

PAJARO/SUNNY MESA
COMMUNITY SERVICES DISTRICT
136 San Juan Road, Royal Oaks, CA 95076
O (831) 722-1389 | Fax (831) 722-2137
www.pajarosunnymesa.com

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
DISTRICT CONFERENCE BOARD ROOM
136 SAN JUAN ROAD, ROYAL OAKS, CA 95076

DECEMBER 19, 2024
5:30 P.M.

The Pajaro/Sunny Mesa Community Services District welcomes you to its meetings regularly scheduled on the fourth Thursday of each month, and your interest and participation is encouraged and appreciated.

Contact the District office at the email address or telephone number above if you believe you require any modification or accommodation for any disability which might impair your ability to participate in the meeting.

Members of the public may join the meeting from their computers via Zoom Meeting by entering the following link: <https://us06web.zoom.us/j/87541434659?pwd=3pivqPUrJ2BvKs43ZjF4D2D6zyHEcz.1> or by calling 1 (669) 444-9171 and when prompted, enter meeting ID: 875 4143 4659# and passcode 375000#. A link to the Zoom Meeting may also be found on our District's home page at www.pajarosunnymesa.com identified as "Board Meeting Zoom Link" You may submit written comments in writing either at District Office in person or by email info@pajarosunnymesa.com through and including the time of the meeting.

Documents provided to the District after the agenda has been published will be available at the District office and available for photocopying during ordinary business hours as Public Records at the cost set by resolution by the Board from time to time. This is ordinarily \$.25 per page. Documents provided to the Board for agenda items will ordinarily be placed on the District website if time permits. Otherwise, late documents will be provided to the Board at the meeting and a copy placed with the agendas available to the Public at Board meetings.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Pajaro Sunny Mesa Community Services District at (831) 722-1389 before the meeting to allow the District to make reasonable accommodations.

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER AND ROLL CALL

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

ADMINISTRATIVE STAFF:

General Manager Judy Vazquez-Varela _____
Operations Manager Sergio Ochoa _____
Bookkeeper Amy Saldate _____
Recorder Rocio Fernandez _____
Heidi Quinn _____

DISTRICT COUNSEL:

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3. ADDITIONS TO AGENDA [SUBDIVISION (b), CALIFORNIA GOVERNMENT CODE § 54954.2]

The Board may act on items of business not appearing on the posted agenda if (1) three members determine that an emergency (as defined in California Government Code Section 54956.5 exists), and (2) two-thirds vote of the members present, or, if less than two-thirds of the members are present, a unanimous vote of those members present, find a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted.

4. COMMENTS FROM PUBLIC OR MEMBERS OF BOARD ON ITEMS NOT ON AGENDA

Any person may address the Board on any item not on the agenda when recognized by the Board President. Any Board member may comment on any item not on the agenda.

ACTION ITEMS

Consent Agenda

Any person may comment on any item on the consent agenda.

1. REVIEW AND APPROVE DRAFT MINUTES OF NOVEMBER 21, 2024, SPECIAL AND REGULAR MEETING

Approval of draft minutes for Special and Regular Meeting on 11/21/2024¹

Motioned by: Director _____ Seconded by: Director _____
Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- (11/25) President Donald Olsen _____
- (11/25) Vice President Sanford Coplin _____
- (11/27) Secretary Paul Anderson _____
- (11/25) Assistant Secretary Clinton Miller _____
- (11/27) Treasurer Donald Chesterman _____

2. REVIEW AND APPROVE DECEMBER PAYMENTS (CHECK LISTING)

Approval of December Payments (Check Listing)

Motioned by: Director _____ Seconded by: Director _____
Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- (11/25) President Donald Olsen _____
- (11/25) Vice President Sanford Coplin _____
- (11/27) Secretary Paul Anderson _____
- (11/25) Assistant Secretary Clinton Miller _____
- (11/27) Treasurer Donald Chesterman _____

Old Business:

1. NONE

¹ *Robert's Rules of Order Newly Revised, 12th edition* says: "It should be noted that a member's absence from the meeting for which minutes are being approved does not prevent the member from participating in their correction or approval." 41:11. A newly elected member may vote to approve minutes for a meeting held before the member was appointed, and a member who was not present at a meeting also has the right to move approval of the minutes of that meeting.

See also <https://jurassicparliament.com/approving-minutes-if-you-were-absent/>

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New Business:

1. REVIEW AND APPROVE DRAFT FINANCIAL REPORTS FOR NOVEMBER 2024

- Financial notes
- Report from Staff

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Draft Financial Reports for November 2024

Motioned by: Director _____ Seconded by: Director _____
Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

2. RECEIVE 2023-2024 DRAFT FINANCIAL AUDIT PRESENTATION AND CONSIDER APPROVAL OF AUDIT

- Audit presentation by Jarrod Penner of Bianchi, Kasavan & Pope
- Finance Committee Report
- Copy of Draft Financial Statement (delivered to Directors, and available on website www.pajarosunnymesa.com)

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve the 2023-2024 Audit as presented

Motioned by: Director _____ Seconded by: Director _____
Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

3. CONSIDER APPROVAL OF RESOLUTION NO. 12-01-24 ADOPTING CALENDAR YEAR REGULAR MEETING SCHEDULE

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Resolution No. 12-01-24 Adopting Calendar Year Regular Meeting Schedule

Motioned by: Director _____ Seconded by: Director _____
Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

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Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

4. ELECT BOARD OFFICERS FOR 2025

The District’s recorder will conduct the election. The election is public. Any member of the Board may nominate themselves or any other member of the Board for any office. Nominations do not require a second to be effective. More than one person may be nominated for consideration for each office.

After nominations are concluded the Board may discuss the nominations. No person nominated need accept their nomination. Any member may decline their nomination and may or may not state a reason for declining.

Any member may speak to support or oppose any nomination. After discussion is concluded, the District’s recorder may call for a vote. After the vote is counted, the person with the most votes is elected. However, a minimum of three votes are required for election to an office. The election for each office is conducted separately. If a candidate receives less than three votes for an office, the Board will vote again but with only the top two candidates from the first vote.

- Office: President
- Office: Vice President
- Office: Secretary
- Office: Assistant Secretary
- Office: Treasurer

5. CONSIDER WATER SUPPLY REQUEST FROM MOSS LANDING COMMERCIAL PARK AND PROVIDE DIRECTION TO STAFF

- Copy of Request from Safwat Malek on behalf of Moss Landing Commercial Park
- Copy of PSMCSD Board correspondence to and from Nader Agha
- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Direct Staff to respond to Mr. Agha’s request

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

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6. CONSIDER REQUEST FROM PARKS LEGACY PROJECT (PLP) AND PROVIDE DIRECTION TO STAFF

- Copy of Request

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Direct Staff and Sub Committee to work with PLP

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

7. CONSIDER APPROVING THE RIGHT OF ENTRY AND INDEMNIFICATION AGREEMENT BETWEEN THE COUNTY OF MONTEREY AND PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT, PENDING DISTRICT COUNSEL REVIEW

- Copy of the Right of Entry and Indemnification Agreement

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Right of Entry and Indemnification Agreement between the County of Monterey and PSMCSD, pending District Counsel review

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

STAFF/COMMITTEE REPORTS: (INFORMATION ONLY, NO ACTION)

This part of agenda is for the Staff to report to the Board on District operations however no action is agendized and no action may be taken other than asking for an action item to be brought to the Board at a future meeting.

1. Pajaro-Sunny Mesa-Springfield Area Regional Consolidation Project (PSMS)

- Progress Report

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2. Delany WC Feasibility Study
 - Progress Report
 3. Springfield Consolidation Project
 - Progress Report
 4. District Operations Report
 5. Usage Comparison Report 2023/2024
-

CLOSED SESSION:

A. NONE

MOTION TO ADJOURN

Next Board meeting date: January 23, 2025

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- (11/25) President Donald Olsen _____
- (11/25) Vice President Sanford Coplin _____
- (11/27) Secretary Paul Anderson _____
- (11/25) Assistant Secretary Clinton Miller _____
- (11/27) Treasurer Donald Chesterman _____

Adjournment Time: _____ p.m.

MINUTES

The special and regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors was called to order at 5:30 pm on November 21, 2024.

ROLL CALL:

President Donald Olsen
Vice President Sanford Coplin
Assistant Secretary Clinton Miller
Treasurer Donald Chesterman

ADMINISTRATIVE STAFF:

General Manager Judy Vazquez-Varela
Operations Manager Sergio Ochoa
Bookkeeper Amy Saldate
Recorder Rocio Fernandez

ABSENT DIRECTOR(S) & STAFF:

Secretary Paul Anderson

DISTRICT COUNSEL:

Absent

ADDITION(S) TO AGENDA: None

PUBLIC IN ATTENDANCE:

Margie Kay Elkhorn Community.

PUBLIC COMMENTS:

Director Coplin was the only Board Member during the latest Rate Study and he would like Staff to prepare a report to reflect the current position of the Reserve Funds, as we approach the last year of the rate schedule he would like to know if the District achieved the Reserve Fund Goal.

Action Items

1. Consider and approve the Minutes of October 24, 2024, Regular Board Meeting

No discussion.

The motion was made by Director Miller and seconded by Director Coplin to approve the Regular Board Meeting Minutes of October 24, 2024. Motion carried.

Roll Call Vote:	Ayes:	D. Olsen; S. Coplin; C. Miller; D. Chesterman
	Noes:	None
	Absent:	P. Anderson
	Abstain:	None

OLD BUSINESS: None

NEW BUSINESS: (Action Items)

1. Review and consider approving financial reports for October 2024

MINUTES OF SPECIAL AND REGULAR BOARD MEETING – November 21, 2024

Bookkeeper Saldate reported to the Board of Directors that the Water Revenue of October was 100% of budget projection. In the Direct Expenses, the District saw an increase in Property Taxes due to annual special taxes and assessments of District owned parcels. The Office Utilities account saw an increase due to the sewer fee rate increase and billing method changing to annual. The Casualty/Liability Insurance account saw an increase impacted by the auto/liability program policy renewal which increased by 10%.

The Total Income surpassed Total Expenses by \$52,369. October's Cash was more than September's Cash by \$16,040. October's cash on hand was \$1,405,950.

The Net Income did not meet projected budget due to Auto/Liability Premium.

A motion was made by Director Miller and seconded by Director Olsen to approve the financial reports for October 2024. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; C. Miller; D. Chesterman
 Noes: None
 Absent: P. Anderson
 Abstain: None

MONTHLY EXPENDITURES REPORT FOR REVIEW

APPROVAL OF PAYMENTS:

2. Review and consider approving November 2024 payments
 1. General Fund 633: Total of \$0.00
 2. Operating Account: Check No. 25994 through Check No. 26019 totaling \$196,711.82
 3. Reserve Account: Check No. 126 totaling \$24,046.84
 4. Street Maintenance Account: Total of \$3,482.87
 5. Pajaro Park Account: Check No. 857 totaling \$6,236.86
 6. COP 2010 Account: Total of \$0.00
 7. Debt Service Reserve Account: Total of \$0.00

A motion was made by Director Coplin and seconded by Director Chesterman to approve the November 2024 payments. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; C. Miller; D. Chesterman
 Noes: None
 Absent: P. Anderson
 Abstain: None

MINUTES OF SPECIAL AND REGULAR BOARD MEETING – November 21, 2024

3. Review and consider approving the MNS Engineers, Inc. Proposal and Sample Contract for Engineering Services for the Springfield Water System Consolidation Project, pending District Counsel Review.

General Manager Vazquez-Varela reported that the MNS Engineers proposal will be covered by the State Grant. Staff is working towards securing a Bridge Loan to pay invoices as they are received prior to submitting for reimbursement. Director Coplin asked for an update regarding the destruction of the Moss Landing Mobile Home Park well and a generator to be included in the project. He was informed that the well had been removed from the plans and to be destructed at a later date, and a generator permit has been received. Total project costs is approximately \$15 Million, this will provide a generator, storage tanks, pump and motor for the well, booster pumps and distribution line to provide potable water service to approximately 164 connections where we are currently distributing bottled water. The contract approval will be pending District Counsel review and execution of State Grant agreement.

A motion was made by Director Chesterman and seconded by Director Coplin to the MNS Engineers, Inc. Proposal and Sample Contract for Engineering Services for the Springfield Water System Consolidation Project, pending District Counsel Review. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; C. Miller; D. Chesterman
 Noes: None
 Absent: P. Anderson
 Abstain: None

4. Review and consider approving the Denise Duffy & Associates, Inc. Contract Agreement for the Springfield Water System Consolidation Project, pending District Counsel Review.

General Manager Vazquez-Varela explained that the Denise Duffy & Associates contract is also for the environmental work for the Springfield Water System Consolidation Project. Director Miller is familiar with her work.

A motion was made by Director Coplin and seconded by Director Chesterman to approve the Denise Duffy & Associates, Inc. Contract Agreement for the Springfield Water System Consolidation Project, pending District Counsel Review. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; C. Miller; D. Chesterman
 Noes: None
 Absent: P. Anderson
 Abstain: None

STAFF/COMMITTEE REPORTS: (Informational Only)

1. District Office Holliday Schedule
 - Office will be closed November 28-29, 2024, and December 23-27, 2024. Operators will work 4 half days, and an on-call operator will be available.
2. Pajaro-Sunny Mesa-Springfield Area Regional Consolidation Project PSMS

MINUTES OF SPECIAL AND REGULAR BOARD MEETING – November 21, 2024

- The team continues the land acquisition which is a key element to the design and schedule of the Project. We will be using our current well site for the project pump station.

3. Delany WC Feasibility Study

- There are 5 other small water systems that have shown interests in a potential consolidation with the Vega Rd #01 WS, totaling 44 connections.
- The State is concerned with the Vega connection fee. They cannot fund construction that has been completed. Director Coplin recommended discussing this next meeting when Director Anderson returns and informed everyone to review the Districts Acquisition Policy.

4. Springfield Consolidation Project Grant

- The Bridge Loan application is pending District Counsel Opinion Letter, Draft Funding Agreement and approval of Engineering Contract.
- The Project design is 100 percent complete.
- District Counsel is reviewing the easements and should be ready for approval at the next Board meeting.
- Bid period will be November 19, 2024 through January 8, 2025. The pre-bid meeting is December 2, 2024, bid opening is January 8, 2025, contract will be awarded at the January 23, 2025 Board meeting.

5. District Operations Report

Multi Community Bottled Water Project

- The August reimbursement was received.

Pajaro Long-Term Recovery

- Received half of the beautification funding request and began office drought resilient landscape project.
- Meet with County of Monterey Department of Emergency Management for a Pajaro Park walkthrough as they are considering completing the turf replacement project.

Current Water System Repairs

Blackie Road #18 WS:

Langley/Valle Pacifico WS:

Moss Landing WS:

- Water service line leak on Potrero was repaired on 11/5/24.

Normco WS:

- Well 2 failed, Maggiora Bros. was dispatched, they installed pump and motor on 11/12/24, followed by disinfection and flushing process. Well has been placed online.

Pajaro WS:

Springfield Road WS:

Sunny Mesa WS:

- Well 1 required sampling collected awaiting results and DDW approval.

Vega Road #01 WS:

- Kari Lane booster station pump continues to fail, Maggiora Bros will upgrade motor saver.

MINUTES OF SPECIAL AND REGULAR BOARD MEETING – November 21, 2024

Vierra Estates WS:

Parks:

6. Usage Comparison Report 2023/2024-October

- Usage is down in all systems, except in Vierra Estates Water System. District wide we had a 13.3 percent decrease in usage compared to this month last year.

CLOSED SESSION:

None

NEXT BOARD MEETING:

The next Regular Board Meeting is to be held on Thursday December 19, 2024, at 5:30 pm at the District Office.

There being no further business, the Special and Regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 6:26 pm with motion made by Director Chesterman, seconded by Director Miller. Motion carried.

Respectfully submitted by:

Donald Olsen, President

Sanford Coplin, Vice President

Rocio Fernandez, Recorder

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 November 19 through December 16, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	AP	11/25/2024	Total Merchant Services	1001 · SCCB - Operating Account		-0.50
				5391 · Credit Card Transaction Fees	-0.50	0.50
TOTAL					-0.50	0.50
Check	AP	11/29/2024	Total Merchant Services	1001 · SCCB - Operating Account		-0.25
				5391 · Credit Card Transaction Fees	-0.25	0.25
TOTAL					-0.25	0.25
Check	AP	11/29/2024	Total Merchant Services	1001 · SCCB - Operating Account		-29.95
				5391 · Credit Card Transaction Fees	-29.95	29.95
TOTAL					-29.95	29.95
Check	AP	12/05/2024	Total Merchant Services	1001 · SCCB - Operating Account		-0.50
				5391 · Credit Card Transaction Fees	-0.50	0.50
TOTAL					-0.50	0.50
Check	AP	12/09/2024	FP Mailing Solutions-Online	1001 · SCCB - Operating Account		-1,000.00
				5245 · Postage	-1,000.00	1,000.00
TOTAL					-1,000.00	1,000.00
Check	AP	12/09/2024	Total Merchant Services	1001 · SCCB - Operating Account		-0.25
				5391 · Credit Card Transaction Fees	-0.25	0.25
TOTAL					-0.25	0.25
Bill Pmt -Check	AP	12/10/2024	Ace Hardware Prunedale- ACH	1001 · SCCB - Operating Account		-81.38
Bill	06130...	11/04/2024		5220 · Water System - Repair & Maint	-8.61	8.61
Bill	06135...	11/07/2024		5220 · Water System - Repair & Maint	-24.76	24.76
Bill	06146...	11/19/2024		5220 · Water System - Repair & Maint	-7.53	7.53
Bill	06148...	11/20/2024		5220 · Water System - Repair & Maint	-26.47	26.47
Bill	06150...	11/21/2024		5220 · Water System - Repair & Maint	-14.01	14.01
TOTAL					-81.38	81.38
Bill Pmt -Check	AP	12/10/2024	Ace Hardware Watsonville- ACH	1001 · SCCB - Operating Account		-359.20
Bill	234002	11/05/2024		5220 · Water System - Repair & Maint	-51.56	51.56
Bill	234154	11/12/2024		5220 · Water System - Repair & Maint	-25.21	25.21
Bill	234143	11/12/2024		5220 · Water System - Repair & Maint	-54.35	54.35
Bill	234227	11/15/2024		5220 · Water System - Repair & Maint	-9.86	9.86
Bill	234286	11/18/2024		5220 · Water System - Repair & Maint	-16.45	16.45
Bill	234281	11/18/2024		5220 · Water System - Repair & Maint	-98.74	98.74
Bill	234076	11/20/2024		5220 · Water System - Repair & Maint	-72.34	72.34
Bill	234344	11/20/2024		5220 · Water System - Repair & Maint	-30.69	30.69
TOTAL					-359.20	359.20
Bill Pmt -Check	AP	12/10/2024	ACWA-JPIA (med ins)-ACH	1001 · SCCB - Operating Account		-17,976.94
Bill	07047...	12/04/2024		5050 · Employee Health Insurance	-16,407.60	16,407.60
				2264 · Employee Insurance Payable	-1,569.34	1,569.34
TOTAL					-17,976.94	17,976.94
Bill Pmt -Check	AP	12/10/2024	Airtec Service	1001 · SCCB - Operating Account		-210.00
Bill	31777	12/04/2024		5140 · Building Repair & Maint	-210.00	210.00
TOTAL					-210.00	210.00

Pajaro/Sunny Mesa Community Services District Check Detail - Operating Account November 19 through December 16, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	12/10/2024	AT&T 3439-Online	1001 · SCCB - Operating Account		-31.57
Bill	DEC ...	12/01/2024		5310 · Utilities - Well Site	-31.57	31.57
TOTAL					-31.57	31.57
Bill Pmt -Check	AP	12/10/2024	Bianchi Alarm Systems-Online	1001 · SCCB - Operating Account		-78.00
Bill	Inv. 2...	10/29/2024		5340 · Burglar Alarm Monitoring	-78.00	78.00
TOTAL					-78.00	78.00
Bill Pmt -Check	AP	12/10/2024	C & N Tractors/Rentals- ACH	1001 · SCCB - Operating Account		-58.16
Bill	41W	11/04/2024		5230 · Park - Repair & Maint	-58.16	90.49
Bill	491W	11/19/2024	C & N Tractors/Rentals- ACH	2000 · Accounts Payable	0.00	-34.46
TOTAL					-58.16	56.03
Bill Pmt -Check	AP	12/10/2024	CALNET/ AT&T 2506	1001 · SCCB - Operating Account		-740.21
Bill	NOV ...	12/01/2024		5310 · Utilities - Well Site	-40.16	48.66
				5310 · Utilities - Well Site	-26.22	31.78
				5225 · Street Maintenance	-78.36	94.98
				5310 · Utilities - Well Site	-84.65	102.60
				5231 · Pajaro Park Expense	-51.13	61.97
				5330 · Telephone	-459.69	557.17
TOTAL					-740.21	897.16
Bill Pmt -Check	AP	12/10/2024	Castroville Ace Hardware-ACH	1001 · SCCB - Operating Account		-35.74
Bill	19840...	11/05/2024		5220 · Water System - Repair & Maint	-21.53	21.53
Bill	19866...	11/20/2024		5220 · Water System - Repair & Maint	-14.21	14.21
TOTAL					-35.74	35.74
Bill Pmt -Check	AP	12/10/2024	Century Environmental Services	1001 · SCCB - Operating Account		-18,145.59
Bill	4777	07/30/2024		5220 · Water System - Repair & Maint	-1,135.00	1,135.00
Bill	4779	10/02/2024		5220 · Water System - Repair & Maint	-7,257.50	7,257.50
Bill	4778	10/03/2024		5220 · Water System - Repair & Maint	-8,392.50	8,392.50
Bill	4780	10/29/2024		5220 · Water System - Repair & Maint	-259.80	259.80
Bill	4781	10/31/2024		5220 · Water System - Repair & Maint	-1,100.79	1,100.79
TOTAL					-18,145.59	18,145.59
Bill Pmt -Check	AP	12/10/2024	Chevrolet of Watsonville- Online	1001 · SCCB - Operating Account		-3,456.89
Bill	292136	11/19/2024		5270 · Automotive - Repair & Maint	-1,961.59	1,961.59
Bill	292568	12/05/2024		5270 · Automotive - Repair & Maint	-1,495.30	1,495.30
TOTAL					-3,456.89	3,456.89
Bill Pmt -Check	AP	12/10/2024	Corbin Willits Systems, Inc-Online	1001 · SCCB - Operating Account		-576.39
Bill	000C...	11/15/2024		5165 · Computer Software	-576.39	576.39
TOTAL					-576.39	576.39
Bill Pmt -Check	AP	12/10/2024	Ferguson Waterworks- ONLINE	1001 · SCCB - Operating Account		-1,431.61
Bill	18768...	11/05/2024		5145 · District Wide Repair & Maint	-26.70	26.70
Bill	18771...	11/06/2024		5220 · Water System - Repair & Maint	-1,186.42	1,186.42
Bill	18787...	11/22/2024		5220 · Water System - Repair & Maint	-109.24	109.24
				5220 · Water System - Repair & Maint	-109.25	109.25
TOTAL					-1,431.61	1,431.61
Bill Pmt -Check	AP	12/10/2024	GreatAmerica Financial-Online	1001 · SCCB - Operating Account		-472.92
Bill	37984...	11/27/2024		5160 · Office Equip Rental	-472.92	472.92

Pajaro/Sunny Mesa Community Services District Check Detail - Operating Account November 19 through December 16, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	1278877	11/21/2024		5090 · Other Employee Expense	-72.00	72.00
				5220 · Water System - Repair & Maint	-65.09	65.09
				5220 · Water System - Repair & Maint	-130.18	130.18
				5220 · Water System - Repair & Maint	-130.18	130.18
				5220 · Water System - Repair & Maint	-130.18	130.18
				5220 · Water System - Repair & Maint	-130.18	130.18
				5220 · Water System - Repair & Maint	-65.09	65.09
				5220 · Water System - Repair & Maint	-65.09	65.09
				5220 · Water System - Repair & Maint	-267.45	267.45
TOTAL					-1,901.68	1,901.68
Bill Pmt -Check	AP	12/10/2024	Palace Business Solutions-ACH	1001 · SCCB - Operating Account		-282.53
Bill	23866...	11/07/2024		5240 · Office Supplies	-73.24	73.24
				5170 · Office Equipment Repair & Maint	-105.87	105.87
Bill	23911...	11/26/2024		5200 · Billing Supplies	-103.42	103.42
TOTAL					-282.53	282.53
Bill Pmt -Check	AP	12/10/2024	PARS- ACH	1001 · SCCB - Operating Account		-532.97
Bill	56873	12/05/2024		5005 · Administrative Fees	-532.97	532.97
TOTAL					-532.97	532.97
Bill Pmt -Check	AP	12/10/2024	PG&E 1438-Online	1001 · SCCB - Operating Account		-1,855.34
Bill	10/23/...	11/21/2024		5310 · Utilities - Well Site	-1,855.34	1,855.34
TOTAL					-1,855.34	1,855.34
Bill Pmt -Check	AP	12/10/2024	PG&E 6022-Online	1001 · SCCB - Operating Account		-21.33
Bill	10/18/...	11/16/2024		5315 · Utilities - Street Lighting	-21.33	21.33
TOTAL					-21.33	21.33
Bill Pmt -Check	AP	12/10/2024	PG&E 6857-Online	1001 · SCCB - Operating Account		-6,757.99
Bill	10/24/...	11/22/2024		5310 · Utilities - Well Site	-2,196.11	2,196.11
				5310 · Utilities - Well Site	-1,262.75	1,262.75
				5130 · Utilities - Office	-259.82	259.82
				5310 · Utilities - Well Site	-296.48	296.48
				5315 · Utilities - Street Lighting	-2,742.83	2,742.83
TOTAL					-6,757.99	6,757.99
Bill Pmt -Check	AP	12/10/2024	Pure Water- ACH	1001 · SCCB - Operating Account		-9,253.87
Bill	445327	12/01/2024	State Water Resources Control Board	5427 · Improvement Project-Springfield	-2,274.58	2,274.58
Bill	445328	12/01/2024	State Water Resources Control Board	5427 · Improvement Project-Springfield	-6,979.29	6,979.29
TOTAL					-9,253.87	9,253.87
Bill Pmt -Check	AP	12/10/2024	Quinn Company- ACH	1001 · SCCB - Operating Account		-456.22
Bill	WON...	12/05/2024		5220 · Water System - Repair & Maint	-456.22	456.22
TOTAL					-456.22	456.22
Bill Pmt -Check	AP	12/10/2024	Santa Cruz Answering Service-ACH	1001 · SCCB - Operating Account		-93.06
Bill	1009 ...	11/22/2024		5330 · Telephone	-93.06	93.06
TOTAL					-93.06	93.06
Bill Pmt -Check	AP	12/10/2024	Singh Computech- ACH	1001 · SCCB - Operating Account		-270.00
Bill	10436	12/09/2024		5165 · Computer Software	-270.00	270.00
TOTAL					-270.00	270.00

Pajaro/Sunny Mesa Community Services District Check Detail - Operating Account November 19 through December 16, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	12/10/2024	Sturdy Oil Company- ACH	1001 · SCCB - Operating Account		-2,202.66
Bill	CP-00...	11/15/2024		5370 · Fuel - Trucks	-1,176.13	1,176.13
Bill	CP-00...	11/30/2024		5370 · Fuel - Trucks	-1,026.53	1,026.53
TOTAL					-2,202.66	2,202.66
Bill Pmt -Check	AP	12/10/2024	Thomas E Yeager, P.E.- ACH	1001 · SCCB - Operating Account		-82.50
Bill	Invoic...	12/03/2024	State Water Resources Control Board	5427 · Improvement Project-Springfield	-75.00	825.00
				5266 · Engineering Svcs-Dist Wide	-7.50	82.50
TOTAL					-82.50	907.50
Bill Pmt -Check	AP	12/10/2024	Tom's Site Service- ACH	1001 · SCCB - Operating Account		-220.11
Bill	99049	12/01/2024		5145 · District Wide Repair & Maint	-220.11	220.11
TOTAL					-220.11	220.11
Bill Pmt -Check	AP	12/10/2024	USA Blue Book- ONLINE	1001 · SCCB - Operating Account		-168.45
Bill	549879	11/21/2024		5220 · Water System - Repair & Maint	-168.45	168.45
TOTAL					-168.45	168.45
Bill Pmt -Check	AP	12/10/2024	Valvoline- online	1001 · SCCB - Operating Account		-231.76
Bill	93751	11/15/2024		5270 · Automotive - Repair & Maint	-115.88	115.88
Bill	94000	11/19/2024		5270 · Automotive - Repair & Maint	-115.88	115.88
TOTAL					-231.76	231.76
Bill Pmt -Check	AP	12/10/2024	Vestis	1001 · SCCB - Operating Account		-360.94
Bill	51105...	11/07/2024		5140 · Building Repair & Maint	-122.94	122.94
Bill	51105...	11/14/2024		5140 · Building Repair & Maint	-57.53	57.53
Bill	51105...	11/21/2024		5140 · Building Repair & Maint	-122.94	122.94
Bill	51105...	11/28/2024		5140 · Building Repair & Maint	-57.53	57.53
TOTAL					-360.94	360.94
Bill Pmt -Check	AP	12/10/2024	WM / Carmel Marina - Office-Online	1001 · SCCB - Operating Account		-426.40
Bill	00990...	12/01/2024		5150 · Garbage Service	-426.40	426.40
TOTAL					-426.40	426.40
Check	AP	12/16/2024	Total Merchant Services	1001 · SCCB - Operating Account		-0.25
				5391 · Credit Card Transaction Fees	-0.25	0.25
TOTAL					-0.25	0.25
Bill Pmt -Check	AP	12/16/2024	AT&T 1782-Online	1001 · SCCB - Operating Account		-31.57
Bill	12/7/2...	12/07/2024		5310 · Utilities - Well Site	-31.57	31.57
TOTAL					-31.57	31.57
Bill Pmt -Check	AP	12/16/2024	AT&T 2627-Online	1001 · SCCB - Operating Account		-31.57
Bill	12/7/2...	12/07/2024		5310 · Utilities - Well Site	-31.57	31.57
TOTAL					-31.57	31.57
Bill Pmt -Check	AP	12/16/2024	AT&T 6542-Online	1001 · SCCB - Operating Account		-61.81
Bill	12/7/2...	12/07/2024		5310 · Utilities - Well Site	-61.81	61.81
TOTAL					-61.81	61.81

Pajaro/Sunny Mesa Community Services District Check Detail - Operating Account November 19 through December 16, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	12/16/2024	California Special Districts Assoc-Onl...	1001 · SCCB - Operating Account		-6,858.00
Bill	2025 ...	12/01/2024		5320 · Membership Fees and Dues	-6,858.00	6,858.00
TOTAL					-6,858.00	6,858.00
Bill Pmt -Check	AP	12/16/2024	Canon Financial Services Inc.	1001 · SCCB - Operating Account		-164.73
Bill	36827...	12/04/2024		5160 · Office Equip Rental	-164.73	164.73
TOTAL					-164.73	164.73
Bill Pmt -Check	AP	12/16/2024	Elan-Online	1001 · SCCB - Operating Account		-1,383.29
Bill		12/16/2024		2910 · Elan	-1,383.29	1,383.29
TOTAL					-1,383.29	1,383.29
Bill Pmt -Check	AP	12/16/2024	PG&E 0819-Online	1001 · SCCB - Operating Account		-11,198.20
Bill	11/1/2...	12/04/2024		5310 · Utilities - Well Site	-4,546.15	4,546.15
				5310 · Utilities - Well Site	-3,404.87	3,404.87
				5310 · Utilities - Well Site	-488.84	488.84
				5310 · Utilities - Well Site	-1,059.20	1,059.20
				5310 · Utilities - Well Site	-224.13	224.13
				5315 · Utilities - Street Lighting	-109.06	109.06
				5310 · Utilities - Well Site	-1,365.95	1,365.95
TOTAL					-11,198.20	11,198.20
Check	PARS	11/27/2024	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-5,087.05
				5070 · Employee Retirement	-5,087.05	5,087.05
TOTAL					-5,087.05	5,087.05
Check	PARS	12/11/2024	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-4,913.75
				5070 · Employee Retirement	-4,913.75	4,913.75
TOTAL					-4,913.75	4,913.75
Bill Pmt -Check	26020	11/21/2024	Noland, Hamerly, Etienne & Hoss	1001 · SCCB - Operating Account		-1,603.50
Bill	inv 25...	11/11/2024		5250 · Legal Expenses	-1,603.50	1,603.50
TOTAL					-1,603.50	1,603.50
Bill Pmt -Check	26021	11/21/2024	Santa Cruz Landscape & Maintenance	1001 · SCCB - Operating Account		-1,500.00
Bill	Beauti...	11/21/2024	The County of Monterey	5445 · Paj. Small Bus. Assist. Program	-1,500.00	3,000.00
TOTAL					-1,500.00	3,000.00
Bill Pmt -Check	26022	11/21/2024	Bianchi Kasavan & Pope-Online	1001 · SCCB - Operating Account		-12,000.00
Bill	01115...	10/31/2024		5260 · Accounting & Bookkeeping	-12,000.00	12,000.00
TOTAL					-12,000.00	12,000.00
Bill Pmt -Check	26023	11/21/2024	Mr. Aurelio Camarillo	1001 · SCCB - Operating Account		-150.00
Bill	Depos...	11/21/2024		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	26024	11/21/2024	Sturdy Oil Company- ACH	1001 · SCCB - Operating Account		-3,245.49
Bill	CP-00...	10/15/2024		5370 · Fuel - Trucks	-1,681.54	1,681.54
Bill	CP-00...	10/31/2024		5370 · Fuel - Trucks	-1,563.95	1,563.95
TOTAL					-3,245.49	3,245.49

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 November 19 through December 16, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	26047	12/10/2024	Bianchi Alarm Systems-Online	1001 · SCCB - Operating Account		-84.00
Bill	27222	12/03/2024		5340 · Burglar Alarm Monitoring	-84.00	84.00
TOTAL					-84.00	84.00
Bill Pmt -Check	26048	12/10/2024	David Thorpe Construction	1001 · SCCB - Operating Account		-4,125.00
Bill	PSMd...	12/05/2024		5220 · Water System - Repair & Maint	-1,375.00	1,375.00
				5220 · Water System - Repair & Maint	-1,375.00	1,375.00
				5220 · Water System - Repair & Maint	-1,375.00	1,375.00
TOTAL					-4,125.00	4,125.00
Bill Pmt -Check	26049	12/10/2024	Jose Rodriguez Garcia	1001 · SCCB - Operating Account		-82.52
Bill	Credit...	12/09/2024		1100 · Water Customer Accounts Recv	-82.52	82.52
TOTAL					-82.52	82.52
Bill Pmt -Check	26050	12/10/2024	Santa Cruz County Bank	1001 · SCCB - Operating Account		-566.04
Bill	ACCT...	11/21/2024		2256 · Vehicle Loan Payable	-543.43	543.43
				5256 · Interest Exp-Financed Items	-22.61	22.61
TOTAL					-566.04	566.04
Bill Pmt -Check	26051	12/10/2024	Smog Masters	1001 · SCCB - Operating Account		-210.00
Bill	11186	12/06/2024		5270 · Automotive - Repair & Maint	-70.00	70.00
Bill	11191	12/06/2024		5270 · Automotive - Repair & Maint	-70.00	70.00
Bill	11184	12/06/2024		5270 · Automotive - Repair & Maint	-70.00	70.00
TOTAL					-210.00	210.00
Bill Pmt -Check	26052	12/11/2024	Chaz Towing	1001 · SCCB - Operating Account		-217.50
Bill	87333	11/18/2024		5270 · Automotive - Repair & Maint	-217.50	217.50
TOTAL					-217.50	217.50
Bill Pmt -Check	26053	12/16/2024	Bianchi Kasavan & Pope-Online	1001 · SCCB - Operating Account		-6,000.00
Bill	01115...	12/01/2024		5260 · Accounting & Bookkeeping	-6,000.00	6,000.00
TOTAL					-6,000.00	6,000.00
Bill Pmt -Check	26054	12/16/2024	Santa Cruz Landscape & Maintenance	1001 · SCCB - Operating Account		-8,300.00
Bill	Beauti...	11/15/2024	The County of Monterey	5445 · Paj. Small Bus. Assist. Program	-6,800.00	12,000.00
Bill	Beauti...	11/21/2024	The County of Monterey	5445 · Paj. Small Bus. Assist. Program	-1,500.00	3,000.00
TOTAL					-8,300.00	15,000.00

Pajaro/Sunny Mesa Community Services District
Check Detail - Reserve Account
 November 19 through December 16, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	12/10/2024	Thomas E Yeager, P.E.- ACH	1002 · SCCB Reserve Account		-825.00
Bill	Invoic...	12/03/2024	State Water Resources Control Board	5427 · Improvement Project-Springfield 5266 · Engineering Svcs-Dist Wide	-750.00 -75.00	825.00 82.50
TOTAL					-825.00	907.50
Bill Pmt -Check	127	12/16/2024	The Pajaronian	1002 · SCCB Reserve Account		-905.20
Bill	128996	11/25/2024		5250 · Legal Expenses	-905.20	905.20
TOTAL					-905.20	905.20

Pajaro/Sunny Mesa Community Services District
Check Detail - Pajaro Park Account
November 19 through December 16, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	12/05/2024	AT&T- 2458 Paj Park Uverse	1036 · PSM Pajaro Park Acct		-79.20
Bill	acct 3...	11/13/2024		5231 · Pajaro Park Expense	-79.20	79.20
TOTAL					-79.20	79.20
Bill Pmt -Check	AP	12/10/2024	CALNET/ AT&T 2506	1036 · PSM Pajaro Park Acct		-61.97
Bill	NOV ...	12/01/2024		5310 · Utilities - Well Site	-3.35	48.66
				5310 · Utilities - Well Site	-2.20	31.78
				5225 · Street Maintenance	-6.56	94.98
				5310 · Utilities - Well Site	-7.09	102.60
				5231 · Pajaro Park Expense	-4.28	61.97
				5330 · Telephone	-38.49	557.17
TOTAL					-61.97	897.16
Bill Pmt -Check	AP	12/10/2024	Mid Valley Supply- ACH	1036 · PSM Pajaro Park Acct		-429.88
Bill	I278758	11/13/2024		5231 · Pajaro Park Expense	-177.29	177.29
Bill	I278886	11/21/2024		5231 · Pajaro Park Expense	-252.59	252.59
TOTAL					-429.88	429.88
Bill Pmt -Check	AP	12/10/2024	Panther Protective Services- ACH	1036 · PSM Pajaro Park Acct		-475.00
Bill	00001...	11/18/2024		5231 · Pajaro Park Expense	-475.00	475.00
TOTAL					-475.00	475.00
Bill Pmt -Check	AP	12/10/2024	PG&E 3540 Pajaro Park-Online	1036 · PSM Pajaro Park Acct		-190.37
Bill	10/17/...	11/16/2024		5231 · Pajaro Park Expense	-190.37	190.37
TOTAL					-190.37	190.37
Bill Pmt -Check	AP	12/10/2024	WM / Carmel Marina - Pajaro Park-Onlin	1036 · PSM Pajaro Park Acct		-426.40
Bill	00998...	12/01/2024		5231 · Pajaro Park Expense	-426.40	426.40
TOTAL					-426.40	426.40

**Pajaro/Sunny Mesa Community Services District
Check Detail - Street Maintenance Account
November 19 through December 16, 2024**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	12/10/2024	CALNET/ AT&T 2506	1004 · SCCB - Street Maint Acct		-94.98
Bill	NOV ...	12/01/2024		5310 · Utilities - Well Site	-5.15	48.66
				5310 · Utilities - Well Site	-3.36	31.78
				5225 · Street Maintenance	-10.06	94.98
				5310 · Utilities - Well Site	-10.86	102.60
				5231 · Pajaro Park Expense	-6.56	61.97
				5330 · Telephone	-58.99	557.17
TOTAL					-94.98	897.16
Bill Pmt -Check	AP	12/10/2024	Oscar Ortiz	1004 · SCCB - Street Maint Acct		-760.00
Bill	OCT ...	12/01/2024		5225 · Street Maintenance	-760.00	760.00
TOTAL					-760.00	760.00
Bill Pmt -Check	AP	12/10/2024	Pajaro/Sunny Mesa Comm Svcs Dist	1004 · SCCB - Street Maint Acct		-140.11
Bill	NOV ...	12/01/2024		5225 · Street Maintenance	-140.11	140.11
TOTAL					-140.11	140.11
Bill Pmt -Check	AP	12/10/2024	PG&E 9545 Street Maint-Online	1004 · SCCB - Street Maint Acct		-74.26
Bill	10/17/...	11/16/2024		5225 · Street Maintenance	-49.53	49.53
				5310 · Utilities - Well Site	-24.73	24.73
TOTAL					-74.26	74.26

