet any other obligations of the District which are charges, liens, encumbrances upon or payable from the Gross Revenues of the Water System during such Fiscal Year.

(b) Covenant Regarding Net Revenues. In addition to the covenant set forth in the preceding clause (a) of this Section, the District shall fix, prescribe, revise and collect rates, fees and charges for the services and facilities furnished by the Water System

during each Fiscal Year which (together with existing unencumbered fund balances which are maintained in the form of cash or cash equivalents, and which are lawfully available to the District for payment of any of the following amounts during such Fiscal Year) are sufficient to yield Net Revenues which are at least equal to 120% of the Loan Repayments and any Parity Obligations which are payable from the Net Revenues, when and as the same come due and payable during such Fiscal Year.

SECTION 4.6. *No Priority for Additional Obligations.* The District may not issue or incur any bonds or other obligations having any priority in payment of principal or interest out of the Net Revenues over the Loan Repayments.

SECTION 4.7. *Issuance of Parity Obligations.* Except for obligations incurred to prepay or post a security deposit for the Loan in whole, the District may not issue or incur any Parity Obligations unless:

- (a) The District is not then in default under the terms of this Loan Agreement or the documents authorizing any Parity Obligations, and
- (b) The amount of such Net Revenues, calculated in accordance with sound accounting principles, as shown by the books of the District for the latest Fiscal Year or as shown by the books of the District for any more recent 12-month period selected by the District, in either case verified by a certificate or opinion of an independent certified public accountant employed by the District, plus (at the option of the District) the Additional Revenues, are at least equal to 120% of the amount of Maximum Annual Debt Service.

SECTION 4.8. [Reserved]

SECTION 4.9. *Assignment by the Lender.* The Lender has the right to make an assignment of its interests herein, but no such assignment will be effective as against the District unless and until the Lender files with the District written notice thereof. The District shall pay all Loan Repayments hereunder under the written direction of the Lender named in the most recent assignment or notice of assignment filed with the District. During the Term, the District shall keep a complete and accurate record of all such notices of assignment.

SECTION 4.10. *Assignment by District.* Neither the Loan nor this Loan Agreement may be assigned by the District, other than to a public agency which succeeds to the interests of the District in and to the Water System and which (by operation of law, by contract or otherwise) becomes legally bound to all of the terms and provisions hereof.

SECTION 4.11. *Amendment of this Loan Agreement.* This Loan Agreement may be amended by the District and the Lender by a written instrument evidencing such amendment.

SECTION 4.12. *Tax Covenants.*

- (a) Generally. The District shall not take any action or permit to be taken any action within its control which would cause or which, with the passage of time if not cured

would cause, the interest components of the Loan Repayments to become includable in gross income for federal income tax purposes.

(b) Private Activity Bond Limitation. The District shall assure that the proceeds of the Loan are not so used as to cause the Loan to satisfy the private business tests of section 141(b) of the Tax Code or the private loan financing test of section 141(c) of the Tax Code.

(c) Federal Guarantee Prohibition. The District shall not take any action or permit or suffer any action to be taken if the result of the same would be to cause the Loan Repayments to be "federally guaranteed" within the meaning of Section 149(b) of the Tax Code.

(d) No Arbitrage. The District shall not take, or permit or suffer to be taken, any action with respect to the proceeds of the Loan Repayments which, if such action had been reasonably expected to have been taken, or had been deliberately and intentionally taken, on the Closing Date would have caused the Loan Repayments to be "arbitrage bonds" within the meaning of Section 148(a) of the Tax Code.

(e) Small Issuer Exemption from Bank Nondeductibility Restriction. The District hereby designates this Loan Agreement for purposes of paragraph (3) of Section 265(b) of the Tax Code and represents that not more than \$10,000,000 aggregate principal amount of obligations the interest on which is excludable (under Section 103(a) of the Tax Code) from gross income for federal income tax purposes (excluding (i) private activity bonds, as defined in Section 141 of the Tax Code, except qualified 501(c)(3) bonds as defined in Section 145 of the Tax Code and (ii) current refunding obligations to the extent the amount of the refunding obligation does not exceed the outstanding amount of the refunded obligation), including this Loan Agreement, has been or will be issued by the District, including all subordinate entities of the District, during the calendar year 2016.

(f) Arbitrage Rebate. The District shall take any and all actions necessary to assure compliance with section 148(f) of the Tax Code, relating to the rebate of excess investment earnings, if any, to the federal government, to the extent that such section is applicable to the Loan.

(g) Acquisition, Disposition and Valuation of Investments. Except as otherwise provided in the following sentence, the District covenants that all investments of amounts deposited in any fund or account created by or pursuant to this Loan Agreement, or otherwise containing gross proceeds of the Loan (within the meaning of Section 148 of the Tax Code) shall be acquired, disposed of, and valued (as of the date that valuation is required by this Agreement or the Tax Code) at Fair Market Value. Investments in funds or accounts (or portions thereof) that are subject to a yield restriction under applicable provisions of the Tax Code shall be valued at their present value (within the meaning of section 148 of the Tax Code).

For purposes of this subsection (g), the term "Fair Market Value" means the price at which a willing buyer would purchase the investment from a willing seller in a bona fide, arm's length transaction (determined as of the date the contract to purchase or sell the investment becomes binding) if the investment is traded on an established securities market (within the meaning of section 1273 of the Tax Code) and, otherwise, the term "Fair Market Value" means the acquisition price in a bona fide arm's length transaction (as

referenced above) if (i) the investment is a certificate of deposit that is acquired in accordance with applicable regulations under the Tax Code, (ii) the investment is an agreement with specifically negotiated withdrawal or reinvestment provisions and a specifically negotiated interest rate (for example, a guaranteed investment contract, a forward supply contract or other investment agreement) that is acquired in accordance with applicable regulations under the Tax Code, (iii) the investment is a United States Treasury Security – State and Local Government Series that is acquired in accordance with applicable regulations of the United States Bureau of Public Debt, or (iv) any commingled investment fund in which the City and related parties do not own more than 10% beneficial interest therein if the return paid by the fund is without regard to the source of the investment.

SECTION 4.13. *Maintenance of Depository Relationship.* During the Term, the District shall maintain a depository banking relationship with the Lender.

ARTICLE V

EVENTS OF DEFAULT AND REMEDIES

SECTION 5.1. *Events of Default Defined.* The following are Events of Default under this Loan Agreement:

- (a) Failure by the District to pay any Loan Repayment or other payment required hereunder after the date on which such Loan Repayment or other payment becomes due.
- (b) Failure by the District to observe any representation or warranty and perform any covenant, condition or agreement on its part to be observed or performed hereunder, other than as referred to in the preceding clause (a) of this Section, for a period of 30 days after written notice specifying such failure and requesting that it be remedied has been given to the District by the Lender; *provided, however,* if in the reasonable opinion of the District the failure stated in the notice can be corrected, but not within such 30-day period, the Lender may not unreasonably withhold its consent to an extension of such time if corrective action is instituted by the District within such 30-day period and diligently pursued until the default is corrected.
- (c) The filing by the District of a voluntary petition in bankruptcy, or failure by the District promptly to lift any execution, garnishment or attachment, or adjudication of the District as a bankrupt, or assignment by the District for the benefit of creditors, or the entry by the District into an agreement of composition with creditors, or the approval by a court of competent jurisdiction of a petition applicable to the District in any proceedings instituted under the provisions of the Federal Bankruptcy Code, as amended, or under any similar acts which may hereafter be enacted.

- (d) The occurrence of any event of default under and as defined in any documents authorizing the issuance of any Parity Obligations that are issued and outstanding during the Term, and such event of default has not been cured within the timeframes provided in such documents.
- (e) Any representation or certification of the District made hereunder or in connection with this Loan Agreement shall have been incorrect or misleading when made.

SECTION 5.2. *Remedies on Default.* Upon the occurrence and during the continuation of an Event of Default, the Lender may, at its option and without any further demand or notice:

- (a) declare all principal components of the unpaid Loan Repayments, together with accrued interest thereon from the immediately preceding Loan Repayment Date on which payment was made, to be immediately due and payable, whereupon the same will immediately become due and payable; and
- (b) take whatever action at law or in equity may appear necessary or desirable to collect the Loan Repayments then due or thereafter to become due during the Term, or enforce performance and observance of any obligation, agreement or covenant of the District under this Loan Agreement.

The provisions of the preceding clause (a) are subject to the condition that if, at any time after the principal components of the unpaid Loan Repayments have been so declared due and payable under the preceding clause (a), and before any judgment or decree for the payment of the moneys due have been obtained or entered, the District deposits with the Lender a sum sufficient to pay all principal components of the Loan Repayments coming due prior to such declaration and all matured interest components (if any) of the Loan Repayments, with interest on such overdue principal and interest components calculated at the rate of the then applicable interest rate plus 3% per annum, and a sum sufficient to pay all reasonable costs and expenses incurred by the Lender in the exercise of its rights and remedies hereunder, and any and all other defaults known to the Lender (other than in the payment of the principal and interest components of the Loan Repayments due and payable solely by reason of such declaration) have been made good, then, and in every such case, the Lender may, by written notice to the District, rescind and annul such declaration and its consequences. However, no such rescission and annulment shall extend to or shall affect any subsequent default, or shall impair or exhaust any right or power consequent thereon.

SECTION 5.3. *No Remedy Exclusive.* No remedy herein conferred upon or reserved to the Lender is exclusive, and every such remedy is cumulative and in addition to every other remedy given under this Loan Agreement or now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default impairs any such right or power or operates as a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the Lender to exercise any remedy reserved to it in this Article V it is not

necessary to give any notice, other than such notice as may be required in this Article V or by law.

SECTION 5.4. *Agreement to Pay Attorneys' Fees and Expenses.* If either party to this Loan Agreement defaults under any of the provisions hereof and the non-defaulting party employs attorneys (including in-house counsel) or incurs other expenses for the collection of moneys or the enforcement or performance or observance of any obligation or agreement on the part of the defaulting party herein contained, the defaulting party will on demand therefor pay to the non-defaulting party the reasonable fees of such attorneys (including those of in-house counsel) and such other expenses so incurred by the non-defaulting party.

SECTION 5.5. *No Additional Waiver Implied by One Waiver.* If any agreement contained in this Loan Agreement is breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

ARTICLE VI

PREPAYMENT OF LOAN

SECTION 6.1. *Optional Prepayment.*

(a) Loan Installment. The District may, at its option, prepay the unpaid principal components of the Loan Installment on any Loan Repayment Date, in whole, or in part among the remaining Loan Repayments on such basis as the District designates, upon not less than 30 days prior written notice to the Lender, at a prepayment price (expressed as a percentage of the principal amount of the Loan Installment to be prepaid), as set forth in the following table, plus accrued interest to the prepayment date:

<u>Prepayment Date</u>	<u>Prepayment Price</u>
Years 1-2	103%
Years 3-4	102
Years 5-6	101
Year 7 and thereafter	100

SECTION 6.2. *Mandatory Prepayment From Net Proceeds of Insurance or Eminent Domain.* The District shall prepay the unpaid principal balance of the Loan in whole on any date, or in part on any Loan Repayment Date, from and to the extent District determines to apply any proceeds of insurance award or condemnation award with respect to the Water System for such purpose under Sections 4.2 or 4.3 at a price equal to the principal amount to be prepaid, without premium. The District and the Lender hereby agree that such proceeds, to the extent remaining after payment of any delinquent Loan Repayments, shall be credited towards the District's obligations under this Section.

SECTION 6.3. *Security Deposit.* Notwithstanding any other provision of this Loan Agreement, the District may on any date secure the payment of Loan Repayments in

whole or in part, by irrevocably depositing with a fiduciary an amount of cash which, together with other available amounts, is either:

- (a) sufficient to pay all such Loan Repayments, including the principal and interest components thereof, when due under Section 3.4(a), or
- (b) invested in whole or in part in Federal Securities in such amount as will, in the opinion of an independent certified public accountant, together with interest to accrue thereon and together with any cash which is so deposited, be fully sufficient to pay all such Loan Repayments when due under Section 3.4(a) or, if such amounts are sufficient to prepay the Loan Repayments in full under Section 6.3, when due on any optional prepayment date under Section 6.1, as the District instructs at the time of the deposit.

In the event of a security deposit under this Section for the payment in full of all remaining Loan Repayments, the pledge of Net Revenues from the Water System and all other security provided by this Loan Agreement for said obligations, will cease and terminate, excepting only the obligation of the District to make, or cause to be made, all of Loan Repayments from such security deposit.

ARTICLE VII

MISCELLANEOUS

SECTION 7.1. *Notices.* Any notice, request, complaint, demand or other communication under this Loan Agreement shall be given by first class mail or personal delivery to the party entitled thereto at its address set forth below, or by facsimile or other form of telecommunication, at its number set forth below. Notice shall be effective either (a) upon transmission by facsimile or other form of telecommunication, (b) 48 hours after deposit in the United States of America first class mail, postage prepaid, or (c) in the case of personal delivery to any person, upon actual receipt. The Lender or the District may, by written notice to the other party, from time to time modify the address or number to which communications are to be given hereunder.

<i>If to the District:</i>	Pajaro/Sunny Mesa Community Services District 136 San Juan Road Royal Oaks, California 95076 Attention: General Manager
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<i>If to the Lender:</i>	First Foundation Public Finance 2233 Douglas Boulevard, Suite 300 Roseville, California 95661 Attention: Loan Administration
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SECTION 7.2. *Binding Effect.* This Loan Agreement inures to the benefit of and is binding upon the Lender and the District and their respective successors and assigns.

SECTION 7.3. *Severability.* If any provision of this Loan Agreement is held invalid or unenforceable by any court of competent jurisdiction, such holding will not invalidate or render unenforceable any other provision hereof.

SECTION 7.4. *Net-net-net Contract.* This Loan Agreement is a "net-net-net" contract, and the District hereby agrees that the Loan Repayments are an absolute net return to the Lender, free and clear of any expenses, charges or set-offs whatsoever.

SECTION 7.5. *Further Assurances and Corrective Instruments.* The Lender and the District shall, from time to time, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required for carrying out the expressed intention of this Loan Agreement.

SECTION 7.6. *Execution in Counterparts.* This Loan Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

SECTION 7.7. *Applicable Law.* This Loan Agreement shall be governed by and construed in accordance with the laws of the State of California.

SECTION 7.8. *Captions.* The captions or headings in this Loan Agreement are for convenience only and in no way define, limit or describe the scope or intent of any provisions or Section of this Loan Agreement.

Section 7.9 *Judicial Reference.* The Lender and the District hereby agree: (i) each proceeding or hearing based upon or arising out of, directly or indirectly, this Loan Agreement or any document related thereto, any dealings between the District and the Lender related to the subject matter of this Loan Agreement (hereinafter, a "Claim") shall be determined by a consensual general judicial reference (the "Reference") pursuant to the provisions of Section 638 et. seq. of the California Code of Civil Procedure, as such statutes may be amended or modified from time to time; (ii) upon a written request, or upon an appropriate motion by either the Lender or the District, as applicable, any pending action relating to any Claim and every Claim shall be heard by a single Referee (as defined below) who shall then try all issues (including any and all questions of law and questions of fact relating thereto), and issue findings of fact and conclusions of law and report a statement of decision. The Referee's statement of decision will constitute the conclusive determination of the Claim. The Lender and the District agree that the Referee shall have the power to issue all legal and equitable relief appropriate under the circumstances before the Referee; (iii) the Lender and the District shall promptly and diligently cooperate with one another, as applicable, and the Referee, and shall perform such acts as may be necessary to obtain prompt and expeditious resolution of all Claims in accordance with the terms of this Section 7.9; (iv) either the Lender or the District, as applicable, may file the Referee's findings, conclusions and statement with the clerk or judge of any appropriate court, file a motion to confirm the Referee's report and have judgment entered thereon. If the report is deemed incomplete by such court, the Referee may be required to complete the report and resubmit it; (v) the Lender and the District, as applicable, will each have such rights to assert such objections as are set forth in Section 638 et seq. of the California Code of Civil Procedure; and (vi) all proceedings shall be closed to the public and confidential, and all records relating to the Reference shall be permanently sealed when the order thereon becomes final.

The parties to the Reference proceeding shall select a single neutral referee (the "Referee"), who shall be a retired judge or justice of the courts of the State of California, or a federal court judge, in each case, with at least 10 years of judicial experience in civil matters. The Referee shall be appointed in accordance with Section 638 of the California Code of Civil Procedure (or pursuant to comparable provisions of federal law if the dispute falls within the exclusive jurisdiction of the federal courts). If within 10 days after the request or motion for the Reference, the parties to the Reference proceeding cannot agree upon a Referee, then any party to such proceeding may request or move that the Referee be appointed by the Presiding Judge of the Trinity County Superior Court, or of the U.S. District Court for the Eastern District of California. The Referee shall determine all issues relating to the applicability, interpretation, legality and enforceability of this Section 7.9.

No provision of this Section 7.9 shall limit the right of either the Lender or the District, as the case may be, to (i) exercise such self-help remedies as might otherwise be available under applicable law; or (ii) obtain or oppose provisional or ancillary remedies, including without limitation injunctive relief, writs of possession, the appointment of a receiver, and/or additional or supplementary remedies from a court of competent jurisdiction before, after, or during the pendency of any Reference. The exercise of, or opposition to, any such remedy does not waive the right of the Lender or the District to the Reference pursuant to this Section 7.9(c).

Promptly following the selection of the Referee, the parties to such Reference proceeding shall each advance equal portions of the estimated fees and costs of the Referee. In the statement of decision issued by the Referee, the Referee shall award costs, including reasonable attorneys' fees, to the prevailing party, if any, and may order the Referee's fees to be paid or shared by the parties to such Reference proceeding in such manner as the Referee deems just.

IN WITNESS WHEREOF, the Lender has caused this Loan Agreement to be executed in its corporate name by its duly authorized officer and the District has caused this Loan Agreement to be executed in its name by its duly authorized officer, as of the date first above written.

FIRST FOUNDATION PUBLIC FINANCE
as Lender

By _____
Trevor Mael
Authorized Officer

PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT

By _____
Board Chair

Attest:

District Secretary

Law Office of
ROBERT M. HAIGHT
120 Jewell Street
Santa Cruz, CA 95060
rmhaight@rmhaightlaw.com
831-239-8068

January 27, 2022

Board of Directors
Pajaro/ Sunny Mesa Community Service District
136 San Juan Road
Royal Oaks, California 95076

Re: Fee Arrangement for 2022 Loan Agreement

Dear Honorable Board of Directors:

I am forwarding to you our form of agreement to conduct the 2022 Loan Agreement financing proceedings that are presently being contemplated by your Board (the "2022 Loan Agreement").

Upon the execution and delivery of 2022 Loan Agreement, we agree to represent and serve you as herein provided:

1. Consult with you and your staff in order to provide a coordinated financial and legal program for the proposed proceeding.
2. Attend all meetings of the Board of Directors or other bodies relating to the proceedings including, at your request, all informal meetings to explain the proposed proceedings, and such other meetings of the Board of Directors when called upon by you.
3. Prepare all agreements, certificates, resolutions, orders, notices and affidavits necessary in the conduct of said proceedings and such other reports, documents and correspondence of a legal nature as may be necessary. During the course of the proceedings, advise your staff by telephone, correspondence or conference as to legal questions involving the District and relating to said proceedings.
4. Provide an opinion regarding the legal sufficiency of the proceedings.
5. Prepare the 2022 Loan Agreement to be used by the Placement Agent to describe the 2022 Loan Project.

For those services as set forth above in Sections 1 through 5, inclusive, our fees shall be the net sum of \$11,000, including all expenses, based upon the district executing and delivering not to exceed \$340,000 of Loan Proceeds. Services in representing the District in any litigation is not included in our fee.

Our fees shall be paid only if the 2022 Loan Agreement is executed and delivered and not otherwise. If proceedings are terminated for any reason by your Board at any time prior to said execution and delivery, then our fees shall not be due or payable.

Very truly yours,



ROBERT M. HAIGHT

The foregoing agreement was accepted by the Board of Directors of the Pajaro/sunny mesa Community Service District at a meeting thereof held on the 27th day of January, 2022

BOARD PRESIDENT

**Pajaro/Sunny Mesa Community Services District
RESOLUTION NO. 01-03-22**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE PAJARO/SUNNY MESA
COMMUNITY SERVICES DISTRICT APPOINTING BOND COUNSEL, ROBERT HAIGHT,
LOAN CONSULTANT, STINSON SECURITIES, LLC., AND COUNSEL FOR FIRST
FOUNDATION PUBLIC FINANCE, NIXON PEABODY, LLC., IN THE EXECUTION AND
DELIVERY OF THE 2022 LOAN AGREEMENT, APPROVING
CERTAIN DOCUMENTS AND TAKING CERTAIN OTHER
ACTIONS IN CONNECTION THEREWITH**

2022 LOAN AGREEMENT

**RESOLVED BY THE BOARD OF DIRECTORS OF THE PAJARO/SUNNY MESA
COMMUNITY SERVICES DISTRICT (the "DISTRICT") THAT:**

WHEREAS, the District is contemplating the execution and delivery of its 2022 Loan Agreement (the "Loan") to fund the purchase of new water meters with automated water reading systems (the "Project") and pay costs of issuance and it is necessary to appoint various consultants to advise the District and perform services necessary to finance the Loan and to authorize the General Manager and/or Board President to provide said approval to such documents as may be necessary; and

WHEREAS, that the District desires, and it is in the public interest and general welfare, to appoint and employ the Law Office of Robert M. Haight, Santa Cruz, California, as Bond Counsel (the "Bond Counsel) for the preparation and conduct of the proceedings necessary to execute and deliver the Loan; to be submitted to and approved by the Board of Directors of the District; and

WHEREAS, that the District desires, and it is in the public interest and general welfare, to appoint Stinson Securities, LLC., as loan consultant underwrite (the "Underwriter) to assist the District and First Foundation Public Finance (the "Lender") in underwriting the 2022 Loan, by and between the District and the Lender.

WHEREAS, the Board of Directors proposes to fund the 2022 Project, in an amount of not to exceed \$340,000 and at tax exempt interest rate of not to exceed 2.73% and it is in the public benefit that the Board authorize and direct execution financing documents in connection therewith.

NOW, THEREFORE, the Board of Directors of the Pajaro/Sunny Mesa Community Services District DOES HEREBY RESOLVE, ORDER AND DETERMINE AS FOLLOWS:

SECTION I. Each of the above recitals is true and correct.

SECTION 2. The execution and delivery of the Loan shall be in a principal amount to be determined by the Board of Directors of the District, but not to exceed \$340,000 and at an average annual rate of not to exceed 2.73% (provided no event of default or event of taxability has occurred as described in the Loan).

SECTION 3. The Law Office of Robert M. Haight, Santa Cruz, California, be and they are hereby appointed and employed as Bond Counsel, to do all legal services required in the conduct of said

proceedings, examining and approving all legal documents in connection therewith, advising all District officials on all matters relating thereto when called upon or when deemed necessary, and to prepare the 2022 Loan Agreement; and that their compensation for all of said services, be, and is hereby fixed pursuant to the Agreement for Legal Services on file with the District Secretary is hereby approved and the General Manager is authorized to execute said Agreement on behalf of the District.

SECTION 4. That Stinson Securities, LLC., be and they are hereby appointed as Loan Consultant Underwriter for a fee of not to exceed \$7,500, and the fees of Nixon Peabody, LLC, counsel to First Foundation Public Finance (“First Foundation”) in the amount of not to exceed \$10,000 for the review of proceedings on behalf of First Foundation, which fees will be paid on a contingency basis from Loan proceeds and shall be approved by the General Manager of the District.

SECTION 5. Loan is in accordance with District’s Debt Policy/Debt Service Ratio of at least 1:20 (see table 7).

SECTION 6. The General Manager and/or the Board President shall execute the 2022 Loan Agreement and approve all closing documents as may be necessary.

SECTION 7. This Resolution shall take effect from and after its date of adoption.

The foregoing Resolution was introduced, passed and adopted at a regular meeting of the Board of Directors of the Pajaro/Sunny Mesa Community Services District held on the 27th day of January 2022, by the following vote:

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSENT: DIRECTORS:

ABSTAIN: DIRECTORS:

APPROVED: AITEST:

President
Pajaro/Sunny Mesa Community Services District

District Secretary,
Pajaro/Sunny Mesa Community Services District

I HEREBY CERTIFY THAT THE FOREGOING IS A FULL, CORRECT, AND TRUE COPY OF RESOLUTION NO.01-02-22 AS ADOPTED BY THE BOARD OF DIRECTORS OF THE PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT, AT A REGULAR MEETING HELD ON JANUARY 27, 2022, AND I FURTHER CERTIFY THAT SAID RESOLUTION HAS NEVER BEEN RESCINDED OR MODIFIED.

DATED: January 27, 2022

DISTRICT SECRETARY

Learn Online with Upcoming JPIA Live Webinars

Sexual Harassment Prevention for Staff (1hr): January 11, 2022

Sexual Harassment Prevention for Management/Board (2hr): February 15, 2022

Hot Java and HR Topics: January 20, February 17, March 17, May 19

New Laws for 2022: January 5, 2022

Effective Performance Feedback: January 19 & 26, 2022**

Performance Management (PDP): March 24 & March , 2022**

Workers' Comp. Basics/Return to Work: January 27, 2022, February 23, 2022

Nuts and Bolts of Supervisor Law (PDP): February 22, April 13, 2022

**Attend both sessions for PDP



To register, go to <https://www.acwajpia.com/resources-webinars>
For questions, or assistance, email training@acwajpia.com

DISTRICT OPERATIONS REPORT

January 27, 2022

TOPIC	STATUS	DATE OF PLANNED RESPONSE
Grants & Loans Active	<p>IRWMP Grant Pajaro & SRF Planning Grant Springfield.</p> <ul style="list-style-type: none"> • Pajaro Grant – Notice of project completion was recorded at Monterey County on May 27, 2021. Recordation confirmed July 16, 2021. • Springfield Planning Grant – Staff is working on the water agreement with Moss Landing Mobile Home Park Owner. When the draft is complete it will be forwarded to District Counsel for review. 	<p>No Report</p> <p>January 2022</p>
Pajaro Park	Board and Staff are considering Operations funding.	No Report
Generator Project	6 Generac generators are up and running. The Matterhorn Generac ran flawlessly for 7 hours during a recent power outage.	January 2022
Hazard Mitigation Plan	We had great participation from the Planning Committee, the Committee has provided important input for the Local Hazard Mitigation Plan. Next Committee meeting will be the last week of February 2022. Project is on schedule.	January 2022
Multi Community Bottled Water Project	Springfield Water System, Moss Landing Mobile Home Park, Springfield/Bluff/Jensen/Giberson Roads. One sign-up, totaling 202 homes currently receiving bottled water.	No Report
Sunny Mesa Sewer	District is holding monies that is to be refunded to the original Sunny Mesa Sewer customers. Balance Sheet Account #2320-Amount \$29,169.90. Staff is currently reviewing, and has spoken to Bianchi, Kasavan, and Pope for their opinion and assistance if needed.	No Report
Arrowhead Tank Replacement Project	Bid docs prepared by Wy'east Engineering. Documents 100% complete. Project is ready to go out for bid, will need updating. Board has given direction to monitor the integrity of the tanks and report as needed.	No Report
.71 acres Surplus Property	Board of Supervisors approved \$5,000 payment to District from surplus property sale proceeds. County Staff is anticipating this item to be on the February 2022 agenda.	January 2022
21-22 Work Plan-Sunny Mesa Well 1 Repair	Awaiting State approval to place well 1 online.	January 2022
21-22 Work Plan-Vega Marlin Lane Generator	MBARD is not allowing generator to be in use. New generator has been ordered June 2021, expected to be delivered in about 4 months.	No Report
21-22 Work Plan-Normco Berta Tank #1	Tank interior rehabilitation completed on June 24, 2021, tank was disinfected per AWWA standards and now online.	Completed in July
21-22 Work Plan-Vierra Celeste Tanks	The Tanks have been offline for over 17 years, property owner is requesting removal. Removal was completed on July 15, 2021.	Completed in July

Usage Comparison in Gallons
2020-2021

Water Systems	Nov-18	Nov-19	Nov-20	Nov-21
Pajaro	6,227,848	7,028,956	7,684,952	6,542,008
Normco	2,457,928	3,000,976	2,914,956	2,184,908
Sunny Mesa	2,217,072	2,630,716	2,401,828	1,816,144
Moss Landing	1,729,376	2,353,208	2,331,516	2,577,608
Vega	1,068,892	1,032,240	1,157,156	1,008,304
Vierra Estates	359,040	344,828	376,992	316,404
Springfield (pumped)	486,948	429,502	593,014	384,472
Langley/Valle Pacifico	219,912	210,936	225,148	216,920
Blackie	148,852	181,016	271,524	133,892
District Total	14,915,868	17,212,378	17,957,086	15,180,660

Water Systems	Nov-20	Nov-21	Percentage	
Pajaro	7,684,952	6,542,008	↓	-14.9%
Normco	2,914,956	2,184,908	↓	-25.0%
Sunny Mesa	2,401,828	1,816,144	↓	-24.4%
Moss Landing	2,331,516	2,577,608	↑	10.6%
Vega	1,157,156	1,008,304	↓	-12.9%
Vierra Estates	376,992	316,404	↓	-16.1%
Springfield (pumped)	593,014	384,472	↓	-35.2%
Langley/Valle Pacifico	225,148	216,920	↓	-3.7%
Blackie	271,524	133,892	↓	-50.7%
District Total	17,957,086	15,180,660	↓	-15.5%

Usage Comparison in Gallons
2020-2021

Water Systems	Dec-18	Dec-19	Dec-20	Dec-21
Pajaro	6,301,900	4,946,524	5,214,308	5,013,096
Normco	1,507,968	1,712,920	1,788,468	1,709,928
Sunny Mesa	1,866,260	1,401,004	1,629,144	1,283,568
Moss Landing	2,014,364	1,819,136	1,707,684	1,640,364
Vega	806,344	715,088	942,480	653,752
Vierra Estates	279,004	176,528	233,376	385,968
Springfield (pumped)	567,208	387,015	611,864	355,300
Langley/Valle Pacifico	172,788	145,860	183,260	138,380
Blackie	154,088	72,556	132,396	94,248
District Total	13,669,924	11,376,631	12,442,980	11,274,604

Water Systems	Dec-20	Dec-21	Percentage
Pajaro	5,214,308	5,013,096	↓ -3.9%
Normco	1,788,468	1,709,928	↓ -4.4%
Sunny Mesa	1,629,144	1,283,568	↓ -21.2%
Moss Landing	1,707,684	1,640,364	↓ -3.9%
Vega	942,480	653,752	↓ -30.6%
Vierra Estates	233,376	385,968	↑ 65.4%
Springfield (pumped)	611,864	355,300	↓ -41.9%
Langley/Valle Pacifico	183,260	138,380	↓ -24.5%
Blackie	132,396	94,248	↓ -28.8%
District Total	12,442,980	11,274,604	↓ -9.4%